



Finance Committee

Mike Harris – Chairman
James Carius Community Room
101 S. Capitol Street
Pekin, Illinois 61554

Tuesday, March 18, 2025

immediately following Property Committee

- I. Roll Call
- II. Approve the minutes of the February 18, 2025 meeting
- III. Public Comment
- IV. New Business
 - F-25-12 A. Creation of Two Funds in MIP for Sheriff's State and Federal Asset Forfeitures
 - F-25-13 B. Recommend to Approve a Transfer for Elevator Upgrade Costs
 - C. Discussioun: FY24 Financials Update
 - E Discussioun: FY26 Budget Schedule
- V. Unfinished Business
- VI. Reports and Communications
 - A. Revenue Update Report
 - B. Treasurer's Report
 - C. Public Safety Sales Tax Report
- VII. Recess

Members: Chairman Mike Harris, Vice-Chair Max Schneider, Joe Woodrow, Deene Milam, Eric Schmidgall, Kim Joesting, Russ Crawford, Dave Mingus, Nancy Proehl, Eric Stahl

Minutes pending committee approval



Finance Committee

James Carius Community Room
Tuesday, February 18, 2025 – 3:44 p.m.

Committee Members Present: Chairman Mike Harris, Vice-Chair Max Schneider, Eric Schmidgall, Kim Joesting, Dave Mingus, Eric Stahl, Russ Crawford

Committee Members Absent: Nancy Proehl, Deene Milam, Joe Woodrow

Others Attending: Mike Deluhery, County Administrator

MOTION MOTION BY MEMBER JOESTING, SECOND BY MEMBER SCHMIDGALL to approve the minutes of the January 21, 2025 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

F-25-08

MOTION BY MEMBER STAHL, SECOND BY MEMBER MINGUS to recommend to approve budget transfer for Human Resources

Administrator Mike Deluhery stated that this transfer is to cover the employee service recognition pins. He stated that this stopped years ago and this would allow us to catch up with all the employees who did not receive pins.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

F-25-09

MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER SCHNEIDER to recommend to approve bid for Budgeting and Capital Planning Software Solution

Finance Director Mindy Darcy stated that in November, she brought to the Finance Committee a preview of what she was going to be looking at regarding budget software. She stated that this has been budgeted for in FY25.

She stated that the request for proposal was issued in early January, the bid opening was in late January, and four proposals were received. She stated that a committee helped review the proposals and they narrowed the proposals down to two. She stated that they had chosen Euna Solutions.

She stated that Euna Solutions met all the requirements set forth in the Request for Proposal and more and came in under the budget.

She stated that this software would provide improved accuracy, improved efficiency, improved forecasting and reporting, improved presentation, and will provide improved transparency to the public and one another.

Member Crawford questioned if there is anything that this program does not offer that Director Darcy would like it to do and she stated no, that this software does things that they did not even know it offered. She stated that she received positive feedback regarding the implementation team and customer service.

Member Stahl questioned if we were going to be saving any money from any software that we would no longer be utilizing, and Director Darcy stated they would not.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

F-25-10

MOTION BY MEMBER STAHL, SECOND BY MEMBER SCHMIDGALL to recommend to approve budget transfer for Community Development

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION

F-25-11

MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER STAHL to recommend to approve budget transfer for Community Development

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION: TAX LEVY PROCESS OVERVIEW

Administrator Mike Deluhery provided handouts and a presentation of the Tazewell County Property Tax Overview. He provided an overview of the County revenues, tax levy funds, explained how the tax levy and tax rate are determined, and explained PTELL.

Administrator Deluhery stated that in a Tax Rate Comparison from 2020 (payable 2021), Tazewell County was the 4th lowest tax rate out of 102 counties in Illinois. He stated that half of the counties were double what Tazewell County's rate was. Chairman Brett Grimm stated that we are the 16th largest county in Illinois.

Vice-Chair Schneider requested an updated Tax Rate Comparison chart of where we fall in the chart since the comparison we have is from 2020 (payable 2021). He also requested a breakdown of where the consumption tax goes. He stated that East Peoria decided to levy the same amount, and they kept their levy flat. He requested information on what that would look like for our county. He also stated that no county in the State of Illinois has opted into PTELL in almost 20 years.

RECESS

Chairman Harris recessed the meeting at 5:02 p.m.

