



# Health Services Committee

Jay Hall – Chairman  
Tazewell County Health Department Board Room  
21306 IL Route 9  
Tremont, IL 61568-9252  
Thursday, June 13, 2024 – 5:30 p.m.

- I. Roll Call
- II. Approve the minutes of the March 14, 2024 meeting and April 24, 2024 in-place meeting
- III. Public Comment
- IV. Departmental Reports

## **Animal Control**

- A. Reports
- B. Discussion: TNR update

## **Health Department**

- A. Report

## **Environmental Health**

- A. Reports
- B. Discussion: Changes for Cottage Food
- C. Discussion: Changes for Food Pantry

## **Solid Waste**

- A. Report

- V. Unfinished Business
- VI. Recess

Members: Chairman Jay Hall, Greg Sinn, Sam Goddard, Jon Hopkins, Greg Longfellow, Roy Paget, Eric Schmidgall

*Minutes pending committee approval*



## **Health Services Committee Meeting**

Tazewell County Health Department Board Room

Thursday, March 14, 2024 – 5:30 p.m.

Committee Members Present: Chairman Jay Hall, Vice-Chair Greg Sinn, Jon Hopkins, Roy Paget, Sierra Smith

Committee Members Absent: Sam Goddard, Greg Longfellow

Others Attending: Mike Deluhery, County Administrator  
Amy Fox, Health Dept.  
Melissa Goetze, Health Dept.  
Stacy Thompson, Environmental Health  
Angie Phillips, Director of Clinical Services

**MOTION**                    **MOTION BY MEMBER SINN, SECOND BY MEMBER SMITH** to approve the minutes of the January 11, 2024 meeting.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

**DISCUSSION**            Member Roy Paget voiced his concerns regarding the migrants that are living down by the river.

Health Department Administrator Amy Fox stated that they would work with any agency, however, she advised that she has spoken to Peoria County and they have no knowledge of an issue.

### **ANIMAL CONTROL**

Animal Control Director Aeschleman provided an overview of the January and February reports.

Aeschleman provided a summary of the euthanasia report, kennel services report, revenue report, expense report, registrations report, and rabies tags report.

Vice-Chair Sinn provided new committee member Hopkins with an overview of the Health Services committee meetings and what will be discussed during the meetings.

Aeschleman provided an update on the Feral Cat Trap, Spay/Neuter, and Release Program.

Aeschleman stated that Woodford County Sheriff's Office will be taking care of animal control for Woodford County. She advised that they hired two new deputies to run the program.

Aeschleman stated that there remain 3 veterinary clinics out of 23 that have not agreed to sell registration tags from their office. She stated that the deadline was March 1, 2024. She stated that letters have gone out advising them of the March 1, 2024 deadline. She stated that Mike Holly will be taking the next steps since the deadline has passed.

## **HEALTH DEPARTMENT**

Health Department Administrator Amy Fox said the annual report will be distributed soon. She also announced that Assistant Administrator Karla Burress will be retiring on June 14, 2024, and that they have started the process of replacing her.

Administrator Fox provided a status update on the construction of the new health department building on Broadway. She stated that the drywall is up, and all the doorways are in place.

Administrator Fox stated that the Board of Health holds an annual reception every year. She stated that they give awards to the community and staff and hold a fundraiser. She stated that this year the reception is on April 11<sup>th</sup>, which is the same day as the Health Services meeting. Chairman Hall proposed canceling the April Health Services meeting if there are no action items on the agenda, and if any action items come up, we could have an in-place meeting.

## **ENVIRONMENTAL HEALTH**

Environmental Health Supervisor Stacy Thompson stated that Tri-County Partnership was represented with a booth at the Peoria Home Show, and 40 radon test kits were given out. She stated that it is groundwater awareness week and they have been giving out free well water test kits. She stated that next month is the clean water celebration and we will have three booths, one with Illinois EPA, one with radon, and one about solid waste. She stated that also next month we have been asked by the Illinois Department of Public Health to host a one-hour larva site training.

## **SOLID WASTE**

Environmental Health Director Melissa Goetze provided an overview of the rural grants for 2024 and the curbside recycling grants for the City of East Peoria, Morton, Village of Creve Coeur, Pekin, and Washington.

HS-24-07 **MOTION BY MEMBER SINN, SECOND BY MEMBER SMITH** to recommend to approve annual recycling grant payment to East Peoria for curbside recycling

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

HS-24-08 **MOTION BY MEMBER SINN, SECOND BY MEMBER SMITH** to recommend to approve annual recycling grant payment to Morton for curbside recycling

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

HS-24-09 **MOTION BY MEMBER SINN, SECOND BY MEMBER SMITH** to recommend to approve annual recycling grant payment to Village of Creve Coeur for curbside recycling

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

HS-24-10 **MOTION BY MEMBER SINN, SECOND BY MEMBER SMITH** to recommend to approve annual recycling grant payment to Pekin for curbside recycling

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

HS-24-11 **MOTION BY MEMBER SINN, SECOND BY MEMBER SMITH** to recommend to approve annual recycling grant payment to Washington for curbside recycling

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

HS-24-12 **MOTION BY MEMBER HOPKINS, SECOND BY MEMBER SMITH** to recommend to approve the annual recycling collection programs

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

Member Hopkins stated that he received a call from someone in Hopedale regarding trash along the highway from the Townline Road exit to the Hopedale exit on both sides. He stated that he recently drove out there and there is quite a bit on each side. Environmental Health Director Melissa Goetze stated that she would have the inspectors drive along there and check the area out.

Chairman Hall recessed the meeting at 6:20 p.m.

(transcribed by S. Gullette)

*Minutes pending committee approval*



## **In-Place Health Services Committee Meeting**

James Carius Community Room

Thursday, April 24, 2024 –6:17 p.m.

Committee Members Present: Chairman Jay Hall, Vice-Chair Greg Sinn, Jon Hopkins, Greg Longfellow

Committee Members Absent: Sam Goddard, Roy Paget, Sierra Smith

Others Attending: Mike Deluhery, County Administrator  
Amy Fox, Health Dept.

Animal Control Director Libby Aeschleman provided a summary of the Feral Cat Trap Neuter Return Program. She stated that feral cats are trapped, spayed or neutered, vaccinated, and returned to the geographic area where they came from. She stated that a mobile clinic would perform the sterilizations. Director Aeschleman stated that a female kitten starts reproducing as early as five months old and their gestation is only 10 weeks long. She stated they can average 3-4 litters a year, 5-6 kittens per litter. She stated that one un-spayed cat and her offspring can produce more than 400,000 cats in its lifetime. She stated that approximately 27,500 feral cats reside in Tazewell County. She stated that this program would reduce the cat colony population by nearly 70%. She stated that there is \$3,000 in the budget that would get the program started and is hoping for sponsors.

