



Finance Committee

Nick Graff – Chairman
James Carius Community Room
101 S. Capitol Street
Pekin, Illinois 61554

Tuesday, October 22, 2024

immediately following Property Committee

- I. Roll Call
- II. Approve the minutes of the September 3, 2024, September 9, 2024, September 16, 2024, September 17, 2024 meeting and September 25, 2024 in-place meeting
- III. Public Comment
- IV. New Business
 - F-24-30 A. Recommend to approve a contract with Heart Technologies for the Tremont Campus technology infrastructure project
 - F-24-31 B. Recommend to approve a budget line transfer for Community Development
 - F-24-32 C. Recommend to approve an amendment to Heart Technologies' Managed Services Contract
 - F-24-33 D. Recommend to approve an agreement with Bellwether LLC to conduct a fee study for the Sheriff's Office
 - F-24-34 E. Recommend to approve recognizing expenses for the American Rescue Plan Act's State and Local Fiscal Recovery funds
 - F-24-35 F. Recommend to approve budget transfers for Health Department
- V. Unfinished Business
- VI. Reports and Communications
 - A. Revenue Update Report
 - B. Treasurer's Report
 - C. Public Safety Sales Tax Report
- VII. Recess

Members: Chairman Nick Graff, Max Schneider, Bill Atkins, Michael Deppert, Sam
Goddard, Mike Harris, Greg Longfellow, Greg Menold, Dave Mingus, Nancy
Proehl, Tammy Rich-Stimson, Eric Stahl

Minutes pending committee approval



Finance Committee (Budget)

James Carius Community Room

Tuesday, September 3, 2024 – 3:30 p.m.

Committee Members Present: Chairman Nick Graff, Max Schneider, Michael Deppert, Bill Atkins, Greg Longfellow, Greg Menold, Nancy Proehl, Tammy Rich-Stimson, Eric Stahl

Committee Members Absent: Mike Harris, Sam Goddard, Dave Mingus

Others Attending: Mike Deluhery, County Administrator

Finance Director, Mindy Darcy, provided the Committee with a presentation and overview of the projected FY25 budget and provided handouts outlining inter-fund transfers, the Capital Improvement Plan, all funds summary, general fund summary, and operating surplus. Ms. Darcy stated that in the FY25 budget they decided to put cell phone and iPad usage into the departments that actually use them. She stated that those items were previously in the building maintenance line.

Director Darcy stated that this will be the last year that there will be an ARPA fund transfer to the general fund. She stated that later this year the rest of the ARPA dollars will be claimed.

Member Crawford voiced his concerns regarding the County's communication with the citizens of Tazewell County to explain the financials.

Administrator Deluhery stated that in previous years the budget book and presentation was posted online to help give a narrative to the citizens.

MOTION **MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER ATKINS** to open for review the General Fund.

Circuit Clerk budget reviewed.

Jury Commission budget reviewed.

State's Attorney budget reviewed.

Public Defender budget reviewed.

Member Crawford voiced his concerns regarding the impacts on the criminal justice center with increased crime, more people in the jail, etc., and asked if we

factored this additional impact in terms of staffing for the State's Attorney, Public Defender, Sheriff, and Courts.

State's Attorney Mike Holly stated that they are having a very difficult time finding adequate staffing as they are competing with private firms. He stated that new law school graduates are not coming back to this area.

Public Defender Luke Taylor stated that due to covid, the most recent class of law graduates that are licensed to practice would have started law school in 2020 and so many potential first year law students deferred a year or two because they did not want to attend law school via Zoom. He stated there are slim pickings of potential employees. He stated that last year, he received a \$95,000 grant, which was spent on hardware and subscriptions. He stated that they would receive that again, and his plan is to utilize that money for a signing bonus to try to fill an open position he has. He claimed that he has six full-timers and 9-10 part-timers currently.

Sheriff Jeff Lower stated that he has been fully staffed for a long time, however, it has been a challenge finding people to work at the jail.

Courts budget reviewed.

MOTION MOTION BY MEMBER MENOLD, SECOND BY MEMBER RICH-STIMSON to amend the Courts budget changing line 5002 to \$170,271, line 5070 to \$17,036, line 5080 to \$18,060, and reducing line 5292 (Guardian Ad Litem) to \$0 from \$60,000.

Director Darcy stated that she met with Judge Doscotch, and the contracted Guardian Ad Litem recently resigned. Therefore, they will have a current employee who does this kind of work and have them take this over.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

Court Services budget reviewed.

MOTION MOTION BY MEMBER PROEHL, SECOND BY MEMBER ATKINS to amend the Court Services budget changing line 5240 increasing it by \$2,000 to help retain and hire new employees and a correction to a formula that resulted in an adding error in the amount of \$7,500

Court Services Director John Horan stated that the \$2,000 would be spent on job fairs to help retain new employees.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

Court Security budget reviewed.

Sheriff budget reviewed.

EMA budget reviewed.

Coroner budget reviewed.

Community Development budget reviewed.

County Board budget reviewed.

Administrator Deluhery stated that he increased the budget for the reimbursements for per diems and mileage due to there being new county board members.

County Auditor budget reviewed.

County Clerk/Recorder budget reviewed.

Administrator Deluhery stated that it does revert to moving some expenses from the recorder fee fund back to the general fund.

Chairman Graff stated that a fee fund study was done last year and it was recommended that these expenses get moved back into the general fund.

Member Crawford questioned if we have completely eliminated splitting FTE's

Administrator Deluhery stated that for this department it would be completely moving FTE's to the general fund.

Member Crawford stated that he hoped the County maintained the salary for the election judges so we can have efficient elections.

Administrator Deluhery stated that the salary for election judges was approved by the board approximately two years ago.

County Clerk Ackerman stated that it is mandated by the state to offer paid time off to election judges if they work over 40 hours per week.

County Treasurer budget reviewed.

County Administration budget reviewed.

Administrator Deluhery stated that this includes some grant awards that are listed on Pg. 134. He stated that some of the grant awards were decreased after Covid and most of them have been brought back up to pre-Covid amounts. He stated that most recently they have increased the Center for Prevention of Abuse. He stated that he spoke to R.O.E. and they are requesting a 2% increase.

Administrator Deluhery stated that the adjustments line is where we budget for raises throughout the county.

Information Technology budget reviewed:

Administrator Deluhery stated that the change is in place where we have completely outsourced Information Technology to Heart so there is an elimination of the salary lines. He stated that they are still working through the backlog of projects and different upgrades that we need to accomplish to 100% modernize all of the IT operations. He stated that additional funds were added to accomplish that.

Human Resources budget reviewed.

Administrator Deluery stated that the education assistance line has been included for educational expenses that was approved last month by the board.

Finance budget reviewed.

Finance Director Mindy Darcy stated that we will own all of our copy machines as of October of this year so there is a decrease in the copier maintenance line. She stated that we would extend the maintenance agreement and get them serviced and purchase toner for the same rate that we have been paying for the past five years.

County Audit budget reviewed.

Farm budget reviewed.

Member Schneider questioned if solar farm income is included and Community Development Director Jackie Workman stated that the solar farm income is under rental income.

Assessments budget reviewed.

Board of Review budget reviewed.

Building Administration budget reviewed.

Administrator Deluhery stated that Mike Schone is working on getting a new maintenance tracking software.

Justice Center budget reviewed.

General County Revenue budget reviewed.

Administrator Deluhery stated that for some of the items, they are keeping the revenues flat due to uncertainty about the economy.

Chairman Graff stated that the revised General Fund expenditure total is \$50,066,125, including 5% contingency.

MOTION AS AMENDED CARRIED UNANIMOUSLY

Chairman Graff concluded the first budget meeting and advised that the next meeting is scheduled for September 9, 2024 at 3:30 p.m.

The meeting was recessed at 4:55 p.m.

(transcribed by S. Gulette)

Minutes pending committee approval



Finance Committee (Budget)

James Carius Community Room

Monday, September 9, 2024 – 3:30 p.m.

Committee Members Present: Chairman Nick Graff, Max Schneider, Michael Deppert, Mike Harris, Bill Atkins, Greg Longfellow, Greg Menold, Nancy Proehl, Tammy Rich-Stimson, Eric Stahl

Committee Members Absent: Sam Goddard, Dave Mingus

Others Attending: Mike Deluhery, County Administrator

MOTION MOTION BY MEMBER MENOLD, SECOND BY MEMBER LONGFELLOW to open for review the General Fund.