(transcribed by S. Gullette)

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the creation of two new Funds in MIP: Fund 358 Sheriff's State Asset Forfeiture Fund and Fund 359 Sheriff's Federal Asset Forfeiture Fund; and

WHEREAS, the creation of these Funds is necessary to separate the Sheriff's State and Federal Asset Forfeiture money from the Sheriff's other Funds' monies for required tracking and reporting purposes; and

WHEREAS, a portion of the fund balance of Fund 353 Sheriff's Drug Fund represents the historical activities related to the Sheriff's State Asset Forfeiture Fund. As of December 31, 2024 the amount attributable to the Sheriff's State Asset Forfeiture Fund activities is \$1,042.44; and

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the creation of Fund 358 Sheriff's State Asset Forfeiture Fund as of December 31, 2024 by transferring \$1,042.44 of fund balance from Fund 353 to Fund 358; and

WHEREAS, the County has not received any funds to date related to Fund 359 Sheriff's Federal Asset Forfeiture Fund; and

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the Creation of Fund 359 Sheriff's Federal Asset Forfeiture Fund as of December 31, 2024 with a fund balance of \$0; and

THEREFORE BE IT RESOLVED that the County Board approve the creation of Fund 358 Sheriff's State Asset Forfeiture Fund and the transfer of the associated funds and the creation of Fund 359 Sheriff's Federal Asset Forfeiture Fund.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the Sheriff, Treasurer, Finance Director, and the Auditor of this action.

PASSED THIS 26th DAY OF March, 2025.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County board to authorize the following budget transfer for Facilities Maintenance:

- Transfer \$48,877.43 from General Fund contingency (100-610-5999) to General Fund Building Improvements (100-630-5530)

WHEREAS, the transfer of funds is requested to cover the cost of required state code elevator upgrade costs.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

BE IT FURTHER RESOLVED THAT THE County Clerk notified the County Board Office, the Facilities Maintenance Director, the Finance Department, the Treasurer and the Auditor of this action.

PASSED THIS 26TH DAY OF MARCH, 2025

ATTEST:

TAZEWELL COUNTY CLERK

TAZEWELL COUNTY BOARD CHAIRMAN



02/12/2025

TAZEWELL COUNTY
11 S 4TH ST
PEKIN, Illinois 61554-4253

ATTN: Scott Dooley

KONE Inc.
6106 W. Plank Road
Peoria, Illinois 61604
Tel:
Fax:
www.kone.us
derek.williams@kone.com

Re: T&M -TAZEWELL COUNTY JUSTICE CENTER - FAID repairs

Equip	Inventory Number	Address
20239809	JAIL ELEVATOR A	101 SOUTH CAPITOL STREET 61554-4108 Pekin

We propose to furnish and install the labor, materials, tools and supervision to perform the following work:

Description
Provide labor to assist with the attached scope on a T & M basis for FAID repairs. NTE 9350.00

Price

Our total price to perform the above-mentioned work amounts to: Work to be performed on a time and material basis Not to exceed \$9,350.00.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal. The agreed delivery times for the project may need to be extended because of delays caused by measures undertaken to stop the spreading of the Coronavirus (2019-nCoV) epidemic, such as mandatory holiday extensions and transportation restrictions imposed by authorities in China and other countries, and the availability of personnel, logistics providers and supply chains, due to the epidemic. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal.

PURCHASER ACCEPTANCE: The proposal is hereby signed and accepted on behalf of TAZEWELL COUNTY

Respectfully submitted by,
KONE Inc.

(Purchaser Signature)

Derek Williams, Sales Consultant

(Print Name)

(Approved By) Authorized Representative

(Print Title)

Title

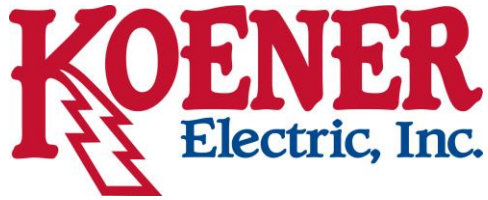
Date: ____ / ____ / ____

Date: ____ / ____ / ____



Terms and Conditions





6301 SW WASHINGTON
BARTONVILLE, IL. 61607

Budget

March 6, 2025

Tazewell County Justice Center

Re Shunt trip for Elevators

We propose to supply and install material for the following electrical work:

- **All time and material for this project**
- Add 110 volt shunt trip breakers to (3) elevators
- All Shunt trips will be installed inside the elevator equipment rooms
- I figured around 10' of raceway per elevator for conduit to the fire alarm relay, I assume I will be next to our shunt trip enclosure
- This will require a shutdown of the elevator
- All work priced to do on normal business hours
- I am not sure if the elevator operator needs to be there for us or not. I have not figured any of their costs if needed
- Breakers are stock at the factory as of today. They will have to ship out from the factory

Total material: \$4,620.00

Total labor: \$2,800.00

Total Budget: \$7,420.00

Any credit/debit transactions we need to add 3%

THIS PROPOSAL DOES NOT INCLUDE:

- **Any overtime or double time**
- **Any Taxes**

This will be a binding contract once fully executed. **Payment is due with in 30 days after the completion of the project.** Interest at the rate of 18% per annum shall be charged on any unpaid balance due. Koener Electric Inc. shall be entitled to recover all cost of collection, including but not limited to reasonable fees, incurred by reason of failure to pay the balance.

