



**COUNTY OF TAZEWELL
DEPARTMENT OF COMMUNITY DEVELOPMENT**

11 South 4th Street, Room 400, Pekin, Illinois 61554

Phone: (309) 477-2235 Fax: (309) 477-2358 Email: zoning@tazewell-il.gov

Jaclynn Workman, Community Development Administrator

HOME OCCUPATION PERMIT APPLICATION

PROPERTY OWNER NAME & ADDRESS

CONTRACTOR NAME & ADDRESS

Phone: _____

Phone: _____

Email: _____

Email: _____

Applicant Name: _____

Applicant Phone: _____

SITE PARCEL ID NUMBER: _____

SITE 911 ADDRESS: _____
*An address MUST be applied for prior to issuance of any Permit

PROPOSED BUSINESS NAME: _____

DESCRIBE WHERE THE HOME OCCUPATION WILL BE CONDUCTED AND THE APPROXIMATE SQUARE FOOTAGE UTILIZED WITHIN THE HOME AND ANY CHANGES MADE TO THE PREMISES: _____

DESCRIPTION OF THE HOME OCCUPATION

- 1. TYPE OF SERVICE: _____
- 2. FAMILY MEMBERS INVOLVED: _____
- 3. HOURS OF OPERATION: _____
- 4. VEHICLES UTILIZED: _____
- 5. PARKING AVAILABLE: _____
- 6. WILL A SIGN BE POSTED ON SITE (Please check appropriate box): Yes No (Sign shall not larger than 2 square feet)

HOME OCCUPATION: Any business or profession carried on by the occupant as an accessory use in the occupant's dwelling.

§157.052 Home Occupations. Any home occupation which is customarily, in whole or in part, conducted in a residential or agriculture districts shall be permitted in such districts provided that all of the following criteria are met:

- (1) A home occupation shall not be conducted from an accessory building.
- (2) There shall be no exterior indication of the home occupation other than one sign and no variation from the residential character of the dwelling.
- (3) Only one sign shall be allowed in connection with a home occupation and shall not be illuminated; not exceed beyond lot lines; and not exceed two (2) square feet.
- (4) There are no commodities sold, or services rendered that require receipt and delivery of merchandise, goods, or equipment other than by a passenger motor vehicle or by mail or package delivery vehicles such as Federal Express and UPS.
- (5) Activities of the home occupation on the premises must be conducted entirely within the dwelling and only by members of the family residing on the premises.
- (6) There shall be no exterior storage of materials or equipment.
- (7) The home occupation shall not utilize mechanical, electrical, or other equipment which produces noise, electrical or magnetic interference, vibration, heat, glare, or other nuisances outside the dwelling.
- (8) The home occupation shall not include the conducting of retail sales on the premises, other than by mail, phone or internet.
- (9) The home occupation shall not be open to the public between the hours of 8:00 p.m. and 9:00 a.m.
- (10) A home occupation shall also include the use of a part of the dwelling as office for activities carried on away from the premises.
- (11) Permissible Home Occupations include but are not limited to, the following:
 - Art Studio
 - Barber or beauty shop (to include not more than one chair)
 - Profession office, clergyman, lawyer, physician, dentist, architect, engineer or accountant
 - Seamstress
 - Teaching music, dancing or other instruction (limited to one pupil at a time)
 - Repair services limited to watches, clocks, computers, televisions, stereos, radio receiving sets, and small household appliances.

(12) Permits for all Home Occupations shall be renewed on an annual basis with a fee of \$45.00 .

I have carefully read the above application and regulations governing the operation of a Home Occupation; and in consideration of the issuance of a Zoning Use Permit, I agree the operation will be in accordance with this application and the applicable regulations.

The undersigned applicant agrees that the permit may be revoked upon notice by the Tazewell County Community Development Department for any breach of the representations or conditions contained herein.

Signature of Owner or Applicant

Date

Application Received By

OFFICE USE ONLY:

SUBDIVISION: _____ **LOT #** _____ **ZONING:** _____ **PARCEL SIZE:** _____

REVIEWED BY: _____ **REVIEW APPROVAL DATE:** _____

PERMIT # _____ **DATE OF PERMIT ISSUANCE:** _____