

**TAZEWELL COUNTY, ILLINOIS  
CIRCUIT CLERK**

**FINANCIAL STATEMENTS  
November 30, 2008**



**Clifton  
Gunderson LLP**  
Certified Public Accountants & Consultants

**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK**

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## Independent Auditor's Report

Tazewell County Circuit Clerk  
Tazewell County, Illinois

We have audited the accompanying financial statements of the Agency Fund of the Tazewell County, Illinois Circuit Clerk as of and for the year ended November 30, 2008, as listed in the table of contents. These financial statements are the responsibility of the Tazewell County, Illinois Circuit Clerk's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the Agency Fund of the Tazewell County, Illinois Circuit Clerk and do not purport to and do not present fairly the financial position of Tazewell County, Illinois, as of November 30, 2008, and the changes in its financial position and the cash flow of its proprietary fund type for the year ended, in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Agency Fund of the Tazewell County, Illinois Circuit Clerk, as of November 30, 2008, and its changes in assets and liabilities for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 7, 2009 on our consideration of the Tazewell County, Illinois Circuit Clerk's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Tazewell County, Illinois Circuit Clerk has not presented a management discussion and analysis that accounting principles generally accepted in the United States of America has determined is necessary to supplement, although not required to be part of, the financial statements.

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplemental schedule listed in the table of contents is presented for purposes of additional analysis and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

This report is intended solely for the information and use of the Tazewell County, Illinois Circuit Clerk, members of the Tazewell County Board, the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois, and is not intended to be and should not be used by anyone other than these specified parties.

*Clifton Henderson LLP*

Peoria, Illinois  
July 7, 2009

**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK  
AGENCY FUND  
STATEMENT OF ASSETS AND LIABILITIES  
November 30, 2008**

**ASSETS**

Cash	\$ 1,070,235
Certificates of deposit	<u>427,500</u>

<b>TOTAL ASSETS</b>	<b><u>\$ 1,497,735</u></b>
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**LIABILITIES**

Due to other funds	\$ 272,022
Due to others	347,848
Bond deposits	<u>877,865</u>

<b>TOTAL LIABILITIES</b>	<b><u>\$ 1,497,735</u></b>
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The accompanying notes are an integral part of the financial statements.

**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK  
AGENCY FUND  
STATEMENT OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES  
Fiscal Year Ended November 30, 2008**

	<u>Beginning Balances</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balances</u>
<b>ASSETS</b>				
Cash on hand	\$ 2,100	\$ 50	\$ -	\$ 2,150
Cash in bank	1,272,015	7,859,263	(8,063,193)	1,068,085
Short-term investments	<u>427,500</u>	<u>23,282</u>	<u>(23,282)</u>	<u>427,500</u>
<b>TOTAL ASSETS</b>	<u>\$ 1,701,615</u>	<u>\$ 7,882,595</u>	<u>\$ (8,086,475)</u>	<u>\$ 1,497,735</u>
<b>LIABILITIES</b>				
Due to other funds:				
Due to General Fund	\$ 114,310	\$ 1,476,457	\$ (1,492,753)	\$ 98,014
Due to State's Attorney	75,500	971,849	(971,196)	76,153
Due to Sheriff	4,715	59,327	(61,291)	2,751
Due to Court Systems	12,200	144,826	(148,178)	8,848
Due to Law Library Fund	4,740	54,710	(55,640)	3,810
Due to Court Automation Fund	17,721	224,731	(227,153)	15,299
Due to Document Storage	17,646	224,041	(226,456)	15,231
Due to Circuit Clerk Operations and Administrative Fund	1,853	22,168	(22,223)	1,798
Due to Child Support Administrative Fee	5,637	77,746	(77,744)	5,639
Due to Court Security	32,814	386,733	(393,032)	26,515
Due to Probation Fees	<u>20,663</u>	<u>290,624</u>	<u>(293,323)</u>	<u>17,964</u>
Total due to other funds	<u>307,799</u>	<u>3,933,212</u>	<u>(3,968,989)</u>	<u>272,022</u>
Due to others:				
City Attorney	939	8,962	(9,336)	565
DNR Fund	813	5,624	(6,143)	294
Domestic Violence Shelter Service	1,444	22,866	(22,678)	1,632
Drug Crime Lab	1,089	19,610	(19,454)	1,245
Drug Assessment	3,057	68,638	(67,346)	4,349
Driver's Education Fund	3,872	52,956	(53,920)	2,908
Drug Enforcement	5,614	92,213	(93,157)	4,670
Sexual Assault	292	987	(1,279)	-
Restitution	20,618	318,299	(309,679)	29,238
Reserve Restitution	1,488	2,766	(2,175)	2,079
Highway Hireback Fund	1,000	12,188	(8,984)	4,204
Foreign Sheriff	423	5,618	(5,776)	265
Domestic Violence Battery	45	1,015	(1,001)	59
State Fee	9,090	126,285	(126,681)	8,694
Prisoner Review Board Fund	226	2,402	(2,434)	194
Police Vehicle Fund	8,205	95,877	(96,331)	7,751
Road Fund	2,845	17,578	(17,983)	2,440
Sex Offender Registration Fund	-	287	(287)	-