MOTION MOTION to amend the General Fund budget changing line 100-699-5745 from \$7,702,446 to \$7,781,196, increasing the amount to \$78,750 being transferred to the CIP fund.

Finance Director Darcy stated that there was a request for some additional items to add to the FY25 including \$25,000 for new sally port doors for the Justice Center and \$50,000 for Courthouse landscaping.

Member Schneider questioned where the amount came from and Member Longfellow stated that this is an estimated amount and it will go out for bid through property next year. Member Longfellow stated that landscaping includes replacing rock around the Courthouse and some tree work.

On roll call vote, **MOTION TO AMEND CARRIED**

Vice Chair Schneider and Member Stahl noted nay

MOTION MOTION BY MEMBER ATKINS, SECOND BY MEMBER RICH-STIMSON to amend the General Fund budget changing line 100-131-5005 from \$15,000 to \$25,765 and line 100-131-5255 from \$183,000 to \$213,000.

Director of Court Services John Horan explained that we primarily use Peoria County detention center. He stated that he recently met with Peoria County and they have increased the daily rate by \$25.00. He stated that they will no longer provide transportation due to staffing issues. He stated that he would like to hire a part-time employee.

Member Atkins questioned if other counties that offer these services could be utilized as our first choice rather than Peoria County. Mr. Horan stated that it would not be wise due to the distance they would have to travel.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION** to approve General Fund as amended. Budget Director Kelly Johnnigk stated that the amended General Fund expenditure total is \$50,144,875.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

Finance Director, Mindy Darcy, provided the Committee with a presentation and overview of the projected FY25 budget – tax levies and provided handouts including a sample tax bill, FY2025 property tax rate increase, and levied fund dependency on tax levy dollars.

Director Darcy explained that Tazewell County is a PTELL County (property tax extension limitation law) which limits increases on property taxes to lesser of 5%, or the prior year’s CPI (consumer price index). She stated that there is also an allowance for new construction. She stated that there are 11 levied funds, 10 capped by PTELL and 1 uncapped (Veteran’s assistance).

Director Darcy stated that the tax levy has increased by \$750,370 from fiscal year 2024 to the proposed fiscal year 2025, a 4.483% increase.

Member Atkins stated that he intends to ask for a repeal of PTELL because it is simply a bad law and ties our hands.

MOTION **MOTION BY MEMBER HARRIS, SECOND BY MEMBER ATKINS** to open for review and approve the IMRF budget.

Administrator Mike Deluhery stated that the property tax revenue comes into this fund to pay for the IMRF costs.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION **MOTION BY ATKINS, SECOND BY LONGFELLOW** to open for review and approve the Social Security budget.

Administrator Mike Deluhery stated that the property tax revenue comes into this fund to pay for the Social Security costs.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY SCHNEIDER, SECOND BY MENOLD to open for review and approve the Health Internal Services budget.

Administrator Mike Deluhery stated that this is for the county's health insurance plan and includes a budgeted fee increase.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY ATKINS, SECOND BY SCHNEIDER to open for review and approve the Township Bridge budget.

Tazewell County Engineer Dan Parr explained that this fund is funded by the motor fuel tax and is highly regulated by IDOT and Illinois law.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY RICH-STIMSON, SECOND BY HARRIS to open for review and approve the County Highway budget.

Tazewell County Engineer Dan Parr stated that he would like to point out that due to supply chain issues and the length of time it takes to build a truck, over the last 20 years, they have attempted to purchase a new truck every year. He stated that over the past five years, they have only been able to purchase three trucks. He stated that in 2025, it looks like three trucks will be purchased.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY MENOLD, SECOND BY LONGFELLOW to open for review and approve the Township Road Fuel Tax budget.

Tazewell County Engineer Dan Parr stated that this fund is a motor fuel tax that is allotted to the road townships in Tazewell County. He stated that they oversee this to ensure that it is properly expended.

Member Proehl questioned the ending fund balance on Pg. 200, the estimate for FY24 \$1,526,003 and the budget for FY25 is \$740,803.

Tazewell County Engineer Dan Parr requested additional time to provide an answer to Member Proehl's question.

MOTION

MOTION BY ATKINS, SECOND BY SCHNEIDER to defer the Township Road Fuel Tax budget until the end of the meeting.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY ATKINS, SECOND BY RICH-STIMSON to open for review and approve the County Motor Fuel budget.

Tazewell County Engineer Dan Parr stated this fund is overseen by IDOT as well as the county board.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY LONGFELLOW, SECOND BY SCHNEIDER to open for review and approve the County Bridge budget.

Member Menold stated that these funds are for all county bridge work and repairs, etc. He stated that some projects take up to 10 years from the time they start until finish.

Member Crawford questioned the ending fund balance on Pg. 203, the estimate for FY24 \$4,273,999 and the budget for FY25 is \$2,104,482.

Tazewell County Engineer Dan Parr stated that several projects and the Unsicker project coming up which would explain this large decrease of funds.

Administrator Mike Deluhery stated that in the budget meeting he believes Dan Parr stated that they had budgeted best case scenario because it all has to be ran through IDOT.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY LONGFELLOW, SECOND BY ATKINS to open for review and approve the Matching Tax budget.

Tazewell County Engineer Dan Parr explained that this is a fund that we can leverage with the township bridge program. He stated that currently, we have to match 20% of the township bridge program. He stated that we have to make all of the payments upfront then we get reimbursed.

MOTION

MOTION BY LONGFELLOW, SECOND BY ATKINS to amend the Matching Tax budget, line 215-400-4000 from \$903,424 to \$910,952, increasing the amount to \$7,528.

Finance Director Mindy Darcy stated that this was the result of changes to estimates.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

MOTION

MOTION BY RICH-STIMSON, SECOND BY PROEHL to re-open for review and approve the Township Road Fuel Tax budget.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

Tazewell County Engineer Dan Parr stated that the townships are who decide how the money is spent. He stated that we asked the townships what their plans were for 2025 and that is where that information came from.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION to open for review and approve the County Health budget.

Tazewell County Health Department Administrator Amy Fox stated that they received some funding for Fund 501 earlier in the day, which was not included in the budget. She stated that the funds received were from the Illinois Department of Human Services to the Advocates for Human Potential in the amount of \$169,642 for opioid settlement dollars. She stated that they have provided all expenses anticipated for the health department on Broadway.

Administrator Fox stated that the 220 fund, which is the levied fund, has three components. She stated that the first part is the 500 area and that is the general workings of the Health Department and are not grant supported. She stated that the second part of the 220 fund is all around grants. She stated that these are all grants with money coming in and out. Administrator Fox stated that fund 502 is for the before and after school programs. She stated that this revenue is received from families, not from grants.

Administrator Fox stated that she missed one line which is under Professional Fees line item 220-500-5262 and she has provided an updated figure to Finance Director Darcy.

Member Crawford questioned if the budget has to go through the Board of Health, and Administrator Fox confirmed that it does.

Chairman Graff received consensus to table the County Health budget until the next budget meeting.

MOTION

MOTION BY ATKINS, SECOND BY SCHNEIDER to open for review and approve the Solid Waste budget.

Tazewell County Health Department Administrator Amy Fox stated they had a meeting with GFL on July 31, 2024. She stated that she is anticipating an increase for the current upcoming fiscal year and maybe for several fiscal years after that.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

to open for review and approve the SIPA Grant budget.

Tazewell County Health Department Administrator Amy Fox stated that these are ARPA funds that were the result of a grant to be used between 3-5 years for employee retention and training for a more stabilized workforce.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY SCHNEIDER, SECOND BY DEPERT to open for review and approve the Veteran's Assistance budget.

Veteran's Assistance Superintendent Steve Saal stated that they have processed over 140 claims and a backlog of approximately 110. He stated that they have 9,700 veterans living in Tazewell County. He is requesting additional funds to hire an assistant for the office.

Member Atkins stated that over the past year, he has received several complaints about Veteran's Assistance, specifically that people are going to Peoria County rather than Tazewell County.

Member Harris questioned if all the staff would be certified to process claims, and Mr. Saal confirmed they would.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY LONGFELLOW, SECOND BY DEPERT to open for review and approve the Animal Control budget.

Animal Control Director Libby Aeschleman stated that they are next in line for attention to her building, not only for the animals in their care, but also for their employees.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

MOTION BY PROEHL, SECOND BY RICH-STIMSOM to open for review and approve the GIS budget.

Administrator Mike Deluhery stated that there were several salaries taken out of the budget and moved back to the general fund. He stated that one position was also removed from the budget as the position was no longer needed.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION

MOTION BY STAHL, SECOND BY ATKINS to open for review and approve the Persons with Development Disabilities budget.

