



Finance Committee

Nick Graff – Chairman
James Carius Community Room
101 S. Capitol Street
Pekin, Illinois 61554

Tuesday, June 18, 2024

immediately following Property Committee

- I. Roll Call
- II. Approve the minutes of the May 21, 2024 meeting
- III. Public Comment
- IV. New Business
 - F-24-17 a. Recommend to approve budget transfer for the County Clerk to cover cost of printing done by an outside company
 - F-24-23 b. Recommend to approve outsourcing Vote-By-Mail to Knowink
 - F-24-22 c. Recommend to approve budget transfer for County Clerk to purchase an elections printer
 - F-24-20 d. Recommend to approve recognition of an increase in Animal Control's budget for grant purposes
 - F-24-21 e. Recommend to approve recognition of an increase in EMA's budget for grant purposes
 - F-24-24 f. Recommend to approve annual purchase of network, computer and email licensing
 - F-24-25 g. Recommend to approve budget transfers for Community Development
- V. Unfinished Business
- VI. Reports and Communications
 - A. Revenue Update Report
 - B. Treasurer's Report
 - C. Public Safety Sales Tax Report

VII. Recess

Members: Chairman Nick Graff, Max Schneider, Bill Atkins, Michael Deppert, Sam Goddard, Mike Harris, Greg Longfellow, Greg Menold, Dave Mingus, Nancy Proehl, Tammy Rich-Stimson

Minutes pending committee approval



Finance Committee

James Carius Community Room
Tuesday, May 21, 2024 – 4:41 p.m.

Committee Members Present: Chairman Nick Graff, Vice Chairman Max Schneider, Bill Atkins, Mike Harris, Greg Longfellow, Dave Mingus, Tammy Rich-Stimson

Committee Members Absent: Michael Deppert, Samuel Goddard, Randi Krehbiel, Greg Menold, Nancy Proehl

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER MINGUS, SECOND BY MEMBER ATKINS** to approve the minutes of the April 16, 2024 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

F-24-17 Chairman Graff stated that he is pulling this item because County Clerk Ackerman has come across a vendor that may eliminate the need to purchase a new printer.

MOTION
F-24-18 **MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER HARRIS** to recommend to approve payment to the Tazewell County Resource Center

Chairman Graff stated that TCRC took over the Herget Bank Building at 33 S. 4th Street. He stated that they applied for a transition energy grant in the amount of \$50,000 and we budgeted an additional \$100,000 last year to be able to assist them in the remodeling of the building.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION
F-24-19 **MOTION BY MEMBER HARRIS, SECOND BY MEMBER RICH-STIMSON** to recommend to approve Opioid settlement funds usage for Health Department and Coroner

Chairman Graff stated that we had previously approved expending funds for counselors that were hired by the courts.

Tazewell County Health Department Administrator Amy Fox provided a summary of a handout that was provided to the committee which outlined how the \$50,000 would be distributed.

Finance Director Mindy Darcy stated that the National Opioid Settlement Fund has roughly \$365,000 in it. She stated that there is a projected amount of revenue settlement dollars that should come into the fund through FY38. She stated that with anything, you are not guaranteed to get it. She stated that through FY38, we have revenues coming in between \$60,000-\$90,000 for each of those years. She stated that the substance use disorder counselor salary, IMRF, and Social Security budgeted in there.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

Discussion: Department Budget Assignments

Chairman Graff stated that unless anyone has any objections, he plans on assigning finance committee members to work with individual departments to plan out their budgets before it is presented to the committee for review.

RECESS

Chairman Graff recessed the meeting at 4:57 p.m.

(transcribed by S. Gullette)

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize a budget transfer requested by the County Clerk & Recorder of Deeds; and

WHEREAS, the transfer of funds is to cover printing done by an outside company while the county's in-house print shop's RISO printer was down before the replacement printer was received;

- Transfer \$2,683 from Contingency (100-610-5999) to In-House Print Shop Supplies (100-602-5183).

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, the Treasurer and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Mindy Darcy - Fwd: Allegra Printing Cost

From: John Ackerman
To: Nick Graff
Date: 4/22/2024 11:12 AM
Subject: Fwd: Allegra Printing Cost
Cc: Mike Deluhery; Mindy Darcy

Can you please include on the next Finance Committee Agenda a request to move the following amount from the Contingency Fund. Thanks.