The signatory of this proposal hereby represents that he/she is the property owner or is authorized agent of the property owner and has the requisite to bind the property owner to the terms and conditions hereof.

THIS PROPOSAL IS VALID FOR 30 DAYS FROM ABOVE DATE.

Sincerely,
Koener Electric Inc.

Accepted by:

Josh Spracklen
Project Manager

By: _____
Date: _____



Seico, Inc

132 Court St
Pekin, IL 61554

Estimate

Date	Estimate #
12/27/2024	41372

Name / Address
Tazewell County Accounts Payable 101 S. Capitol Pekin, IL 61554

Ship To
Justice Center 101 S. Capitol Pekin, IL

Rep	Project
SH	Justice Center

Item	Description	Qty	Rate	Total
	<p>T&M ESTIMATE TO ADD FIRE ALARM DEVICES PER ELEVATOR INSPECTOR REQUIREMENTS: -NOTES FROM ELEVATOR INSPECTOR:: JAIL SIDE Provide a second heat detector in the machine room next to the second sprinkler head within 2 feet and provide a shunt trip on the heat detectors. Smoke detectors in basement need to send the elevator car to first floor. Fireman hat needs to flash when smokedetector in machine room and hoistway are activated. For cars A and B</p> <p>SHERIFF'S SIDE Provide shunt trip on heat detector in machine room. Smoke detector in machine room needs to send car to the first floor. Smoke detector in lobby basement when activated needs to send car to the first floor as well. When fire service is activated on the two jail cars, it cannot activate fire service on the passenger elevator. They are separate.</p> <p>*ELECTRICIAN WILL NEED TO ADD SHUNT TRIP BREAKERS* *2 SEICO TECHS. ELEVATOR TECH WILL NEED TO BE ONSITE FOR ACCESS TO ELEVATOR SHAFT AND TO CONNECTO WIRES FROM THE FIRE ALARM MODULES TO THE ELEVATOR EQUIPMENT AND TEST PROPER OPERATION.</p>			
FST-951-IV	Notifier Intelligent Heat Detector	1	285.00	285.00
Misc hardware, etc	B300-6-IV SYSTEM SENSOR DETECTOR BASE. B300-6-IV (IVORY)	1	31.00	31.00
FRM-1	Notifier Addressable Control Relay	7	125.73286	880.13
FMM-1	NOTIFIER MONITOR MODULE WITH FLASH SCAN	3	108.20667	324.62
Labor Service	Includes onsite and travel time	32	125.00	4,000.00
Total				\$5,520.75



Seico, Inc
 132 Court St
 Pekin, IL 61554

Estimate

Date	Estimate #
12/11/2024	41310

Name / Address
Tazewell County Accounts Payable 101 S. Capitol Pekin, IL 61554

Ship To
Old Post Office 334 Elizabeth Pekin, IL 61554

Rep	Project
SH	Old Post Office

Item	Description	Qty	Rate	Total
	<p>T&M ESTIMATE TO ADD FIRE ALARM DEVICES PER ELEVATOR INSPECTOR REQUIREMENTS:</p> <ul style="list-style-type: none"> - Add addressable smoke detectors at each of the elevator lobbies. (3) total, and program to activate the proper recall functions. - Add (1) addressable smoke detector at the Top of the Shaft, and program to activate Primary Recall/Fire Hat - Add (1) addressable smoke detector and (1) addressable heat detector in elevator pit. Program for proper recall/fire hat, and program heat to activate shunt trip. - Add (1) addressable smoke detector and (1) addressable heat detector in elevator mechanical room. Program for proper recall/fire hat, and program heat to activate shunt trip. - Add (4) relay's (Pri Recall/Alt Recall/Fire Hat/Shunt Trip). *Electrician will need to add shunt trip breaker.* **Remove any currently installed zone devices that we will be replacing with these.** <p>2 SEICO TECHS. ELEVATOR TECH WILL NEED TO BE ONSITE FOR ACCESS TO ELEVATOR SHAFT, AND TO CONNECT WIRES FROM THE FIRE ALARM MODULES TO THE ELEVATOR EQUIPMENT AND TEST PROPER OPERATION.</p>			
EST SIGA-OSD	Edwards SIGA-OSD Intelligent Optical Smoke Detector	6	121.60	729.60
Misc hardware, etc	EDWARDS SIGA-HRD. HEAT DETECTOR - ROR	2	104.00	208.00
SIGA-SB	Detector Base - Standard	8	24.00	192.00
SIGA-CR	Edwards Control Relay	4	139.40	557.60
SIGA-CT1	Edwards Single Module	1	127.50	127.50
MR101/C	SPDT Relay /w LED & Metal Enclosure	2	44.99	89.98
RWC-P162F	16-02 SOLID BC NS FPLP - RED	1	136.50	136.50
Misc hardware, etc	Misc. Hardware/Materials, conduit, boxes, box connectors, etc.	1	1,000.00	1,000.00
Total				



