

******NOTICE TO INDIVIDUALS REQUESTING 911 ADDRESS******

The Tazewell County Board understands the importance of efficient and orderly addressing for all properties in the unincorporated areas of Tazewell County. Therefore, the Tazewell County Department of Community Development has been authorized by the County Board to accept 911 addressing applications and fees for properties needing an address assignment.

Please note that the 911 Addressing Application and \$50.00 fee must be filed with the Tazewell County Community Development Department prior to issuance of the Building Permit. If the application is not completed in its entirety we will not be able to issue the Building Permit. Once the application is filed with the Tazewell County Department of Community Development there will be an approximate ten (10) day waiting period to receive your address.

Please complete the attached application in its entirety!!! Then return the application with the \$50.00 fee to the Tazewell County Department of Community Development. We will then Transmit all information to the Addressing Contractor who conducts the field work. Be sure to identify the driveway with stakes, this helps the addressing contractor to accurately identify the property.

*****PLEASE DISPLAY THE NEW 911 ADDRESS PROPERLY AND VISUALLY!!!! IF THE ADDRESS IS NOT VISUALLY DISPLAYED A CERTIFICATE OF COMPLIANCE WILL NOT BE ISSUED BY THIS OFFICE!!!***

If you have any questions, please do not hesitate to contact the Community Development Office at (309) 477-2235. Thank-you for your cooperation regarding this matter!!

Jaclynn Workman, Community Development Administrator

**TAZEWELL COUNTY COMMUNITY DEVELOPMENT
APPLICATION FOR STRUCTURE ADDRESS NUMBER IN
UN-INCORPORATED TAZEWELL COUNTY
(9-1-1/mail/utilities/all other purposes)**

NAME OF STREET/ ROAD _____

TOWNSHIP _____ PARCEL I.D. # _____

SUBDIVISION _____ LOT # _____

NAME OF PROPERTY OWNER _____

PRIMARY USAGE (residence, business, other) _____

IF SPEC HOME NAME OF BUILDER _____

EXISTING ADDRESS NUMBER ON EACH SIDE OF THE PROPERTY TO BE
ADDRESSED (if available) _____ & _____

NAME OF APPLICANT: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____

EMAIL: _____

Return this application as quickly s possible. Utilities and agencies issuing permits or starting service require an address immediately. Addresses are assigned as quickly as possible, however Municipal Addressing Services, Inc. as ten (10) days to complete the work.

The Contractor may call the applicant to ask that the intersection point of the driveway and public street be marked with flags or stakes.

THE BUILDING PERMIT FROM THE COMMUNITY DEVELOPMENT DEPARTMENT WILL NOT BE ISSUED UNTIL THE ADDRESS APPLICATION AND FEE HAS BEEN FILED WITH THE COMMUNITY DEVELOPMENT DEPARTMENT.

**RETURN \$50.00 FEE WITH THIS APPLICATION
PAYABLE TO TAZEWELL COUNTY COMMUNITY DEVELOPMENT DEPT.**

*****The addressing assignment is conducted by Municipal Addressing Services, Inc. a contractor authorized by the Tazewell County Board. *****

****FOR COMMUNITY DEVELOPMENT OFFICE USE ONLY:** APPLICATION NO. _____

DATE APPLICATION RECEIVED: _____ FEE PAID: _____

DATE FORM TRANSMITTED TO CONTRACTOR: _____

****FOR MUNICIPAL ADDRESSING USE ONLY:** DATE ASSIGNED: _____

ADDRESS ASSIGNED BY CONTRACTOR: _____

ESN _____ Police/TCSO _____ Fire _____ EMS _____

Dispatch _____ Post Office _____

Date form transmitted back to Tazewell Community Development: _____