



Executive Committee

David Zimmerman - Chairman
Jury Commission Room – McKenzie Building
Wednesday, June 19, 2024
immediately following Risk Management

I. Roll Call

II. Approve minutes of the May 22, 2024 meeting

III. Public Comment

IV. New Business

- E-24-54 A. Recommend to approve six month review of Executive Session minutes by the State's Attorney's Office
- E-24-73 B. Recommend to approve amendments to Chapter 95: Food Establishments
- E-24-77 C. Recommend to approve referendum language regarding the office of the elected County Auditor
- E-24-78 D. Recommend to approve precinct boundaries and polling location
- E-24-79 E. Recommend to approve the Energy Transition Grant – Phase II Submittal
- E-24-80 F. Recommend to approve Decommissioning Agreement for Green Valley Renewables, LLC

V. Appointments and Reappointments

- E-24-69 A. Reappointment of Dr. Steven Dickey to the Board of Health
- E-24-70 B. Reappointment of Bobbi Mullis to the Board of Health
- E-24-71 C. Reappointment of Gary Burton to the Board of Health
- E-24-74 D. Appointment of Eric Schmidgall to the Tazewell Woodford Youth Services Board

VI. Unfinished Business

- A. Discussion: Buildings Update

VII. Reports / Communications

VIII. Executive Session

IX. Recess

Members: Chairman David Zimmerman, Vice Chairman Michael Harris,
Bill Atkins, Nick Graff, Jay Hall, Kim Joesting, Greg Longfellow,
Greg Menold, Dave Mingus, Nancy Proehl,
Tammy Rich-Stimson, Max Schneider

Minutes pending approval



Executive Committee Meeting

Jury Commission Room – McKenzie Building
Wednesday, May 22, 2024 – 4:02 p.m.

Committee Members Present: Chairman David Zimmerman, Vice-Chair Mike Harris, Bill Atkins, Nick Graff, Jay Hall, Kim Joesting, Greg Longfellow, Dave Mingus, Nancy Proehl, Max Schneider, Auditor Grimm, Treasurer Clark

Committee Members Absent: Greg Menold, Tammy Rich-Stimson

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER HARRIS, SECOND BY MEMBER GRAFF** to approve the minutes of the April 17, 2024

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER ATKINS, SECOND BY MEMBER SCHNEIDER** to recommend to approve acceptance of resignation of District 2 County Board member

E-24-57

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER ATKINS, SECOND BY MEMBER PROEHL** to recommend to approve polling location change

E-24-60

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER ATKINS, SECOND BY MEMBER GRAFF** to recommend to approve appointment for County Board for District 3

E-24-68

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL** to reappointment of Mark Schleder to the Green Valley Fire Protection District

E-24-55

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-56

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of Stacey Sweeney to the Armington Community Fire Protection District

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-58

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to appointment of Michael Deppert to the Farmland Assessment Review Committee

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-61

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of John O. Willett to the Hickory Grove Drainage and Levee District

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-62

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of Peter Kalman to the Sheriff's Merit Commission

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-63

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of Richard Schwab to the Board of Review

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-64

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of William Conrad to the Schaeferville Fire Protection District

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-65

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of David Sangalli to the Brush Hill Fire Protection District

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-66

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of Debra Garman to the Powerton Fire Protection District

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

E-24-67

MOTION BY MEMBER MINGUS, SECOND BY MEMBER HALL to reappointment of Bradley D. Haning to the West Fork Drainage District

On voice vote, **MOTION CARRIED UNANIMOUSLY**

Discussion:

Eliminating Auditor Referendum

Chairman David Zimmerman stated that he would like to get the committee's input before moving forward.

Member Proehl stated that we hire an auditor then we pay an elected auditor and as a taxpayer and member of the board, she is not sure we need both.

Member Harris voiced his concern regarding internal control.

Member Atkins questioned when the last referendum was. Auditor Grimm stated that it was in 2018.

Member Longfellow stated that he would like to hear more from the Auditor, HR, or Mindy to see if it is a needed position.

Member Graff stated that one of our prior auditors left the office and the work was not being done and we had to step in and do it. He stated that given the fact that Peoria County just decided to eliminate the auditor, that we should consider it.

Member Schneider stated that given the fact that we have had an auditor who left and we had to step in and do their work, that apparently there is work that needs done. He stated that since the auditor has a relatively low salary, maybe we should keep that person there.

Administrator Deluhery stated that this has been passed in other counties and the auditor's duties are handled by the finance office.

Member Longfellow stated that when the outside firm comes in to audit the county, they do not audit 100% of the files.

Administrator Deluhery stated that invoices used to be sent out to all board members for review but once we changed financial systems that dropped off. He stated that he has spoken with Assistant County Administrator Mindy Darcy about getting that restarted.

Member Graff stated that he would get a report from Auditor Grimm and would review it and would ask questions if anything looked out of place.

Member Proehl voiced her concern that the Administrator has no control over the elected auditor, who will be managing the county' money.

Chairman Zimmerman stated that he will reach out to each member to get their input.

Auditor Brett Grimm stated that he had planned on addressing this issue in two years. He stated that he pushed hard to get this on the referendum last time. He stated that there is a tremendous difference between an external audit and internal audit. Auditor Grimm stated that he recommended William Funkhouser because he is a registered certified public accountant, full time faculty member in economics and finance at Bradley, former president of Bank One in Peoria, he has a Master's degree from the University of Illinois, and a Bachelor's degree from Millikin. He stated that Mr. Funkhouser has the experience and credentials to know what the county needs. He stated that his plan in two years was to have Mr. Funkhouser go through everything and let us know what we need and do not need and to let us know if we need this office. Auditor Grimm requested that we not put this on the referendum at this time.

Reports/Communications:

Member Proehl wanted to publicly thank Greg Longfellow for all of his hard work on the property committee.

Chairman Zimmerman advised that the handicap ramp at the courthouse looks great.

Chairman Zimmerman stated that he has received several emails requesting that he pass a resolution in support of Israel. He stated that he is 100% behind Israel, however, he tries to keep things that we do not control away from the board.

Chairman Zimmerman recessed the meeting at 4:39 p.m.

(transcribed by S. Gullette)

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Open Meetings Act, 5 ILCS 120/2.06, requires in relevant part:

"The public body shall periodically, but no less than semi-annually, meet to review minutes and recordings of all closed meetings. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or recordings or portions thereof no longer require confidential treatment and are available for public inspection."

WHEREAS, the State's Attorney's Office has reviewed such minutes or recordings and made recommendations as detailed below, providing that all recordings of meetings herein listed as Open and shall be destroyed and the minutes of those meetings as of this date shall be available for public inspection:

County Board

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-----------------------|----------------------------------|---------------|
| 9/24/03 | Personnel/Pending Litigation | Closed |
| 10/29/03 at 6:39 p.m. | Land Acquisition | Closed |
| 10/29/03 at 7:03 p.m. | Probable Litigation | Closed |
| 08/31/05 | Pending Litigation | Closed |
| 05/31/06 | Land Acquisition | Closed |
| 06/28/06 | Personnel | Closed |
| 07/26/06 | Land Acquisition | Closed |
| 06/25/08 | Pending Litigation | Closed |
| 04/24/19 | Pending Litigation | Closed |
| 5/31/23 | Pending Litigation | Closed |

Executive/Risk Management Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 8/1/02 | Pending Litigation | Closed |
| 1/23/03 | Pending Litigation | Closed |
| 01/21/04 | Pending Litigation | Closed |
| 04/21/04 | Pending Litigation | Closed |
| 08/18/04 | Pending Litigation | Closed |
| 10/9/06 | Pending Litigation | Closed |
| 01/23/08 | Pending Litigation | Closed |
| 05/21/08 | Pending Litigation | Closed |
| 07/30/08 | Pending Litigation | Closed |

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| 09/24/08 | Pending Litigation | Closed |
| 10/22/08 | Pending Litigation | Closed |
| 04/22/09 | Pending Litigation | Closed |
| 01/20/10 | Pending Litigation | Closed |
| 8/31/11 | Pending Litigation | Closed |
| 12/14/11 | Pending Litigation | Closed |
| 01/18/12 at 4:01 p.m | Pending Litigation | Closed |
| 02/29/2012 | Pending Litigation | Closed |
| 1/23/13 | Pending Litigation | Closed |
| 5/22/13at 4:04 p.m. | Pending Litigation | Closed |
| 9/18/13 | Pending Litigation | Closed |
| 10/23/13 | Pending Litigation | Closed |
| 10/23/13 | Personnel | Closed |
| 11/20/13 | Personnel | Closed |
| 02/19/14 | Pending Litigation | Closed |
| 04/30/14 at 7:04 p.m. | Pending Litigation | Closed |
| 05/21/14 | Pending Litigation | Closed |
| 06/18/14 | Pending Litigation | Closed |
| 08/20/14 | Pending Litigation | Closed |
| 09/17/14 | Pending Litigation | Closed |
| 10/22/14 | Pending Litigation | Closed |
| 11/12/14 at 4:03 p.m. | Pending Litigation | Closed |
| 06/17/15 | Pending Litigation | Closed |
| 07/22/15 | Pending Litigation | Closed |
| 08/19/15 | Pending Litigation | Closed |
| 10/21/15 | Pending Litigation | Closed |
| 01/20/16 | Pending Litigation | Closed |
| 03/23/16 | Pending Litigation | Closed |
| 04/20/16 | Pending Litigation | Closed |
| 05/25/16 | Pending Litigation | Closed |
| 06/29/16 | Pending Litigation | Closed |
| 08/24/16 at 4:01 p.m. | Pending Litigation | Closed |
| 09/21/16 | Pending Litigation | Closed |
| 10/29/16 | Pending Litigation | Closed |
| 01/18/17 at 4:01 p.m. | Pending Litigation | Closed |
| 01/18/17 at 4:15 p.m. | Pending Litigation | Closed |
| 04/19/17 | Pending Litigation | Closed |
| 06/21/17 | Pending Litigation | Closed |
| 10/18/17 | Pending Litigation | Closed |
| 11/8/17 | Pending Litigation | Closed |
| 01/24/18 | Pending Litigation | Closed |
| 03/28/18 | Pending Litigation | Closed |
| 04/18/18 | Pending Litigation | Closed |
| 05/23/18 | Pending Litigation | Closed |
| 06/20/18 | Pending Litigation | Closed |
| 07/18/18 at 4:04 p.m. | Pending Litigation | Closed |
| 07/18/18 at 4:47 p.m. | Personnel | Closed |
| 08/22/18 at 4:00 p.m. | Pending Litigation | Closed |
| 08/22/18 at 4:45 p.m. | Pending Litigation | Closed |
| 09/19/18 at 4:00 p.m. | Pending Litigation | Closed |
| 09/19/18 at 5:20 | Personnel | Closed |
| 10/24/18 | Pending Litigation | Closed |
| 01/23/19 | Pending Litigation | Closed |
| 03/20/19 | Pending Litigation | Closed |
| 05/22/19 | Pending Litigation | Closed |
| 07/24/19 | Pending Litigation | Closed |

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| 07/31/19 | Pending Litigation | Closed |
| 10/23/19 | Pending Litigation | Closed |
| 11/14/19 | Pending Litigation | Closed |
| 01/22/20 | Pending Litigation | Closed |
| 05/20/20 | Pending Litigation | Closed |
| 01/20/21 | Pending Litigation | Closed |
| 03/24/21 at 4:01p.m. | Pending Litigation | Closed |
| 03/24/21 at 4:37 p.m. | Land Acquisition/Leasing | Closed |
| 05/19/21 | Pending Litigation | Closed |
| 06/23/21 | Pending Litigation | Closed |
| 07/21/21 | Personnel | Closed |
| 08/18/21 | Pending Litigation | Closed |
| 09/22/21 | Land Acquisition/Leasing | Closed |
| 02/16/22 | Pending Litigation | Closed |
| 04/20/22 | Pending Litigation | Closed |
| 05/18/22 | Pending Litigation | Closed |
| 05/25/22 | Pending Litigation | Closed |
| 07/20/22 | Pending Litigation | Closed |
| 09/21/22 | Pending Litigation | Closed |
| 09/28/22 | Collective Bargaining/Salary Schedules | Closed |
| 11/09/22 | Pending Litigation | Closed |
| 11/26/22 | Pending Litigation | Closed |
| 01/25/23 | Land Acquisition/Leasing | Closed |
| 02/15/23 | Pending Litigation | Closed |
| 03/22/23 | Pending Litigation | Closed |
| 04/19/23 | Land Acquisition/Leasing | Closed |
| 05/24/23 | Land Acquisition/Leasing | Closed |
| 05/24/23 | Pending Litigation | Closed |
| 05/31/23 | Land Acquisition/Leasing | Closed |
| 06/21/23 | Land Acquisition/Leasing | Closed |
| 06/21/23 | Pending Litigation | Closed |
| 06/28/23 | Land Acquisition/Leasing | Closed |
| 07/19/23 | Pending Litigation | Closed |
| 08/23/23 | Probable Litigation | Closed |
| 12/21/23 | Security Procedures | Closed |
| 2/21/24 | Pending Litigation | Closed |

Human Resources/Finance and Budget Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|--------------------|---|----------------------|
| 9/16/03 | Collective Bargaining/Salary Schedules | Closed |
| 9/29/03 | Collective Bargaining/Salary Schedules | Closed |
| 11/18/03 | Collective Bargaining | Closed |
| 01/20/04 | Collective Bargaining/Salary Schedules | Closed |
| 02/03/04 | Collective Bargaining | Closed |
| 03/23/04 | Collective Bargaining | Closed |
| 07/20/04 | Personnel | Closed |
| 01/18/05 | Collective Bargaining/Salary Schedules | Closed |
| 10/17/06 | Pending Litigation | Closed |
| 05/19/09 | Collective Bargaining/Salary Schedules | Closed |
| 06/16/09 | Collective Bargaining/Salary Schedules | Closed |
| 07/21/09 | Personnel | Closed |
| 01/19/10 | Collective Bargaining/Salary Schedules | Closed |
| 02/16/10 | Personnel | Closed |