**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK  
AGENCY FUND  
STATEMENT OF CHANGES IN FIDUCIARY ASSETS AND LIABILITIES  
Fiscal Year Ended November 30, 2008**

	<u>Beginning Balances</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balances</u>
<b>LIABILITIES (CONTINUED)</b>				
Due to others (continued):				
DV Abuser Services	\$ -	\$ 585	\$ (585)	\$ -
Bond Forfeiture	1,189	25,375	(25,002)	1,562
Spinal Cord Injury Paralysis Cure Research Trust	274	3,932	(3,904)	302
DUI Equipment Fund	24,238	259,476	(264,427)	19,287
State Offender DNA Identification System Fund	2,286	33,763	(33,573)	2,476
Traffic and Criminal Conviction, Lump Sum, and State Surcharge Fee	41,857	536,601	(539,176)	39,282
Trauma Center Fund	7,211	94,642	(94,930)	6,923
Violent Crime Victim Assistance Fund	11,752	166,806	(167,959)	10,599
School district fee	50	200	(250)	-
Fire prevention	-	740	(687)	53
Firetruck loan fund	20	733	(700)	53
Child Advocacy Fund	-	13,090	(11,733)	1,357
Marriage Fund	80	1,360	(1,370)	70
Credit Card Fees	529	6,437	(6,482)	484
Tele-Check Fees	1,006	13,678	(13,680)	1,004
Undeliverable checks	86,838	14,140	(7,804)	93,174
Overpayments	-	18,422	(18,422)	-
Due to others	<u>113,666</u>	<u>1,187,200</u>	<u>(1,200,231)</u>	<u>100,635</u>
Total due to others	<u>352,056</u>	<u>3,231,351</u>	<u>(3,235,559)</u>	<u>347,848</u>
<b>BONDS</b>	<u>1,041,760</u>	<u>677,479</u>	<u>(841,374)</u>	<u>877,865</u>
<b>TOTAL LIABILITIES</b>	<u>\$ 1,701,615</u>	<u>\$ 7,842,042</u>	<u>\$ (8,045,922)</u>	<u>\$ 1,497,735</u>

The accompanying notes are an integral part of the financial statements.

**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK**  
**NOTES TO FINANCIAL STATEMENTS**  
**November 30, 2008**

**NOTE 1 - DESCRIPTION OF THE ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Description of the Organization and Reporting Entity**

The Tazewell County, Illinois Circuit Clerk (Circuit Clerk) is an agency fund of Tazewell County, Illinois. Tazewell County, Illinois (County) is a governmental entity located in central Illinois. Increases to the assets of the Circuit Clerk are substantially generated as a result of fines and fees assessed and amounts collected and held on behalf of others.

**Basis of Accounting**

The financial statements have been prepared in accordance with the accrual basis of accounting. Increases in assets are recognized when they become measurable and available as net current assets.