Finance Director Darcy stated that she reached out to Jamie Durdel at TCRC, and he confirmed what they needed. She stated that they were grateful for the 2% increase.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY STAHL, SECOND BY ATKINS to open for review and approve the American Rescue Plan budget.

Finance Director Darcy stated that they are at the end of the ARPA funds. She stated that the remaining funds would be claimed later this year.

On voice vote, **MOTION CARRIED**

Members Schneider and Stahl voted nay.

MOTION

MOTION BY ATKINS, SECOND BY PROEHL to open for review and approve the National Opioid Settlement budget.

County Administrator Mike Deluhery stated that we continue to receive settlement funds, and funds a counselor who is split between doing work for the courts and the Sheriff's Office, and for health department-related services.

Member Crawford questioned how long we can expect to receive these funds and Administrator Deluhery stated 10 years.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY STAHL, SECOND BY PROEHL to open for review and approve the LACTF Grant budget.

County Administrator Mike Deluhery stated that this was similar to ARPA funds and was a one-time fund source, therefore, there is no expected budget in the future.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY LONGFELLOW, SECOND BY ATKINS to open for review and approve the Energy Transition Community Grant budget.

County Administrator Mike Deluhery stated that this was because of the closing of the Powerton plant, where the state had awarded energy transition funds. He stated that it was for five years prior to the closing of the plant and five years after.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY HARRIS, SECOND BY DEPERT to open for review and approve the Sheriff Grant Fund budget.

Finance Director Mindy Darcy stated that funds are received through STEP grants, which are grants where police officers go out and do patrol, for example, on the 4th of July, and the state reimburses us. She stated that we make the expenditure prior to the money coming in.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY ATKINS, SECOND BY STAHL to open for review and approve the Treasurer's Automation budget.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY ATKINS, SECOND BY PROEHL to open for review and approve the Probation Upgrade Fund budget.

Director of Court Services John Horan stated that this fund comes from fees paid by people on probation.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY ATKINS, SECOND BY LONGFELLOW to open for review and approve the Risk Management/Liability budget.

County Administrator Mike Deluhery stated that this is where we pay our property and liability insurance, worker's compensation claims, and legal fees.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY DEPERT, SECOND BY ATKINS to open for review and approve the Drug Court Fund budget.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

MOTION BY LONGFELLOW, SECOND BY ATKINS to open for review and approve the Capital Improvement Plan Fund budget.

County Administrator Mike Deluhery stated that there are several projects budgeted in this fund for facilities, courthouse, McKenzie Building, Justice Center, and Animal Control. He stated that these projects will be approved through property committee. He stated that the new Justice Center Annex out of this fund.

MOTION

MOTION BY ATKINS, SECOND BY RICH-STIMSON to amend the Capital Improvement Plan Fund budget changing line 270-630-4900 from \$7,702,446 to \$7,781,196, an increase of \$78,750, changing line 270-630-5530 from \$4,852,000 to \$4,927,000, an increase of \$75,000, and changing line 270-630-5999 from \$242,600 to \$246,350.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

County Administrator Mike Deluhery stated that there is one to be determined under the Pekin Campus with the referendum that was passed for the War Memorial that would be budgeted for that project. He stated that a budget amendment would be needed at some point in the future.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

Chairman Graff stated that we have never recommended levies in the finance committee simply because the numbers change, and we will not know the final numbers until the final budget time.

Member Crawford stated that when he was the Auditor, Bruce Black was the State's Attorney, and he said you cannot approve levies until the final budget and after the whole budget was approved.

Chairman Graff stated that he intends to put the levies on the agenda for next week.

MOTION

F-24-26

MOTION BY MEMBER ATKINS, SECOND BY MEMBER DEPERT to recommend to decline Property Tax Recapture

Chairman Graff stated that this is a Resolution that we pass every year and has to do with property tax Certificates of Error.

On voice vote, **MOTION AS CARRIED UNANIMOUSLY.**

Chairman Graff concluded the first budget meeting and advised that the next meeting is scheduled for September 16, 2024 at 3:30 p.m.

The meeting was recessed at 5:46 p.m.

(transcribed by S. Gullette)

Minutes pending committee approval



Finance Committee (Budget)

James Carius Community Room

Monday, September 16, 2024 – 3:30 p.m.

Committee Members Present: Chairman Nick Graff, Max Schneider, Bill Atkins, Greg Longfellow, Greg Menold, Tammy Rich-Stimson, Eric Stahl

Committee Members Absent: Sam Goddard, Dave Mingus, Mike Harris, Nancy Proehl, Michael Deppert

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER ATKINS** to open for review the General Fund.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER MENOLD, SECOND BY MEMBER ATKINS** to amend the General Fund budget changing line 100-610-5999, the Contingency line in the County Administration budget, from \$1,935,717 to \$1,938,327, increasing the amount by \$2,610.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER ATKINS** to amend the General Fund budget changing line 100-699-5745, a transfer to the CIP fund, from \$7,781,196 to \$7,807,446, increasing the amount by \$26,250. Chairman Graff stated that this is to cover the cost of the War Memorial monument and the contingency to go along with that project.

Member Schneider stated that we needed a referendum for the record and had to come up with a budget. He stated that they would come up with several options and a location for the monument. He stated that this would be discussed in the executive committee.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

Chairman Graff stated that the total general fund expenses with contingency after adjustments is \$50,213,928.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER LONGFELLOW, SECOND BY MEMBER STAHL** to open for review the County Health budget.

Health Department Administrator Amy Fox stated that in the 501 fund, about \$4,000,000 of the total budget is in there, and most of that is state dollars that start July 1st.

MOTION **MOTION BY MEMBER MENOLD, SECOND BY MEMBER LONGFELLOW** to adopt the changes to the County Health budget that are listed in the Proposed Budget Adjustments handout.

Chairman Graff stated that the change in revenue is an increase of \$256,261, and the change in expense is an increase of \$131,649.

Member Crawford questioned if there would be any more changes before final budget and Administrator Fox stated that there should not be, however, there is a grant that has not even opened up for funding for the year.

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY**

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER RICH-STIMSON, SECOND BY MEMBER MENOLD** to open for review the Solid Waste budget.

MOTION **MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER RICH-STIMSON** to adopt the changes to the Solid Waste budget that are listed in the Proposed Budget Adjustments handout.

Chairman Graff stated that there are three line items which total a decrease of \$17,151.

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY**

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER ATKINS, SECOND BY MEMBER SCHNEIDER** to open for review the National Opioid Settlement budget.

MOTION **MOTION BY MEMBER STAHL, SECOND BY MEMBER ATKINS** to adopt the changes to the National Opioid Settlement budget that are listed in the Proposed Budget Adjustments handout.

Chairman Graff stated that there are seven line items with no change to the bottom line amount.

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY**

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER LONGFELLOW, SECOND BY MEMBER STAHL** to open for review the Capital Improvement Plan Fund budget.

MOTION **MOTION BY MEMBER MENOLD, SECOND BY MEMBER LONGFELLOW** to adopt the changes to the Capital Improvement Plan Fund budget that are listed in the Proposed Budget Adjustments handout.

Chairman Graff stated that there is an increase in the revenue line in the amount of \$26,250 and an increase in the expense line in the amount of \$26,250.

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY**

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY**

MOTION **MOTION BY MEMBER LONGFELLOW, SECOND BY MEMBER ATKINS** to open for review the Recorder's Special Document Storage budget.

Chairman Graff stated that this is a special revenue fund, and last year was the first year that it was approved.

Administrator Mike Deluhery stated that the board had approved the recording fees which includes an automation fee and document storage fee. He stated that previously it was an informational fund so it was not approved by the board. He stated that previously, some employee wages were paid out of it, but they have now been moved back to the general fund.

Member Crawford questioned why this fund was ever mislabeled as an informational fund. Administrator Deluhery stated that organizationally it was classified that way but not researched.

On voice vote, **MOTION CARRIED UNANIMOUSLY**

Discussion: Tax Levy Ordinance

Chairman Graff stated that we will be proposing at the final budget at the end of October to adopt the following levies:

- a. County General
- b. Illinois Municipal Retirement Fund
- c. Social Security
- d. County Highway
- e. County Bridge
- f. Matching Tax
- g. County Health

- h. Veteran's Assistance
- i. Persons with Developmental Disabilities
- j. Risk Management/Liability
- k. Tazewell Extension

Member Atkins stated that he is anticipating trying to get PTELL repealed for Tazewell County. He stated that he will most likely vote in favor only because right now, we are a PTELL County.

