



Health Services Committee Meeting

Tazewell County Health Department Board Room

Thursday, June 13, 2024 – 5:30 p.m.

Committee Members Present: Chairman Jay Hall, Vice-Chair Greg Sinn, Greg Longfellow, Jon Hopkins, Eric Schmidgall

Committee Members Absent: Sam Goddard, Roy Paget

Others Attending: Amy Fox, Health Dept.
Melissa Goetze, Health Dept.
Libby Aeschleman, Animal Control
Stacy Thompson, Environmental Health
Adam Bazzetta, Food Program Manager

MOTION

MOTION BY MEMBER SINN, SECOND BY MEMBER HOPKINS

to approve the minutes of the March 14, 2024 meeting and April 24, 2024 in-place meeting.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

ANIMAL CONTROL

Animal Control Director Aeschleman provided an overview of the March, April, and May reports.

Aeschleman provided a summary of the euthanasia report, kennel services report, revenue report, expense report, registrations report, and rabies tags report.

Aeschleman reported that all 25 Tazewell County vets are selling tags from their office.

Aeschleman provided an update on the Feral Cat Trap, Spay/Neuter, and Release Program. She stated that she has added the total number of trapped cat intakes to the report. She stated that two weeks ago they caught 14 and this round they caught 9 feral cats.

Vice-Chair Sinn provided new committee member Schmidgall with an overview of the Health Services committee meetings and what will be discussed during the meetings.

**HEALTH
DEPARTMENT**

Health Department Administrator Amy Fox provided the two newer members, Hopkins and Schmidgall, with a copy of the annual report. She stated that Assistant Administrator Karla Burress is retiring on June 14, 2024. She stated that Stacie Ealey will replace Karla Burress, Katelynne Girard will replace Stacie Ealey, and Shanita Wallace will move into one of the supervisor of community positions.

Administrator Fox stated that they are continuing to discuss how to transition buildings and have begun talking about where environmental health would be placed in the building and if any remodeling will need to be done.

Administrator Fox stated that they will start looking for a dentist next week for the health department building at 1800 Broadway. She stated that it would be preferred to find a full time dentist, however, the goal is to get a two day a week dentist and a fully qualified hygienist.

**ENVIRONMENTAL
HEALTH**

Environmental Health Supervisor Stacy Thompson stated that included in the packets are the April and May Environmental Health reports.

**DISCUSSION: CHANGES FOR COTTAGE FOOD/FOOD
PANTRY/ENFORCEMENT/CERTIFIED FOOD PROTECTION
MANAGER**

Food Program Manager Adam Bazzetta provided an overview of the suggested changes to the cottage food operation, food pantry, enforcement provisions, and certified food protection manager language.

Environmental Health Director Melissa Goetze stated that the changes will go to the Board of Health and then to executive committee for approval.

SOLID WASTE

Environmental Health Director Melissa Goetze stated that the checks for the rural and curbside grants went out last week. She stated that they participated in an I-tick program and they are waiting for their results. She stated that as of today, there are no positive West Nile cases.

Chairman Hall recessed the meeting at 6:14 p.m.

(transcribed by S. Gullette)