**Fund Presentation**

The financial statements present only the agency fund of the Tazewell County, Illinois Circuit Clerk and are not intended to present the financial position of Tazewell County, Illinois as a whole. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

Amounts presented for cash and due to other funds differ from the amounts presented in the County's basic financial statements for the Circuit Clerk Fund as amounts due to other funds were allocated to respective funds receiving the cash in the County's basic financial statements.

**Investments**

Certificates of deposit are stated at cost, which approximates fair value.

**Use of Estimates in Preparing Financial Statements**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.



**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK**  
**NOTES TO FINANCIAL STATEMENTS**  
**November 30, 2008**

**NOTE 2 - CASH AND INVESTMENTS**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that, in the event of a bank failure, the Circuit Clerk's deposits may not be returned to it. The Circuit Clerk does not have a formal policy to address custodial credit risk.

At November 30, 2008, the carrying amount of the Circuit Clerk's deposits, which includes demand deposits and certificates of deposit, was \$1,495,585 (excludes \$2,150 in cash on hand) and the bank balance was \$1,542,606, all of which was covered by federal depository insurance or collateral held by the pledging financial institution's trust department or agent in the Circuit Clerk's name.

**Investments**

The Circuit Clerk invests in allowable investments under the Illinois Compiled Statutes. These include (a) interest-bearing savings accounts and certificates of deposit, (b) bonds, notes, certificates of indebtedness, treasury bills, or other securities which are guaranteed by the full faith and credit of the United States of America, and (c) short-term discount obligations of the Federal National Mortgage Association.

This information is an integral part of the accompanying financial statements.

**SUPPLEMENTAL INFORMATION**

# Report J

## ANNUAL FINANCIAL REPORT

Clerk of the Circuit Court

10<sup>th</sup> Judicial Circuit, Tazewell County, Illinois

FISCAL YEAR ENDING November, 2008

### PART I - Revenue of the Clerk's Office

**A. CLERK'S FEES AND COSTS RECEIVED**

(Include the various fees in the Clerks of Courts Act Section 27.1a through 27.2a. Other clerk's fees not allocated to a specific fund are also reported in this total: they include the administrative fees for the Surcharge, Crime Lab fund, Sexual Assault fine, Trauma Center fund, Credit Card payment, Domestic Battery, and clerk's costs for Bail Bonds and Passports.)

Section A Total \$ 1,323,855

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**B. COURT AUTOMATION FUND**

Section B Total \$ 224,731

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**C. SEPARATE MAINTENANCE AND CHILD SUPPORT**

**COLLECTION FUND**

Section C Total \$ 77,746

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**D. COURT DOCUMENT STORAGE FUND**

Section D Total \$ 224,041

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**E. CIRCUIT COURT CLERK OPERATION AND**

**ADMINISTRATIVE FUND**

Section E Total \$ 22,168

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**F. OTHER REVENUE OF CLERK'S OFFICE (SPECIFY)**

(1) Interest paid on accounts \$ 25,836

(2) DHFS IV-D Contractual and Incentive \$ 35,951

(3) Other \$ -

Section F (1,2,3) Total \$ 61,787

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**PART I - Revenue of the Clerk's Office (Sections A, B, C, D, E, F) Total \$ 1,934,328**

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**PART III - Distribution of Funds Held In Trust  
Or Agency Capacity and Of Collections Made For Others**

**A. MAINTENANCE AND CHILD SUPPORT**

(1) Clerk's Office \$ 14,189  
(Include payments deposited and disbursed and personal checks  
endorsed without recourse and forwarded to obligee or public office.)

(2) State Disbursement Unit \$ 18,582,024  
(Insert the total amount reported by the State Disbursement Unit.)

**Section A Total \$ 18,596,213**

Forward this amount to page 7

**B. FINES, PENALTIES, ASSESSMENTS, CHARGES AND FORFEITURES**

See Page 9, Attachment B (Municipalities, Drug Task Force, and Townships and Districts)

(1) Municipalities (Cities, Villages, Towns and Park Districts)

(a) All except Drug Fines \$ 1,288,034  
(b) Drug Fines \$ 16,139  
(c) Crime Laboratory Fund \$ -  
(d) Crime Laboratory DUI Fund \$ -  
(e) Other \$ -

Subtotal (1 - a, b, c, d, e) \$ 1,304,173

(1.1) Drug Task Force \$ 6,128

(2) Townships and Districts (including road districts, special districts, etc.)