Member Longfellow questioned if all school districts and every taxing body is signed up for PTELL.

Member Atkins stated that it is his understanding that we choose to become a PTELL county, we bound all governments in Tazewell County. He stated that we can potentially unbind all the governments. He stated that he does not believe we have the ability to pick and choose and say, we are no longer a PTELL county, but Washington and Morton are bound.

Member Rich-Stimson stated that she believes there are loopholes. She stated that when you have a taxing body that has part of their district in a PTELL county and part of their district not in a PTELL county, they are not bound by PTELL laws.

Member Longfellow stated that this is the first year that he has had constituents come to him and complain about our tax levies. He questioned if the decision came from the county board or reassessments.

Member Stahl stated that a lot of the frustration with the taxpayers is that we have held onto so much money for so many years and we just voted on a \$54,000,000 project and are now raising taxes.

Member Crawford questioned the deadline for putting a motion on the ballot for PTELL. Administrator Deluhery stated that he believes it is usually 90-120 before an election but would need to research it.

Member Crawford stated that he believes that one of the reasons PTELL was passed was because there was a history of some taxing districts that could not get enough money.

Member Crawford questioned what the tax levy increase is, and Finance Director Mindy Darcy stated there is a 4.483% increase. Member Crawford stated that, in his opinion, the tax levy increase is too high.

Member Stahl questioned if school boards are a taxing body and affected by PTELL and Chairman Graff confirmed they are.

Member Atkins stated that he believes the vast majority of other governments in Tazewell County and other PTELL counties have regularly raised taxes at about the limit that they are able to. He stated that it is his opinion that we would not have raised the taxes as much as we did last year if PTELL was not a factor. He stated it was an 11-10 vote.

Member Schneider stated that there are only roughly 35 counties in the state that are governed by PTELL. He stated that over the last probably 15 years, there have been six counties that tried to go PTELL and it was defeated at the ballot box. He stated that it is not a good law. He stated that he does not want to raise taxes and will not support it.

Member Menold stated that he has been directly involved with tax levies for 25 years. He stated that the mindset has been levy the max or lose it forever. He stated that for a long time the increase was between 1%-3%. He stated that he is not against this but believes the public should be educated regarding PTELL.

Member Longfellow questioned if we decided to remove PTELL from our County, would the Washington Community High School levy money or would they referendum to get more money.

Member Atkins stated that he brought PTELL up because for him his vote on the levy is entirely the result of the fact that we have PTELL. He stated that he personally thinks the levies are too high, however, he will probably vote in favor. He stated that he would like to know how much of a spend down we are looking at and the total levy we are looking at.

Administrator Deluhery stated that for the general fund there would be a spend down partly from doing existing building projects. He stated that we have funds that we have set aside that we are moving to the CIP fund to help pay for the projects. There is also the transfer for the Justice Center Annex from the general fund to the capital improvement plan.

Administrator Deluhery stated that without PTELL, there are set rates by statute, for us the general fund is \$.25, we stay below that. He stated that there are some statutory caps for each of the funds. He stated that there are a few funds that are not capped like IMRF and Social Security. He stated that as a governing body needs funds, they would be able to determine if they needed less than the CPI or the PTELL rate, they could do less at 0%. He stated that if they did that for two years and they had a big expense, they could then in the future increase higher than PTELL, higher than 5%. He stated that the justification is you could keep the balance lower, knowing that if something comes up you can increase higher than PTELL at any one given year. He stated it would be on each governing body to determine how much they need. He stated that some of our neighboring counties were 7% and maybe in double digits for tax levies. He stated that statutorily each governing body has different rules on the maximum that they can levy.

Member Atkins questioned if we were to levy at the 4.483%, could we do an abatement and would that still be effectively the 4.483% levy so that we would still have the flexibility in later years but just lose out on the amount of money for this particular tax levy or is that not something that PTELL would recognize.

Administrator Deluhery stated that would need to be researched.

Chairman Graff stated that the only way he voted the way he did last year was because of PTELL.

Member Crawford stated that he is requesting a communication plan for the Tazewell County taxpayers, explaining to them what we are doing and why we are doing it. He stated we owe that to the citizens of Tazewell County.

Member Hopkins stated that in general the biggest challenge is most people do not know what the county actually does in general.

Member Rich-Stimson recommended a snapshot of the last 10 years of the tax increases.

Administrator Deluhery stated that in 2014, it was 1.5%, 2% range for several years, and 1.4% in 2021. He stated the CPI number that we are using for next year is what the CPI was for last year. He stated there is a delayed effect of when the CPI actually affects our tax levy. He stated that as far as CPI, it is just below 1%, in the last decade and usually it was around 2% or less.

Member Schneider stated that he would like to know if there ever a year when the County did not levy the maximum amount. He stated that thinks you could levy or not based on what you actually need.

Administrator Deluhery stated that it was his understanding that the County did take the full PTELL amount. He stated that there may have been years when they may have just taken CPI and not new construction.

Chairman Graff stated that we are at 3.4%, new construction, and the VAC pushed us up to 4.4%. He stated that we are here as stewards to taxpayers and the County and we could easily cut every referendum and the County would cease to do business. He stated that we are not here to do that, we are here to operate the County at a level that we think is appropriate and tax our citizens at a rate that we think it appropriate. He stated that PTELL had a bad influence on counties and municipalities that were doing their job. In 2021, Tazewell County was the fifth lowest taxing county in the state. He stated that it makes no sense with our population. He stated that it is there because our four fathers and four mothers did an efficient job of running Tazewell County and kept the taxes low compared to other counties. He stated that he has no doubt that we would levy what we need to operate and PTELL keeps us from doing that. He stated in

2017-2018 we were wondering how we would pay salaries because of the low cost of living, we were trying to give raises of 2%-3% and our taxes were capped at 1% or less.

The meeting was recessed at 5:46 p.m.

(transcribed by S. Gullette)

Minutes pending committee approval



Finance Committee

James Carius Community Room
Tuesday, September 17, 2024 – 4:37 p.m.

Committee Members Present: Chairman Nick Graff, Vice-Chairman Max Schneider, Mike Harris, Bill Atkins, Greg Longfellow, Greg Menold, Dave Mingus, Tammy Rich-Stimson

Committee Members Absent: Nancy Proehl, Michael Deppert, Eric Stahl, Samuel Goddard

Others Attending: Mike Deluhery, County Administrator

MOTION MOTION BY MEMBER RICH-STIMSON, SECOND BY MEMBER MINGUS to approve the minutes of the August 20, 2024 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION
F-24-27

MOTION BY MEMBER ATKINS, SECOND BY MEMBER LONGFELLOW to recommend to approve budget transfers for General Fund, Special Revenue Fund, and Informational Fee Fund

Finance Director Mindy Darcy stated that these are budget transfers that will take the PIP that was budgeted in FY24 budget and will put them into the actual salary expense line.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

RECESS

Chairman Graff recessed the meeting at 4:39 p.m.

(transcribed by S. Gulette)

Minutes pending committee approval



In-Place Finance Committee

James Carius Community Room

Wednesday, September 25, 2024 – 7:24 p.m.

Committee Members Present: Chairman Nick Graff, Bill Atkins, Greg Longfellow, Greg Menold, Dave Mingus, Michael Deppert, Eric Stahl

Committee Members Absent: Vice-Chairman Max Schneider, Mike Harris, Nancy Proehl, Samuel Goddard, Tammy Rich-Stimson

Others Attending: Mike Deluhery, County Administrator

MOTION

F-24-28

MOTION BY MEMBER STAHL, SECOND BY MEMBER LONGFELLOW to recommend to approve a contract with Heart Technologies for the fiber infrastructure project, and wireless internet at the Justice Center and McKenzie Building

Administrator Mike Deluhery stated that Heart completed the review of the equipment and fiber used in the downtown Pekin campus and recommended upgrades to meet current demands.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

F-24-29

MOTION BY MEMBER DEPERT, SECOND BY MEMBER ATKINS to recommend to approve an amendment to the agreement with Heart Technologies for the telephone system

Administrator Mike Deluhery stated that this is an add on to the contract that the board approved earlier this year. He stated that this is for the telephone system at the Broadway building.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

RECESS

Chairman Graff recessed the meeting at 7:26 p.m.