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| 03/23/10 | Personnel | Closed |
| 04/20/10 | Collective Bargaining/Salary Schedules | Closed |
| 05/04/10 | Collective Bargaining/Salary Schedules | Closed |
| 05/18/10 | Collective Bargaining/Salary Schedules | Closed |
| 06/22/10 | Collective Bargaining/Salary Schedules | Closed |
| 06/30/10 | Collective Bargaining/Salary Schedules | Closed |
| 07/20/10 | Collective Bargaining/Salary Schedules | Closed |
| 8/17/10 | Collective Bargaining/Salary Schedules | Closed |
| 9/20/10 | Collective Bargaining/Salary Schedules | Closed |
| 10/19/10 | Collective Bargaining/Salary Schedules | Closed |
| 12/7/10 | Collective Bargaining/Salary Schedules | Closed |
| 1/18/11 | Collective Bargaining/Salary Schedules | Closed |
| 2/23/11 | Collective Bargaining/Salary Schedules | Closed |
| 4/19/11 | Collective Bargaining/Salary Schedules | Closed |
| 5/17/11 | Collective Bargaining/Salary Schedules | Closed |
| 9/20/11 | Personnel | Closed |
| 11/8/11 | Collective Bargaining/Salary Schedules | Closed |
| 12/5/11 | Collective Bargaining/Salary Schedules | Closed |
| 01/17/12 | Collective Bargaining/Salary Schedules | Closed |
| 01/25/12 | Collective Bargaining/Salary Schedules | Closed |
| 06/19/12 | Collective Bargaining/Salary Schedules | Closed |
| 07/19/12 | Collective Bargaining/Salary Schedules | Closed |
| 08/21/12 | Collective Bargaining/Salary Schedules | Closed |
| 09/18/12 | Collective Bargaining/Salary Schedules | Closed |
| 10/23/12 at 4:09 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 10/23/12 at 5:16 p.m. | Pending Litigation | Closed |
| 11/5/12 | Collective Bargaining/Salary Schedules | Closed |
| 1/22/13 | Collective Bargaining/Salary Schedules | Closed |
| 2/19/13 at 4:22 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 2/27/13 | Collective Bargaining/Salary Schedules | Closed |
| 5/21/13 | Collective Bargaining/Salary Schedules | Closed |
| 10/22/13 | Collective Bargaining/Salary Schedules | Closed |
| 04/30/14 at 6:23 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 05/20/14 | Collective Bargaining/Salary Schedules | Closed |
| 06/17/14 at 5:36 p.m. | Personnel | Closed |
| 06/17/14 at 6:06 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 07/22/14 | Pending Litigation | Closed |
| 09/16/14 | Collective Bargaining/Salary Schedules | Closed |
| 10/21/14 | Collective Bargaining/Salary Schedules | Closed |
| 11/10/14 | Collective Bargaining/Salary Schedules | Closed |
| 11/19/14 | Collective Bargaining/Salary Schedules | Closed |
| 12/10/14 | Collective Bargaining/Salary Schedules | Closed |
| 03/17/15 | Collective Bargaining/Salary Schedules | Closed |
| 03/25/15 | Collective Bargaining/Salary Schedules | Closed |
| 04/29/15 | Collective Bargaining/Salary Schedules | Closed |
| 07/21/15 at 4:45 | Collective Bargaining/Salary Schedules | Closed |
| 09/22/15 | Collective Bargaining/Salary Schedules | Closed |
| 09/30/15 at 6:34 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 10/20/15 at 3:44 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 11/09/15 | Collective Bargaining/Salary Schedules | Closed |
| 01/19/16 | Collective Bargaining/Salary Schedules | Closed |
| 08/23/16 | Collective Bargaining/Salary Schedules | Closed |
| 11/7/16 at 3:47 p.m. | Personnel | Closed |
| 11/7/16 at 4:07 p.m. | Collective Bargaining/Salary Schedules | Closed |
| 06/20/17 | Collective Bargaining/Salary Schedules | Closed |
| 09/27/17 | Collective Bargaining/Salary Schedules | Closed |

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| 10/25/17 | Collective Bargaining/Salary Schedules | Closed |
| 01/23/18 | Collective Bargaining/Salary Schedules | Closed |
| 11/06/18 | Collective Bargaining/Salary Schedules | Closed |
| 01/22/19 | Collective Bargaining/Salary Schedules | Closed |
| 03/19/19 at 3:50 | Collective Bargaining/Salary Schedules | Closed |
| 03/19/19 at 3:54 | Collective Bargaining/Salary Schedules | Closed |
| 05/21/19 | Collective Bargaining/Salary Schedules | Closed |
| 06/18/19 | Collective Bargaining/Salary Schedules | Closed |
| 11/13/19 at 4:24 | Pending Litigation | Closed |
| 11/13/19 at 4:41 | Collective Bargaining/Salary Schedules | Closed |
| 08/18/20 | Collective Bargaining/Salary Schedules | Closed |
| 09/22/20 | Collective Bargaining/Salary Schedules | Closed |
| 11/09/20 | Collective Bargaining/Salary Schedules | Closed |
| 03/22/22 | Collective Bargaining/Salary Schedules | Closed |
| 03/30/22 | Collective Bargaining/Salary Schedules | Closed |
| 07/19/22 | Collective Bargaining/Salary Schedules | Closed |
| 08/23/22 | Collective Bargaining/Salary Schedules | Closed |
| 09/20/22 | Collective Bargaining/Salary Schedules | Closed |
| 10/18/22 | Collective Bargaining/Salary Schedules | Closed |
| 11/08/22 | Collective Bargaining/Salary Schedules | Closed |
| 04/18/23 | Collective Bargaining/Salary Schedules | Closed |
| 05/23/23 | Collective Bargaining/Salary Schedules | Closed |
| 06/20/23 | Collective Bargaining/Salary Schedules | Closed |
| 07/18/23 | Collective Bargaining/Salary Schedules | Closed |
| 08/22/23 | Collective Bargaining/Salary Schedules | Closed |
| 09/19/23 | Collective Bargaining/Salary Schedules | Closed |
| 10/17/23 | Collective Bargaining/Salary Scheduled | Closed |
| 1/23/24 | Collective Bargaining/Salary Scheduled | Closed |

Property Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 03/21/06 | Pending Litigation | Closed |
| 03/21/06 | Land Acquisition | Closed |
| 04/18/06 | Land Acquisition | Closed |
| 4/26/06 | Land Acquisition | Closed |
| 07/18/06 | Land Acquisition | Closed |
| 05/22/07 | Pending/Imminent Litigation | Closed |
| 07/17/07 | Land Acquisition | Closed |
| 08/21/07 | Land Acquisition | Closed |
| 10/16/07 | Land Acquisition | Closed |
| 11/14/07 | Land Acquisition | Closed |
| 06/13/08 | Land Acquisition | Closed |
| 06/17/08 | Land Acquisition | Closed |
| 07/22/08 | Personnel | Closed |
| 09/16/08 | Land Acquisition | Closed |
| 10/21/08 | Land Acquisition | Closed |
| 11/13/08 | Land Acquisition | Closed |
| 01/20/09 | Land Acquisition | Closed |
| 03/17/09 | Land Acquisition | Closed |
| 3/23/10 | Land Acquisition | Closed |
| 8/17/10 | Land Acquisition | Closed |
| 1/18/11 | Land Acquisition | Closed |
| 5/21/13 | Land Acquisition | Closed |
| 6/18/13 | Land Acquisition | Closed |

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| 8/20/13 | Land Acquisition | Closed |
| 9/10/13 | Land Acquisition | Closed |
| 10/22/13 | Land Acquisition | Closed |
| 06/17/14 | Pending Litigation | Closed |
| 07/22/14 | Pending Litigation | Closed |
| 07/30/14 | Pending Litigation | Closed |
| 12/10/14 | Land Acquisition | Closed |
| 09/08/21 | Land Acquisition | Closed |
| 09/29/21 | Land Acquisition | Closed |
| 11/09/21 | Land Acquisition | Closed |
| 01/18/22 | Security Procedures | Closed |
| 02/15/22 | Land Acquisition | Closed |
| 03/22/22 | Land Acquisition | Closed |
| 03/30/22 | Land Acquisition | Closed |
| 04/19/22 | Land Acquisition | Closed |
| 05/17/22 | Land Acquisition | Closed |
| 2/20/24 | Land Acquisition | Closed |

Health Services Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 1/17/01 | Pending Litigation | Closed |
| 4/9/02 | Pending Litigation | Closed |
| 7/17/02 | Pending Litigation | Closed |
| 12/17/04 | Pending Litigation | Closed |
| 12/10/09 | Pending Litigation | Closed |
| 06/12/14 | Personnel | Closed |
| 08/09/18 | Pending Litigation | Closed |
| 08/12/21 | Land Acquisition/Leasing | Closed |

Insurance Review Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 3/18/02 | Personnel | Closed |
| 6/19/03 | Personnel | Closed |
| 6/24/04 | Personnel | Closed |
| 12/8/05 | Personnel | Closed |
| 04/06/06 | Personnel | Closed |
| 08/03/06 | Personnel | Closed |
| 02/08/07 | Personnel | Closed |
| 04/12/07 | Personnel | Closed |
| 12/8/11 | Personnel | Closed |
| 2/14/13 | Risk Management | Closed |
| 10/12/17 | Risk Management | Closed |
| 10/2/23 | Personnel | Closed |

Ad Hoc Rules Subcommittee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 04/14/23 | Probable or Imminent Litigation | Closed |

Ad Hoc Tax Subcommittee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 10/26/06 | Personnel | Closed |
| 11/20/06 | Personnel | Closed |
| 12/14/06 | Personnel | Closed |

01/04/07 Pending/Imminent Litigation Closed

Collective Bargaining/Grievance Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-----------------------|----------------------------------|---------------|
| 4/10/13 at 11:00 a.m. | Personnel | Closed |
| 4/10/13 at 1:01 p.m. | Personnel | Closed |
| 5/2/13 at 1:36 p.m. | Personnel | Closed |
| 5/2/13 at 2:12 p.m. | Personnel | Closed |
| 10/1/13 | Personnel | Closed |
| 12/17/13 at 9:02 a.m. | Personnel | Closed |
| 12/17/13 at 9:21 a.m. | Personnel | Closed |
| 06/16/14 | Personnel | Closed |
| 06/26/14 | Personnel | Closed |
| 07/22/14 | Personnel | Closed |
| 09/23/14 | Personnel | Closed |
| 06/08/16 | Personnel | Closed |
| 05/11/18 | Personnel | Closed |
| 01/06/20 | Personnel | Closed |

Hay Group Sub-Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|--|---------------|
| 10/24/14 | Collective Bargaining/Salary Schedules | Closed |

Transportation Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-----------------------|--|---------------|
| 11/12/19 at 9:03 a.m. | Collective Bargaining/Salary Schedules | Closed |

Ad Hoc ARPA Committee

| <u>Date</u> | <u>Reason for Closed Session</u> | <u>Action</u> |
|-------------|----------------------------------|---------------|
| 08/19/21 | Land Acquisition | Closed |

Whereas, your Executive Committee recommends that the County Board approve the recommendation of the State's Attorney's Office regarding the six month review of closed session minutes and recordings.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation;

BE IT FURTHER RESOLVED that all closed session minutes available for public inspection be placed in the appropriate minute books, the corresponding recordings be destroyed, and that such minutes and recordings remaining closed to the public shall be kept separately under seal, all within the Office of the County Clerk.

PASSED THIS 26th DAY OF June, 2024.

ATTEST:

COUNTY CLERK

BOARD CHAIRMAN

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Executive Committee recommends to the County Board to approve the attached amendment to Chapter 95: Food Establishments in the Tazewell County Code of Ordinances: and

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Health Department, the Auditor, the State's Attorney and American Legal Publishing of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



Talking Points

Date: 4/5/24

| FOOD ORDINANCE | COMMENT |
|--|--|
| <p>§ 95.01 DEFINITIONS.</p> <p><i>COTTAGE FOOD OPERATION.</i> An operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in Public Act 100-0035 paragraph (1.5) of subsection (b), in a kitchen located in that person's primary domestic residence or another appropriately designed and equipped kitchen on a farm for direct sale by the owner, a family member, or employee. Food and drink produced by a cottage food operation shall be sold directly to consumers for their own consumption and not for resale. Sales directly to consumers include, but are not limited to, sales at or through:</p> <ol style="list-style-type: none"> 1. farmers' markets 2. fairs, festivals, public events, or online; 3. pickup from the private home or farm of the cottage food operator, if the pickup is not prohibited by any law of the unit of local government that applies equally to all cottage food operations; in a municipality with a population of 1,000,000 or more, a cottage food operator shall comply with any law of the municipality that applies equally to all home-based businesses; 4. delivery to the customer; and | <p>Existing definition in ordinance:</p> <p><i>COTTAGE FOOD OPERATION.</i> An operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in Public Act 100-0035 paragraph (1.5) of subsection (b), in a kitchen located in that person's primary domestic residence or another appropriately designed and equipped residential or commercial-style kitchen on that property for direct sale by the owner, a family member, or employee. <i>A COTTAGE FOOD OPERATION</i> may ONLY sell products at a farmer's market in Illinois, unless the products have a locally grown agricultural product as the main ingredient may be sold on the farm where the agricultural product is grown or delivered directly to the consumer.</p> <p>Wording on the left is from the Public Act 102-0633, Section 5 of The Food Handling Regulation Enforcement Act. 410 ILCS 625/4 Section 4. Cottage food operation.</p> <p>Aligning ordinance with the cottage food law as far as the definition and routes of cottage food routes / locations for sale.</p> |

5. pickup from a third-party private property with the consent of the third-party property holder.

§ 95.03 PLAN SUBMISSION AND APPROVAL.

(D) Prior to operating, cottage food operations must submit the full registration form, pay the registration fee, and be approved by the regulatory authority. The registration form must include:

- 1. A copy of a current Certified Food Protection Manager Certificate.**
- 2. A product label for each product category selected demonstrating compliance with labeling regulations.**
- 3. Submission of a comprehensive list of all food items being made.**
- 4. Submission of a food safety plan with appropriate pH test or USDA approved recipe for restricted items under the act.**
- 5. If on a private water supply, a copy of water test results showing satisfactory E.coli / coliform bacteria results.**

§ 95.04 ENFORCEMENT PROVISIONS.

(A) Permits

(n) Cottage food registrations must also:

- 1. Renew their registration annually prior to operating and pay the registration fee. Registration fee is non-refundable once the cottage food application review process commences.**

Per the act 1/1/2022:

A local health department shall register any eligible cottage food operation that meets the requirements of this Section and shall issue a certificate of registration with an identifying registration number to each registered cottage food operation.

These items must be renewed annually along with annual water sample.

Addition of comprehensive list of all food items to application to ensure no prohibited items are being produced.

2. Reapply if the physical location of the cottage food operation changes.

3. Meet any requirements for recipe changes or updates as listed in the public act.

**(3) Food permit fees. The annual fees for food permits shall be:
Cottage food operation \$30.00**

Cottage Food Operation Foodborne Illness Investigation Fee: Once allowed under the statute which governs cottage food operations, a cottage food foodborne illness or complaint investigation will be assessed to the cottage food operator at the health authority's staff hourly rates not to exceed two hundred fifty dollars (\$250.00) per investigation. An investigation is each separate incident requiring an investigation.

After assessing the time it takes to receive, review, approve an application, and send out the permit it takes approximately 45 min – 1.25 hour. This 1-hour time frame is the median and includes e-mails, calls, and additional recipes submitted for approval throughout the calendar year. Hard copies of registration are printed and mailed. This will require a \$30.00 registration fee (food program lead @ \$28.20 per hour + \$.64 shipping).

Per the act 1/1/2022:

A local health department may establish a self-certification program for cottage food operators to affirm compliance with applicable laws, rules, and regulation. Registration shall be completed annually and the local health department may impose a fee not to exceed \$50.