### **MOTION**

**MOTION BY MEMBER SINN, SECOND BY MEMBER LONGFELLOW** to approve the Feral Cat Trap Neuter Return Program

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

Chairman Hall recessed the meeting at 6:30 p.m.

(transcribed by S. Gullette)

# TAZEWELL COUNTY ANIMAL CONTROL MONTHLY REPORT

March 2024

REVENUE REPORT				
	Mar-24	Mar-23	FYTD 2024	FYTD 2023
Registration Fees:	\$61,369.00	\$46,158.00	\$221,921.00	\$150,003.00
City Contracts:	\$0.00	\$10,473.63	\$57,504.58	\$31,532.57
Kennel Services:	\$9,453.00	\$1,892.00	\$15,525.90	\$7,920.00
Donations/Misc:	\$20.00	\$150.00	\$75.00	\$1,753.60
County Redemption:	\$185.00	\$195.00	\$1,025.00	\$755.00
Adjudication Fines	\$1,469.00	\$1,150.00	\$5,694.00	\$3,125.00
Public Safety Fines	\$750.00	\$800.00	\$3,690.00	\$2,800.00
Over/Under	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Income:</b>	<b>\$73,246.00</b>	<b>\$60,818.63</b>	<b>\$305,435.48</b>	<b>\$197,889.17</b>

EUTHANASIA REPORT			
	Mar-24	24 FYTD	Mar-23
<b>Total Dogs Euthanized:</b>	<b>13</b>	<b>44</b>	<b>7</b>
<b>Space Needed:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Injured / Health / Age:</b>	<b>1</b>	<b>9</b>	<b>2</b>
<b>Bite / Aggressive:</b>	<b>12</b>	<b>35</b>	<b>5</b>
<b>Total Cats Euthanized:</b>	<b>21</b>	<b>98</b>	<b>19</b>
<b>Space Needed</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Injured / Health / Age:</b>	<b>3</b>	<b>26</b>	<b>8</b>
<b>Feral / Aggressive:</b>	<b>18</b>	<b>72</b>	<b>11</b>
<b>Total Wildlife Euthanized:</b>	<b>19</b>	<b>53</b>	<b>2</b>

KENNEL SERVICES REPORT		
	Mar-24	Mar-23
Confiscated	7	12
Stray Intake/Other	73	58
Animals Surrendered	5	25
Euthanasia Request	3	4
Wildlife	20	4
Bite Quarantine	2	1
<b>TOTAL IN</b>	<b>110</b>	<b>104</b>
<b>DISPOSITIONS:</b>		
Adoptions	9	11
Euthanasia/DOA	57	42
Reclaimed by Owner	19	24
Transferred Rescues:	37	39
Wildlife Released	1	1
<b>TOTAL OUT</b>	<b>123</b>	<b>117</b>

**2/29/24: 67**

**3/31/24: 54**

**2/29/23: 92**

**3/31/23: 79**

BITES REPORTED			
	Mar-24	24 FYTD	Mar-23
Dogs (Vaccinated)	16	32	6
Dogs (Unvaccinated)	3	10	0
Cats (Vaccinated)	0	1	3
Cats (Unvaccinated)	1	4	1
Wildlife	1	2	1
Other: STILL OPEN	2	24	14
Animal Not Found	2	7	0
<b>Total:</b>	<b>25</b>	<b>80</b>	<b>25</b>
Lab Testing:	5	9	2

EXPENSE REPORT			
	Mar-24	Mar-23	FYTD 2024
TRUCK FUEL	\$2,857.87	\$953.00	\$3,686.56
VETERINARY	\$800.00	\$800.00	\$4,040.00
MEDICAL	\$1,020.55	\$0.00	\$2,468.16
POSTAGE	\$337.00	\$712.00	\$2,563.00
GARBAGE	\$126.26	\$118.00	\$808.29
PHONES	\$194.16	\$193.94	\$776.64
MAINTENANCE	\$534.86	\$1,089.00	\$2,664.70
CONTRACTS	\$920.00	\$75.00	\$5,771.00
ENERGY	\$1,179.09	\$1,187.42	\$3,892.99
MISC/SUPPLIES	\$1,469.35	\$506.40	\$45,831.73
<b>TOTAL</b>	<b>\$9,439.14</b>	<b>\$5,634.76</b>	<b>\$72,503.07</b>

MUNICIPALITIES	OFFICER CALL	24 FYTD
Armington	0	2
Creve Coeur	9	31
Deer Creek	3	4
Delavan	6	13
East Peoria	19	92
Green Valley	1	2
Hopedale	3	4
Mackinaw	6	11
Marquette Heights	5	19
Minier	1	1
Morton	21	66
North Pekin	3	16
Pekin	82	258
South Pekin	3	10
Tremont	0	7
Washington	16	49
Tazewell County	10	53
<b>TOTAL</b>	<b>188</b>	<b>638</b>

# TAZEWELL COUNTY ANIMAL CONTROL MONTHLY REPORT

April 2024

REVENUE REPORT				
	Apr-24	Apr-23	FYTD 2024	FYTD 2023
Registration Fees:	\$61,396.00	\$66,601.00	\$283,317.00	\$216,604.00
City Contracts:	\$0.00	\$9,876.54	\$57,504.58	\$41,409.11
Kennel Services:	\$2,433.00	\$2,277.00	\$17,958.90	\$10,197.00
Donations/Misc:	\$29.00	\$0.00	\$104.00	\$1,753.60
County Redemption:	\$240.00	\$275.00	\$1,265.00	\$1,030.00
Adjudication Fines	\$2,499.00	\$1,125.00	\$8,193.00	\$4,250.00
Public Safety Fines	\$675.00	\$1,150.00	\$4,365.00	\$3,950.00
Over/Under	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Income:</b>	<b>\$67,272.00</b>	<b>\$81,304.54</b>	<b>\$372,707.48</b>	<b>\$279,193.71</b>

EUTHANASIA REPORT			
	Apr-24	24 FYTD	Apr-23
<b>Total Dogs Euthanized:</b>	<b>10</b>	<b>54</b>	<b>6</b>
<b>Space Needed:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Injured / Health / Age:</b>	<b>2</b>	<b>11</b>	<b>1</b>
<b>Bite / Aggressive:</b>	<b>8</b>	<b>43</b>	<b>5</b>
<b>Total Cats Euthanized:</b>	<b>13</b>	<b>154</b>	<b>16</b>
<b>Space Needed</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Injured / Health / Age:</b>	<b>6</b>	<b>32</b>	<b>4</b>
<b>Feral / Aggressive:</b>	<b>7</b>	<b>74</b>	<b>12</b>
<b>Total Wildlife Euthanized:</b>	<b>17</b>	<b>70</b>	<b>5</b>