(a) All except Drug Fines \$ -  
(b) Drug Fines \$ -  
(c) Other \$ -

Subtotal (2 - a, b, c) \$ -

**Total \$ 1,310,301**

*(The total of above three amounts should be total of amount on Page 9, Attachment B)*

(3) County

(a) Criminal Fines \$ 357,037  
(b) Traffic Fines \$ 575,514  
(c) Drug Fines \$ 20,815  
(d) Crime Laboratory Fund \$ -  
(e) Crime Laboratory DUI Fund \$ -  
(f) County Boating Fund \$ -  
(g) \*Other (includes percentage  
disbursement to county general  
corporate fund) \$ 39,368

Subtotal (3 - a, b, c, d, e, f, g) \$ 992,734

\* "Other" Description and itemized listing on Page 10, Attachment C

**Subtotal Section B (1, 1.1, 2, 3) \$ 2,303,035**

Forward this amount to the top of Page 4

Subtotal Section B (1, 1.1, 2, 3) \$ 2,303,035

Amount forwarded from the bottom of Page 3

(4) State

1. DNR Funds Total	\$	<u>5,664</u>
2. Road Fund (Overweights)	\$	<u>17,578</u>
3. State Toll Highway Authority Fund	\$	<u>-</u>
4. Drug Traffic Prevention Fund	\$	<u>5,457</u>
5. State Crime Laboratory Fund	\$	<u>19,610</u>
6. State Police DUI Fund	\$	<u>9,404</u>
7. Violent Crime Victims Assistance Fund	\$	<u>166,806</u>
8. Traffic and Criminal Conviction Surcharge	\$	<u>820</u>
9. Drivers Education Fund	\$	<u>52,956</u>
10. Domestic Violence Shelter and Service Fund	\$	<u>23,881</u>
11. Drug Treatment Fund	\$	<u>68,638</u>
12. Child Abuse Prevention Fund	\$	<u>-</u>
13. Sexual Assault Services Fund	\$	<u>888</u>
14. Trauma Center Fund	\$	<u>94,642</u>
15. Percentage Distribution: Under \$55 Fund	\$	<u>-</u>
16. Percentage Distribution: \$55 and Over Fund	\$	<u>126,285</u>
17. General Revenue Fund	\$	<u>203,905</u>
18. EMS Assistance Fund	\$	<u>-</u>
19. Youth Drug Abuse Prevention Fund	\$	<u>12,443</u>
20. Secretary of State Evidence Fund	\$	<u>-</u>
21. Illinois Charity Bureau Fund	\$	<u>-</u>
22. Transportation Regulatory Fund	\$	<u>-</u>
23. Professional Regulation Evidence Fund	\$	<u>-</u>
24. General Professions Dedicated Fund	\$	<u>-</u>
25. Lobbyist Registration Administration Fund	\$	<u>-</u>
26. Design Professional Administration and Investigation Fund	\$	<u>-</u>
27. Real Estate Recovery Fund	\$	<u>-</u>
28. Aggregate Operations Regulatory Fund	\$	<u>-</u>
29. Education Assistance Fund	\$	<u>-</u>
30. Department of Public Health	\$	<u>-</u>
31. Used Tire Management Fund	\$	<u>-</u>
32. Emergency Planning and Training Fund	\$	<u>-</u>
33. Feed Control Fund	\$	<u>-</u>
34. Pesticide Control Fund	\$	<u>-</u>
35. Spinal Cord Injury Paralysis Cure Research Trust Fund	\$	<u>3,932</u>
36. Fire Prevention Fund	\$	<u>740</u>
37. WIC Program	\$	<u>-</u>
38. Sex Offender Registration Fund	\$	<u>287</u>
39. Securities Audit and Enforcement Fund	\$	<u>-</u>
40. Special Administrative Fund	\$	<u>-</u>
41. LEADS Maintenance Fund	\$	<u>3,029</u>
42. State Offender DNA Identification System Fund	\$	<u>33,763</u>
43. Domestic Violence Abuser Services Fund	\$	<u>585</u>
44. Other (Itemize on Page 11, Attachment D)	\$	<u>57,213</u>
45. Lump Sum Surcharge*	\$	<u>532,752</u>
Subtotal 4 (1 - 45)	\$	<u>1,441,278</u>