Proposed Cottage Food Registration & Renewal Fee June 2024

| Food program manager hourly rate | Approximate time spent processing a new application or renewal application | Approximate time spent answering e-mails / phone calls from a single client throughout a calendar year | Approximate total time spent working with a single vendor in a calendar year | Cost of mailing physical permit and approval letter. | Proposed Fee |
|----------------------------------|--|--|--|--|--------------|
| \$28.20 | 30 – 45 minutes | 15 – 30 minutes | 45 minutes – 1.25 hours | \$.64 | \$30.00 |

Time to process cottage food application varies per application. The amount of time it takes to process an application depends on how many food products the vendor is producing as it takes time to review labels for prohibited food items.

After looking at the above table on the low end the fee cost would be \$21.79 and on the high end \$35.88. The median fee cost is \$28.84. The proposed fee is - \$30.00.

Per cottage food law the maximum the registration fee can be set is \$50.00

A proposed fee of \$30.00 will cover the cost of the food program manager's hourly rate and the cost of mailing out the physical permit and approval letter.



Talking Points

Date: 3/14/24

| FOOD ORDINANCE | COMMENT |
|--|---|
| <p>§ 95.01 DEFINITIONS</p> <p>FOOD PANTRY. An individual site that distributes bags or boxes of food directly to those in need, and who reside in a specified area. There are three levels of food pantries:</p> <p>Level 1: Pantries with non-TCS food and TCS food that is frozen or refrigerated. Minimal food handling occurs such as bulk packaged food that is broken down and repackaged.</p> <p>Level 2: Pantries with non-TCS food and TCS food that is frozen or refrigerated.</p> <p>Level 3: Pantries with only packaged non-TCS foods such as canned and packaged dry goods and whole uncut produce.</p> | <p>Removing the distribution method as it is not limited to bags or boxes. Individuals from outside Tazewell County may come to a food pantry if in need.</p> <p>TCS – time and temperature controlled for safety. Defined in ordinance under “95.01 – Definitions” TCS foods can undergo pathogenic growth if they exceed time and temperature requirements.</p> |

§ 95.04 ENFORCEMENT PROVISIONS

(C) *Inspections.*

(1) *Frequency of inspections.*

Facilities shall be inspected at least as often as prescribed by the following schedule.

(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:

1. A certified food service manager is present at all times the facility is in operation. (Incidental absences of the certified food service manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food service sanitation manager was scheduled to work at that time.);

2. Employees involved in food operations receive a HACCP training exercise, in-service training in food service sanitation, or attend an educational conference or training on food safety or sanitation.

(b) Category II facilities shall receive a minimum of one inspection per year.

(c) Category III facilities shall receive a minimum of one inspection every two years.

(d) ~~Level 1, 2 and 3 food pantry~~ shall receive a minimum of one ~~inspection per year.~~

(d) Level 1 food pantries shall receive a minimum of one routine inspection per year. A

Certified Food Protection Manager on-site to oversee breakdown, re-packaging, and distribution.

| | |
|---|--|
| <p>Certified Food Protection Manager is required to be on-site during bulk food breakdown and re-packaging.</p> <p>(e) Level 2 food pantries shall receive a minimum of one routine inspection per year.</p> <p>(f) Level 3 food pantries are exempt from having an annual routine inspection.</p> | <p>Level 2 only doing TCS or pre-packaged food. No breakdown of food for re-packaging.</p> <p>Level 3 doing only pre-packaged and canned goods. No food handling</p> |
| | |



Talking Points

Date: 5/24/23

| FOOD ORDINANCE | COMMENT |
|---|------------------------------|
| <p>§ 95.04 ENFORCEMENT PROVISIONS. (C) <i>Inspections</i> (1) <i>Frequency of inspections.</i> Facilities shall be inspected at least as often as prescribed by the following schedule.</p> <p style="padding-left: 40px;">(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:</p> <p style="padding-left: 80px;">1. A certified food service manager is present at all time the facility is in operation. (Incidental absences of the certified food service manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food service sanitation manager was scheduled to work at that time.);</p> <p style="padding-left: 80px;">2. Employees involved in food operations receive a HACCP training exercise, in-service training in food service sanitation, or attend an educational conference or training on food safety or sanitation.</p> <p style="padding-left: 40px;">(b) Category II facilities shall receive a minimum of one inspection per year.</p> <p style="padding-left: 40px;">(c) Category III facilities shall receive a minimum of one inspection every two years.</p> | <p>No Changes to (C)(1).</p> |

(d) Level 1, 2 and 3 food pantry shall receive a minimum of one inspection per year.

(e) Farmers markets shall receive a minimum of one inspection per year.

(f) Cottage food operations will be inspected upon a complaint or disease outbreak.

(g) The Health Authority shall inspect offsite temporary vendors minimum of once during their operating season.

(h) The Health Authority shall inspect multiple use seasonal temporary operations a minimum of once during their operating period.

(2) *Right-of-way.*

The Board of Health, after proper identification, shall be permitted to enter at any reasonable time any food service establishment or retail food store in the county for the purpose of making inspections to determine compliance with this chapter. It shall be permitted to examine the records of the establishments to obtain pertinent information pertaining to food and supplies purchased, received, or used, persons employed, sanitation standard operating procedures and HACCP plan.

(3) Refusal, Notification and Final Request for Right-of-way

(A) If a person denies right-of-way, the authorized representative shall inform the person that:

(a) The permit holder is required to allow right-of-way to the authorized representative as specified under this ordinance,

1. Right-of-way is a condition of the

****the wording in the left column will be the exact wording updated in the ordinance A (# 1- 3 and (B). It will not include reference to chapter 8 of the FDA code as this is not adopted. It will state "as specified by this ordinance."**

Justification:

****This is being modified to align with the enforcement guidelines in the 2017 FDA food code. This change meets**

| | |
|---|--|
| <p>acceptance and retention of an annual permit to operate as specified under this ordinance, and</p> <p>2. If right-of-way is denied, an order issued by the authorized representative, hereinafter referred to as an injunction may be obtained according to law; and</p> <p>3. Make a final request for right-of-way.</p> <p>(b) If after the authorized representative presents credentials, explains the authority upon which right-of-way is requested, and makes a final request for right-of-way, if the person in charge continues to refuse right-of-way, the authorized representative shall provide details of the denial of right-of-way on an inspection report form.</p> <p>(c) If denied right-of-way to a licensed food establishment for an authorized purpose, and after complying with this ordinance, the authorized representative may issue or apply for an injunction in order to gain right-of-way as provided in law. In addition, the authorized representative may seek a temporary restraining order to cease operations until the inspection is conducted. Regardless, the board of</p> | <p>the need for notifying the permitted retail food establishment of the reason for the notice and the process taken by TCHD when access is refused by the establishment. <u>This is a part of Chapter 8 of the 2017 FDA food code not adopted by the Illinois Department of Public Health.</u></p> <p>**This change also represents work being done for Standard 1 of the FDA / NEHA grant as we are trying to be in alignment with the standards for the grant.</p> <p>**Simple steps:</p> <ol style="list-style-type: none"> 1. Introduce and define reason for visit. 2. Document denial in the form of a DHD inspection report. 3. Pursue inspection order legally, if denial continues, issue cease operation order and suspend license until inspection is conducted. <p>We <u>may</u> pursue an inspection order.</p> <p>Staying in alignment with neighboring counties (Peoria).</p> <p>This scenario does not happen often, but this does provide guidance if this ever does happen.</p> <p>This is being put in place as a what if. If we are denied access, currently there is nothing we can do legally and the facility can continue operating.</p> |
|---|--|

| | |
|---|---|
| <p>health may consider suspending the license until an inspection is able to be conducted.</p> <p>(4) REFUSAL TO SIGN REPORT (a) If a person in charge refuses to sign the report, the authorized representative shall inform the person who declines, that this will not affect the license holder's obligation to correct the violation(s) noted in the inspection report within the time frames specified.</p> | <p>This means that if someone refuses to sign the report, that the facility is still liable for correcting the violation per the ordinance.</p> <p>If a facility has a priority violation, they still must fix the violation in 3 days; or if it is a priority foundation violation, they have 10 days to correct the violation.</p> <p>The refusal of signature does NOT mean that the violations do not apply to the licensed food establishment.</p> |
| <p>§ 95.04 ENFORCEMENT PROVISIONS.</p> <p>(G) <i>Procedure when infection is suspected.</i> When the Board of Health has reasonable cause to suspect possibility of disease transmission from any food service establishment employee, it shall secure a morbidity history of the suspected employee or make any other investigation as may be indicated and take appropriate action. The Board of Health may require one or more of the following measures:</p> <p>(1) Immediate exclusion of the employee from any food handling activities as described in the Code;</p> <p>(2) Immediate closure of the establishment concerned until, in the opinion of the Board of Health, no</p> | <p><u>Issuance of notice</u></p> <p>**This is being altered to align with the enforcement guidelines in the 2017 FDA food code. This change meets the needs for notifying the permitted retail food establishment of the reason for the notice and the process taken by TCHD restriction or exclusion is requested.</p> <p>This allows for this to happen in a timely manner and prevent suspected disease control.</p> |

further danger of disease outbreaks exists;

(3) Restrictions of employee's services to some area of the establishment where there will be no danger of transmitting the disease; and/or

(4) Adequate medical and laboratory examinations of the employee or other employees and of his or their body discharges.

(H) During a public health investigation, the authorized representative may issue an order of restriction or exclusion to a suspected food employee or the permit holder without prior warning, notice of a hearing, or a hearing if the order:

(A) States the reasons for the restriction or exclusion that is ordered;

(B) States the evidence that the food employee or permit holder shall provide in order to demonstrate that the reasons for the restriction or exclusion are eliminated;

(C) States that the suspected food employee or the permit holder may request an appeal hearing by submitting a timely request as provided in law; and

(D) Provides the name and address of the board of health representative to whom a request for an appeal hearing may be made.

Enforcement provision (no change needed)

A – why are we issuing this? Illness (Reportable)?

B – What evidence do we have to issue this restriction or exclusion injunction.

Our ordinance does not allow for the timely notification when an infection is suspected for (G) 1-4 in our existing ordinance. We also enforce the Illinois Communicable Disease Code that requires reporting timelines for these issues and will dictate our notification of suspected illness.

This section is part of Chapter 8 of the 2017 FDA food code not adopted by the Illinois Department of Public Health.

Need to create a NOV to hand to the facility, have it approved by State's Attorney.



Talking Points

Date: 5/21/24

| FOOD ORDINANCE | COMMENT |
|--|--|
| <p>§ 95.01 DEFINITIONS.</p> <p>CERTIFIED FOOD PROTECTION MANAGER. Any individual who has completed a minimum of eight hours of Illinois Department of Public Health-approved training for food service sanitation manager certification, inclusive of the examination, and received a passing score on the examination set by the certification exam provider accredited under standards developed and adopted by the Conference for Food Protection or its successor organization, shall be considered to be a certified food service sanitation protection manager and maintains a valid certificate.</p> <p>§ 95.04 ENFORCEMENT PROVISIONS.</p> <p>(4) <i>Penalty fees.</i> Penalty fees for late renewal shall be assessed as follows:</p> <p>Late fees (on February 1) Food permit terminated For new food permit (a plan review will be required) - \$400.00 Late fees will apply</p> <p>(C) <i>Inspections.</i> (1) <i>Frequency of inspections.</i> Facilities shall be inspected at least as</p> | <p>“Certified food service sanitation manager” verbiage is no longer used in FDA Code. The correct term is “certified food protection manager.”</p> <p>The fee amount for a plan review to occur after the food permit has been terminated is not defined in the table. The fee to apply for a new food permit is \$400.00. This fee needs to be added to the right side of the table.</p> |

often as prescribed by the following schedule.

(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:

1. A certified food ~~service~~ **protection** manager is present at all time the facility is in operation. (Incidental absences of the certified food ~~service~~ **protection** manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food ~~service sanitation~~ **protection** manager was scheduled to work at that time.);

"Certified food service sanitation manager" verbiage is no longer used in FDA Code. The correct term is "certified food protection manager."

CHAPTER 95: FOOD ESTABLISHMENTS

Section

- 95.01 Definitions
- 95.02 Applicable laws and regulations
- 95.03 Plan submission and approval
- 95.04 Enforcement provisions
- 95.05 Repeal and effective date

95.99 Penalty

§ 95.01 DEFINITIONS.

In addition to the definitions contained in the state's Department of Public Health Food Service Sanitation Code and Retail Food Sanitation Code the following general definitions shall apply in the interpretation and enforcement of this chapter.

ADULTERATED. The condition of food if it:

- (1) Bears or contains any poisonous or deleterious substance in a quantity which may render it injurious to health;
- (2) Consists in whole or in part of any filthy, putrid, or decomposed substance, or if it is otherwise unfit for human consumption;
- (3) Has been processed, prepared, packed or held under insanitary conditions, whereby it may have become contaminated with filth, or whereby it may have been rendered injurious to health; or
- (4) Is in whole or in part of the product of a diseased animal which has died otherwise than by slaughter.
- (5) Its container is composed in whole or in part of any poisonous or deleterious substance which may render the contents injurious to health.

ANNUAL PERMIT. A food license good from January 1 of the current year through December 31 of the current year.

APPLICANT. Any person making application to the Board of Health for a permit.

APPROVED. Acceptable to the Board of Health based on its determination as to conformance with good health practices and standards.

AUTHORIZED REPRESENTATIVE. Those persons designated by the Board of Health to enforce the provisions of this chapter.

BOARD OF HEALTH. The Tazewell County Board of Health as the regulatory authority or its authorized representatives.

CATEGORY I FACILITY. A food service establishment that presents a high relative risk of causing foodborne illness based on the large number of food handling operations typically implicated in foodborne outbreaks and/or the type of population served by the facility. **CATEGORY I FACILITIES** include those where the following operations occur:

(1) Cooling of time/temperature control for safety (TCS) foods occurs as part of the food handling operation at the facility;

(2) TCS foods are prepared hot or cold and held hot or cold for more than 12 hours;

(3) TCS foods cooked and cooled are reheated for hot holding;

(4) Complex preparation of foods, extensive handling of raw occurs as part of the food handling operations at the facility;

(5) Vacuum packaging, curing/ smoking meat to preserve it, pasteurizing juice on site for sale; shellfish life-support tanks; sprouting seeds and beans; and/or other forms of reduced oxygen packaging are performed at the retail level; fermentation of foods and/or altering the pH to modify the TCS quality of the food.

(6) Immunocompromised individuals are served, where these individuals compromise the majority of the consuming population.

CATEGORY II FACILITY. A food service establishment that presents a moderate relative risk of causing foodborne illness based upon few food handling operations typically implicated in foodborne illness outbreaks. **CATEGORY II FACILITIES** include those where the following operations occur:

(1) Hot or cold foods are held at that temperature for no more than 12 hours and are restricted to same day services;

(2) Foods prepared from raw ingredients use only minimal assembly; or

(3) Foods that require complex preparation (whether canned, frozen, or fresh prepared) are obtained from approved food processing plants, or category I retail food service establishments.

CATEGORY III FACILITY. A food service establishment that presents a low relative risk of causing foodborne illness based upon few or no food handling operations typically implicated in foodborne illness outbreaks. **CATEGORY III FACILITIES** include those where the following operations occur:

(1) Only prepackaged foods are available or served in the facility or dispensed from a vending machine, and any time/temperature controlled for safety are commercially prepackaged in an approved processing plant;

(2) Only limited preparations of non-time/temperature controlled for safety and beverages, such as snack foods and carbonated beverages, occurs at the facility; or

(3) Only beverages (alcoholic or non-alcoholic) and/or ice are served at the facility.