KENNEL SERVICES REPORT		
	Apr-24	Apr-23
Confiscated	6	4
Stray Intake/Other	75	61
Animals Surrendered	16	18
Euthanasia Request	3	4
Wildlife	27	11
Bite Quarantine	2	2
<b>TOTAL IN</b>	<b>129</b>	<b>100</b>
<b>DISPOSITIONS:</b>		
Adoptions	10	12
Euthanasia/DOA	44	35
Reclaimed by Owner	29	24
Transferred Rescues:	41	34
Release to Field	1	1
<b>TOTAL OUT</b>	<b>125</b>	<b>106</b>

**3/31/24: 56**

**4/30/24: 60**

**3/31/23: 80**

**4/30/23: 74**

BITES REPORTED			
	Apr-24	24 FYTD	Apr-23
Dogs (Vaccinated)	8	40	2
Dogs (Unvaccinated)	3	13	1
Cats (Vaccinated)	1	2	0
Cats (Unvaccinated)	1	5	0
Wildlife	0	2	0
Other: STILL OPEN	14	38	9
Animal Not Found	4	11	0
<b>Total:</b>	<b>31</b>	<b>111</b>	<b>12</b>
Lab Testing:	1	10	0

EXPENSE REPORT			
	Apr-24	Apr-23	FYTD 2024
TRUCK FUEL	\$1,216.41	\$1,741.64	\$4,902.97
VETERINARY	\$1,080.00	\$1,000.00	\$5,120.00
MEDICAL	\$168.10	\$813.15	\$2,636.26
POSTAGE	\$1,945.00	\$210.00	\$4,508.00
GARBAGE	\$126.26	\$118.00	\$934.55
PHONES	\$194.12	\$193.92	\$970.76
MAINTENANCE	\$490.10	\$542.36	\$3,154.80
CONTRACTS	\$0.00	\$0.00	\$5,771.00
ENERGY	\$941.83	\$432.68	\$4,834.82
MISC/SUPPLIES	\$367.76	\$1,553.02	\$46,199.49
<b>TOTAL</b>	<b>\$6,529.58</b>	<b>\$6,604.77</b>	<b>\$79,032.65</b>

MUNICIPALITIES	OFFICER CALL	24 FYTD
Armington	0	2
Creve Coeur	14	45
Deer Creek	2	6
Delavan	6	19
East Peoria	35	127
Green Valley	0	2
Hopedale	6	10
Mackinaw	2	13
Marquette Heights	8	27
Minier	0	1
Morton	23	89
North Pekin	5	21
Pekin	85	343
South Pekin	4	14
Tremont	0	7
Washington	28	77
Tazewell County	24	77
<b>TOTAL</b>	<b>242</b>	<b>880</b>

# TAZEWELL COUNTY ANIMAL CONTROL MONTHLY REPORT

May 2024

REVENUE REPORT				
	May-24	May-23	FYTD 2024	FYTD 2023
Registration Fees:	\$64,689.00	\$47,267.00	\$348,006.00	\$263,871.00
City Contracts:	\$54,167.36	\$32,554.77	\$111,671.94	\$73,963.88
Kennel Services:	\$2,639.00	\$2,484.00	\$20,597.90	\$12,681.00
Donations/Misc:	\$1.00	\$10.00	\$105.00	\$1,763.60
County Redemption:	\$330.00	\$465.00	\$1,595.00	\$1,495.00
Adjudication Fines	\$1,425.00	\$2,350.00	\$9,618.00	\$6,600.00
Public Safety Fines	\$1,250.00	\$1,475.00	\$6,515.00	\$5,425.00
Over/Under	\$0.00	-\$100.00	\$0.00	-\$100.00
<b>Total Income:</b>	<b>\$124,501.36</b>	<b>\$86,505.77</b>	<b>\$498,108.84</b>	<b>\$365,699.48</b>

EUTHANASIA REPORT			
	May-24	24 FYTD	May-23
<b>Total Dogs Euthanized:</b>	<b>11</b>	<b>65</b>	<b>14</b>
<b>Space Needed:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Injured / Health / Age:</b>	<b>6</b>	<b>17</b>	<b>4</b>
<b>Bite / Aggressive:</b>	<b>4</b>	<b>46</b>	<b>10</b>
<b>Total Cats Euthanized:</b>	<b>10</b>	<b>164</b>	<b>27</b>
<b>Space Needed</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Injured / Health / Age:</b>	<b>2</b>	<b>34</b>	<b>6</b>
<b>Feral / Aggressive:</b>	<b>9</b>	<b>83</b>	<b>21</b>
<b>Total Wildlife Euthanized:</b>	<b>23</b>	<b>93</b>	<b>8</b>

KENNEL SERVICES REPORT		
	May-24	May-23
Confiscated	11	6
Stray Intake/Other	106	102
Animals Surrendered	8	21
Euthanasia Request	3	7
Wildlife	36	30
Bite Quarantine	3	3
Trapped Cat	7	0
<b>TOTAL IN</b>	<b>174</b>	<b>169</b>
<b>DISPOSITIONS:</b>		
Adoptions	22	11
Euthanasia/DOA	53	74
Reclaimed by Owner	34	35
Transferred Rescues:	40	27
Release to Field	1	3
Community Release	14	0
<b>TOTAL OUT</b>	<b>164</b>	<b>150</b>

**Animals In Shelter:**  
 4/30/24: 61      4/30/23: 74  
 5/31/24: 71      5/31/23: 95

BITES REPORTED			
	May-24	24 FYTD	May-23
Dogs (Vaccinated)	7	47	5
Dogs (Unvaccinated)	0	13	5
Cats (Vaccinated)	2	4	1
Cats (Unvaccinated)	5	10	1
Wildlife	7	9	4
Other: STILL OPEN	5	43	15
Animal Not Found	2	13	11
<b>Total:</b>	<b>28</b>	<b>139</b>	<b>42</b>
Lab Testing:	8	18	3

EXPENSE REPORT			
	May-24	May-23	FYTD 2024
TRUCK FUEL	\$0.00	\$1,009.07	\$4,902.97
VETERINARY	\$1,115.00	\$45.50	\$6,235.00
MEDICAL	\$661.25	\$435.53	\$3,297.46
POSTAGE	\$0.00	\$1,941.00	\$4,508.00
GARBAGE	\$126.26	\$118.00	\$1,060.81
PHONES	\$194.12	\$194.20	\$1,164.88
MAINTENANCE	\$936.46	\$1,928.42	\$4,091.26
CONTRACTS	\$3,262.00	\$4,351.00	\$9,033.00
ENERGY	\$1,124.57	\$1,165.29	\$5,959.39
MISC/SUPPLIES	\$659.04	\$764.23	\$46,858.53
<b>TOTAL</b>	<b>\$8,078.70</b>	<b>\$11,952.24</b>	<b>\$87,111.30</b>

MUNICIPALITIES	OFFICER CALL	24 FYTD
Armington	1	3
Creve Coeur	21	66
Deer Creek	2	8
Delavan	6	25
East Peoria	55	182
Green Valley	1	3
Hopedale	2	12
Mackinaw	7	20
Marquette Heights	6	33
Minier	1	2
Morton	32	121
North Pekin	3	24
Pekin	98	441
South Pekin	5	19
Tremont	4	11
Washington	37	114
Tazewell County	14	91
<b>TOTAL</b>	<b>295</b>	<b>1175</b>