(transcribed by S. Gullette)

COMMITTEE REPORT

F-24-30

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Finance Committee recommends to the County Board to approve the selection of Heart Technologies for the fiber infrastructure project, and wireless internet projects at the Tremont campus; and

WHEREAS, Tazewell County has a fully managed IT services agreement with Heart Technologies; and

WHEREAS, subsequent to the November 2023 cyber attack, Heart Technologies has been systematically reviewing the technology infrastructure used in the County's facilities and making recommendations for updates; and

WHEREAS, as part of that process, Heart Technologies has completed reviewing the equipment and fiber used at the Tremont campus and recommends the upgrades provided in the attached quotes; and

WHEREAS, these projects will update the switches within the buildings, the fiber connecting the equipment within the buildings, and the wi-fi access points at the Tremont campus; and

WHEREAS, the \$79,674.27 for the project is available in the IT department's General Fund budget; and

WHEREAS, this purchase is not conducive to competitive bidding based on the following:

1. The existing contractual relationship tasking Heart Technologies with maintaining the security and integrity of the County's IT environment; and
2. preparing a proposal requires detailed knowledge of Tazewell County's IT environment, which takes significant time to evaluate, and the release of the information would jeopardize the security of the system, making it exempt from disclosure under Section 7(1)(o) of the Freedom of Information Act, and

THEREFORE BE IT RESOLVED that the County Board approves the recommendation and authorizes the County Board Chairman to sign the agreement with Heart Technologies in the amount of \$79,674.27.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, Treasurer, and Auditor of this action.

PASSED THIS 30TH DAY OF OCTOBER, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



We have prepared a quote for:

Tazewell County Government

Infrastructure Project (TREMONT CAMPUS)

Quote # ME012334EP Version 1

Prepared by:

Matt Eppel

Engineered by:

Tim Perry

Networking Items

Description	Qty
Ruckus ICX 8200 24-Port Switch - 24x100/1000/2500 Mbps PoE++ ports - 4x25 GbE SFP28 stacking/uplink-ports (740 W PoE budget)	4
Ruckus ICX 8200 48-Port PoE Switch - 32x10/100/1000 Mbps PoE+ ports - 16x100/1000/2500 Mbps RJ-45 PoE++ ports - 4x25 GbE SFP28 stacking/uplink-ports - (800 W PoE budget)	1
Ruckus 25GE SFP28 DAC, 1M	1
Ruckus 10GBASE-LR SFP+ optic - LC Connector - SMF	6
Ruckus 1000Base-LX SFP optic - LC Connector - SMF	1
Ruckus Power Cord - USA, NEMA5-15/C13	5
Ruckus R650 dual-band 802.11abgn/ac/ax Wireless Access Point	8
Ruckus One Essentials 3-Yr Subscription for 1 network device (AP or Switch)	13
Tripp Lite Fiber Patch Cable / 2m / SM LC-LC	8
Tripp Lite Category 6 Slim Patch Cable - 3 ft. - Blue	100
Tripp Lite Category 6 Slim Patch Cable - 5 ft. - Blue	50
Tripp Lite Category 6 Slim Patch Cable - 7 ft. - Blue	25
LVS Labor to Hang Access Points and run 4 Network Drops to New AP Locations	1
Cat6 Cable Plenum Green	2
Cat6 Jack Green	8
1 port SMB, White	8
2" J-Hook Cable Support	20
Misc Install Materials	1

Server Items

Description	Qty
HPE ProLiant DL380 Gen11 5416S 2.0GHz 16-core 1P 32GB-R MR408i-o NC 8SFF 800W PS Server	1

Server Items

Description	Qty
HPE 32GB (1x32GB) Dual Rank x8 DDR5-4800 CAS-40-39-39 EC8 Registered Smart Memory Kit	3
HPE DL380 Gen11 Stg Cntrl Enable Cbl Kit	1
HPE Gigabit Network Card - Broadcom 5719 1Gb 4-port Adapter	1
HPE 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit	1
HPE iLO Advanced 1-server License with 3yr Support on iLO Licensed Features	1
HPE C13 - Nema 5-15P US/CA 110V 10Amp 1.83m Power Cord	2
HPE DL380 Gen11 2U High Performance Fan Kit	1
HPE NS204i-u Gen11 Hot Plug Boot Kit	1
HPE DL380 G11 NS204i-u Internal Cable Kit	1
HPE 1.92TB SAS Read Intensive SFF BC Multi Vendor SSD	5
HPE 3 Year Tech Care Essential DL380 Gen11 HW Service	1
Windows Server 2022 Standard - 16 Core License Pack (Perpetual)	1
Windows Server 2022 - 1 User CAL (Perpetual)	50



Infrastructure Project (TREMONT CAMPUS)

Prepared by:

Heart East Peoria

Matt Eppel
(309) 427-7267
meppel@heart.net
3105 N Main St.
East Peoria, IL 61611

Prepared for:

Tazewell County Government

Mike Deluhery
(309) 478-5704
MDeluhery@tazewell-il.gov
11 S. 4th Street
Pekin, IL 61554

Quote Information:

Quote #: ME012334EP

Version: 1
Delivery Date: 10/07/2024
Expiration Date: 10/31/2024

Quote Summary

Description
Infrastructure Project (TREMONT CAMPUS)

Total: \$79,674.27

Payment Schedule

Description	Payments	Interval	Amount
Purchase Price: 50/30/20			
50% Due on Signing	1	One-Time	\$39,837.13
30% on Receipt of Materials	1	One-Time	\$23,902.28
20% on Completion	1	One-Time	\$15,934.85

Payment Due at Signing

Description	Amount
Purchase Price: 50/30/20: 50% Due on Signing	
Total of 50% Due on Signing Payment	\$39,837.13

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Heart East Peoria

Tazewell County Government

Signature: _____

Signature: _____

Name: _____

Name: Mike Deluhery

Title: _____

Title: _____

Date: _____

Date: _____

Statement of Work

Customer Responsibility

This job will not be taxable. Customer shall provide tax-exempt certificate.

Provide adequate space for equipment in an environment suitable for the required equipment

Provide open access to all wiring closets, panels and work areas.

Provide 110v power as needed to support this installation.

Heart Technologies, Inc., Responsibility

Labor is included to configure, install, and test the equipment itemized in this proposal.

Installation and configuration shall be coordinated with the customer to minimize downtime and will be performed during normal business hours, M-F 8:00 AM - 4:30 PM (Excluding Holidays).

Material Escalation Clause: If, during the performance of this contract, the price of materials increases significantly, through no fault of Heart Technologies, the price of quoted material shall be adjusted accordingly. Where the delivery of the quoted material or product is delayed by either manufacture or distribution supplier, through no fault of Heart Technologies, as a result of the shortage or unavailability of specific products or materials , Heart Technologies shall not be liable for any additional costs or damages associated with such delay(s).

ALL MATERIAL PRICING INCLUDED IN THIS PROPOSAL IS ONLY VALID FOR 30 DAYS.