CATEGORY III LIMITED FACILITY. A location where stand-alone vending machine(s) dispense time/temperature controlled for safety pre-packaged food, an ice machine(s), or a self-service ice vending kiosk(s) is in operation.

CERTIFIED FOOD PROTECTION MANAGER. Any individual who has completed a minimum of eight hours of Illinois Department of Public Health-approved training for food service sanitation manager certification, inclusive of the examination, and received a passing score on the examination set by the certification exam provider accredited under standards developed and adopted by the Conference for Food Protection or its successor organization, shall be considered to be a certified food ~~service sanitation~~ **protection** manager and maintains a valid certificate.

CODE. The administrative rules adopted by the Illinois Department of Public Health pertaining to food establishments found at 77 IL Adm. Code 750 "Food Service Sanitation Code.

CORE ITEM.

(1) A provision in this Code that is not designated as a priority item or a priority foundation item.

(2) Includes an item that usually relates to general sanitation, operational controls, sanitation standard operating procedures (SSOPs), facilities or structures, equipment design, or general maintenance.

COTTAGE FOOD OPERATION. An operation conducted by a person who produces or packages food or drink, other than foods and drinks listed as prohibited in Public Act 100-0035 paragraph (1.5) of subsection (b), in a kitchen located in that person's primary domestic residence or another appropriately designed and equipped ~~residential or commercial-style kitchen on that property for direct sale by the owner, a family member, or employee. A COTTAGE FOOD OPERATION may ONLY sell products at a farmer's market in Illinois, unless the products have a locally grown agricultural product as the main ingredient may be sold on the farm where the agricultural product is grown or delivered directly to the consumer~~ **kitchen on a farm for direct sale by the owner, a family member, or employee. Food and drink produced by a cottage food operation shall be sold directly to consumers for their own consumption and not for resale. Sales directly to consumers include, but are not limited to, sales at or through:**

(1) Farmer's markets

(2) Fairs, festivals, public events, or online;

(3) Pickup from the private home or farm of the cottage food operator, if the pickup is not prohibited by any law of the unit of local government that applies equally to all cottage food operations; in a municipality with a population of 1,000,000 or more, a

cottage food operator shall comply with any law of the municipality that applies equally to all home-based businesses;

(4) Delivery to the customer; and

(5) Pickup from a third-party private property with the consent of the third-party property holder.

EQUIPMENT. Stoves, ovens, ranges, hoods, slicers, mixers, meat blocks, tables, counters, refrigerators, sinks, dishwashing machines, steam tables, and similar items other than utensils, used in the operation of a food service establishment.

EXEMPT. Those organizations that are not required to pay an annual retail food service establishment permit fee.

EXEMPT ORGANIZATIONS. Includes schools, churches, veteran/military organizations, level 1-3 food pantries and governmental taxing bodies such as park districts, libraries, fire districts, police departments and townships.

FARMERS MARKETS. A common facility or area where farmers gather to sell a variety of fresh fruits and vegetables and other locally produced farm and food products directly to consumers.

FOOD. Any raw, cooked, or processed edible substance, ice, beverage or ingredient used or intended for use or for sale in whole or in part for human consumption.

FOOD HANDLER (FOOD EMPLOYEE). Any individual working with unpackaged food, food equipment or utensils, or food contact surfaces. FOOD HANDLER does not include unpaid volunteers in a food establishment, whether permanent or temporary.

FOOD PANTRY. An individual site that distributes ~~bags or boxes~~ of food directly to those in need ~~and who reside in a specified area~~. There are three levels of food pantries:

Level 3: Pantries with only packaged non-TCS foods such as canned and packaged dry goods **and whole uncut produce**.

Level 2: Pantries with **non-TCS food and TCS food that is frozen or refrigerated**.

Level 1: Pantries with **non-TCS food and TCS food that is frozen or refrigerated. Minimal food handling occurs such as bulk packaged food that are is broken down and repackaged**.

GOOD RETAIL PRACTICES. Food safety management system to control basic operational and sanitation conditions within a food establishment.

HACCP PLAN. A written document that delineates the formal procedures for following the Hazard Analysis and Critical Control Points principles developed by The National Advisory Committee on Microbiological Criteria for Foods.

LOCAL HEALTH DEPARTMENT. The County Health Department.

MISBRANDED. The presence of any written, printed, or graphic matter upon or accompanying food or containers of food which is false or misleading.

MULTIPLE USE SEASONAL TEMPORARY FOOD PERMIT. The document issued by the Board of Health that authorizes a temporary food establishment to operate for no more six months and is valid for one or more events at the location noted on the permit.

OFFSITE TEMPORARY FOOD PERMIT. The document issued by the Board of Health that authorizes permitted county food establishments to operate off premises.

PERMIT. The document issued by the Board of Health that authorizes a person to operate a food establishment.

PERMIT HOLDER. The entity that is legally responsible for the operation of the food establishment, such as owner, the owner's agent or other person, and possesses a valid permit to operate the food establishment.

PERSON. Any individual, partnership, corporation, association or other legal entity government or governmental subdivision or agency.

PERSON IN CHARGE (PIC). Means the individual present at a food establishment who is responsible for the operation at the time of inspection.

PLAN REVIEW. An evaluation process conducted by the Board of Health to ensure that food establishments are built or renovated according to current Code regulations or rules; to establish an organized and efficient flow of food; and to eliminate code violations prior to construction.

PREMISES. The physical facility, its contents, and the contiguous land or property under the control of the permit holder.

PRIORITY ITEM.

(1) A provision in this Code whose application contributes directly to the elimination, prevention or reduction to an acceptable level, hazards associated with foodborne illness or injury and there is no other provision that more directly controls the hazard.

(2) Includes items with a quantifiable measure to show control of hazards such as cooking, reheating, cooling, handwashing; and

(3) An item that is denoted in this Code with a superscript P-P.

PRIORITY FOUNDATION ITEM.

(1) A provision in this Code whose application supports, facilitates or enables one or more priority items.

(2) Includes an item that requires the purposeful incorporation of specific actions, equipment or procedures by industry management to attain control of risk factors that contribute to foodborne illness or injury such as personnel training, infrastructure or necessary equipment, HACCP plans, documentation or record keeping, and labeling; and

(3) An item that is denoted in this Code with a superscript Pf-Pf.

REMODEL. Altering the structure (does not include cosmetic remodel).

(1) EXTENSIVE REMODEL or CHANGE OF OWNER. Seventy-five percent or greater of facility or any change in ownership 100 to 1,000 square feet - \$150; over 1,000 to 10,000 square feet - \$225; over 10,000 square feet and up - \$300.

(2) MINOR REMODEL: Less than 75% of facility 100 to 1,000 square feet - \$100; over 1,000 to 10,000 square feet - \$150; over 10,000 square feet and up - \$200.

RETAIL FOOD SERVICE ESTABLISHMENT. An operation that stores, prepares, packages, serves, vends food directly to the consumer or any place where food is prepared and intended for, though not limited to, individual portion service, and includes the site at which individual portions are provided. The term includes any such place regardless of whether consumption is on or off the premises and regardless of whether there is a charge for the food. The term also includes delicatessen type operations that prepare foods intended for individual portion service. The term does not include lodging facilities serving only a continental breakfast (a continental breakfast is one limited to only coffee, tea, and/or juice and commercial prepared sweet baked goods), private events, private homes or a closed family function where food is prepared or served for individual family consumption.

SANITATION STANDARD OPERATING PROCEDURE (SSOP). A written document of procedures or programs used to maintain an environment in a sanitary condition for food processes to reduce or eliminate foodborne illness risk factors. This also includes temperature monitoring systems and verification.

SANITIZATION. The application of cumulative heat or chemicals on cleaned food-contact surfaces that, when evaluated for efficacy, is sufficient to yield a reduction of 5 logs, which is equal to a 99.999% reduction, of representative disease microorganisms of public health importance.

SEASONAL FOOD SERVICE ESTABLISHMENT. A food service operation, that is operated for not more than six months in a licensing period.

SINGLE SERVICE UTENSILS. Cups, containers, lids, closures, plates, knives, forks, spoons, stirrers, paddles, straws, napkins, wrapping materials, toothpicks, and similar articles for one-time, one-person use and then discarded.

STANDARD OPERATING PROCEDURE (SOP). A step-by-step description of cleaning and sanitizing procedures to reduce or eliminate hazards concerning good retail practices.

TEMPORARY FOOD ESTABLISHMENT. A food service establishment operates at a fixed location for a period of time of not more than 14 consecutive days in conjunction with a single special event or celebration.

TEMPORARY FOOD PERMIT. Issued to any facility meeting the temporary food service guidelines provided from the County Health Department. Category III facilities who wish to provide food for a special event requiring food handling operations that are not permitted

under their current retail food service establishment permit must apply for a temporary food permit. An offsite temporary food permit must be obtained if any food service establishment, licensed by the Board of Health, operates off-site from where their food service establishment permit is issued.

TIME/TEMPERATURE CONTROL FOR SAFETY FOOD (formerly "potentially hazardous food" (PHF)).

(1) A food that requires time/temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation.

(2) TIME/TEMPERATURE CONTROL FOR SAFETY FOOD includes:

(a) An animal food that is raw or heat-treated; a plant food that is heat treated or consists of raw seed sprouts, cut melons, cut leafy greens, cut tomatoes or mixtures of cut tomatoes that are not modified in a way so that they are unable to support pathogenic microorganism growth or toxin formation, or garlic-in-oil mixtures that are not modified in a way so that they are unable to support pathogenic microorganism growth or toxin formation; and

(b) Except as specified in division (3)(d) of this definition, a food that because of the interaction of its AW and PH values is designated as product assessment required (PA) in Table A or B of this definition.

(3) TIME/TEMPERATURE CONTROL FOR SAFETY FOOD does not include:

(a) An air-cooled hard-boiled egg with shell intact, or an egg with shell intact that is not hard-boiled, but has been pasteurized to destroy all viable salmonellae;

(b) A food in an unopened hermetically sealed container that is commercially processed to achieve and maintain commercial sterility under conditions of non-refrigerated storage and distribution;

(c) A food that because of its pH or Aw value, or interaction of Aw and pH values, is designated as a non-TCS food in Table A or B of this definition;

(d) A food that is designated as product assessment required (PA) in Table A or B of this definition and has undergone a product assessment showing that the growth or toxin formation of pathogenic microorganisms that are reasonably likely to occur in that food is precluded due to:

1. Intrinsic factors including added or natural characteristics of the food such as preservatives, antimicrobials, humectants, acidulants, or nutrients,
2. Extrinsic factors including environmental or operational factors that affect the food such as packaging, modified atmosphere such as reduced oxygen packaging, shelf life and use, or temperature range of storage and use, or
3. A combination of intrinsic and extrinsic factors; or

(e) A food that does not support the growth or toxin formation of pathogenic microorganisms in accordance with one of the divisions (3)(a) - (3)(d) of this definition even though the food may contain a pathogenic microorganism or chemical or physical contaminant at a level sufficient to cause illness or injury.

UTENSIL. Any implement used in the storage, preparation, transportation or service of food.

VARIANCE. A written document issued by the Board of Health that authorizes a modification or waiver of one or more requirements of the Code.

WHOLESOME. In sound condition, clean, free from contamination and otherwise suitable for use as human food.

(Prior Code, 6 TCC 3-1) (Res. E-20-49, passed 5-27-2020; Res. E-20-73, passed 7-29-2020; Res. E-22-95, passed 9-28-2022)

§ 95.02 APPLICABLE LAWS AND REGULATIONS.

The administrative rules adopted by the state's Department of Public Health pertaining to food establishments and retail food stores found at 77 Ill. Adm. Code 750 (Food Service Sanitation Code) and 77 Ill. Adm. Code 760 (Retail Food Store Sanitation Code) and all subsequent amendments are hereby adopted by reference. The Board of Health is authorized to adopt rules to carry out the purpose of this chapter. Three certified copies of each shall be on file in the office of the County Clerk's office.

(Prior Code, 6 TCC 3-2) (Res. E-20-49, passed 5-27-2020; Res. E-20-73, passed 7-29-2020)

§ 95.03 PLAN SUBMISSION AND APPROVAL.

(A) When a retail food service establishment is constructed or the areas in which food is prepared and stored are extensively remodeled, or an existing structure is converted for use as a food service establishment, or changes ownership the plans and specifications for such construction, remodeling, or alteration shall be submitted to the Board of Health in a manner prescribed by the Board of Health for approval before such work has begun. When an existing retail food service establishment changes ownership, a new permit will be required and plans, and specifications submitted. The plans and specifications shall indicate the proposed layout, arrangement, mechanical plans, and construction materials of work areas where food is prepared and stored and the location, size, and type of equipment and facilities. A menu of food items expected to be prepared at the establishment must be submitted including sanitation standard operating procedures. Nothing in this section shall be construed to require the Board of Health approval of changes in the menu.

(B) Whenever plans and specifications are required to be submitted to the Board of Health, the Board of Health's authorized representative shall inspect the retail food service

establishment prior to the start of the operations, to determine compliance with the approval plans and specifications, and with the requirements of this chapter.

(C) For a food service establishment that is required to have a HACCP plan by the code, the plan specifications shall include:

(1) Food employee and supervisory training plan that addresses the food safety issues of concern.

(2) Description of the product formulation and its intended use;

(3) Flow diagram or operational procedures for the food preparation process indicating critical control points;

(4) Hazards associated with each critical control point and preventative measures;

(5) Monitoring systems;

(6) Corrective actions plan for deviations from the critical limits;

(7) Record keeping procedures;

(8) Procedures for verification of HACCP system;

(9) The Board of Health shall treat as confidential in accordance with the law information relating to trade secrets and recipe formulation.

(D) Prior to operating, cottage food operations must submit the full registration form, pay the registration fee, and be approved by the regulatory authority. The registration form must include:

(1) A copy of a current certified food protection manager certificate.

(2) A product label for each product category selected demonstrating compliance with labeling regulations

(3) Submission of a comprehensive list of all food items being made.

(4) Submission of a food safety plan with appropriate pH test or USDA approve recipe for restricted items under the act

(5) If on a private water supply, a copy of water test results showing satisfactory E.coli/coliform bacteria results.

(Prior Code, 6 TCC 3-3) (Res. E-20-49, passed 5-27-2020; Res. E-20-73, passed 7-29-2020)

§ 95.04 ENFORCEMENT PROVISIONS.

(A) Permits. It shall be unlawful for any person to operate a retail food service establishment within the county who does not possess a valid permit which shall be issued annually by the Board of Health. Only a person who complies with the requirements of this

ordinance shall be entitled to receive and retain such a permit. Permits shall not be transferable from one person and place to another person and place. A valid permit shall be posted in conspicuous view of the public in every food service establishment. Permits for permanent retail food service establishment shall expire on December 31 of the year issued. Permits for temporary retail food service establishments shall be issued for a period not to exceed 14 consecutive days. Permits issued to offsite temporary food permits shall be valid from the date of issue, shall expire no later than December 31 of that calendar year, and are valid for only the location(s) on the permit. Permits for multiple use seasonal temporary food are valid for a six-month period and expiring no later than December 31 beginning the first day the permit is issued and are valid only for the location on the permit.