No.	VMA	S/N	Clinic Name	City	Sell Tags
1	X		4 Paws Animal Clinic	Washington	X
2	X		Associated Vet Clinic	Washington	X
3	X		Banfield Vet Clinic (PetSmart)	East Peoria	X
4			Campbell's Mobile Clinic	Mobile - Tazewell County	X
5	X		Eastside Animal Hospital	East Peoria	X
6	X	X	Heartland Vet Clinic	Morton	X
7	X		Hoerr Vet	Morton	X
8			Just Animals	East Peoria	X
9	X	X	Lakeview Vet Clinic	East Peoria	X
10	X	X	Lange Animal Hospital	Pekin	X
11	X		Meadows Vet Clinic	East Peoria	X
12	X	X	Morton Animal Hospital	Morton	X
13			Noah's Ark Animal Hospital	Minier	X
14	X	X	Pekin Animal Hospital	Pekin	X
15	X	X	Pekin Vet Clinic	Pekin	X
16		X	Pro Animal Wellness	Mobile - Tazewell County	X
17	X	X	Rescued Heart Animal Hospital	Pekin	X
18	X	X	Teegarden Vet Clinic	Washington	X
19	X	X	Tender Care Animal Hospital	Morton	X
20	X	X	Tremont Vet Clinic	Tremont	X
21			Vetco Clinic (Petco)	Pekin	X
22			VIP Petcare (Tractor Supply)	East Peoria	X
23			VIP Petcare (Tractor Supply)	Pekin	X
24			VIP Petcare (Pet Supplies Plus)	Pekin	X
25	X	X	Washington Vet Clinic	Washington	X

BODY ART AND TANNING	MONTH	YTD	# OF CLIENTS THAT ATTENDED		MONTH	YTD	# OF CLIENTS THAT ATTENDED
# LICENSED TANNING FACILITY	12	0		# BODY ART INSPECTIONS		0	
# LICENSED TANNING FACILITIES INSPECTED		0		BODY ART TRAININGS COMPLETED FOR STAFF		0	
# LICENSED BODY ART FACILITIES	23	0					
#LICENSED BODY ART FACILITIES INSPECTED	2	2		BODY ART TRAININGS COMPLETED FOR CLIENTS		0	

SOLID WASTE INSPECTIONS	MONTH	YTD		POOLS	MONTH	YTD	
# TOTAL NUMBER OF INSPECTIONS	8	16		# LICENSING INSPECTION	7	14	
# TOTAL NUMBER OF RE-INSPECTIONS	7	11		# OPERATIONAL INSPECTIONS		0	
# COMPLAINTS RECEIVED	2	4		#POOL COMPLAINTS INSPECTED	0	0	
# COMPLAINTS INVESTIGATED	8	20					
SW TRAININGS COMPLETED BY STAFF	0	0		POOL TRAININGS COMPLETED BY STAFF	0	0	
# OF NUISANCE COMPLAINTS REINSPECTED							
SW TRAININGS COMPLETED FOR CLIENTS		0		POOL TRAININGS COMPLETED FOR CLIENTS		0	

LANDFILL/TRANSFER STATIONS	MONTH	YTD		BEACHES	MONTH	YTD	
# TOTAL INSPECTIONS	4	4		# LICENSING INSPECTIONS		0	
				BEACH TRAININGS COMPLETED BY STAFF	0	0	
<b>VECTOR</b>	<b>MONTH</b>	<b>YTD</b>					
# COMPLAINTS RECEIVED	5	11		# COMPLAINTS INSPECTED	0	0	
# COMPLAINTS INSPECTED	1	1		# BEACH CLOSURES	0	0	
#COMPLAINTS REINSPECTED		4		BEACH TRAININGS FOR CLIENTS	0	0	
VECTOR TRAINING COMPLETED BY STAFF	4	4					

# OF BIRDS			
# OF TRAPS SET			
# OF POSITIVE MOSQUITOES			
VECTOR TRAINING FOR CLIENTS	0	0	

Radon	Month	YTD
RADON TRAINING FOR STAFF	0	0
RADON TRAINING FOR CLIENTS	0	0

**Environmental Health Monthly Report**

**Month: February 2024**

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<b>FOOD TRAININGS COMPLETED BY STAFF</b>	<b>MONTH</b>	<b>YTD</b>	<b>NUMBER OF CLIENTS ATTENDING</b>
ELLIOTT - ONLINE TRAININGS	2		
FOOD CONSULTATIONS	91	194	
FOOS COMPLAINTS INSPECTED			
<b>FOOD TRAININGS COMPLETED FOR CLIENTS</b>		0	
CFPM CLASS	1	1	15
<b>NUMBER OF NEW FOOD FACILITIES THAT OPENED</b>	6	14	
<b>NUMBER OF NEW FOOD FACILITIES THAT CLOSED</b>	15	24	
<b>SEPTIC TRAININGS COMPLETED BY STAFF</b>		0	
SEPTIC CONSULTATIONS	69	97	1
SEPTIC COMPLAINTS INSPECTED			
<b>SEPTIC TRAININGS COMPLETED FOR CLIENTS</b>	1	1	
<b>WELL TRAININGS COMPLETED BY STAFF</b>	1	1	
WELL CONSULTATIONS	8	11	2
WELL COMPLAINTS INSPECTED			
<b>WELL TRAININGS COMPLETED FOR CLIENTS</b>	0	0	
RADON CONSULTATIONS	4	5	
SOCIAL MEDIA POSTS -			
RADON - 2			
FOOD - 4			
OPEN DUMP WEEK - 3			
FREE WATER TESTING - 1			
EH JOB POSTING - 1			
NOROVIRUS - 16			

BODY ART AND TANNING	MONTH	YTD	# OF CLIENTS THAT ATTENDED		MONTH	YTD	# OF CLIENTS THAT ATTENDED
# LICENSED TANNING FACILITY	12	0		# BODY ART INSPECTIONS		0	
# LICENSED TANNING FACILITIES INSPECTED	0	0		BODY ART TRAININGS COMPLETED FOR STAFF		0	
# LICENSED BODY ART FACILITIES	23	0					
#LICENSED BODY ART FACILITIES INSPECTED	0	0		BODY ART TRAININGS COMPLETED FOR CLIENTS		0	

SOLID WASTE INSPECTIONS	MONTH	YTD		POOLS	MONTH	YTD	
# TOTAL NUMBER OF INSPECTIONS	9	25		# LICENSING INSPECTION	6	20	
# TOTAL NUMBER OF RE-INSPECTIONS	8	19		# OPERATIONAL INSPECTIONS		0	
# COMPLAINTS RECEIVED	1	5		#POOL COMPLAINTS INSPECTED	0	0	
# COMPLAINTS INVESTIGATED	9	29					
SW TRAININGS COMPLETED BY STAFF	0	0		POOL TRAININGS COMPLETED BY STAFF	0	0	
# OF NUISANCE COMPLAINTS REINSPECTED							
SW TRAININGS COMPLETED FOR CLIENTS		0		POOL TRAININGS COMPLETED FOR CLIENTS		0	