Section B (1, 1.1, 2, 3, 4) Total \$ 3,744,313

\*Contains Traffic and Criminal Conviction Surcharge Fund, Law Enforcement Camera Grant Fund, and LEADS Fund (as of 7/1/06)

Forward this amount to Page 7

**C. FEES OF OTHERS**

(1)	State's Attorney		\$ <u>55,525</u>
(2)	Sheriff		
	(a) Fees (e.g. Service of Process)	\$ <u>59,327</u>	
	(b) County General Fund for Court Security	\$ <u>386,733</u>	
		<b>Subtotal (2 - a, b)</b>	\$ <u>446,060</u>
(3)	County Law Library Fund		\$ <u>54,710</u>
(4)	Marriage Fund of the Circuit Court		\$ <u>1,360</u>
(5)	County Fund to Finance the Court System		\$ <u>144,826</u>
(6)	Court-Appointed Counsel:		
	(a) Defense Counsel	\$ <u>17,923</u>	
	(b) Juvenile Representation	\$ <u>-</u>	
		<b>Subtotal (6 - a, b)</b>	\$ <u>17,923</u>
(7)	Court-Appointed Counsel: State Appellate Defender		\$ <u>-</u>
(8)	Municipal Attorney Prosecution Fee		\$ <u>8,962</u>
(9)	Probation and Court Services Fund		\$ <u>290,623</u>
(10)	Dispute Resolution Fund		\$ <u>-</u>
(11)	Mandatory Arbitration Fund		
	(a) Arbitration Fee	\$ <u>-</u>	
	(b) Rejection of Award	\$ <u>-</u>	
		<b>Subtotal (11 - a, b)</b>	\$ <u>-</u>
(12)	Drug/Alcohol Testing & Electronic Monitoring Fee		\$ <u>-</u>
(13)	Electronic Monitoring Device Fee		
	(a) Substance Abuse Services Fund	\$ <u>11,143</u>	
	(b) Working Cash Fund	\$ <u>27,718</u>	
		<b>Subtotal (13 - a, b)</b>	\$ <u>38,861</u>
(14)	County General Fund to Finance Education Programs (DUI)		\$ <u>-</u>
(15)	County Health Fund		\$ <u>-</u>
(16)	Traffic Safety Program School		\$ <u>-</u>
(17)	Arrestee's Medical Costs Fund		\$ <u>18,330</u>
(18)	Sexually Transmitted Disease Test Fund		\$ <u>250</u>

Section C continued on page 6

**C. FEES OF OTHERS (CONT.)**

(19) Domestic Relations Legal Fund	\$	<u>          -</u>
(20) Children's Waiting Room Fund	\$	<u>          -</u>
(21) Neutral Site Custody Exchange Fund	\$	<u>          -</u>
(22) Other	\$	<u>          -</u>

**Section C Total \$ 1,077,430**

Forward this amount to page 7

**D. MISCELLANEOUS DISBURSEMENTS**

(1) Restitution to victims of crime (Includes Juvenile)	\$	<u>  318,299</u>
(2) "Work Release"/Gainfully employed offender		
(a) Total paid to county for room and board	\$	<u>  21,592</u>
(b) Total paid to other individuals and agencies	\$	<u>          -</u>
Subtotal (2 - a, b)	\$	<u>  21,592</u>
(3) Expenses necessary for minor's needs under the Juvenile Act	\$	<u>    3,877</u>
(4) Abandoned (unclaimed) bail to County	\$	<u>    3,216</u>
(5) Abandoned (unclaimed) property to State	\$	<u>  17,475</u>
(6) Deposits with clerk disbursed during the year:		
(a) From judicial sales	\$	<u>          -</u>
(b) From all other case categories	\$	<u>          -</u>
Subtotal (6 - a, b)	\$	<u>          -</u>
(7) Reimbursements/contribution to a "local anti-crime program"	\$	<u>          -</u>
(8) Refunds and Returns		
(a) Bail	\$	<u>  841,374</u>
(b) Other	\$	<u>   18,422</u>
Subtotal (8 - a, b)	\$	<u>  859,796</u>
(9) Other (Description and itemized listing on Page 12, Attachment E. This includes such items as witness fees, passport fees disbursed to the federal government, out of county bonds, transfer of bail to another county, etc.)	\$	<u>   61,991</u>