(1) Issuance of permits. Any person desiring to operate a food service establishment or renew an expired permit shall make a written application for a permit at least one week prior to the date of opening and or expiration of permit on forms provided by the Board of Health. Such application shall be completed and signed by the owner or his/her representative and shall include the following:

(a) The applicant's full name, address, and whether such an applicant is an individual, firm or corporation. If a partnership, the names of partners and their addresses;

(b) The full name(s), addresses, certified food protection manager number(s), and certificate expirations date(s) of the full-time managerial staff person(s) designated as the certified food manager(s);

(c) The address of the retail food service establishment;

(d) The billing address of the retail food service establishment;

(e) The type of food service;

(f) Whether the facility has changed its menu items or food handling practices in the last year; and

(g) The appropriate fee(s).

(h) Such fees shall be nonrefundable and payable upon receipt of an invoice issued by the Board of Health.

(i) Permit fees for permanent food facilities issued after June 30 shall be prorated.

(j) When satisfied that the applicable requirements of this chapter have been met, a permit shall be issued to the applicant by the Board of Health.

(k) Permits for permanent retail food service establishment shall expire on December 31 of the year issued.

(l) Offsite temporary food permit applications must also include:

1. Proof of access to a commissary permitted by the Board of Health;
2. Proof of a certified food manager;

3. Hours of access to the commissary permitted by the Board of Health;
4. A list of all items to be prepared and served during the course of permit;
5. Proof of approval from the local governing body to operate in the location for which they have applied;
6. A list of all equipment to be utilized;
7. Dates and locations of operations; and
8. Hours of operation including set up and tear down.

(m) Multiple seasonal food permit applications must also include:

1. Food handler training documentation;
2. A list of all items to be prepared and served;
3. Proof of approval from the local governing body to operate in the location for which they have applied;
4. A list of all equipment to be utilized;
5. Dates and locations of operations; and
6. Hours of operation including set up and tear down.

(n) Cottage food registrations must also:

1. Renew their registration annually prior to operating and pay the registration fee. Registration fee is non-refundable once the cottage food application review process commences.
2. Reapply if the physical location of the cottage food operation changes.
3. Meet any requirements for recipe changes or updates as listed in the public act.

(2) Renewal of permits. Whenever the review of the inspections for the previous year reveals repeated priority, priority foundation or core items, the permit may not be issued and the Board of Health shall notify the applicant immediately thereof. Such notice shall state the reasons for not renewing the permit. Such notice shall also state that an opportunity for a hearing shall be provided for the applicant at a time and place designated by the Board of Health. Such a hearing shall be scheduled not later than ten days from the date of notice. The notice referred to in this paragraph shall be delivered to the applicant in person by the Board of Health or may be sent by registered mail, return receipt requested. A permit, which has expired, shall be removed from the establishment by the Board of Health.

(3) Food permit fees. The annual fees for food permits shall be:

Food permits (initial and renewal):

| | |
|--|--------------------|
| Category I food permit | \$350 |
| Category II food permit | \$250 |
| Category III food permit | \$150 |
| Category III limited permit fee for stand-alone ice machine(s), ice vending kiosk(s), or TCS food vending machine(s) | \$75 |
| Seasonal food permit fees: | |
| Category I food permit | \$175 |
| Category II food permit | \$125 |
| Category III food permit | \$75 |
| Plan review fees (new): | |
| Category I food permit | \$400 |
| Category II food permit | \$400 |
| Category III food permit | \$400 |
| Category III limited plan review fee for first new stand-alone ice machine, ice vending kiosk, or TCS food vending machine | \$100 |
| Category III limited plan review fee for each additional stand-alone ice machine, ice vending kiosk, or TCS food vending machine to a current Category III limited permit holder | \$25 |
| Plan review (remodel and change of owner): | |
| Category I food permit | \$100 - \$300 |
| Category II food permit | \$100 - \$300 |
| Category III food permit | \$100 - \$300 |
| Temporary food permit fees: | |
| Within five working days or more notice | \$20 per event |
| With less than five working day notice | \$30 per event |
| With less than five working days notice the second time or beyond | \$75 per event |
| On-site/day of event | \$40 per event |
| On-site/day of event the second time | \$100 per event |
| Multiple pre-pay | \$18 per |

| | |
|---|----------------------------|
| Off-site temporary food permits | event \$50 |
| Modification to offsite temporary food permit locations | \$10 per site change |
| Multiple use seasonal temporary food permits | \$75 |
| Cottage food registration and renewal | \$30 |

Cottage food operation foodborne illness investigation fee: Once allowed under the statute which governs cottage food operations, a cottage food foodborne illness or complaint investigation will be assessed to the cottage food operator at the health authority's staff hourly rates not to exceed two hundred fifty dollars (\$250.00) per investigation. An investigation is each separate incident requiring an investigation.

(4) Penalty fees. Penalty fees for late renewal shall be assessed as follows:

Both Exempt and Non-Exempt

Both Exempt and Non-Exempt

Late fees (beginning January 1 to January 10)

Food permit late fee

\$100

Late fees (beginning January 11 to January 31):

Food permit late fee

\$100

Plus per day surcharge

\$5 per day

Late fees (on February 1)

Food permit terminated

License holder must re-apply

For new food permit (a plan review will be required)

\$400

Late fees will apply

(5) Suspension of permits.

(a) Permits may be suspended by the Board of Health for failure of the permit holder to comply with the requirements of this chapter. A permit holder or operator shall be notified in writing that the permit is, upon service of the notice, immediately suspended and that an opportunity for a hearing will be provided if a written request for a hearing is filed with the Board of Health by the permit holder.

(b) Upon suspension of the permit, the permit shall be removed from the establishment by the Board of Health and returned to the Health Department. Notwithstanding the other provisions of this chapter, whenever the Board of Health finds unsanitary or other conditions in the operation of a retail food service establishment or retail food service store which, in its judgment, constitutes a substantial hazard to the public health, the Board of Health may without warning, notice, or hearing, issue a written notice to the permit holder or operator citing such condition, specifying the corrective action to be taken, and specifying the time period within such action shall be taken and if operations as a retail food service establishment or retail food service store are to be immediately discontinued. Any person to whom such an order is issued shall comply immediately therewith, but upon written petition to the Board of Health shall be afforded a hearing as soon as possible.

(6) Reinstatement of suspended permits. Any person whose permit has been suspended may at any time make application for a reinspection for the purpose of reinstatement of the permit. Within ten days following the receipt of written request, including a statement signed by the applicant that in his or her opinion the conditions causing suspension of the permit has been corrected, the Board of Health shall make a reinspection. If the applicant is complying with the requirements of this chapter, the permit shall be reinstated.

(7) Revocation of permits. For critical or repeated violations of any of the requirements of this chapter, or for interference with the Board of Health in the performance of its duties, the permit may be permanently revoked after an opportunity for a hearing has been provided by the Board of Health. Prior to such action, the Board of Health shall notify the permit holder in writing, stating the reasons for which the permit is subject to revocation and advising that the permit shall be permanently revoked at the end of five days following service of such notice, unless a request for a hearing is filed with the Board of Health, by the permit holder, within such five-day period. A permit may be suspended for a cause pending its revocation or a hearing relative thereto.

(8) Hearing. The hearings provided for in this chapter shall be conducted by the Board of Health at a time and place designated by it. Any oral testimony given at a hearing shall be reported verbatim, and the presiding officer shall make a provision for sufficient copies of the transcript. The Board of Health shall make a final finding based upon the complete hearing record and shall sustain, modify, or rescind any notice or order considered in the hearing. A written report of the hearing decision shall be furnished to the holder of the permit by the Board of Health within ten days.

(9) Application after revocation. Whenever a revocation of a permit has become final, the holder of the revoked permit may make a written inspection for new permit.

(B) Registrations. The following food operations must register and update their registrations annually: Cottage food operations, farmers markets and food pantries. Any operation requesting to register as one of the above must make written application on forms provided by the Board of Health. Such application shall be completed and signed by the owner or his/her representative and shall include the following information that is applicable:

(1) The applicant's full name, address, and whether such an applicant is an individual, firm or corporation. If a partnership, the names of partners and their addresses;

(2) The full name(s), addresses, certified food protection manager number(s), and certificate expirations date(s) of the full-time managerial staff person(s) designated as the certified food manager(s);

(3) The address of the operation;

(4) The type of food service;

(5) Whether the facility has changed its menu items or food handling practices in the last year.

(C) Inspections.

(1) Frequency of inspections. Facilities shall be inspected at least as often as prescribed by the following schedule.

(a) Category I facilities shall receive a minimum of three inspections per year, or two inspections per year if all of the following conditions are met:

1. A certified food ~~service~~ **protection** manager is present at all time the facility is in operation. (Incidental absences of the certified food ~~service~~ **protection** manager due to illness, short errands off the premises, and the like shall not constitute a violation of this section, provided there is documentation that a certified food ~~service~~ **protection** manager was scheduled to work at that time.);

2. Employees involved in food operations receive a HACCP training exercise, in-service training in food service sanitation, or attend an educational conference or training on food safety or sanitation.

(b) Category II facilities shall receive a minimum of one inspection per year.

(c) Category III facilities shall receive a minimum of one inspection every two years.

(d) ~~Level 1, 2 and 3 food pantry shall receive a minimum of one inspection per year.~~
Level 1 food pantries shall receive a minimum of one routine inspection per year. A Certified Food Protection Manager is required to be on-site during bulk food breakdown and re-packaging.

(e) Level 2 food pantries shall receive a minimum of one routine inspection per year.

(f) Level 3 food pantries are exempt from having an annual routine inspection

~~(e)~~ (g) Farmers markets shall receive a minimum of one inspection per year.

~~(f)~~ (h) Cottage food operations will be inspected upon a complaint or disease outbreak.

~~(g)~~ (i) The Health Authority shall inspect offsite temporary vendors minimum of once during their operating season.

~~(h)~~ (j) The Health Authority shall inspect multiple use seasonal temporary operations a minimum of once during their operating period.

(2) Right-of-way. The Board of Health, after proper identification, shall be permitted to enter at any reasonable time any food service establishment or retail food store in the county for the purpose of making inspections to determine compliance with this chapter. It shall be permitted to examine the records of the establishments to obtain pertinent information pertaining to food and supplies purchased, received, or used, persons employed, sanitation standard operating procedures and HACCP plan.

(3) Refusal, Notification and Final Request for Right-of-way.

(A) If a person denies right-of-way, the authorized representative shall inform the person that:

(a) The permit holder is required to allow right-of-way to the authorized representative as specified under this ordinance.

(1) Right-of-way is a condition of the acceptance and retention of an annual permit to operate as specified under this ordinance, and

(2) If right-of-way is denied, an order issued by the authorized representative, hereinafter referred to as an injunction may be obtained according to law; and

(3) Make a final request for right-of-way.

(b) If after the authorized representative presents credentials, explains the authority upon which right-of-way is requested, and makes a final request for right-of-way, if the person in charge continues to refuse right-of-way, the authorized representative shall provide details of the denial of right-of-way on an inspection form.

(c) If denied right-of-way to a licensed food establishment for an authorized purpose, and after complying with this ordinance, the authorized representative may issue or apply for an injunction in order to gain right-of-way as provided in law. In addition, the authorized representative may seek a temporary restraining order to cease operation until the inspection is conducted. Regardless, the board of health may consider suspending the license until an inspection is able to be conducted.

(4) Refusal to Sign Report

(a) If a person in charge refuses to sign the report, the authorized representative shall inform the person who declines, that this will not affect the license holder's obligation to correct the violation (s) noted in the inspection report within the time frames specified.

~~(3)~~ (5) Report of inspection. Whenever an inspection of a food service establishment is made, the findings shall be recorded on an inspection report form provided for this purpose, and shall furnish a copy of such inspection report form to the permit holder or operator. Remarks from the inspection shall reference, by section number, the section of the code or ordinance violated and shall state the correction to be made. Upon completion of an inspection, the Board of Health shall document priority, priority foundation, core and good retail practices and timelines for correction. The completed inspection form is a public document and shall be made available for the public disclosure to any person who requests it under the Freedom of Information Act, being 5 ILCS 140/1 et seq.

~~(4)~~ (6) Correction of violations. The timing and procedure for the correction of all violations noted shall be as provided in the County Health Department Rules.

(D) Issuance of notices.

(1) If an imminent health hazard exists, such as a complete lack of refrigeration, no running water or sewage backup, the establishment shall immediately cease food operations. Operations shall not be resumed until authorized by the Board of Health.

(2) Timely correction. Except as specified in division (B) of this section, a permit holder shall at the time of inspection correct a violation of a priority item or priority foundation item of this Code and implement corrective actions for a HACCP plan provision that is not in compliance with its critical limit.

(3) Considering the nature of the potential hazard involved and the complexity of the corrective action needed, the Board of Health may agree to or specify a longer time frame, not to exceed:

(a) Seventy-two hours after the inspection, for the permit holder to correct violations of a priority item; or

(b) Ten calendar days after the inspection, for the permit holder to correct violations of a priority foundation item or HACCP plan deviations.

(4) In case of temporary establishments and multiple use temporary operations, all violations must be corrected prior to operation. Offsite temporary food operations shall have all violations corrected immediately. If violations are not corrected and/or pose an imminent health hazard, the food establishment shall immediately cease food service operations. A permit may be suspended if the licensed Tazewell County Food operation commissary is under enforcement of the Tazewell County enforcement procedures.

(E) Service of notices. Notices provided for under this section shall be deemed to have been properly served when a copy of the inspection report form or other notice has been delivered personally to the permit holder or person in charge, or such notice has been sent

by registered or certified mail, return receipt requested to the last known address of the permit holder. A copy of such notice shall be filed with the records of the Board of Health.

(F) Examination and condemnation of food and/or equipment.

(1) Food may be examined or sampled by the Board of Health as may be necessary to determine freedom from adulteration or misbranding. The Board of Health may, upon written notice to owner or person in charge, place a hold order on any food which is determined or has probable cause to believe to be unwholesome or otherwise adulterated or disbranded. Under a hold order, food shall be permitted or be suitably stored. It shall be unlawful for any person to move or alter a hold order notice or tag placed on food by the Board of Health. Neither such food nor the containers thereof shall be relabeled, repackaged or reprocessed, altered, disposed of, or destroyed without permission of the Board of Health, except on a order by a court of competent jurisdiction. After the owner or person in charge has had a hearing as provided in this section, and on the basis of evidence produced at such hearing, or on the basis of examination in the event of a written request for a hearing is not received within ten days, the Board of Health may vacate the hold order or may, by written order, direct the owner or person in charge of food which was placed under the hold order to denature or destroy such food or bring it into compliance with the provisions of this chapter. Such order shall be stayed if the order is appealed to a court of competent jurisdiction within five business days.