Customer has reviewed and acknowledged statement of work. _____

Standard Terms and Conditions

1. This proposal is in accordance with our understanding of the requirements of the project and from verbal information which we received from the Customer, or its agent, and if written plans and specifications are furnished by Customer, and HEART Technologies, Inc., (from here on referred to as HEART Technologies, Inc.) interpretation of them. HEART Technologies, Inc. assumes no responsibility as to the accuracy of such plans and specifications. It is further understood and agreed that this proposal and contract does not include any labor or materials not specifically mentioned herein. Any additional work not covered herein shall be billed as time and material.
2. Terms and amount of payment shall be those specified herein. If not specified in the proposal, payment shall be 50% down at contract signing, 30% upon receipt of materials, and the remaining 20% due upon completion of this contract where the work is completed within the same month as the billing period. Where work continues beyond a period of 30 days, or is delayed for reasons beyond the control of HEART Technologies, Inc., monthly progress payments shall be paid in an amount equal to the labor and material on a percentage of completion basis of the job covered by this contract. Payment shall be made to HEART Technologies, Inc. by the 10th of the month following the date of any billing. HEART Technologies, Inc. shall not be required to proceed with the installation of the work if the payments applying on same have not been made as specified in the contract. In the event suit is filed by HEART Technologies, Inc. to collect any Moneys due hereunder or to enforce any other provisions of the contract, the Customer agrees to pay all cost, and the attorney's fees incurred. Past Due balances shall be charged finance charges at a rate of 1.5% per month. Customer agrees to pay these charges, if for any reason payments are not received by due date.
3. Alterations or additional work ordered by Customer or his agent shall constitute an addition to this proposal, and shall be charged for on a time and material basis in accordance with the current prices shown in a locally recognized trade pricing standard, in effect at time of billing. If any additions to the contract are ordered, the amount to be paid for the same shall be determined by the Customer and HEART Technologies, Inc. at the time that they are ordered, and if they do not agree upon an amount to be paid, then the Customer shall pay a reasonable price therefor. If the change requested by the Customer shall reduce the amount of labor or material, or both, that HEART Technologies, Inc. shall furnish to the project, then the Customer and HEART Technologies, Inc. shall agree at the time that the change is requested on the amount of credit that shall be given by HEART Technologies, Inc. to the Customer, and if they do not agree upon an amount of credit then the reasonable value of the labor and material shall be credited to the Customer. HEART Technologies, Inc. shall receive written orders for all additional work or changes signed by an authorized person before proceeding with such additions or changes. However, if such written orders are not received this shall not affect the right of HEART Technologies, Inc. to receive payment as outlined above for said labor and materials so furnished. Payments for additions or changes shall be made under the same terms and conditions as are embodied in the original proposal and contract.
4. All prices quoted herein are firm upon acceptance of this proposal, and are subject to correction prior to acceptance. All written proposals are conditioned upon acceptance within time limit specified on the face of this proposal. Verbal quotations are subject to immediate acceptance and terminate the day they are made.
5. It is a condition of this proposal that all materials or devices which are supplied by HEART Technologies, Inc. for installation will be of a type that is approved for the purpose. It is further stipulated that the Customer will assume the same responsibility for any material or equipment not furnished by HEART Technologies, Inc..
6. This proposal including any plans, specifications, drawings or engineering data are furnished by HEART Technologies, Inc. to Customer in trust for determining the scope of the work to be performed and shall remain the property of HEART Technologies, Inc.. They shall be immediately returned to HEART Technologies, Inc. in the event it is not awarded the contract to perform such work. If such plans, specifications or other data are used for the purpose of obtaining other bids or in connection with the installation, the Customer shall pay HEART Technologies, Inc. for all expense in preparing such plans or other data on an engineering fee basis.
7. Unless otherwise provided herein, the amount of any present or future sales or other tax, Federal, State or City, which we now, or hereafter shall be required to pay, either on our own behalf or on behalf of the Customer, or otherwise, with respect to any labor or material covered by this proposal shall be added to the prices quoted herein and paid by the Customer in the same manner and with the same effect as if originally added hereto.
8. If the Customer shall enter into a sale or shall sell all or any part of the premises herein involved, the full amount remaining unpaid on this contract becomes due and payable within 48 hours after date of such sale or agreement of sale at the option of HEART Technologies, Inc.. Title to any of the material sold or installed hereunder by HEART Technologies, Inc. shall remain HEART Technologies, Inc. until all the terms hereof have been complied, with, and in the event such materials are affixed to realty, it is expressly understood and agreed that they shall remain personal property subject to removal by HEART Technologies, Inc. The owner, buyer and Customer hereby waive any and all claims for damage to said realty or buildings caused by the removal of said materials or any part thereof.
9. This proposal is contingent upon approval by the authority having jurisdiction. Should additions or modifications be recommended by the authority having jurisdiction, or should the scope of protection change, this proposal will be adjusted accordingly.
10. We represent that the products listed within this quotation are free from defects in material or workmanship. Any product or part, thereof, which proves to be defective in workmanship or material during a period equal to manufacturer's warranty but not to exceed twelve (12) months from the date of purchase (unless otherwise stated in the proposal) shall be replaced at no charge during normal working hours.
11. Any repairs or modifications of the system as installed by the owner, owner's representative or any third party will void the warranty as stated herein.
12. HEART Technologies, Inc. maintains the capability to service your system using our factory-trained technicians from our nearest service facility on a 24-hour emergency basis.
13. The price has been determined on the basis of straight time and normal work week. No overtime will be worked unless ordered by Customer or his representative. In the event overtime is worked, the overtime premium rates plus HEART Technologies, Inc. regular mark-up for overhead and profit will be paid as an extra.
14. Upon acceptance, it is understood and agreed that this contract cannot be canceled except by mutual consent, and then only after payment to HEART Technologies, Inc. for all labor, material and job costs plus his regular mark-up for overhead and profit.
15. This agreement, and any issues arising in connection with it, shall be governed by, and construed in accordance with, the laws of the State of Illinois.
16. This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior proposals and all previous negotiations and agreements, representations and warranties, written or oral.

Authorization to proceed with work or issuance of purchase orders by Customer to HEART Technologies, Inc. accepting any or all parts of this proposal shall be subject to the foregoing conditions.

It is the policy of HEART Technologies, Inc. to provide equal opportunity in employment for all qualified persons and to prohibit discrimination in employment on the basis of race, creed, color, sex, age, national origin, religion, disability or veteran status.

COMMITTEE REPORT

F-24-31

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize a budget transfer for Community Development:

WHEREAS, the cross line transfer is to cover the cost of deficits in other lines within the Community Development FY24 budget; and

- Transfer \$10,000.00 from Building Inspector (100-300-5026) to Building Code Inspections Line Item (100-300-5210)

WHEREAS, the increased cost for the building code inspections is due to the utilization of the contractual inspector(s) in the absence of an in-house full-time inspector; and

WHEREAS, the funds are available to transfer from the building inspector salary line due to vacancy since March 2024.

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Community Development, Finance Office, the Treasurer, and the Auditor of this action.

PASSED THIS 30th DAY OF OCTOBER, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



**COUNTY OF TAZEWELL
DEPARTMENT OF COMMUNITY DEVELOPMENT**

Jaclynn Workman, Administrator

11 South 4th Street, Room 400, Pekin, Illinois 61554

Phone: (309) 477-2235 / Email: zoning@tazewell-il.gov

TO: Chairman Graff and Finance Committee

FROM: Jaclynn Workman, Administrator

DATE: October 15th 2024

SUBJECT: Transfer

The following cross line transfer is needed to cover deficits in other lines within the Community Development FY24 Budget;

\$10,000.00 from 100-300- 5026 / Building Inspector to 100-300-5210 / Building Code Inspections

The increased cost for Building Code inspections is due to the utilization of the contractual inspector(s) in the absence of an in-house full-time inspector. The funds are available to transfer from the building inspector salary line due to vacancy since March 2024

Thank you for your consideration. Please feel free to contact me at your convenience if you have further questions.

JW

COMMITTEE REPORT

F-24-32

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Finance Committee recommends to the County Board to approve an amendment to Heart Technologies' Managed Services Contract with the addition of Bitwarden; and

WHEREAS, typical web browsers and other password storage methods do not provide the encryption and security features of dedicated password managers; and

WHEREAS, having a password manager is recommended by the County's IT consultants Heart Technologies; and

WHEREAS, the County's property/cyber insurance agent also recommends implementing a password manager, conveying that it is seen as best practice and has been asked about more frequently on cyber insurance applications; and

WHEREAS, Bitwarden is a dedicated password manager with advanced features allowing for securely storing, managing, and sharing sensitive data.

THEREFORE BE IT RESOLVED that the County Board approves the recommendation and authorizes the County Board Chairman to sign an amended agreement with Heart Technologies in the amount of \$2,025.00 per month.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, Treasurer, and Auditor of this action.

PASSED THIS 30TH DAY OF OCTOBER, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



MANAGED SERVICES AND BACKUP AGREEMENT – REMOTE

Addendum #1

MSA ADDITIONS - Bitwarden

Monday October 14th, 2024

	ADDITION:								
		Bitwarden			Per User				
			Users		Per Month				
			450		\$ 4.50 ea.		\$2,025.00	per month	

Month following implementation (or pro-rated partial month) will reflect the new billing addition of actual users deployed.

HEART TECHNOLOGIES, INC.

TAZEWELL COUNTY GOVERNMENT

Signature: x _____

x _____

Print Name: _____

Date: _____

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to approve an agreement with Bellwether, LLC to conduct a fee study for the Sheriff's Office as outlined in the attached Letter of Agreement; and

WHEREAS, the fees were last reviewed in 2013; and

WHEREAS, the cost of the cost study is \$6,000; and

WHEREAS, Bellwether, LLC will contact Tazewell County immediately after the contract is signed to obtain data for the cost study; and

WHEREAS, projection completion is estimated to be five weeks from the start date.

THEREFORE BE IT RESOLVED that the County Board approve the recommendation and authorize the County Board Chairman to sign and execute the Letter of Agreement.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office and all Tazewell County Departments of this action.