**Section D Total \$ 1,286,246**

Forward this amount to page 7

**PART III - Distribution Total**

Section A Total (From page 3)	\$	<u>18,596,213</u>
Section B Total (From page 4)	\$	<u>3,744,313</u>
Section C Total (From page 6)	\$	<u>1,077,430</u>
Section D Total (From page 6)	\$	<u>1,286,246</u>

**PART III - Distribution (Sections A, B, C, D) Total** \$ 24,704,202

Please indicate if you are a percentage distribution county pursuant to 27.5 and 27.6 of the Clerks of Courts Act

Yes \_\_\_\_\_ No X



Attachment B

**Line Item Breakdown of III.B.(1), (1.1) and (2) Fines, Penalties, Assessments, Charges and Forfeitures Paid to Municipalities, Drug Task Force and Townships**

Name of Municipality, Township or Drug Task Force	All Except Drug	Drug	Crime Lab	Crime Lab DUI	Other	Totals
Armington	\$ 2,647	\$ -	\$	\$	\$	\$ 2,647
Creve Coeur	\$ 177,575	\$ 593	\$	\$	\$	\$ 178,168
Deer Creek	\$ 5,196	\$ 75	\$	\$	\$	\$ 5,271
Delavan	\$ 6,850	\$ 375	\$	\$	\$	\$ 7,225
East Peoria	\$ 391,654	\$ 3,117	\$	\$	\$	\$ 394,771
Fondulac	\$ 14,124	\$ 164	\$	\$	\$	\$ 14,288
Green Valley	\$ 4,060	\$ 145	\$	\$	\$	\$ 4,205
Hopedale	\$ 2,886	\$ -	\$	\$	\$	\$ 2,886
Mackinaw	\$ 3,918	\$ -	\$	\$	\$	\$ 3,918
Marquette Heights	\$ 9,642	\$ 112	\$	\$	\$	\$ 9,754
Minier	\$ 6,471	\$ -	\$	\$	\$	\$ 6,471
Morton	\$ 100,803	\$ 1,675	\$	\$	\$	\$ 102,478
North Pekin	\$ 76,685	\$ -	\$	\$	\$	\$ 76,685
Pekin	\$ 325,407	\$ 8,570	\$	\$	\$	\$ 333,977
Pekin Park District	\$ 7,825	\$ -	\$	\$	\$	\$ 7,825
South Pekin	\$ 3,647	\$ -	\$	\$	\$	\$ 3,647
Tremont	\$ 38,656	\$ 100	\$	\$	\$	\$ 38,756
Washington	\$ 109,988	\$ 1,213	\$	\$	\$	\$ 111,201
MultiCntyEnforcement	\$ -	\$ 6,128	\$	\$	\$	\$ 6,128
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
Subtotals	\$1,288,034	\$ 22,267	\$	\$	\$	\$
(Add Subtotals above) Attachment B Totals						\$ 1,310,301

This total should match Part III Section B(1), (1.1) and (2) Total on Page 3.  
 If you need additional pages of this attachment, please make copies of this page.

Attachment C

Line Item Breakdown of III.B.(3)(g): "Other"

Description	Amount
Tazewell County Drug General Fund	\$ 31,232
Tazewell County D.U.I. Sheriff	\$ 7,886
Contempt of Court	\$ 250
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
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	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Attachment C Total</b>	<b>\$ 39,368</b>

This total should match Part III Section B(3)(g) (Other) Total on Page 3.  
If you need additional pages of this attachment, please make copies of this page.