John C. Ackerman
Tazewell County Clerk & Recorder of Deeds

>>> Dan Sullivan 4/22/2024 11:10 AM >>>

Good Morning:

Since the print shop has been without an important piece of machinery we needed to outsource some printing for the Circuit Clerk's office.

The total cost for various court documents charged by Allegra was \$2683.00.

This amount was taking out of the print shop budget.

The new machine has been delivered and set up so we no longer need to utilize Allegra for our printing needs.

Thanks
Dan Sullivan
Chief Deputy County Clerk
Tazewell County Illinois



MARKETING • PRINT • MAIL

1107 N 8th Street • Pekin, IL 61554
(309) 353-8801 • allegra@allegrapekin.com

Invoice 70007

03/28/24

Caleb Zobrist
Tazewell County Clerks Office
11 S 4th
Suite 203
Pekin IL 61554

SHIP TO:
Tazewell County Clerks Office
11 S 4th
Suite 203
Pekin IL 61554

COPY

Acct. No	Ordered By	Phone	Fax	P.O. No.	Prepared By	Sales Rep
7730	Caleb Zobrist	309-477-2201			Ashley	

Quantity	Description	Price
2,000	Order for Continuance	1,306.49

Received by _____ Date _____

Terms	C.O.D.	Subtotal	1,306.49	Shipping	0.00	Postage	0.00	Tax	0.00	Total	1,306.49	Paid	0.00	Balance	1,306.49
Allegra Print & Imaging · 1107 N. Eighth St. · Pekin IL 61554 · (309) 353-8801															

(print# 1)



1107 N. Eighth Street • Pekin, IL 61554
 Phone 309.353.8801 • Fax 309.353.2348

Invoice 70040

Date: 04/12/24

Caleb Zobrist
 Tazewell County Clerks Office
 11 S 4th
 Suite 203
 Pekin IL 61554

SHIP TO:
 Tazewell County Clerks Office
 11 S 4th
 Suite 203
 Pekin IL 61554

COPY

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep	
7730	Caleb Zobrist	309-477-2201			Ashley		
Quantity	Description					Price	
250	Payment Agreement					129.07	
250	Financial Sentencing Order 3 Pages					490.50	
250	Financial Sentencing Order 2 pages					334.90	
Received by _____ Date _____							
Terms	Subtotal	Shipping	Postage	Tax	Total	PAID	BALANCE
C.O.D.	954.47	0.00	0.00	0.00	954.47	0.00	954.47



1107 N. Eighth Street • Pekin, IL 61554
 Phone 309.353.8801 • Fax 309.353.2348

Invoice 70117

Date: 04/18/24

Caleb Zobrist
 Tazewell County Clerks Office
 11 S 4th
 Suite 203
 Pekin IL 61554

SHIP TO:
 Tazewell County Clerks Office
 11 S 4th
 Suite 203
 Pekin IL 61554

COPY

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep	
7730	Caleb Zobrist	309-477-2201			Ashley		
Quantity	Description					Price	
100	Sentencing Order 4 pages					448.27	
Received by _____ Date _____							
Terms	Subtotal	Shipping	Postage	Tax	Total	Paid	BALANCE
C.O.D.	448.27	0.00	0.00	0.00	448.27	0.00	448.27

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize outsourcing the Vote-By-Mail mailing operations to KnowInk for the November 2024 Presidential election as requested by the County Clerk; and

WHEREAS, the County Clerk will have 7,495 Vote-By-Mail ballots mailed out on September 26, 2024 to their Permanent Vote-By-Mail users; and

WHEREAS, the County Clerk is required to mail Vote-By-Mail notifications to all registered voters on August 7, 2024 which will increase further the total Vote-By-Mail request they receive; and

WHEREAS, it is estimated that the County Clerk will mail 12,000 ballots; and

WHEREAS, the current cost for sending each ballot excluding employee time equals \$2.51, as shown on the attached breakdown, which would cost \$30,120 for 12,000 ballots; and

WHEREAS, the bulk mailing cost for each ballot through KnowInk equals \$3.93, with the cost of \$4.25 for mailings under 200 pieces, which is estimated to cost \$48,601.60 for 12,000 ballots; and

WHEREAS, the County Clerk has stated that an unbudgeted new ballot printer would be needed at a cost of \$5,750 if mailing was continued to be done in-house; and

WHEREAS, the County Clerk is not expecting to reduce personnel costs with the outsourcing of the Vote-By-Mail function; and

WHEREAS, the County Clerk is not requesting approval of the contract with KnowInk, but rather for the County Board to acknowledge this unbudgeted change and the County Clerk requests moving forward and transferring funds to his budget following the end of the year to cover from contingency any cost overtures from not budgeting this expenses.