LANDFILL/TRANSFER STATIONS	MONTH	YTD		BEACHES	MONTH	YTD	
# TOTAL INSPECTIONS	2	6		# LICENSING INSPECTIONS		0	
<b>VECTOR</b>	<b>MONTH</b>	<b>YTD</b>		BEACH TRAININGS COMPLETED BY STAFF	0	0	
# COMPLAINTS RECEIVED	1	12					
# COMPLAINTS INSPECTED	1	1		# COMPLAINTS INSPECTED	0	0	
#COMPLAINTS REINSPECTED	2	6		# BEACH CLOSURES	0	0	
VECTOR TRAINING COMPLETED BY STAFF	8	12		BEACH TRAININGS FOR CLIENTS	0	0	

# OF BIRDS			
# OF TRAPS SET			
# OF POSITIVE MOSQUITOES			
VECTOR TRAINING FOR CLIENTS	0	0	

Radon	Month	YTD
RADON TRAINING FOR STAFF	6	6
RADON TRAINING FOR CLIENTS	0	0

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<b>FOOD TRAININGS COMPLETED BY STAFF</b>	<b>MONTH</b>	<b>YTD</b>	<b>NUMBER OF CLIENTS ATTENDING</b>
ELLIOT ONLINE TRAINING	5	5	
DAWN FOOD CLASS	1		19
EMERSON SANITARIAN TRAINING & CEU TRAINING	2	2	
FOOD CONSULTATIONS	100	94	
FOOS COMPLAINTS INSPECTED			
<b>FOOD TRAININGS COMPLETED FOR CLIENTS</b>		0	
EMERSON- MARCH 5TH FOOD CLASS	1	18	
ADAM MARCH FOOD CLSS	1		18
<b>NUMBER OF NEW FOOD FACILITIES THAT OPENED</b>	4	18	
<b>NUMBER OF NEW FOOD FACILITIES THAT CLOSED</b>	1	25	
<b>SEPTIC TRAININGS COMPLETED BY STAFF</b>	2	2	
SEPTIC CONSULTATIONS	31	128	
SEPTIC COMPLAINTS INSPECTED			
<b>SEPTIC TRAININGS COMPLETED FOR CLIENTS</b>	0	1	
<b>WELL TRAININGS COMPLETED BY STAFF</b>	0	1	
WELL CONSULTATIONS	7	18	
WELL COMPLAINTS INSPECTED			
<b>WELL TRAININGS COMPLETED FOR CLIENTS</b>	0	0	
SOLID WASTE CONSULTATIONS			
RADON CONSULTATIONS	4	9	
POOL CONSULTATIONS	8	8	
MEDIA FOOD - 5 OPEN DUMP - 3 FREE WATER TESTING - 1 EH JOB POSTING - 1 POSTER CONTEST/VIDEO CONTEST - 1			

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BODY ART AND TANNING	MONTH	YTD	# OF CLIENTS THAT ATTENDED		MONTH	YTD	# OF CLIENTS THAT ATTENDED
# LICENSED TANNING FACILITY		0		# BODY ART INSPECTIONS		0	
# LICENSED TANNING FACILITIES INSPECTED		0		BODY ART TRAININGS COMPLETED FOR STAFF		0	
# LICENSED BODY ART FACILITIES		0					
#LICENSED BODY ART FACILITIES INSPECTED		0		BODY ART TRAININGS COMPLETED FOR CLIENTS		0	

SOLID WASTE INSPECTIONS	MONTH	YTD		POOLS	MONTH	YTD	
# TOTAL NUMBER OF INSPECTIONS	8	33		# LICENSING INSPECTION	1	21	
# TOTAL NUMBER OF RE-INSPECTIONS	2	21		# OPERATIONAL INSPECTIONS		0	
# COMPLAINTS RECEIVED	3	8		#POOL COMPLAINTS INSPECTED	0	0	
# COMPLAINTS INVESTIGATED	6	35					
SW TRAININGS COMPLETED BY STAFF	0	0		POOL TRAININGS COMPLETED BY STAFF	0	0	
# OF NUISANCE COMPLAINTS REINSPECTED							
SW TRAININGS COMPLETED FOR CLIENTS		0		POOL TRAININGS COMPLETED FOR CLIENTS		0	

LANDFILL/TRANSFER STATIONS	MONTH	YTD		BEACHES	MONTH	YTD	
# TOTAL INSPECTIONS	2	12		# LICENSING INSPECTIONS		0	
<b>VECTOR</b>	<b>MONTH</b>	<b>YTD</b>		BEACH TRAININGS COMPLETED BY STAFF	0	0	
# COMPLAINTS RECEIVED	5	17					
# COMPLAINTS INSPECTED	1	1		# COMPLAINTS INSPECTED	0	0	
#COMPLAINTS REINSPECTED	2	8		# BEACH CLOSURES	0	0	
VECTOR TRAINING COMPLETED BY STAFF	2	14		BEACH TRAININGS FOR CLIENTS	0	0	

# OF BIRDS			
# OF TRAPS SET			
# OF POSITIVE MOSQUITOES			
VECTOR TRAINING FOR CLIENTS	0	0	

Radon	Month	YTD
RADON TRAINING FOR STAFF	0	6
RADON TRAINING FOR CLIENTS	0	0

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<b>FOOD TRAININGS COMPLETED BY STAFF</b>	<b>MONTH</b>	<b>YTD</b>	<b>NUMBER OF CLIENTS ATTENDING</b>
Elliot online training	2	0	
Adam CFPM class	1		10
FOOD CONSULTATIONS	92	128	
FOOS COMPLAINTS INSPECTED			
<b>FOOD TRAININGS COMPLETED FOR CLIENTS</b>		0	
<b>NUMBER OF NEW FOOD FACILITIES THAT OPENED</b>	6	24	
<b>NUMBER OF NEW FOOD FACILITIES THAT CLOSED</b>		25	
<b>SEPTIC TRAININGS COMPLETED BY STAFF</b>		2	
SEPTIC CONSULTATIONS	45	175	3
SEPTIC COMPLAINTS INSPECTED			
<b>SEPTIC TRAININGS COMPLETED FOR CLIENTS</b>	0	1	
<b>WELL TRAININGS COMPLETED BY STAFF</b>	0	1	
WELL CONSULTATIONS	7	25	
WELL COMPLAINTS INSPECTED			
<b>WELL TRAININGS COMPLETED FOR CLIENTS</b>	0	0	
SOLID WASTE CONSULTATIONS			
RADON CONSULTATIONS	1	10	
POOL CONSULTATIONS	4	12	