Attachment D

Line Item Breakdown of III.B.(4)44: "Other"

Description	Amount
Additional Child Pornography Fine (State Police)	\$ -
Arsonist Registration Fund	\$ -
Child Murderer and Violent Offender Against Youth Registration Fund	\$ -
Corporate Crime Fund	\$ -
Diesel Emissions Testing Fund	\$ -
ER Restitution (State)	\$ -
Fire Truck Revolving Loan Fund	\$ 733
Illinois Animal Abuse Fund	\$ -
Illinois Racing Board	\$ -
Military Family Relief Fund	\$ -
Prisoner Review Board Vehicle and Equipment Fund	\$ 2,402
Sealing Fee (State Police)	\$ -
Secretary of State Police Services Fund	\$ -
Sex Offender Investigation Fund	\$ -
State Police Vehicle Fund	\$ 20,556
Transportation Safety Highway Hire-back Fund	\$ 12,188
Vehicle Inspection Fund	\$ -
Sec of State Fines \$21,234.48 + Police Vehicle Fund \$100.00 =	\$ 21,334
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Attachment D Total</b>	<b>\$ 57,213</b>

This total should match Part III Section B(4)44 (Other) Total on Page 4.

Attachment E

Line Item Breakdown of III.D.(9): "Other"

Description	Amount
Telecheck	\$ 13,678
Copies	\$ 20,101
Foreign Sheriff	\$ 5,618
School District Fee	\$ 200
Child Advocacy Fee	\$ 13,090
Postage	\$ 2,867
Credit Card	\$ 6,437
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Attachment E Total</b>	<b>\$ 61,991</b>

This total should match Part III Section D(9)(Other) Total on Page 6.  
 If you need additional pages of this attachment, please make copies of this page.

**Independent Auditor's Report on Internal Control Over  
Financial Reporting and on Compliance and Other Matters  
Based on Audit of Financial Statements Performed in  
Accordance With *Government Auditing Standards***

Tazewell County Circuit Clerk  
Tazewell County, Illinois

We have audited the financial statements of the Agency Fund of the Tazewell County, Illinois Circuit Clerk as of and for the year ended November 30, 2008, and have issued our report thereon dated July 7, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Tazewell County, Illinois Circuit Clerk's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a certain deficiency in internal control over financial reporting that we consider to be a material weakness.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control. We consider the deficiency described in the accompanying schedule of findings and responses as Finding No. 08-1 to be a significant deficiency in internal control over financial reporting.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that the significant deficiency described above as Finding No. 08-1 is a material weakness.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Tazewell County, Illinois Circuit Clerk's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Tazewell County, Illinois Circuit Clerk's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit Tazewell County, Illinois Circuit Clerk's response and, accordingly, we express no opinion on it.

We noted certain matters that we reported to management of Tazewell County Circuit Clerk in a separate letter dated July 7, 2009.

This report is intended solely for the information and use of the Tazewell County, Illinois Circuit Clerk, members of the Tazewell County Board, the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois, and is not intended to be and should not be used by anyone other than these specified parties.

*Clifton Henderson LLP*

Peoria, Illinois  
July 7, 2009

**Independent Auditor's Report on Compliance  
and on Internal Control Over Compliance**

Tazewell County Circuit Clerk  
Tazewell County, Illinois

**Compliance**

We have examined the Tazewell County, Illinois Circuit Clerk's compliance with the requirements listed below during the year ended November 30, 2008. The management of the Tazewell County, Illinois Circuit Clerk is responsible for compliance with these requirements. Our responsibility is to express an opinion on the Tazewell County, Illinois Circuit Clerk's compliance based on our examination.

- A. The Circuit Clerk has properly assessed fines, fees, costs, penalties, and judgments in accordance with the purpose authorized by law.
- B. The Circuit Clerk has properly distributed fines, fees, costs, penalties, and judgments in accordance with the purpose authorized by law.
- C. The Circuit Clerk has timely assessed and distributed monies in accordance with the purpose authorized by law.
- D. The Circuit Clerk has complied, in all material respects, with applicable laws and regulations in its financial and fiscal operations.
- E. The Circuit Clerk is maintaining effective accounting control over receipts, disbursements, assets, and liabilities.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants; the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the annual audit requirements included in the Clerks of Courts Act; and the *Circuit Clerk Audit Guidelines*, as noted by the Act; and, accordingly, included examining, on a test basis, evidence about the Tazewell County, Illinois Circuit Clerk's compliance with those requirements listed in the first paragraph of this report and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the Tazewell County, Illinois Circuit Clerk's compliance with specified requirements.