PASSED THIS 30th DAY OF OCTOBER, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Letter of Agreement

Bellwether LLC
200 W. North Street - Box 803
Normal, Illinois 61761

September 30, 2024

Tazewell County
342 Court St #102,
Pekin, IL 61554

To the Honorable Chairman and Sheriff

This Letter of Agreement (Agreement) summarizes our understanding of the services requested by Tazewell County (Client) from Bellwether LLC (Bellwether). This letter represents a binding contract. If acceptable, please sign below and return a copy to Bellwether LLC by mail or email.

Agreement is as follows:

Desired Service

1. Client desires a fee review for the Sheriff's Department. This effort will include
 - a. Fees for Process Service
 - b. Fees for Eviction Stand-by
 - c. Fees for inmates medical / dental transport
 - d. Fees for transporting inmates to court
 - e. Bond Fees
 - f. Daily rate for housing other county inmates
 - g. Additional fees agreed to by Bellwether and Tazewell County Sheriff

This agreement does not include evaluation of department practices or policies related to staffing or expense management.

Delivery

1. Client will be provided a written report of all fees reviewed. Reports will include:
 - a. A description of the method used.
 - b. References statutes outlining the authority for each fee and changes.
 - c. Sample resolution for board action

Payment for Service

1. Client Shall pay Six Thousand Dollars (\$6,000.00) for services described above.
Payment is due at contract signing.
 - a. Small county discount included

Project Timeline and Duration

1. Bellwether will contact client for data immediately after contract approval.
2. Project completion is estimated to be five weeks from the start date.

Conditions

1. **Entire Agreement:** This Letter of Agreement contains the entire agreement between us. No part of this Letter of Agreement may be changed, modified, amended or supplemented except in a written document, signed by both of us which specifically states that the document is being signed for the purposes of modifying this Agreement. Each of us acknowledges and agrees that the other has not made any representations, warranties or agreement of any kind, except as is expressly described in this Agreement.
2. **Governing Law:** This Agreement shall be interpreted in accordance with the laws of Illinois. In interpreting this contract, we each hereby acknowledge that we have mutually agreed to the terms of this Agreement and thus waive the protections of any law or statute which provides that in the case of uncertainty not removed by the laws relating to the interpretation of the contracts, the language of a contract should be interpreted against the drafter of the contract.

If the above correctly expresses your understanding of the terms reached during our negotiations, please sign and date a copy of this Agreement and return the signed and dated Agreement to me by email, US Postal Service or Fax to 309-661-8243.



Bellwether LLC
200 W. North Street - Box 803
Normal, Illinois 61761

Accepted and agreed to on _____, 2024 by _____

Signature

Printed Name

COMMITTEE REPORT

F-24-34

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the Finance Committee recommends to the County Board to recognize the use of the remaining \$1,420,525.07 available in the State And Local Fiscal Recovery Funds, and transfer the accumulated interest; and

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Tazewell County, Illinois; and

WHEREAS, The United States Treasury Department was tasked with administration of the American Rescue Plan Act and in July 2021 issued instructions, criteria, and limitations for the use of funds provided by the American Rescue Plan Act compiled titled U.S. TREASURY INTERIM FINAL RULE & GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (31 CFR Part 35 / RIN 1505-AC77) henceforth U.S. TREASURY INTERIM FINAL RULE; and

WHEREAS, U.S. TREASURY INTERIM FINAL REPORT states "*Given the exacerbation of health disparities during the pandemic and the role of pre-existing social vulnerabilities in driving these disparate outcomes, services to address health disparities are presumed to be responsive to the public health impacts of the pandemic. Specifically, recipients may use payments from the Fiscal Recovery Funds to facilitate access to resources that improve health outcomes, including services that connect residents with health care resources and public assistance programs and build healthier environments;*"; and

WHEREAS, the Tazewell County Board previously authorized the use of American Rescue Plan Act, State And Local Fiscal Recovery funds for acquiring the building and land for a Health Department satellite facility located at 1800 Broadway, Pekin, in resolution F-23-29 to address the disproportionate impacts of the COVID-19 pandemic on health outcomes in low-income communities as described in the attached plan; and

WHEREAS, the Health Department satellite facility necessitated substantial remodeling, repairs, and upgrades to deliver the services with currently paid expenses totaling \$313,578.88; and

WHEREAS, the Tazewell County Board has an additional \$181,354.49 in projects committed for the remodeling, repairs, and upgrades to the Health Department satellite

facility that are expected to be completed in the 2024 calendar year; and

WHEREAS, in January 2022, the U.S. TREASURY issued U.S. TREASURY FINAL RULE AND GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (31 CFR Part 35 RIN 1505-AC77) henceforth U.S. TREASURY FINAL RULE; and

WHEREAS, improvements to ventilation systems are eligible expenses with 2.19 of the U.S. TREASURY FINAL RULE: FREQUENTLY ASKED QUESTIONS stating, in part, *“Under the SLFRF program, funds for installation and improvement of ventilation systems can be used for projects that respond to the pandemic’s public health impacts and provide longer-term benefits, including the inspection, testing, commissioning, maintenance, repair, replacement, and upgrading of HVAC systems to improve indoor air quality in facilities. Projects can include assessing current HVAC systems, updating HVAC systems, updating air filters, installing functional windows for improved ventilation, repairing windows and doors, installing in-room air cleaning devices, and other projects for improving indoor air quality.”*; and

WHEREAS, 2.20 of the U.S. TREASURY FINAL RULE: FREQUENTLY ASKED QUESTIONS further elaborates, in part, *“This includes commercial buildings, office buildings, dense worksites, schools, nursing homes and other long-term care facilities, multi-family residential buildings, restaurants, correctional facilities, transportation hubs, and public transit vehicles, among other locations. Recipients are encouraged to consider congregate settings and other key locations as priorities for installation and improvement of ventilation systems.”*, and

WHEREAS, the Tazewell County Board previously authorized the use of American Rescue Plan Act, State And Local Fiscal Recovery funds for the purchase and installation of functional windows in the McKenzie building in 2023 for the improvement of ventilation systems for expenses in resolution F-23-45; and

WHEREAS, in fiscal year 2024, an additional \$498,926.70 in expenses occurred for the purchase and installation of functional windows in the McKenzie building for the improvement of ventilation systems; and

WHEREAS, Tazewell County elected the Standard Allowance method of calculating Lost Revenue as allowed by the U.S. TREASURY FINAL RULE, thus enabling Tazewell County to use available ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS for *“a broad range of government services, programs, and projects outside of typical eligible used of recovery funds under the final rule”* and in accordance with cited restrictions defined in the U.S. TREASURY FINAL RULE; and

WHEREAS, the Tazewell County Board previously authorized the use of the American Rescue Plan Act, State And Local Fiscal Recovery funds under the Standard Allowance for the demolition of the Arcade and Tobin Buildings; and

WHEREAS, \$285,000 in demolition expenses for the Arcade and Tobin Buildings occurred in fiscal year 2024 with the payment made from the Capital Improvement Plan Fund; and

WHEREAS, the design of a Justice Center Annex has partially resulted in \$141,665 in expenses made in fiscal year 2024 from the Capital Improvement Plan Fund, which would qualify under the Standard Allowance; and

WHEREAS, 10.1 of the U.S. TREASURY FINAL RULE: FREQUENTLY ASKED QUESTIONS states "*interest earned on SLFRF award funds is not subject to program restrictions*", and "*SLFRF payments made by Treasury to local governments and Tribes are not subject to the requirements of 2 CFR 200.305(b)(8) and(9) to maintain SLFRF award funds in an interest-bearing account and remit interest earned above \$500 on such payments to Treasury*"; and

WHEREAS, American Rescue Plan Act, State And Local Fiscal Recovery funds have earned interest in the amount of \$24,937.89 since the interest transfer amount approved in resolution F-23-50 was determined, and would earn additional interest prior to the transfer of the funds.

NOW THEREFORE, BE IT RESOLVED the Tazewell County Board hereby approves the following:

1. Authorizing the use of American Rescue Plan Act, State And Local Fiscal Recovery funds for remodeling, repairs, and upgrades to the Health Department satellite facility at 1800 Broadway, Pekin, in the amount of \$494,933.37 to address the disproportionate impacts of the COVID-19 pandemic on health outcomes in low-income communities as described in the attached plan, and
2. Directing the Tazewell County Treasurer to recognize the transfer of funds from the American Rescue Plan Act, State and Local Fiscal Recovery account to the Capital Improvement Plan Fund in the amount of \$313,578.88 to pay for remodeling, repairs, and upgrades to the Health Department satellite facility, and
3. Directing the Tazewell County Treasurer to recognize the transfer of funds from the American Rescue Plan Act, State and Local Fiscal Recovery account to the Capital Improvement Plan Fund for remaining projects committed for remodeling, repairs, and upgrades to the Health Department satellite facility when provided by the Finance Office, totaling \$181,354.49.