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BODY ART AND TANNING	MONTH	YTD	# OF CLIENTS THAT ATTENDED		MONTH	YTD	# OF CLIENTS THAT ATTENDED
# LICENSED TANNING FACILITY	12	12		# BODY ART INSPECTIONS		0	
# LICENSED TANNING FACILITIES INSPECTED		0		BODY ART TRAININGS COMPLETED FOR STAFF		0	
# LICENSED BODY ART FACILITIES	23	23					
#LICENSED BODY ART FACILITIES INSPECTED	3	3		BODY ART TRAININGS COMPLETED FOR CLIENTS		0	

SOLID WASTE INSPECTIONS	MONTH	YTD		POOLS	MONTH	YTD	
# TOTAL NUMBER OF INSPECTIONS		33		# LICENSING INSPECTION		21	
# TOTAL NUMBER OF RE-INSPECTIONS		21		# OPERATIONAL INSPECTIONS	4	0	
# COMPLAINTS RECEIVED	11	19		#POOL COMPLAINTS INSPECTED	0	0	
# COMPLAINTS INVESTIGATED		35					
SW TRAININGS COMPLETED BY STAFF	0	0		POOL TRAININGS COMPLETED BY STAFF	0	0	
# OF NUISANCE COMPLAINTS REINSPECTED							
SW TRAININGS COMPLETED FOR CLIENTS		0		POOL TRAININGS COMPLETED FOR CLIENTS		0	

LANDFILL/TRANSFER STATIONS	MONTH	YTD		BEACHES	MONTH	YTD	
# TOTAL INSPECTIONS		12		# LICENSING INSPECTIONS		0	
<b>VECTOR</b>	<b>MONTH</b>	<b>YTD</b>		BEACH TRAININGS COMPLETED BY STAFF	0	0	
# COMPLAINTS RECEIVED	19	36					
# COMPLAINTS INSPECTED	13	14		# COMPLAINTS INSPECTED	0	0	
#COMPLAINTS REINSPECTED	4	12		# BEACH CLOSURES	0	0	
VECTOR TRAINING COMPLETED BY STAFF	3	17		BEACH TRAININGS FOR CLIENTS	0	0	
# OF BIRDS							
# OF TRAPS SET	7						
# OF POSITIVE MOSQUITOES	6						
VECTOR TRAINING FOR CLIENTS	0	0					

Radon	Month	YTD
RADON TRAINING FOR STAFF	1 poster/video	6
RADON TRAINING FOR CLIENTS	0	0



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<b>FOOD TRAININGS COMPLETED BY STAFF</b>	<b>MONTH</b>	<b>YTD</b>	<b>NUMBER OF CLIENTS ATTENDING</b>
		0	
FOOD CONSULTATIONS	79	205	
FOOS COMPLAINTS INSPECTED			
<b>FOOD TRAININGS COMPLETED FOR CLIENTS</b>		0	
CFPM CLASS	1		19
<b>NUMBER OF NEW FOOD FACILITIES THAT OPENED</b>	3	24	
<b>NUMBER OF NEW FOOD FACILITIES THAT CLOSED</b>	2	25	
<b>SEPTIC TRAININGS COMPLETED BY STAFF</b>	1	3	
SEPTIC CONSULTATIONS	55	230	
SEPTIC COMPLAINTS INSPECTED			
<b>SEPTIC TRAININGS COMPLETED FOR CLIENTS</b>	0	1	
<b>WELL TRAININGS COMPLETED BY STAFF</b>	0	1	
WELL CONSULTATIONS	28	53	
WELL COMPLAINTS INSPECTED			
<b>WELL TRAININGS COMPLETED FOR CLIENTS</b>	0	0	
SOLID WASTE CONSULTATIONS	1		
RADON CONSULTATIONS		10	
POOL CONSULTATIONS	8	20	



## Talking Points

Date: 4/5/24

FOOD ORDINANCE	COMMENT
<p><b>§ 95.01 DEFINITIONS.</b></p> <p><b><i>COTTAGE FOOD OPERATION.</i></b> An operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in Public Act 100-0035 paragraph (1.5) of subsection (b), in a kitchen located in that person's primary domestic residence or another appropriately designed and equipped <b>kitchen on a farm for direct sale by the owner, a family member, or employee.</b> Food and drink produced by a cottage food operation shall be sold directly to consumers for their own consumption and not for resale. Sales directly to consumers include, but are not limited to, sales at or through:</p> <ol style="list-style-type: none"> <li><b>1. farmers' markets</b></li> <li><b>2. fairs, festivals, public events, or online;</b></li> <li><b>3. pickup from the private home or farm of the cottage food operator, if the pickup is not prohibited by any law of the unit of local government that applies equally to all cottage food operations; in a municipality with a population of 1,000,000 or more, a cottage food operator shall comply with any law of the municipality that applies equally to all home-based businesses;</b></li> <li><b>4. delivery to the customer; and</b></li> </ol>	<p>Existing definition in ordinance:</p> <p><b><i>COTTAGE FOOD OPERATION.</i></b> An operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in Public Act 100-0035 paragraph (1.5) of subsection (b), in a kitchen located in that person's primary domestic residence or another appropriately designed and equipped <del>residential or commercial-style kitchen on that property for direct sale by the owner, a family member, or employee.</del></p> <p><b><i>A COTTAGE FOOD OPERATION</i></b> may <del>ONLY</del> sell products at a farmer's market in Illinois, unless the products have a locally grown agricultural product as the main ingredient may be sold on the farm where the agricultural product is grown or delivered directly to the consumer.</p> <p>Wording on the left is from the Public Act 102-0633, Section 5 of The Food Handling Regulation Enforcement Act. 410 ILCS 625/4 Section 4. Cottage food operation.</p> <p>Aligning ordinance with the cottage food law as far as the definition and routes of cottage food routes / locations for sale.</p>

**5. pickup from a third-party private property with the consent of the third-party property holder.**

**§ 95.03 PLAN SUBMISSION AND APPROVAL.**

**(D) Prior to operating, cottage food operations must submit the full registration form, pay the registration fee, and be approved by the regulatory authority. The registration form must include:**

- 1. A copy of a current Certified Food Protection Manager Certificate.**
- 2. A product label for each product category selected demonstrating compliance with labeling regulations.**
- 3. Submission of a comprehensive list of all food items being made.**
- 4. Submission of a food safety plan with appropriate pH test or USDA approved recipe for restricted items under the act.**
- 5. If on a private water supply, a copy of water test results showing satisfactory E.coli / coliform bacteria results.**

**§ 95.04 ENFORCEMENT PROVISIONS.**

**(A) Permits**

**(n) Cottage food registrations must also:**

- 1. Renew their registration annually prior to operating and pay the registration fee. Registration fee is non-refundable once the cottage food application review process commences.**

Per the act 1/1/2022:

A local health department shall register any eligible cottage food operation that meets the requirements of this Section and shall issue a certificate of registration with an identifying registration number to each registered cottage food operation.