(2) Where equipment used in the preparation of food products is found to be a public health hazard, unsafe, unsuitable for use, or unsanitary, such equipment shall be taken out of use and a hold order (embargo) placed on said items by the Board of Health. Such equipment will not be altered, disposed of, or destroyed without permission of the Board of Health, except on an order by a court of competent jurisdiction. After the owner or person in charge had a hearing as provided in this section, and based on evidence produced at such hearing, or on the basis of examination in the event of a written request for a hearing is not received within ten days, the Board of Health may vacate the hold order or may, by written order, direct the owner or person in charge of the equipment that was placed under the hold order to destroy such equipment or bring it into compliance with the provisions of this chapter. Such order shall be stayed if the order is appealed to a court of competent jurisdiction within five business days.

(G) Procedure when infection is suspected. When the Board of Health has reasonable cause to suspect possibility of disease transmission from any food service establishment employee, it shall secure a morbidity history of the suspected employee or make any other investigation as may be indicated, and take appropriate action. The Board of Health may require one or more of the following measures:

(1) Immediate exclusion of the employee from any food handling activities as described in the Code;

(2) Immediate closure of the establishment concerned until, in the opinion of the Board of Health, no further danger of disease outbreaks exists;

(3) Restrictions of employee's services to some area of the establishment where there will be no danger of transmitting the disease; and/or

(4) Adequate medical and laboratory examinations of the employee or other employees and of his or their body discharges.

(H) During a public health investigation, the authorized representative may issue an order of restriction or exclusion to a suspected food employee or the permit holder without prior warning, notice of a hearing, or a hearing if the order:

(1) States the reasons for the restriction or exclusion that is ordered;

(2) States the evidence that the food employee or permit holder shall provide in order to demonstrate that the reasons for the restriction or exclusion are eliminated;

(3) States that the suspected food employee or the permit holder may request an appeal hearing by submitting a timely request as provided in law; and

(4) Provides the name and address of the board of health representative to whom the request for an appeal hearing may be made.

~~(H)~~ (I) Variances.

(1) The regulatory authority may grant a variance by modifying or waiving the requirements of this Code if in the opinion of the regulatory authority a health hazard or nuisance will not result from this variance. If a variance is granted, the regulatory authority shall retain the information in its records for the food establishment.

(2) Before a variance from a requirement of this Code is approved, the information that shall be provided by the person requesting the variance and retained in the regulatory authority's file on the food establishment includes:

(a) A statement of the proposed variance of the Code requirement citing relevant code section numbers;

(b) An analysis of the rationale for how the potential public health hazardous and nuisances addressed by the relevant Code sections will be alternatively addressed by the proposal; and

(c) A HACCP plan if required as specified as it is relevant to the variance requested.

(d) If the regulatory authority grants a variance, or a HACCP plan is otherwise required, the permit holder shall:

1. Comply with the HACCP plans and procedures that are submitted and approved as a basis for the modification or waiver; and

2. Maintain and provide to the regulatory authority, upon request, records that demonstrate that the following are routinely employed:

a. Procedures for monitoring the critical control points;

- b. Monitoring of the critical control points;
- c. Verification of the effectiveness of the operation or process; and
- d. Necessary corrective actions if there is a failure at the critical control point.

(e) Any person who requests a variance from the provisions of these regulations shall have the burden of supplying the Board of Health's authorized representative with information that demonstrates the conditions exist which warrants the granting of a variance. All uncertainties shall be resolved in the interest of the public's health and safety.

(3) The Board of Health may grant a variance if:

(a) Such variance is consistent with the purpose and intent of the most current edition of the Illinois Food Service Code and its associated Acts and Codes and this chapter; and

(b) It is consistent with the protection of the public health; and

(c) In the opinion of the regulatory authority, a health hazard or nuisance will not result from the variance.

(4) A variance shall be revoked or expire if:

(a) In the opinion of the Board of Health the variance results in a health hazard or nuisance; or

(b) There is a change of circumstances from those supporting the variance; or

(c) There is a change of ownership of the retail food service establishment.

(5) Any retail food service establishment for which the variance has been denied may appeal such denial by requesting a hearing before the Board of Health.

~~(H)~~ (I) Equipment standards. All new and replacement equipment shall meet or be equivalent to applicable National Sanitation Foundation (NSF) standards or, equivalent food equipment standards of another recognized testing agency that tests to NSF food equipment standards. If NSF food equipment standards do not exist for a piece of equipment, the equipment must be inspected and approved by this Department before being placed into service.

(Prior Code, 6 TCC 3-4) (Res. E-20-49, passed 5-27-2020; Res. E-20-73, passed 7-29-2020; Res. E-22-95, passed 9-28-2022) Penalty, see § 95.99

§ 95.05 REPEAL AND EFFECTIVE DATE.

This chapter shall be in full force and effect within two months upon its adoption as provided by law; and all previous versions of the county food service sanitation ordinance, adopted by the County Board is hereby repealed.

(Prior Code, 6 TCC 3-6) (Res. E-20-49, passed 5-27-2020; Res. E-20-73, passed 7-29-2020)

§ 95.99 PENALTY.

Any person who violates any of the provisions of this chapter shall be guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine of not more than \$500. In addition thereto, such persons may be enjoined from continuing such violations. Each day upon which such violation occurs shall constitute a separate violation.

(Prior Code, 6 TCC 3-5) (Res. E-20-49, passed 5-27-2020; Res. E-20-73, passed 7-29-2020)

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, Article VII, Section 4 of the Illinois Constitution permits the Tazewell County Board to authorize a referendum that eliminates the Office of County Auditor; and

WHEREAS, Article VII, Section 11 of the Illinois Constitution requires that such a referendum be on the ballot in a general election; and

WHEREAS, the next scheduled general election will occur on November 5, 2024; and

WHEREAS, the Tazewell County Board believes that the people of the County of Tazewell are entitled to decide whether the office of County Auditor shall be eliminated.

BE IT RESOLVED BY THE COUNTY BOARD OF TAZEVELL COUNTY:

Section 1. The above recitals are expressly incorporated herein and made part hereof as though fully set forth herein.

Section 2. The County Board of Tazewell County does hereby initiate and authorize the following public question to be submitted to the voters of Tazewell County at the regularly scheduled general election next occurring after the effective date of this resolution, on November 5, 2024:

Shall Tazewell County eliminate the internal Office of County Auditor when Tazewell County already contracts an external Auditor as required by state law? This would be a cost savings of approximately \$282,000 for the 4-year term.

Yes No

Section 3. The County Clerk of Tazewell County shall certify the public question referenced herein to the Commissioners of the Illinois State Board of Elections in accordance with Article 28 of the Election Code,

Section 4. This resolution shall be in full force and effect upon its passage.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

County Clerk

County Board Chairman

Illinois Auditor Elimination Referendum History - 2002 - 2024

| | | | |
|-----------|------|-----------|--|
| McLean | 2024 | On Ballot | Shall McLean County eliminate the elected office of County Auditor? |
| Peoria | 2022 | Passed | Shall Peoria County eliminate the internal Office of County Auditor when Peoria County already has an external Auditor as required by state law? This would be a cost savings of approximately \$150,000 annually. |
| Peoria | 2018 | Failed | Shall the elected Office of the Peoria County Auditor be eliminated, effective December 1, 2018, and replaced with a professional County Auditor qualified and appointed by the County Board with a 5-year term during which such appointed County Auditor can only be removed from office for malfeasance or official misconduct? |
| Tazewell | 2018 | Failed | Shall Tazewell County eliminate the office of the elected County Auditor? |
| McLean | 2014 | Failed | Shall the elected Office of Auditor of McLean County be eliminated and the functions of said office be performed by an officer appointed by the County Board? |
| Kendall | 2012 | Passed | Shall the elected Office of Kendall County Auditor be eliminated effective December 1, 2012? |
| Champaign | 2011 | Failed | Shall the elected Office of the Champaign County Auditor be eliminated, effective December 1, 2012, and the duties of said office transferred to an appointed officer? |
| Macon | 2002 | Failed | Shall the County of Macon eliminate the elected office of the auditor of Macon County? |

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Executive Committee recommends to the County Board to maintain the existing precinct boundaries and previous polling locations with two polling location changes; and

WHEREAS, the County Clerk changed the following polling location at the March 2024 primary election: Pekin 7 and 9 polling location was changed from the Pekin Township Building to the Pekin Public Library due to the fact that the Pekin Township Building was not compliant with city codes; and

WHEREAS, a change was approved on May 29, 2024 (Resolution E-24-60) changing Pekin 14 polling location from Rogers Elementary School to UFCW Union Hall.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notify the County Board Office, the Election Division, and the Chairmen of each political party of this action.

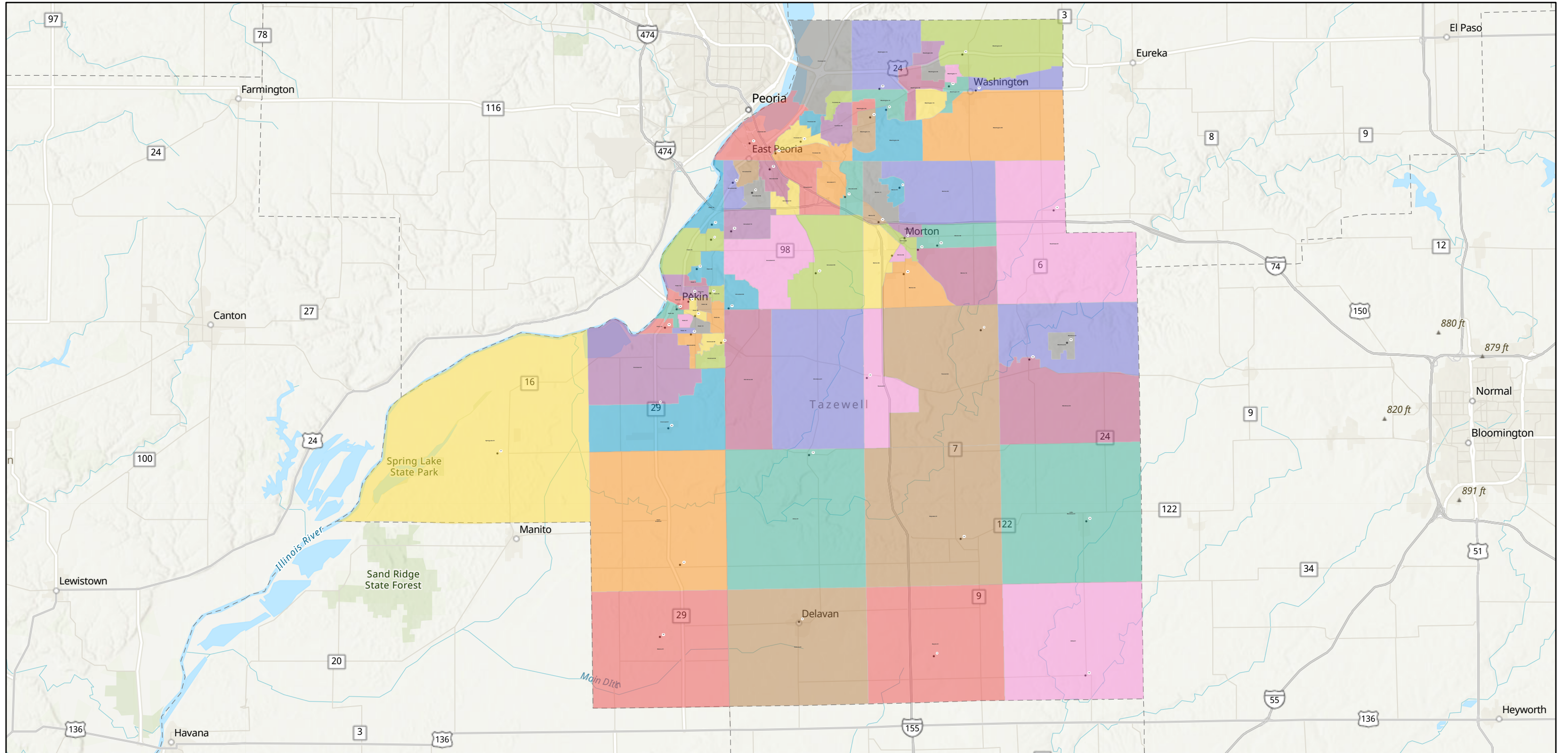
PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

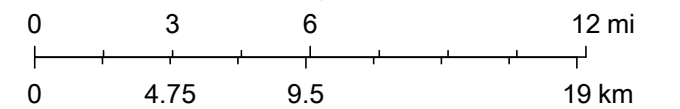
Tazewell County Board Chairman

Tazewell County Voting Precincts and Polling Locations



2/8/2023

1:347,987



Esri, NASA, NGA, USGS, County of Peoria, Missouri Dept. of Conservation, Missouri DNR, Esri, HERE, Garmin, SafeGraph, FAO, METI/NASA, USGS, EPA, NPS

GROVELAND TOWNSHIP

| | | | |
|-------------|------|-----------------------------|--|
| Precinct 1 | 0801 | Groveland Missionary Church | 5043 Queenwood Rd (1 blk. off Springfield Rd.) Groveland |
| Precinct 2 | 0802 | Creve Coeur Village Hall | 103 N Thorncrest Ave, Creve Coeur |
| Precinct 3 | 0803 | Cross Point Church School | 304 S. Pleasant Hill Rd., East Peoria |
| Precinct 4 | 0804 | Creve Coeur Village Hall | 103 N Thorncrest Ave, Creve Coeur |
| Precinct 5 | 0805 | The Encounter Church | 800 Springfield Rd., East Peoria |
| Precinct 6 | 0806 | Creve Coeur Comm. Center | 586 Groveland Ave., Creve Coeur |
| Precinct 7 | 0807 | Cross Point Church School | 304 S. Pleasant Hill Rd., East Peoria |
| Precinct 8 | 0808 | Pekin Moose Lodge | 2605 Broadway St., Pekin |
| Precinct 9 | 0809 | Groveland Missionary Church | 5043 Queenwood Rd(1 blk. off Springfield Rd.) Groveland |
| Precinct 10 | 0810 | Marquette Hts. Council Room | 715 Lincoln, Marquette Heights |
| Precinct 11 | 0811 | Cross Point Church School | 304 S. Pleasant Hill Rd., East Peoria |
| Precinct 12 | 0812 | The Encounter Church | 800 Springfield Rd., East Peoria |

HITTLE TOWNSHIP

| | | | |
|------------|------|----------------------|---------------------------|
| Precinct 1 | 0901 | Hittle Township Hall | 101 E. 3rd St., Armington |
|------------|------|----------------------|---------------------------|

HOPEDALE TOWNSHIP

| | | | |
|------------|------|------------------------------|-------------------------------|
| Precinct 1 | 1001 | Living Hope Community Church | 326 NW Jefferson St. Hopedale |
|------------|------|------------------------------|-------------------------------|

LITTLE MACKINAW TOWNSHIP

| | | | |
|------------|------|-----------------------|----------------------------|
| Precinct 1 | 1101 | Faith Fellowship Hall | 304 N. School Ave., Minier |
|------------|------|-----------------------|----------------------------|