THEREFORE BE IT RESOLVED that the County Board approve the request to outsource Vote-By-Mail mailing operations to KnowInk.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, the Treasurer and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

KNOWiNK Pricing to Tazewell-

Under 2,500.	\$5.25
2,500 – 5,000.	\$4.55
5,001-10,000.	\$3.90
10,001-15,000.	\$3.75
15,001-20,000.	\$3.60
20,001-50,000.	\$3.25
Over 50,000.	\$2.95

+ non-profit pre-sorted postage - \$0.18 each (est)

This applies to all mail drops of 200 or more. Anything less will be at the First Class Stamp rate and will be invoiced for it.

On Demand Absentee Program

File upload to Modern Litho and ballots usually in the mail within 24-48 hours

**Not including the larger preregister absentee lists*

Bid Specifications**Process VR data file**

Data duplicate check

CASS Certify and Presort

Create IMB tracking and voter ballot tracking

Setup and manage tracking websites

Provide statistics on ballots printed and mailed including USPS scanning and deliveries

Provide statistics on voter website tracking visits

Qualify non profit status to get postage rate of under \$0.20 per piece

Outer Envelope -1 window on front and 1 on back

Size: 9.25x6"

Colors: 2 color 1 side

Stock: 24# Uncoated Offset

Return Envelope

Size: 8.75x5.75"

Colors: Black over Black and 1 PMS

Stock: 24# Uncoated Offset

Instruction Sheet

Size: 5.5x8.5"

Colors: 6 Printed Colors

Front - yellow, k, red, blue

Back - flood yellow, k



Material: Platinum Semi-gloss/ST95/3.2 SCK Lay Flat with "I Voted" sticker

-or-

70# white uncoated (without "I Voted" sticker)

Ballot

Size: 8.5x11 – 8.5x17" (or up to a 22.5" ballot)+ 3.5" tab for mail panel

Colors: Black over Black

Stock: 80# Uncoated text

This does not include the Non-Profit Postage of as low as \$0.18 and if a third security envelope will be an additional \$0.20, if needed or requested.

KnowInk Vote-by-Mail Services vs. In-House Processing Analysis

(based on pricing supplied by the County Clerk)

2024 General Election Costs			
	In-House Cost	KnowInk Cost	
	From County Clerk	Bulk Mailings/Initial Mailing	Subsequent Mailings of Less than 200 Pieces
Postage	1.87	0.18	0.50
Envelopes	0.29		
I Voted Sticker	0.06		
Inserts	0.04		
Ballot Paper	0.05		
Printing	0.20		
Package price		3.75 *	3.75 *
Total Cost	2.51	3.93	4.25
Volume - initial mailing	7,495	7,495	
Volume - Subsequent (est.)	4,505		4,505
Volume Total	12,000	7,495	4,505
Cost Per Category	30,120.00	29,455.35	19,146.25
Total Ballot Mailing Cost (excluding in-house personnel costs & new printer)	30,120.00	48,601.60	
If left in-house, new ballot printer will need to be purchased	5,750.00		
Estimated Total Costs (excluding in-house personnel costs)	35,870.00	48,601.60	

*cost for first year; could be \$3.90 in future years based on volume

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize a budget transfer requested by the County Clerk & Recorder of Deeds; and

WHEREAS, the transfer of funds is to purchase a Ricoh C840 color printer with setup which will be used for printing election-related documents in the County Clerk's office; and

WHEREAS, the printer is needed to print over 7,500 permanent vote-by-mail ballots for the November election as well as ballots on-demand and applications to vote;

- Transfer \$5,750 from Contingency (100-610-5999) to County Clerk Election Supplies (100-602-5160); and

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, the Treasurer and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Mindy Darcy - Fwd: New Ricoh 840 Ballot and App Printer Quote

From: John Ackerman
To: Nick Graff; Mindy Darcy
Date: 4/17/2024 10:13 AM
Subject: Fwd: New Ricoh 840 Ballot and App Printer Quote
Cc: Mike Deluhery; Dan Sullivan
Attachments: 240416 - Tazewell Ricoh840 Printer Quote.pdf

Nick,

Can you please add this request for a transfer \$5,750 from contingency to the County Clerk Election Supply Budget to an upcoming Finance Committee Agenda. Not an emergency, but this will be required and needs to be installed by September when we print over 7,500 Permanent Vote-By-Mail Ballots for the November election. That said, if an In-Place Finance Committee Meeting is planned for the County Board Meeting, if this could be added it would be appreciated.