These items must be renewed annually along with annual water sample.

Addition of comprehensive list of all food items to application to ensure no prohibited items are being produced.

**2. Reapply if the physical location of the cottage food operation changes.**

**3. Meet any requirements for recipe changes or updates as listed in the public act.**

**(3) Food permit fees. The annual fees for food permits shall be:  
Cottage food operation \$30.00**

**Cottage Food Operation Foodborne Illness Investigation Fee:** Once allowed under the statute which governs cottage food operations, a cottage food foodborne illness or complaint investigation will be assessed to the cottage food operator at the health authority's staff hourly rates not to exceed two hundred fifty dollars (\$250.00) per investigation. An investigation is each separate incident requiring an investigation.

After assessing the time it takes to receive, review, approve an application, and send out the permit it takes approximately 45 min – 1.25 hour. This 1-hour time frame is the median and includes e-mails, calls, and additional recipes submitted for approval throughout the calendar year. Hard copies of registration are printed and mailed. This will require a \$30.00 registration fee (food program lead @ \$28.20 per hour + \$.64 shipping).

Per the act 1/1/2022:

A local health department may establish a self-certification program for cottage food operators to affirm compliance with applicable laws, rules, and regulation. Registration shall be completed annually and the local health department may impose a fee not to exceed \$50.

Proposed Cottage Food Registration & Renewal Fee June 2024

Food program manager hourly rate	Approximate time spent processing a new application or renewal application	Approximate time spent answering e-mails / phone calls from a single client throughout a calendar year	Approximate total time spent working with a single vendor in a calendar year	Cost of mailing physical permit and approval letter.	Proposed Fee
\$28.20	30 – 45 minutes	15 – 30 minutes	45 minutes – 1.25 hours	\$.64	\$30.00

Time to process cottage food application varies per application. The amount of time it takes to process an application depends on how many food products the vendor is producing as it takes time to review labels for prohibited food items.

After looking at the above table on the low end the fee cost would be \$21.79 and on the high end \$35.88. The median fee cost is \$28.84. The proposed fee is - \$30.00.

Per cottage food law the maximum the registration fee can be set is \$50.00

A proposed fee of \$30.00 will cover the cost of the food program manager's hourly rate and the cost of mailing out the physical permit and approval letter.



## Talking Points

Date: 3/14/24

FOOD ORDINANCE	COMMENT
<p><b>§ 95.01 DEFINITIONS</b></p> <p><b>FOOD PANTRY.</b> An individual site that distributes <del>bags or boxes</del> of food directly to those in need, <del>and who reside in a specified area</del>. There are three levels of food pantries:</p> <p>Level 1: Pantries with <b>non-TCS food and TCS food that is frozen or refrigerated</b>. Minimal food handling occurs such as <b>bulk packaged</b> food that <b>is</b> broken down and repackaged.</p> <p>Level 2: Pantries with <b>non-TCS food and TCS food that is frozen or refrigerated</b>.</p> <p>Level 3: Pantries with only packaged non-TCS foods such as canned and packaged dry goods <b>and whole uncut produce</b>.</p>	<p>Removing the distribution method as it is not limited to bags or boxes. Individuals from outside Tazewell County may come to a food pantry if in need.</p> <p>TCS – time and temperature controlled for safety. Defined in ordinance under “95.01 – Definitions” TCS foods can undergo pathogenic growth if they exceed time and temperature requirements.</p>

**§ 95.04 ENFORCEMENT PROVISIONS**

(C) *Inspections.*

(1) *Frequency of inspections.*

Facilities shall be inspected at least as often as prescribed by the following schedule.

(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:

1. A certified food service manager is present at all times the facility is in operation. (Incidental absences of the certified food service manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food service sanitation manager was scheduled to work at that time.);

2. Employees involved in food operations receive a HACCP training exercise, in-service training in food service sanitation, or attend an educational conference or training on food safety or sanitation.

(b) Category II facilities shall receive a minimum of one inspection per year.

(c) Category III facilities shall receive a minimum of one inspection every two years.

(d) ~~Level 1, 2 and 3 food pantry~~ shall receive a minimum of one inspection per year.

**(d) Level 1 food pantries shall receive a minimum of one routine inspection per year. A**

Certified Food Protection Manager on-site to oversee breakdown, re-packaging, and distribution.

<p><b>Certified Food Protection Manager is required to be on-site during bulk food breakdown and re-packaging.</b></p> <p><b>(e) Level 2 food pantries shall receive a minimum of one routine inspection per year.</b></p> <p><b>(f) Level 3 food pantries are exempt from having an annual routine inspection.</b></p>	<p><b>Level 2 only doing TCS or pre-packaged food. No breakdown of food for re-packaging.</b></p> <p><b>Level 3 doing only pre-packaged and canned goods. No food handling</b></p>





## Talking Points

Date: 5/24/23

FOOD ORDINANCE	COMMENT
<p><b>§ 95.04 ENFORCEMENT PROVISIONS.</b>            (C) <i>Inspections</i>            (1) <i>Frequency of inspections.</i>            Facilities shall be inspected at least as often as prescribed by the following schedule.</p> <p style="padding-left: 40px;">(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:</p> <p style="padding-left: 80px;">1. A certified food service manager is present at all time the facility is in operation. (Incidental absences of the certified food service manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food service sanitation manager was scheduled to work at that time.);</p> <p style="padding-left: 80px;">2. Employees involved in food operations receive a HACCP training exercise, in-service training in food service sanitation, or attend an educational conference or training on food safety or sanitation.</p> <p style="padding-left: 40px;">(b) Category II facilities shall receive a minimum of one inspection per year.</p> <p style="padding-left: 40px;">(c) Category III facilities shall receive a minimum of one inspection every two years.</p>	<p>No Changes to (C)(1).</p>

(d) Level 1, 2 and 3 food pantry shall receive a minimum of one inspection per year.

(e) Farmers markets shall receive a minimum of one inspection per year.

(f) Cottage food operations will be inspected upon a complaint or disease outbreak.

(g) The Health Authority shall inspect offsite temporary vendors minimum of once during their operating season.

(h) The Health Authority shall inspect multiple use seasonal temporary operations a minimum of once during their operating period.

(2) *Right-of-way.*

The Board of Health, after proper identification, shall be permitted to enter at any reasonable time any food service establishment or retail food store in the county for the purpose of making inspections to determine compliance with this chapter. It shall be permitted to examine the records of the establishments to obtain pertinent information pertaining to food and supplies purchased, received, or used, persons employed, sanitation standard operating procedures and HACCP plan.