BE IT FURTHER RESOLVED that the Tazewell County Board hereby approves the following:

1. Authorizing the use of \$498,926.70 of the American Rescue Plan Act, State And Local Fiscal Recovery funds for the improvement of ventilation systems for expenses occurring in fiscal year 2024, and
2. Directing the Tazewell County Treasurer to recognize the transfer of funds from the American Rescue Plan Act, State and Local Fiscal Recovery account to the Capital Improvement Plan Fund in the amount of \$498,926.70 for the purpose of paying for expenses related to the improvement of ventilation systems.

BE IT FURTHER RESOLVED the Tazewell County Board hereby approves the following:

1. Authorizing the use of \$141,665 of the American Rescue Plan Act, State And Local Fiscal Recovery funds using the standard allowance method for the design of a Justice Center Annex; and
2. Directing the Tazewell County Treasurer to recognize the transfer of funds from the American Rescue Plan Act, State and Local Fiscal Recovery account to the Capital Improvement Plan Fund in the amount of \$141,665 for the design of a Justice Center Annex using the standard allowance method, and
3. Directing the Tazewell County Treasurer to recognize the transfer of funds from the American Rescue Plan Act, State and Local Fiscal Recovery account to the Capital Improvement Plan Fund in the amount of \$285,000 for the previously authorized demolition of the Arcade and Tobin Buildings using the standard allowance method.

BE IT FURTHER RESOLVED that the Tazewell County Board directs the Tazewell County Treasurer to transfer the earned interest of \$24,937.89 in the American Rescue Plan Act, State and Local Fiscal Recovery account to the General Fund, and directs the transferring of any subsequent interest earned in the account to the General Fund.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Finance Office, the Treasurer, and the Auditor of this action.

PASSED THIS 30TH DAY OF OCTOBER, 2024.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Satellite Health Department Plan

Tazewell County will address the disproportionate impacts of the COVID-19 pandemic on health outcomes in low-income communities through the acquisition of a facility located at 1800 Broadway in Pekin, Illinois. Currently, the Tazewell County Health Department provides COVID-19 vaccines, the Women, Infants, and Children (WIC) program and clinic services through the facility located in a rural area of the County. Moving these services to the City of Pekin, the highest populated municipality of the County, will provide improved access to the services for low-income and moderate income residents. Acquiring this facility will also allow for restarting dental services, which had been discontinued a few years ago. A recent community survey has shown an increase in need for the dental services since the closing.

The location of the facility will increase the accessibility of the services for low-income residents with the facility being located in census tract 211.01, which is designated as an opportunity zone and a high poverty area by the Commerce Department's Economic Development Administration with 27.7% of residents living below the poverty level. The facility is also within close proximity to an additional high poverty area and probable high poverty area as assigned by the Economic Development Administration. Low-income residents in neighboring communities will also have increased accessibility to services through shorter commutes and accessibility through public transportation with the satellite facility being along a bus route that traverses these communities.

COMMITTEE REPORT

F-24-35

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize Budget Transfers for the Health Department as outlined in the attachment to this Resolution; and

WHEREAS, the transfer of funds is to correctly allocate where expenses were incurred.

THEREFORE BE IT RESOLVED that the County Board approve the transfers of funds.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Health Department, the Finance Office, the Treasurer and the Auditor of this action.

PASSED THIS 30th DAY OF OCTOBER, 2023.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Tazewell County Health Department Budget Line Adjustments -500 Fund FY2024

	Transfer from	Description	Transfer to	Description	Amount
1	220-500-5002	Prof/Tech	220-500-5000	Department Head	3,500.00
2	220-500-5002	Prof/Tech	220-500-5001	Mgmt/Supervisor	27,000.00
3	220-500-5102	Paper	220-500-5124	Data Subscription	430.00
4	220-500-5120	Assoc. Membership Dues	220-500-5530	Building Improvement	1,700.00
5	220-500-5130	Fuel & Oil	220-500-5134	Maint. Supply	330.00
6	220-500-5135	Tech Supplies	220-500-5550	Computers	240.00
7	220-500-5137	Cleaning Supply	220-500-5134	Maint. Supply	2,000.00
8	220-500-5177	Educ Supplies	220-500-5124	Data Subscription	1,970.00
9	220-500-5177	Educ Supplies	220-500-5131	Computer Supply	800.00
10	220-500-5177	Educ Supplies	220-500-5171	Food	730.00
11	220-500-5185	Dental Supplies	220-500-5171	Food	270.00
12	220-500-5185	Dental Supplies	220-500-5133	Medical Supply	34,730.00
13	220-500-5202	Document Destruction	220-500-5123	Newspaper Subscription	100.00
14	220-500-5202	Document Destruction	220-500-5121	Prof Cert Fees	340.00
15	220-500-5221	Alarm System Monitoring	220-500-5203	Pub/Adv Services	1,300.00
16	220-500-5221	Alarm System Monitoring	220-500-5215	Healthcare Services	5,200.00
17	220-500-5221	Alarm System Monitoring	220-500-5222	Gen. Liability Ins	125.00
18	220-500-5221	Alarm System Monitoring	220-500-5290	BOH	175.00
19	220-500-5221	Alarm System Monitoring	220-500-5171	Food	187.00
20	220-500-5270	Refunds	220-500-5206	Lease Payments	700.00
21	220-500-5300	Plumbing	220-500-5134	Maint. Supply	1,140.00
22	220-500-5301	Electrical	220-500-5134	Maint. Supply	930.00
23	220-500-5301	Electrical	220-500-5302	HVAC	570.00
24	220-500-5303	Carpentry	220-500-5530	Building Improvement	1,500.00
25	220-500-5321	Groundskeeping Equipment	220-500-5302	HVAC	6,600.00
26	220-500-5323	Office Equipment	220-500-5262	Professional Fees	100.00
27	220-500-5342	Internet	220-500-5341	Cell Phone	330.00
28	220-500-5342	Internet	220-500-5540	Office Furniture	4,220.00
29	220-500-5361	Gas & Electric	220-500-5530	Building Improvement	2,925.00
30	220-500-5361	Gas & Electric	220-500-5180	Program Supplies	13,925.00
31	220-500-5362	Water	220-500-5302	HVAC	1,530.00
32	220-500-5362	Water	220-500-5320	Vehicle Maint	220.00
33	220-500-5362	Water	220-500-5540	Office Furniture	193.00
34	220-500-5364	Waste Removal	220-500-5262	Professional Fees	1,716.00

Tazewell County Health Department Budget Line Adjustments -500 Fund FY2024

	<u>Transfer from</u>	<u>Description</u>	<u>Transfer to</u>	<u>Description</u>	<u>Amount</u>
35	220-500-5365	Grounds Maintenance	220-500-5262	Professional Fees	5,460.00
36	220-500-5365	Grounds Maintenance	220-500-5320	Vehicle Maint	80.00
37	220-500-5365	Grounds Maintenance	220-500-5341	Cell Phone	270.00
38	220-500-5365	Grounds Maintenance	220-500-5530	Building Improvement	1,000.00
39	220-500-5366	Pest Control	220-500-5530	Building Improvement	550.00
40	220-500-5367	Cleaning Services	220-500-5180	Program Supplies	5,575.00
41	220-500-5367	Cleaning Services	220-500-5200	Software Maint	15,280.00
42	220-500-5367	Cleaning Services	220-500-5100	Office Supplies	845.00
43	220-500-5367	Cleaning Services	220-500-5104	Postage/Shipping	800.00
44	220-500-5367	Cleaning Services	220-500-5124	Data Subscription	400.00
45	220-500-5400	Registration Fee	220-500-5290	BOH	165.00
46	220-500-5400	Registration Fee	220-500-5454	Mileage-Busn	685.00
47	220-500-5407	Ground Transportation	220-500-5454	Mileage-Busn	1,000.00
48	220-500-5600	Repay of Debt	220-500-5454	Mileage-Busn	3,000.00
49	220-500-5999	Contingency	220-500-5200	Software Maint	38,455.00
50	220-500-5999	Contingency	220-500-5133	Medical Supply	70,720.00
					262,011.00