This printer that can not be repaired now was previously only kept as an emergency backup to our primary ballot printer. In 2020, with the dramatic increase in Vote-By-Mail, this unit became the primary printer for Vote-By-Mail Ballots, with the thought rather than purchasing a new printer we would utilize the resources we had until they could not be repaired. We are now at this point.

Unlike our other printers, this unit is designed for Ballot Paper. As such, the only bid we have is from our current Election Vendor, who maintains all the Ballot Printers within our office.

As an example of the dramatic increase in Vote-By-Mail over the past few years, here is a review of several past elections:

- 2012: 4,331 Vote-By-Mail
- 2016: 3,932 Vote-By-Mail
- 2020: 15,076 Vote-By-Mail
- 2024: 7,809 Current Permanent Vote-By-Mail Request

John C. Ackerman
Tazewell County Clerk & Recorder of Deeds

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

>>> Alex Hansen <alex.hansen@libertysystemsllc.com> 4/16/2024 4:05 PM >>>
Good afternoon John and Dan,

Attached you will find a price quote for a Ricoh C840 (the new model of your Ricoh C842) colored printer. Please let us know if you have any questions or if you would like to proceed with this particular printer for the purpose of printing Ballots on demand and Applications to Vote.

Have a great day,



Alex Hansen
Liberty Systems, LLC
219 S. Sampson Street
PO Box 77
Tremont, IL 61568

Cell: 309.258.4646 Office: 309.925.2020



Tuesday, April 16, 2024

John C. Ackerman
Tazewell County Clerk
11 S. 4th Street, Rm. 203
Pekin, Illinois 61554

Re: Ricoh C840 for Ballot on Demand and Application to Vote Printing

Description	Price
(1) Ricoh C840 Color Printer with Setup	\$5,750.00
Total	\$5,750.00

Thank you for the opportunity to provide our products and services. Please call our office with any questions.

ACCEPTED:

TAZEWELL COUNTY

LIBERTY SYSTEMS, LLC

BY _____

BY _____

Date _____

Date _____

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the following increases to the following Animal Control budget lines:

Increase 231-530-4097 Conference and Travel Reimbursement - \$3,410

Increase 231-530-5410 Travel Expense - \$3,410

WHEREAS, the increases acknowledge the receipt of an unbudgeted scholarship for Libby Aeschleman and Jordan VonRohr to attend the Best Friends National Conference in Orlando, Florida July 11-13, 2024; and

WHEREAS, this action does not represent an additional appropriation of funds by the County Board, it solely represents recognizing the increase of available expenditure funds within the Animal Control's budget, as well as a corresponding increase in the revenue budget.

THEREFORE BE IT RESOLVED that the County Board approve the increases.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, Animal Control, the Treasurer and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Tazewell County Animal Control

Libby Aeschleman, Director

21314 IL RT 9

Tremont, IL 61568

Phone: (309)-925-3370

Fax: (309)-925-3633



DATE: May 14, 2024

To: Nick Graff, Finance Chairman

FROM: Libby Aeschleman, Animal Control Director

SUBJECT: Line Item Request

I am respectfully requesting the following for FY24:

\$3,410 scholarship to be deposited in Conference and Travel Reimbursement line (231-530-4097).

- **This deposit will cover the unexpected expense of traveling to Best Friends Animal Society conference in Orlando, FL in July of 2024. Funding for this conference was received in May 2024 as a Scholarship for 2 Animal Control employees to attend this conference. It will cover all travel and lodging expenses.**

Thank you for your consideration.

Libby Aeschleman
Director, Animal Control

Cc: Mike Deluhery, County Administrator
Sandra Gulette, Chief Clerk/Secretary to the County Board
Mindy Darcy, Finance Director
Brett Grimm, Auditor

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or on clicking links from unknown senders.

Hello,

We are very excited to inform you that you have been awarded a scholarship to attend this year's Best Friends National Conference in Orlando, FL from July 11-13! We at Best Friends feel you play a key role in getting your organization to 90%, and we hope that by attending our conference, you can connect with other leaders, engage in top-tier learning, and bring actionable lifesaving strategies back to your community.

As a scholarship recipient, you will receive a stipend of \$2,000, including conference registration. Once you complete

this

form to accept the scholarship, you will receive a code to register for the conference for free, and then the remaining \$1705 will be sent to your organization

to pay for travel and lodging expenses.

We hope you are as excited about this opportunity to connect through learning as we are. Any questions? Feel free to reach out at

conferences@bestfriends.org.

The deadline to accept this scholarship is April 29.

Hope to see you in Orlando!

The Best Friends Conference Team

bestfriends.org



Dear Libby Aeschleman,

Thank you so much for registering for the Best Friends National Conference, taking place **July 11-13 in Orlando, Florida**. During this exciting event, you'll learn the latest actionable tools and data-driven techniques to take home and immediately start saving more dogs and cats in your community to reach or sustain a no-kill status in 2025.

Below are the current registration details we have on file to print on your official conference badge.

Confirmation Number: JKNV2CYVYPL

Name of Attendee: Libby Aeschleman Aeschleman

First name to print on your name badge (if different from above): Libby

Organization: Tazewell County Animal Control

Title: Director

Home city/state: Glasford, IL

Region: Midwest: IL, IN, MI, OH, WI, WV

Order Details

Libby Aeschleman Aeschleman Order #: KMNDKDRC793		
Order Date: 03-May-2024 Invoice #: 052024-0839-0675 Amount Paid: \$0.00 Amount Due: \$0.00		
Item	Quantity	Price
Admission Item		
Conference Registration	1	\$0.00
	Subtotal	\$0.00

file:///C:/Users/LAeschleman/AppData/Local/Temp/XPgrpwise/66350A4CTazewellMAIN1... 5/9/2024

Dear Jordan,

Thank you so much for registering for the Best Friends National Conference, taking place **July 11-13 in Orlando, Florida**. During this exciting event, you'll learn the latest actionable tools and data-driven techniques to take home and immediately start saving more dogs and cats in your community to reach or sustain a no-kill status in 2025.

Below are the current registration details we have on file to print on your official conference badge.

Confirmation Number: DTNQK5B2ZKR

Name of Attendee: Jordan VonRohr

First name to print on your name badge (if different from above): Jordan

Organization: Tazewell County Animal Control

Title: Kennel Services Lead

Home city/state: Bartonville, IL

Region: Midwest: IL, IN, MI, OH, WI, WV

Order Details

Jordan VonRohr Order #: NJNP55VQ834		
Order Date: 03-May-2024 Invoice #: 052024-0841-0677 Amount Paid: \$0.00 Amount Due: \$0.00		
Item	Quantity	Price
Admission Item		
Conference Registration	1	\$0.00
	Subtotal	\$0.00

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize budget transfers for the Emergency Management Agency; and

WHEREAS, Emergency Management Agency has received a \$10,000 donation; and

WHEREAS, Emergency Management Agency is requesting the following budget increases:

- Increase 100-220-4711 Donations - \$10,000
- Increase 100-220-5557 Miscellaneous Equipment - \$10,000

WHEREAS, this action does not represent an additional appropriation of funds by the County Board, it solely represents recognizing the increase of available expenditure funds within the Emergency Management Agency's budget, as well as a corresponding increase in the revenue budget.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the E.M.A. Director and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

TAZEWELL COUNTY EMERGENCY MANAGEMENT AGENCY

21304 Illinois Route 9 Tremont IL 61568

tazewellema.org 309.925.2271



To: Mindy Darcy, Assistant Administrator & Finance Director

From: Dawn Cook, TC EMA

Subject: Enbridge Pipeline - Community Safety Grant

Date: June 6, 2024

Tazewell County EMA received a Community Safety Grant through Enbridge Pipeline in the amount of \$10,000. The request was for a grant to be used towards the purchase of a utility terrain vehicle to be used primarily for the TC EMA Search & Rescue/UAV team. TC EMA was awarded a grant, and funds were electronically deposited to Tazewell County as noted by the TC Treasurer' office.

This memo requests that TC EMA revenue and expense lines be adjusted.

The revenue line affected would be: 100-220-4711 (Donations)

The expense line affected would be: 100-220-5557 (Miscellaneous Equipment)

TC EMA has received 3 quotes for a UTV. The 3 quotes were sent to the Administrator Deluhery for approval as required in the TC purchasing ordinance. The low bid by World of Sports was \$10,487.