**(3) Refusal, Notification and Final Request for Right-of-way**

**(A) If a person denies right-of-way, the authorized representative shall inform the person that:**

**(a) The permit holder is required to allow right-of-way to the authorized representative as specified under this ordinance,**

**1. Right-of-way is a condition of the**

**\*\*the wording in the left column will be the exact wording updated in the ordinance A (# 1- 3 and (B). It will not include reference to chapter 8 of the FDA code as this is not adopted. It will state "as specified by this ordinance."**

**Justification:**

**\*\*This is being modified to align with the enforcement guidelines in the 2017 FDA food code. This change meets**

<p>acceptance and retention of an annual permit to operate as specified under this ordinance, and</p> <p>2. If right-of-way is denied, an order issued by the authorized representative, hereinafter referred to as an injunction may be obtained according to law; and</p> <p>3. Make a final request for right-of-way.</p> <p>(b) If after the authorized representative presents credentials, explains the authority upon which right-of-way is requested, and makes a final request for right-of-way, if the person in charge continues to refuse right-of-way, the authorized representative shall provide details of the denial of right-of-way on an inspection report form.</p> <p>(c) If denied right-of-way to a licensed food establishment for an authorized purpose, and after complying with this ordinance, the authorized representative may issue or apply for an injunction in order to gain right-of-way as provided in law. In addition, the authorized representative may seek a temporary restraining order to cease operations until the inspection is conducted. Regardless, the board of</p>	<p>the need for notifying the permitted retail food establishment of the reason for the notice and the process taken by TCHD when access is refused by the establishment. <u>This is a part of Chapter 8 of the 2017 FDA food code not adopted by the Illinois Department of Public Health.</u></p> <p><b>**This change also represents work being done for Standard 1 of the FDA / NEHA grant as we are trying to be in alignment with the standards for the grant.</b></p> <p><b>**Simple steps:</b></p> <ol style="list-style-type: none"> <li>1. Introduce and define reason for visit.</li> <li>2. Document denial in the form of a DHD inspection report.</li> <li>3. Pursue inspection order legally, if denial continues, issue cease operation order and suspend license until inspection is conducted.</li> </ol> <p>We <u>may</u> pursue an inspection order.</p> <p>Staying in alignment with neighboring counties (Peoria).</p> <p>This scenario does not happen often, but this does provide guidance if this ever does happen.</p> <p>This is being put in place as a what if. If we are denied access, currently there is nothing we can do legally and the facility can continue operating.</p>
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<p>health may consider suspending the license until an inspection is able to be conducted.</p> <p><b>(4) REFUSAL TO SIGN REPORT</b>  <b>(a) If a person in charge refuses to sign the report, the authorized representative shall inform the person who declines, that this will not affect the license holder's obligation to correct the violation(s) noted in the inspection report within the time frames specified.</b></p>	<p>This means that if someone refuses to sign the report, that the facility is still liable for correcting the violation per the ordinance.</p> <p>If a facility has a priority violation, they still must fix the violation in 3 days; or if it is a priority foundation violation, they have 10 days to correct the violation.</p> <p>The refusal of signature does NOT mean that the violations do not apply to the licensed food establishment.</p>
<p><b>§ 95.04 ENFORCEMENT PROVISIONS.</b></p> <p>(G) <i>Procedure when infection is suspected.</i> When the Board of Health has reasonable cause to suspect possibility of disease transmission from any food service establishment employee, it shall secure a morbidity history of the suspected employee or make any other investigation as may be indicated and take appropriate action. The Board of Health may require one or more of the following measures:</p> <p>(1) Immediate exclusion of the employee from any food handling activities as described in the Code;</p> <p>(2) Immediate closure of the establishment concerned until, in the opinion of the Board of Health, no</p>	<p><b><u>Issuance of notice</u></b></p> <p>**This is being altered to align with the enforcement guidelines in the 2017 FDA food code. This change meets the needs for notifying the permitted retail food establishment of the reason for the notice and the process taken by TCHD restriction or exclusion is requested.</p> <p>This allows for this to happen in a timely manner and prevent suspected disease control.</p>

further danger of disease outbreaks exists;

(3) Restrictions of employee's services to some area of the establishment where there will be no danger of transmitting the disease; and/or

(4) Adequate medical and laboratory examinations of the employee or other employees and of his or their body discharges.

(H) During a public health investigation, the authorized representative may issue an order of restriction or exclusion to a suspected food employee or the permit holder without prior warning, notice of a hearing, or a hearing if the order:

(A) States the reasons for the restriction or exclusion that is ordered;

(B) States the evidence that the food employee or permit holder shall provide in order to demonstrate that the reasons for the restriction or exclusion are eliminated;

(C) States that the suspected food employee or the permit holder may request an appeal hearing by submitting a timely request as provided in law; and

(D) Provides the name and address of the board of health representative to whom a request for an appeal hearing may be made.

**Enforcement provision (no change needed)**

**A – why are we issuing this? Illness (Reportable)?**

**B – What evidence do we have to issue this restriction or exclusion injunction.**

Our ordinance does not allow for the timely notification when an infection is suspected for (G) 1-4 in our existing ordinance. We also enforce the Illinois Communicable Disease Code that requires reporting timelines for these issues and will dictate our notification of suspected illness.

**This section is part of Chapter 8 of the 2017 FDA food code not adopted by the Illinois Department of Public Health.**

**Need to create a NOV to hand to the facility, have it approved by State's Attorney.**



## Talking Points

Date: 5/21/24

FOOD ORDINANCE	COMMENT
<p><b>§ 95.01 DEFINITIONS.</b></p> <p><b>CERTIFIED FOOD PROTECTION MANAGER.</b> Any individual who has completed a minimum of eight hours of Illinois Department of Public Health-approved training for food service sanitation manager certification, inclusive of the examination, and received a passing score on the examination set by the certification exam provider accredited under standards developed and adopted by the Conference for Food Protection or its successor organization, shall be considered to be a certified food <del>service sanitation</del> <b>protection</b> manager and maintains a valid certificate.</p> <p><b>§ 95.04 ENFORCEMENT PROVISIONS.</b></p> <p>(4) <i>Penalty fees.</i> Penalty fees for late renewal shall be assessed as follows:</p> <p>Late fees (on February 1)            Food permit terminated            For new food permit (a plan review will be required) - <b>\$400.00</b>            Late fees will apply</p> <p>(C) <i>Inspections.</i>            (1) <i>Frequency of inspections.</i>            Facilities shall be inspected at least as</p>	<p>“Certified food service sanitation manager” verbiage is no longer used in FDA Code. The correct term is “certified food protection manager.”</p> <p>The fee amount for a plan review to occur after the food permit has been terminated is not defined in the table. The fee to apply for a new food permit is \$400.00. This fee needs to be added to the right side of the table.</p>

often as prescribed by the following schedule.

(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:

1. A certified food ~~service~~ **protection** manager is present at all time the facility is in operation. (Incidental absences of the certified food ~~service~~ **protection** manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food ~~service sanitation~~ **protection** manager was scheduled to work at that time.);

"Certified food service sanitation manager" verbiage is no longer used in FDA Code. The correct term is "certified food protection manager."