Seico, Inc

132 Court St
Pekin, IL 61554

Estimate

Date	Estimate #
12/11/2024	41310

Name / Address
Tazewell County Accounts Payable 101 S. Capitol Pekin, IL 61554

Ship To
Old Post Office 334 Elizabeth Pekin, IL 61554

Rep	Project
SH	Old Post Office

Item	Description	Qty	Rate	Total
Labor install	Installation labor	48	125.00	6,000.00
Total				\$9,041.18



Seico, Inc

132 Court St
Pekin, IL 61554

Estimate

Date	Estimate #
12/11/2024	41313

Name / Address
Tazewell County Accounts Payable 101 S. Capitol Pekin, IL 61554

Ship To
Tazewell Bldg. 414 Court St. Pekin, IL 61554

Rep	Project
SH	Tazewell Bldg.

Item	Description	Qty	Rate	Total
	<p>T&M ESTIMATE TO ADD FIRE ALARM DEVICES PER ELEVATOR INSPECTOR REQUIREMENTS:</p> <ul style="list-style-type: none"> - Replace currently installed heat detector at the top of the shaft, with a addressable smoke detector and program for proper recall function. - Replace currently installed heat detector in the Basement Elevator Mechanical Rm, with a addressable smoke detector and program for proper recall function. - Add addressable smoke detectors at each of the elevator lobbies. (3) total, and program to activate the proper recall functions. - Add (2) Relay's, Primary and Alternate Recall. <p>2 SEICO TECHS. ELEVATOR TECH WILL NEED TO BE ONSITE FOR ACCESS TO ELEVATOR SHAFT, AND TO CONNECT WIRES FROM THE FIRE ALARM MODULES TO THE ELEVATOR EQUIPMENT AND TEST PROPER OPERATION.</p>			
EST SIGA-OSD	Edwards SIGA-OSD Intelligent Optical Smoke Detector	5	121.60	608.00
SIGA-SB	Detector Base - Standard	5	24.00	120.00
SIGA-CR	Edwards Control Relay	2	139.40	278.80
RWC-P162F	16-02 SOLID BC NS FPLP - RED	2	136.50	273.00
Misc hardware, etc	Misc. Hardware/Materials, conduit, boxes, box connectors, etc.	1	1,000.00	1,000.00
Labor install	Installation labor	48	125.00	6,000.00
			Total	\$8,279.80



Seico, Inc

132 Court St
Pekin, IL 61554

Estimate

Date	Estimate #
11/26/2024	41247

Name / Address
Tazewell County 101 S. Capitol Pekin, IL 61554

Ship To
McKenzie Building 11 S 4th St Pekin, IL

Rep	Project
SH	McKenzie Building

Item	Description	Qty	Rate	Total
	T&M ESTIMATE TO ADD FIRE ALARM DEVICES PER ELEVATOR INSPECTOR REQUIREMENTS: ADD 1 SMOKE DETECTOR AT THE TOP OF THE SHAFT AND PROGRAM THIS DEVICE TO ACTIVATE FIRE HAT AND PRIMARY RECALL RELAY'S. 2 SEICO TECHS. ELEVATOR TECH WILL NEED TO BE ONSITE TO GIVE OUR TECHS ACCESS TO ELEVATOR SHAFT, AND THEN TEST FOR PROPER OPERATION.			
EST SIGA-OSD	Edwards SIGA-OSD Intelligent Optical Smoke Detector	1	129.20	129.20
RWC-P162F	16-02 SOLID BC NS FPLP - RED	1	136.50	136.50
Labor install	Installation labor	32	125.00	4,000.00
Total				\$4,265.70