MACKINAW TOWNSHIP

| | | | |
|------------|------|---------------------------|------------------------------|
| Precinct 1 | 1201 | Mackinaw Community Center | 101 S. Orchard St., Mackinaw |
| Precinct 2 | 1202 | Mackinaw Community Center | 101 S. Orchard St., Mackinaw |
| Precinct 3 | 1203 | Heritage Lake Lodge | 200 Brandy Dr., Mackinaw |

MALONE TOWNSHIP

| | | | |
|------------|------|------------------|--|
| Precinct 1 | 1301 | Malone Town Hall | 3000 Shay Rd., Green Valley (Intersection of Shay Rd. & Hamann Rd.) |
|------------|------|------------------|--|

MORTON TOWNSHIP

| | | | |
|-------------|------|-------------------------------------|--------------------------------------|
| Precinct 1 | 1401 | Church of Jesus Christ of LDS | 2530 N. Morton Ave., Morton |
| Precinct 2 | 1402 | First Baptist Church | 900 E. Jefferson St., Morton |
| Precinct 3 | 1403 | Community United Church of Christ | 300 N. Main St, Morton, |
| Precinct 4 | 1404 | Trinity Church | 1901 S. 4 th Ave., Morton |
| Precinct 5 | 1405 | First Mennonite Church | 250 S. Baltimore Ave., Morton |
| Precinct 6 | 1406 | First Mennonite Church | 250 S. Baltimore Ave., Morton |
| Precinct 7 | 1407 | Eastside Bible Church | 1310 W. Jefferson St., Morton |
| Precinct 8 | 1408 | Grace Evangelical Church (West Ent) | 1325 E. Jefferson St., Morton |
| Precinct 9 | 1409 | Grace Evangelical Church (West Ent) | 1325 E. Jefferson St., Morton |
| Precinct 10 | 1410 | First Baptist Church | 900 E. Jefferson St., Morton |
| Precinct 11 | 1411 | Eastside Bible Church | 1310 W. Jefferson St., Morton |

SAND PRAIRIE TOWNSHIP

| | | | |
|------------|------|-------------------------------|--------------------------------|
| Precinct 1 | 1501 | Midwest Central Middle School | 121 N Church St., Green Valley |
|------------|------|-------------------------------|--------------------------------|

SPRINGLAKE TOWNSHIP

| | | | |
|------------|------|-----------------------|---------------------------|
| Precinct 1 | 1601 | Spring Lake Town Hall | 6903 Townline Rd., Manito |
|------------|------|-----------------------|---------------------------|

TREMONT TOWNSHIP

| | | | |
|------------|------|--------------------------|-----------------------------|
| Precinct 1 | 1701 | Tremont Community Center | 216 S. Sampson St., Tremont |
| Precinct 2 | 1702 | Allentown Town Hall | 15881 Uhlman Rd. Allentown |

WASHINGTON TOWNSHIP

| | | | |
|-------------|------|---------------------------------|-------------------------------|
| Precinct 1 | 1801 | Five Points (South Door Ent.) | 360 N. Wilmor Rd., Washington |
| Precinct 2 | 1802 | Evangelical United Meth.Church | 401 Walnut St., Washington |
| Precinct 3 | 1803 | Five Points (South Door Ent.) | 360 N. Wilmor Rd., Washington |
| Precinct 4 | 1804 | Five Points (South Door Ent.) | 360 N. Wilmor Rd., Washington |
| Precinct 5 | 1805 | John L Hensey Elementary School | 304 E Almond Dr., Washington |
| Precinct 6 | 1806 | Beverly Manor School | 1014 School St., Washington |
| Precinct 7 | 1807 | Crossroads United Meth.Church | 1420 N. Main St., Washington |
| Precinct 8 | 1808 | Crossroads United Meth.Church | 1420 N. Main St., Washington |
| Precinct 9 | 1809 | Evangelical United Meth.Church | 401 Walnut St., Washington |
| Precinct 10 | 1810 | Five Points (South Door Ent.) | 360 N. Wilmor Rd., Washington |
| Precinct 11 | 1811 | Five Points (South Door Ent.) | 360 N. Wilmor Rd., Washington |
| Precinct 12 | 1812 | John L Hensey Elementary School | 304 E Almond Dr., Washington |
| Precinct 13 | 1813 | Beverly Manor School | 1014 School St., Washington |
| Precinct 14 | 1814 | Highview Christian Church | 403 James Parkway, Washington |

PEKIN TOWNSHIP

| | | | |
|-------------|------|--------------------------------|---|
| Precinct 1 | 1901 | Northside Community Center | 715 N.11 th St. Pekin |
| Precinct 2 | 1902 | Lake Whitehurst Clubhouse | 2120 Susan Hope Dr., Pekin |
| Precinct 3 | 1903 | N. Parkway Assembly of God Gym | 1209 Parkway Dr., Pekin |
| Precinct 4 | 1904 | N. Parkway Assembly of God Gym | 1209 Parkway Dr., Pekin |
| Precinct 5 | 1905 | Mill Center | 551 S 14th Street, Pekin |
| Precinct 6 | 1906 | Northside Community Center | 715 N.11 th St. Pekin |
| Precinct 7 | 1907 | Pekin Public Library | 301 S 4th Street, Pekin (West Entrance) |
| Precinct 8 | 1908 | N. Parkway Assembly of God Gym | 1209 Parkway Dr., Pekin |
| Precinct 9 | 1909 | Pekin Public Library | 301 S 4th Street, Pekin (West Entrance) |
| Precinct 10 | 1910 | City of Pekin Bus Dept. | 1130 Koch St., Pekin |
| Precinct 11 | 1911 | First Christian Church | 1201 Chestnut St., Pekin |
| Precinct 12 | 1912 | Miller Center | 551 S 14th Street, Pekin |
| Precinct 13 | 1913 | Salvation Army | 243 Derby St., Pekin |
| Precinct 14 | 1914 | UFCW Union Hall | 101 Grant Rd, Marquette Heights |
| Precinct 15 | 1915 | North Pekin Village Hall | 206 Lincoln Blvd., North Pekin |
| Precinct 16 | 1916 | First Christian Church | 1201 Chestnut St., Pekin |

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, an Energy Transition Community Grant Program has been created through the Illinois Department of Commerce and Economic Opportunity to promote economic development to communities that are in an area with a closure or reduced operation of a fossil fuel power plant, coal mine, or nuclear plant; and

WHEREAS, the Powerton Station located in the unincorporated area of Tazewell County is scheduled to close in 2028, which qualifies Tazewell County as the host entity for the grant; and

WHEREAS, under current law and subject to appropriation, new funding opportunities for this program for the Powerton Station will be available to Tazewell County annually up to 2034; and

WHEREAS, Tazewell County has been awarded \$550,310 for Phase 1; and

WHEREAS, Tazewell County has solicited community input and consultation with a diverse set of stakeholders, including, but not limited to Regional Planning Councils, economic development organizations, low-income or environmental justice communities, educational institutions, elected and appointed officials, organizations representing workers, and other relevant organizations; and

WHEREAS, the anticipated start date for the award is September 1st, 2024, with the period of performance expected to be one to three years, but may exceed this if needed for a proposed eligible use of grant funds; and

WHEREAS, the Executive Committee recommends to the County Board to approve the following grant award amounts:

- \$ 27,337 Tazewell County Health Department: Mobile Kitchen Project
- \$ 26,008 Tazewell County Health Department: Young Families Success Initiative
- \$ 30,000 Village of Creve Coeur: Business Development District
- \$ 8,000 Village of Creve Coeur: Enterprise Zone Expansion
- \$ 40,000 Greater Peoria Economic Development Council: Business Attraction Industrial Market Fund
- \$ 30,000 Pekin Chamber of Commerce: Business Incubator and Coworking Office Space Feasibility Study
- \$ 50,000 Tazewell County Resource Center, Inc.: Downtown Building Single Chair Lift
- \$103,965 Tazewell County: Broadband Expansion
- \$ 25,000 Greater Peoria Economic Development Council: Accelerated Business Engagement
- \$ 80,000 Pekin Chamber of Commerce: SmartStart Tazewell Initiative Business Development Platform
- \$130,000 Heart of Illinois Port Authority

THEREFORE, BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Board Chairman, County Administrator or designee is authorized to execute and submit all documents necessary for the grant applications.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Energy Transition Community Grant Stakeholder Submittal Requests

The below list provides those items submitted and considered for funding. The recommended items are listed in the resolution.

One-Time Expenses

| Organization | Amount | Title | Description |
|---|----------|---|---|
| Tazewell County Health Dept. | \$27,337 | Mobile Kitchen Project | This project would enable Tazewell U of I Extension and Tazewell County Health Department to have mobile teaching facilities that can be used for cooking and nutrition education for children and adults. Example: https://www.youtube.com/watch?v=fzr9j1ZNGzc |
| Tazewell County Health Dept. | \$26,008 | Young Families Success Initiative | TCHD is a partner in supporting lifetime learning for parents and children. Infants and toddlers are ready to absorb new information, environments, and love from their caregivers. Activities and programs that assist parents in supporting their child's lifelong learning - Includes 4 Components: Literacy (Partnership with Pekin Alliance for Literacy Success to promote literacy), Family Resources & Safety (Bumps to Babies Resource Event), Child Passenger Safety (Car seats and car seat checks), Share & Care Closet (clothing, produce and diapers) |
| Village of Creve Coeur | \$30,000 | Business Development District | Utilize to contract services with a consulting firm to create an appropriate sized business development district in the Village of Creve Coeur to support redevelopment projects. Business Development District funds are intended to be used towards attracting additional private development and redevelopment projects. |
| Village of Creve Coeur | \$8,000 | Enterprise Zone Expansion | Survey work for planning and expansion of Tazewell County North Enterprise Zone areas to include parcels well positioned for development based on current planning and development efforts. With the planned road expansions, this opens up two new opportunities for residential and business development projects. |
| Greater Peoria Economic Development Council | \$50,000 | Business Attraction Industrial Marketing Fund | Funds controlled by Tazewell to allow regional partners to engage in activities that promote industrial investment (e.g. paid advertising in trade magazines, conducting environmental analyses of target properties, funding site selector visits, videos, websites, etc.) |

Energy Transition Community Grant Stakeholder Submittal Requests

| | | | |
|----------------------------------|-----------|---|---|
| Pekin Chamber of Commerce | \$30,000 | Business Incubator and Coworking office space - Feasibility Study | Create a business incubator and coworking space specifically tailored for startups, small businesses and entrepreneurs. This space would serve as a hub for collaboration, innovation, and education, fostering the growth of businesses in Tazewell County. Goal is to provide a modern and inspiring workspace to include shared meeting rooms, lounge areas, and communal spaces where members can collaborate, network, and exchange ideas. Funds would allow a feasibility study to support EDA funding grant application. |
| TCRC, Inc. | \$50,000 | Single Chair Lift | To install a single chair lift from the 2nd to the 3rd floor. This will allow access to all areas of the building for all persons. The elevator does not go to the 3rd floor, this chair lift will allow ADA compliance. |
| Heart of Illinois Port Authority | \$130,000 | | Requesting \$1 per capita from counties in the area |

Energy Transition Community Grant Stakeholder Submittal Requests

Ongoing Expenses

| Organization | Amount | Title | Description |
|---|-------------------------------|--|--|
| Tazewell County | | Broadband Expansion | Improving broadband availability and affordable ability throughout the County, funds to support federal and state grant proposals, the funds can be utilized as matching funds, supporting engineering costs, grant consultations or other services to that would support expansion of broadband services in Tazewell County. |
| Greater Peoria Economic Development Council | \$25,000/ year | Accelerated Business Engagement | Assit with costs of full-time business engagement manager. Focus would be to meet with 100+ companies regionally each year. |
| Distillery Labs | \$50k-75k/ year | Operational Support of Distillery Labs' Programming and Services | Distillery Labs is a facility in downtown Peoria. Currently transforming the old ICC Thomas building into a world class center of the region's startup ecosystem. Goal to expand programming and services to address the economic and social impacts of the coal plant retirement in Tazewell County and beyond. By leveraging our existing infrastructure and expertise, we aim to foster economic opportunity, social innovation, and community resilience. Key initiatives include: workforce development initiatives, economic development and community resilience programs |
| Trillium Place | \$158, 775.04 \$480,457.49 | Tazewell In-School Counseling Program | Support salaries, benefits, and program costs for two In-School Counselors to serve youth in Tazewell County with priority given to Pekin School District 108. Two full-time qualified Mental Health Counselors will assist Tazewell County students to positively address social- emotional or behavioral issues. Grant funds will allow counselors to provide individual, group, and crisis counseling to any Tazewell County student in need of services. |
| Pekin Chamber of Commerce | \$80,000 | SmartStart Tazewell Initiative - Business Development Platform | Online platform that targets assisting entrepreneurs and small business owners.Walks people through starting a business as well as providing engagement, workshops, and networking. Proven business development process, connecting them with local resources, and fostering a strong small business community. These services are especially critical in rural communities where entrepreneurship thrives, but business development assistance is not readily available. SmartStart Tazewell initiative bridges that gap. |

COMMITTEE REPORT

E-24-80

Mr. Chairman and Members of the Tazewell County Board:

Your Executive Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Executive Committee recommends to the County Board to approve the attached Decommissioning Agreement for Green Valley Renewables, LLC; and

WHEREAS, the 5MW solar farm was approved by the County Board for Special Use on January 31st, 2024, to be located on approximately 20 acres located at the NE corner of Wagonseller Rd. and Hickory Grove Rd. in Sand Prairie Township; and

WHEREAS, the plan is in accordance with the Illinois Department of Agriculture's Agricultural Impact Mitigation Agreement, in accordance with 20 II-CS 5/5-222, and Chapters 156 and 157 of the Tazewell County Code.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Community Development and the Auditor of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



**COUNTY OF TAZEWELL
COMMUNITY DEVELOPMENT DEPARTMENT**

Jaclynn Workman, Administrator

11 South 4th Street, Room 400, Pekin, Illinois 61554

Phone: (309) 477-2235 / Email: zoning@tazewell-il.gov

TO: Chairman Zimmerman and Executive Committee

FROM: Jaclynn Workman, Administrator

DATE: June 14th, 2024

SUBJECT: Decommissioning Plan – Green Valley Renewables, LLC

Please find attached the Decommissioning Plan for Green Valley Renewables, LLC, the 5MW solar farm approved by the County Board for Special Use January 31st, 2024, to be located on approximately 20 acres at the NE corner of Wagonseller Rd. and Hickory Grove Rd. in Sand Prairie Township.

The attached “plan” contains; a detailed decommissioning overview with cost estimate breakdown. The plan is in accordance with the Illinois Department of Agriculture’s – Agricultural Impact Mitigation Agreement, per (20 ILCS 5/5-222).

Please feel free to contact me at your convenience if you have further questions.