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the annual purchase of network, computer, and email licensing; and

WHEREAS, the County is in the process of replacing the technology used for these licenses, and the length of licensing needed has been dependent on the implementation timeline; and

WHEREAS, it has been determined that a six-month licensing period would be in the best interests of the County to provide sufficient time to complete the technology upgrades and to access the environment through the end of the year; and

WHEREAS, vCloudTech has been the lowest bidder for the annual network licensing for the last three years, with last year's bid totaling \$74,561.70; and

WHEREAS, the IT department has worked with vCloudTech to obtain specialized pricing for six-month licensing at a cost of \$48,942.50; and

WHEREAS, given the timeline for new technology implementations and specialized nature of obtaining licensing for under one year, it is in the best interests of the County to purchase the six-month licensing from vCloudTech; and

WHEREAS, the Software Maintenance account (100-611-5200) will be used to pay for the cost of licensing which are appropriated in the FY24 budget.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Network Administrator, Finance Department and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



TO: Scott Hizey
Network Administrator
Tazewell County
11 S 4th Street
Room 107, Mckenzie Bldg
Pekin, IL 61554 USA

Email: shizey@tazewell.il.gov

Phone: (309) 478-5849

From: vCloud Tech Inc.
henry Martin
609 Deep Valley Drive Suite 200
Rolling Hills Estates, CA 90274

Email: hmartin@vcloudtech.com

Phone: (833) 482-5683

Terms FTIN: 46-3104792
Shipping: Destination
Payment Terms: Net 30
Cage Code: 77T86
DUNS No: 079508688
Contract: OM
Credit Cards: VISA/MASTER
Credit Card Fees May Apply
Sales Tax May Apply

Quote No: 14851
Quote Date: 6/13/2024
Quote Expiry: 6/30/2024
RFQ: N/A
Shipping: Virtual delivery
Total Price: \$ 48,942.60

Line No.	Part No.	Description	Qty	Unit	Extended
1	SP-AB887	ZENworks Suite per User/Device SW E-LTU Tazewell County II Finance Dept Start Date: 07/01/2024 End Date: 12/30/2024 Serial Number: 8010075 Support ID: O-1984266	430	\$ 113.82	\$ 48,942.60
2	Open Workgroup Suite	Open Workgroup Suite- FOC Entitlement Bundle 3 Start Date: 07/01/2024 End Date: 12/30/2024 Serial Number: 8010075 Support ID: O-1984266	430	\$ -	\$ -
				Subtotal	\$ 48,942.60
				Sales Tax	\$ -
				Total	\$ 48,942.60

T&C May Apply

COMMITTEE REPORT

F-24-25

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Transfers for Community Development:

WHEREAS, the transfer of funds is to cover the cost of replacement struts and stabilizer bar on the 2012 Ford Edge (code enforcement vehicle); and

- Transfer \$1,100.00 from Gasoline (100-300-5130) to Vehicle Maintenance Line Item (100-300-5320)

WHEREAS, the transfer of funds is to cover the unanticipated cost of the secondary electrical inspector as the primary in the absence of a full time inspector.

- Transfer \$10,000.00 from Personnel – Building Inspection (100-300-5026) to Contractual Inspections Line Item (100-300-5210)

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Community Development, the Treasurer and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



**COUNTY OF TAZEWELL
COMMUNITY DEVELOPMENT DEPARTMENT**



Jaclynn Workman, Administrator

11 South 4th Street, Room 400, Pekin, Illinois 61554

Phone: (309) 477-2235 / Email: zoning@tazewell-il.gov

TO: Chairman Graff and Finance Committee

FROM: Jaclynn Workman, Administrator

DATE: June 11th, 2024

SUBJECT: Transfer

The following cross line transfers will be needed to cover deficits in other lines within the Community Development FY24 Budget;

\$1100.00	from 100-300-5130 / Gasoline	to 100-300-5320 / Vehicle Maintenance
\$10,000.00	from 100-300-5026 Personnel – Bldg Insp	to 100-300-5210 Contractual Inspections

The vehicle maintenance transfer was to replace the struts and stabilizer bar on the 2012 Edge, code enforcement vehicle. The anticipated overage in the gasoline line is due to lack of a current full time inspector and limited daily use of the building inspection vehicle. Additionally, the transfer from personnel to contractual is to cover the unanticipated cost of the secondary electrical inspector as the primary in the absence of the full time inspector.

Thank you for your consideration. Please feel free to contact me at your convenience if you have further questions.

JW

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