In our opinion, the Tazewell County, Illinois Circuit Clerk complied, in all material respects, with the aforementioned requirements during the year ended November 30, 2008.

## Internal Control Over Compliance

The management of Tazewell County, Illinois Circuit Clerk is responsible for establishing and maintaining effective internal control over compliance with the requirements listed in the first paragraph of this report. In planning and performing our examination, we considered Tazewell County, Illinois Circuit Clerk's internal control over compliance with the aforementioned requirements in order to determine our examination procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the *Circuit Clerk Audit Guidelines*, but not for the purpose of expressing an opinion on the effectiveness of Tazewell County, Illinois Circuit Clerk's internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Tazewell County, Illinois Circuit Clerk's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with the requirements listed in the first paragraph of this report on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to comply with the requirements listed in the first paragraph of this report such that there is more than a remote likelihood that noncompliance with a requirement that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a requirement listed in the first paragraph will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance with the requirements listed in the first paragraph of this report was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses as defined above.

This report is intended solely for the information and use of the Tazewell County, Illinois Circuit Clerk, members of the Tazewell County Board, the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois, and is not intended to be and should not be used by anyone other than these specified parties.

*Clifton Gunderson LLP*

Peoria, Illinois  
July 7, 2009



**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK  
SCHEDULE OF FINDINGS AND RESPONSES  
November 30, 2008**

**Finding No. 08-1 - Financial Statement Preparation and Responsibility for Financial Matters**

Condition:

The Circuit Clerk's office is currently not able to prepare or review its financial statements in a manner that provides a high level of assurance that potential omissions or other errors would be identified and corrected, including note disclosures. The Circuit Clerk's office currently engages Clifton Gunderson to assist in preparing its financial statements and accompanying disclosures. However, as independent auditors, Clifton Gunderson cannot be considered part of the Circuit Clerk's internal control system. To establish proper control over the preparation of its financial statements, including disclosures, the Circuit Clerk should design and implement a comprehensive review procedure to ensure the financial statements, including disclosures, are complete and accurate. Such review procedures should be performed by an individual possessing a thorough understanding of applicable generally accepted accounting principles and knowledge of the Circuit Clerk's office activities and operations.

Criteria:

In an ideal control setting, the Circuit Clerk's office would have personnel possessing a thorough understanding of applicable generally accepted accounting principles staying abreast of recent accounting developments. Such personnel would perform a comprehensive review procedure to ensure that in the preparation of its annual financial statements that such statements, including disclosures, are complete and accurate.

Effect:

It is possible that a misstatement of the Circuit Clerk's Agency Fund financial statements could occur and not be prevented or detected by the Circuit Clerk's office internal control.

Cause:

The Circuit Clerk, in the past, has not made it a practice to have a person or persons responsible for completion of financial statements in their entirety. Additional training classes on updated accounting rules and regulations may need to be provided to the appropriate staff on an annual basis.

**TAZEWELL COUNTY, ILLINOIS CIRCUIT CLERK  
SCHEDULE OF FINDINGS AND RESPONSES  
November 30, 2008**

**Finding No. 08-1 - Financial Statement Preparation and Responsibility for Financial Matters (Continued)**

Recommendation:

With regard to the Circuit Clerk financial statements, we make no recommendation as to whether management should or should not invest in additional training for existing personnel to acquire the capacity to maintain the level of expertise necessary to prepare financial statements in accordance with generally accepted accounting principles including all disclosures.

Auditee Response/Corrective Action Plan:

The County and the Circuit Clerk do not deem it cost effective to send designated employees to training classes nor to hire an individual with the qualifications necessary to prepare financial statements in accordance with generally accepted accounting principles, including all disclosures.