JW

11 South Fourth Street ~ McKenzie Building ~ Suite 400 ~ Pekin, Illinois 61554
Phone: (309) 477-2235 ~ Fax: (309) 477-2358 ~ E-Mail: jworkman@tazewell-il.gov

GREEN VALLEY RENEWABLES - DECOMMISSIONING PLAN

Green Valley Renewables, LLC has prepared this Decommissioning Plan (the “Plan”) for its proposed 5-Megawatt solar photovoltaic facility (the “Facility”) to be constructed at the northeast corner of Wagonseller Road and Hickory Grove Road (County Highway 15), located in Sand Prairie Township, northwest of the Village of Green Valley, Tazewell County, Illinois (PIN 16-16-17-400-002). The Plan describes the process for decommissioning the Facility in accordance with applicable federal, state, and local requirements. These requirements include the Tazewell County Ordinance No. LU-17-03, Chapter 156 – Solar Energy Systems (County Ordinance) and the Illinois Department of Agriculture’s (IDOA) Standard Agricultural Impact Mitigation Agreement (AIMA), which has been executed by Green Valley Renewables, LLC and the IDOA. Decommissioning of the Facility shall be completed within six (6) months after the Facility is deemed non-operational.

Facility Description

The Facility will consist of a 5-megawatt (AC) capacity solar power-generating array secured within a fixed knot farm fence surrounding the solar modules and equipment, accessed through a locked 20-foot-wide swing gate on the access road. The driveway will be accessed from Hickory Grove Road (County Highway 15). The Facility will include the following site features:

- An approximate 39.9-acre parcel on which the Facility is located;
- An approximate 14.6-acre area of photovoltaic (PV) modules and mounting system;
- An approximate 19.4-acre area within the fixed knot farm fence;
- Screw or driven piles supporting the PV modules;
- Two (2) transformers (filled with biodegradable mineral oil) and two (2) inverters;
- Up to 8-foot fixed knot farm security fence with no barbed wire;
- Underground conduit and wires within the system area;
- Three (3) aboveground wooden utility poles (owned by Green Valley Renewables, LLC);
- Overhead wires at the poles need to interconnect to the utility electrical grid;
- A gravel access drive; and
- A metal security gate at the entrance to the array area.

Decommissioning Plan

The Facility will be decommissioned by completing the following major steps: Dismantlement, Demolition, Disposal or Recycle; and Site Stabilization, as further described below.

Dismantlement, Demolition, and Disposal or Recycle

A significant portion of the components that comprise the Facility will include recyclable or re-saleable components, including copper, aluminum, galvanized steel, and modules. Due to their re-sale monetary value, these components will be dismantled, disassembled, and recycled rather than being demolished and disposed of. All materials associated with the solar farm shall be removed from the site and legally disposed of or recycled.

Following coordination with Utility regarding timing and required procedures for disconnecting the Facility from the utility distribution network, all electrical connections to the system will be disconnected and all connections will be tested locally to confirm that no electric current is running through them before proceeding. All electrical connections to the PV modules will be severed at each module, and the modules will then be removed from their framework by cutting or dismantling the connections to the supports. Modules will be removed and sold to a purchaser or recycler. In the event of a total fracture of any modules, the interior materials are silicon-based and are not hazardous. Disposal of these materials at a landfill will be permissible.

The PV mounting system framework (tracking system) will be dismantled and recycled. The metal piles will be removed and recycled. All other associated structures will be demolished and removed from the site for recycling or disposal. This will include the site fence and gates, which will likely be reclaimed or recycled.

The driveway and all gravel areas will be removed. These areas will be restored to their original condition, which includes, ripping, resspreading topsoil, and seeding. Concrete slabs will be crushed and disposed of off-site or recycled (reused off-site). Underground cabling at a depth of five (5) feet or less will be removed and recycled or disposed of. Underground cabling installed at a depth greater than five (5) feet may be abandoned in place or removed. For the purposes of this estimate, removal of underground cabling is assumed.

Aboveground utility poles owned by Green Valley Renewables, LLC will be completely removed and disposed of off-site in accordance with utility best practices. Any overhead wires will be removed from the Facility and will terminate at the utility-owned connections along Hickory Grove Road (County Highway 15). Coordination with the Utility's personnel will be conducted to facilitate removal of any utility-owned equipment, poles, and overhead wires located on the site.

A final site walkthrough will be conducted to remove debris and/or trash generated during the decommissioning process and will include removal and proper disposal of any debris that may have been wind-blown to areas outside the immediate footprint of the facility being removed. Sanitary facilities will be provided on-site for the workers performing the decommissioning of the Facility.

Decommissioning Requirements

The following items shall be implemented during the decommissioning of the Facility:

- Within six (6) months from when deemed nonoperational, all solar collectors and components, aboveground improvements, outside storage, foundations, pads, and underground electrical wires will be removed. Hazardous material will be removed and disposed of in accordance with federal and state law.
- If underground drainage tiles are damaged by Deconstruction, they shall be repaired in a manner that assures the tile line's proper operation.
- After the topsoil has been replaced, all areas that are not directly under photovoltaic solar modules that were traversed by vehicles and Deconstruction equipment shall be ripped at least 18 inches deep, and all pasture and woodland shall be ripped at least 12 inches deep to the extent practicable. The existence of tile lines or underground utilities may necessitate less depth.
- Following the completion of Deconstruction, the disturbed area shall be restored, as closely as practical, to its original pre-construction elevation.
- If the Deconstruction interrupts an operational (or soon to be operational) spray irrigation system, coordination with the Landowner shall occur to establish an acceptable amount of time the irrigation system may be out of service.
- Weed control shall be provided in a manner that prevents the spread of weeds onto agricultural land affected by Deconstruction. Spraying shall be done by a pesticide applicator that is appropriately licensed for doing such work in the State of Illinois.

Site Stabilization

The areas of the Facility that are disturbed during decommissioning will be re-graded to establish a uniform slope and stabilized via hydroseeding with an appropriate ground treatment, as needed.

Permitting Requirements

Given the size and location of the Facility, several approvals will be obtained prior to initiation of the decommissioning process. Table 1 provides a summary of the expected approvals if the decommissioning were to take place at the time of the preparation of this Decommissioning Plan. Noting that the decommissioning is expected to occur at a much later date, the permitting requirements listed in the table below will be reviewed at that time and updated based on then current local, state, and federal regulations.

Table 1. Current Permitting Requirements for Decommissioning

| Permit | Agency | Threshold/Trigger |
|--|---|---|
| Building/Demolition Permit | Tazewell County (County) | A building permit must be obtained for any construction, alteration, repair, demolition, or change to the use or occupancy of a building or structure. |
| National Pollutant Discharge Elimination System (NPDES) General Permit for Discharges from Construction Activity | Illinois Environmental Protection Agency (IEPA) | Ground disturbance of greater than one acre requires preparation of a Stormwater Pollution Prevention Plan, including erosion and sedimentation controls. |
| Agricultural Impact Mitigations Agreement (AIMA) | Illinois Department of Agriculture (IDOA) | Illinois requirement that an AIMA be entered into between owner of a solar facility on agricultural land and the IDOA. |

The Tazewell County Ordinance requires decommissioning to commence once the Facility is out of service or not producing electrical energy for a period of twelve (12) months and be completed within six (6) months from that time. The decommissioning process is estimated to take approximately six to eight (6-8) weeks and is intended to occur outside of the winter season.

Decommissioning Cost Estimate and Surety Proposal

Green Valley Renewables, LLC proposes to provide a decommissioning surety fund to be held by the County and co-owned with Green Valley Renewables, LLC. The fund will provide the requisite capital for solar project decommissioning in the unlikely event that Green Valley Renewables, LLC is unable to meet its contractual obligations for solar project removal and restoration.

Further, Green Valley Renewables, LLC agrees to the following County and Agricultural Impact Mitigations Agreement decommission requirements:

1. The financial resources for decommissioning will be in the form of a surety bond or deposited in an escrow account acceptable to the Community Development Administrator.
2. Consistent with the requirements of the County and the Illinois Agricultural Impact Mitigation Agreement, Green Valley Renewables, LLC proposes to provide a decommissioning surety fund, prior to the start of construction, to be held by Tazewell County and co-owned with Green Valley Renewables, LLC. The fund will provide the requisite capital for solar project decommissioning in the unlikely event that Green Valley Renewables, LLC is unable to meet its contractual obligations for solar project removal and restoration.

May 15, 2024

3. A written escrow agreement will be prepared, establishing upon what conditions the funds will be disbursed.
4. The County shall have access to the escrow account funds for the expressed purpose of completing decommissioning if decommissioning is not completed by the applicant within six (6) months of the end of project life or Facility abandonment.
5. The County is granted the right of entry onto the lease premises, pursuant to reasonable notice, to effect or complete decommissioning.
6. The County is granted the right to seek injunctive relief to effect or complete decommissioning, as well as the County's right to seek reimbursement from the project owner at the time of decommissioning ("Project Owner") for decommissioning costs in excess of the amount deposited in escrow and to file a lien against any real estate interest of the Project Owner for the amount of the excess, and to take all steps allowed by law to enforce said lien.

Prior to the issuance of the Building Permit by Tazewell County, Green Valley Renewables, LLC is submitting a Decommissioning Engineer's Opinion of Probable Cost (see Table 2) that will be used to determine the amount of the Surety.

Once the decommissioning is complete, and after the County's inspection that the work has been done in accordance with the Decommissioning Plan, the portion of the surety not needed to remediate shall be returned to the applicant/lessee.

Table 2 Estimated Decommissioning Expenses – Green Valley Renewables 5 MW(ac) Solar Array

| Activity | Unit | Quantity | Cost per Unit | Gross Cost | Potential Salvage Revenue | Net Cost with Salvage | Description of Activity/Methods |
|--|--------------|----------|---------------|------------|-------------------------------------|-----------------------|--|
| Overhead and management rate (incl est permits) | Lump Sum | 1 | \$24,000 | \$24,000 | | \$24,000 | Ten percent (10%) of gross cost estimate. Includes mobilization and permitting. |
| Solar modules; disassembly and removal | Each | 10,872 | \$5.25 | \$57,078 | \$36,747 | \$20,331 | Modules are estimated at 76 lbs. Modules will be de-energized, removed and stacked on pallets by a 2-person team. A forklift operator will transfer stacked modules onto a truck for transport. Resale of modules would exceed salvage value for first 10 years of project; salvage is considered after year 10. |
| Tracker disassembly and removal (including electrical disconnection) | Each | 210 | \$515 | \$108,150 | \$54,328 | \$53,822 | The one-in-portrait tracking systems are assumed to be approximately 200 feet in length, each supporting 52 modules. After module and electrical cables removal, a crew of 3 laborers and 3 forklift operators will dismantle, and load the steel by forklift to a truck for transport to a salvage facility. |
| Steel piles/trackers | Each | 1,470 | \$14.00 | \$20,580 | Included in tracker salvage revenue | \$20,580 | Steel piles for trackers will be completely removed by an excavator and forklift with a crew of 2 laborers to help cut, stack and guide the process. The piles will be loaded to a truck for transport to a salvage facility. |
| Inverters and transformers with concrete pads | Two (2) Each | 2 | \$3,990 | \$7,980 | | \$7,980 | Inverters and transformers will be deactivated, disassembled, and removed, along with the concrete pad foundations. The removal process assumes 2 laborers and 2 forklift operators to move and load the equipment for transport. Equipment may be sold for refurbishment and re-use. If not, they will be salvaged or disposed of at an approved solid waste management facility. Cost is net of salvage. |
| Remove buried cable and conduit. | Linear Feet | 4,272 | \$1.15 | \$4,913 | | \$4,913 | Underground cable at a depth of less than 5 feet will be removed and salvaged. The process assumes 2 laborers and 1 equipment operator with cable pulling equipment and an excavator. Cost is net of salvage. |

| Activity | Unit | Quantity | Cost per Unit | Gross Cost | Potential Salvage Revenue | Net Cost with Salvage | Description of Activity/Methods |
|---|-------------|----------|---------------|------------------|---------------------------|-----------------------|--|
| Access road excavation and removal | Lump Sum | 1 | \$4,350 | \$4,350 | | \$4,350 | Access roads, approximately 490 feet in length and 15 to 25 feet in width will be removed from the site. The roads will consist of an approximately 18-inch-deep aggregate layer over geo-textile fabric. The aggregate and fabric will be removed, separated and disposed of. Equipment will include a bulldozer, front end loader, and dump truck. |
| Topsoil replacement and rehabilitation of site | Lump Sum | 1 | \$14,600 | \$14,600 | | \$14,600 | Access road areas will be graded, de-compacted, ripped to 18 inches, and backfilled with native sub- and topsoil, as needed. A crew of 2 laborers and 1 operator will seed the access road and other disturbed areas as needed. |
| Perimeter fence removal | Linear Feet | 4,100 | \$4.00 | \$16,400 | | \$16,400 | The perimeter fencing will be removed by a crew of 2 laborers and an excavator. A forklift operator will move the removed materials to a truck for transport to a salvage facility. |
| Generation tie-in electrical line (overhead) | Linear Mile | 0.03 | | \$6,000 | | \$6,000 | The tie-in transmission line will be approximately 145 feet in length. Unless retained for an alternate use, it will be removed by a crew of electricians, laborers, and equipment operators and loaded to a truck for transport to a salvage facility. Cost is net of salvage. |
| Total Estimated Decommissioning Cost/(Revenue) | | | | \$264,051 | (\$91,075) | \$172,976 | |

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Dr. Steven Dickey of 215 Indian Creek Ct., Pekin, IL 61554 to the Tazewell County Board of Health for a term commencing July 01, 2024 and expiring June 30, 2027.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Dr. Steven Dickey to the Tazewell County Board of Health and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Dr. Steven Dickey to the Tazewell County Board of Health.

The County Clerk shall notify the County Board Office and the County Board Office will notify the Administrator of the Tazewell County Health Department of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Bobbi Mullis of Unity Point Health to the Tazewell County Board of Health for a term commencing July 01, 2024 and expiring June 30, 2027.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Bobbi Mullis to the Tazewell County Board of Health and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Bobbi Mullis to the Tazewell County Board of Health.

The County Clerk shall notify the County Board Office and the County Board Office will notify the Administrator of the Tazewell County Health Department of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

REAPPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby reappoint Gary Burton of 19297 Townline Road, Pekin, IL 61554 to the Tazewell County Board of Health for a term commencing July 01, 2024 and expiring June 30, 2027.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the reappointment of Gary Burton to the Tazewell County Board of Health and we recommend said reappointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the reappointment of Gary Burton to the Tazewell County Board of Health.

The County Clerk shall notify the County Board Office and the County Board Office will notify the Administrator of the Tazewell County Health Department of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

APPOINTMENT

I, David Zimmerman, Chairman of the Tazewell County (Illinois) Board, hereby appoint Eric Schmidgall, 11881 Boston School Road, Mackinaw, IL 61755 to the Tazewell Woodford Youth Services Board for a term commencing June 27, 2024 and expiring November 30, 2024.

COMMITTEE REPORT

TO: Tazewell County Board
FROM: Executive Committee

This Committee has reviewed the appointment of Eric Schmidgall to the Tazewell Woodford Youth Services Board and we recommend said appointment be approved.

RESOLUTION OF APPROVAL

The Tazewell County Board hereby approves the appointment of Eric Schmidgall to the Tazewell Woodford Youth Services Board.

The County Clerk shall notify the County Board Office and the County Board Office will notify The Center for Youth & Family Solutions of this action.

PASSED THIS 26th DAY OF JUNE, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman