



Minutes approved 5.20.25

Property Committee Meeting

James Carius Community Room

Tuesday, April 22, 2025 – 3:30 p.m.

Committee Members Present: Chairman Max Schneider, Vice Chairman Eric Stahl, Mike Harris, Jon Hopkins, Dave Mingus, Kim Joesting, Nancy Proehl, Eric Schmidgall, Aaron Phillips

Others Attending: Mike Deluhery, County Administrator

MOTION MOTION BY MEMBER STAHL, SECOND BY MEMBER MINGUS

to approve the minutes of the March 18, 2025 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

P-25-07 MOTION BY MEMBER HARRIS, SECOND BY MEMBER PROEHL to recommend to approve bid for New Animal Control Building

Administrator Mike Deluhery stated that the Animal Control facility was put into the Capital Improvement Plan because several issues had been identified. He stated that more space is needed, there is poor ventilation, it does not meet current animal control standards, the kennels are due for replacement, there is no ability to have veterinary services on site, and it does not have adoption rooms. He stated that four bids were received and they created an evaluation group to review the bids, which consisted of Mike Schone, Libby Aeschleman, Chairman Grimm, and himself. He stated that the unanimous decision was PJ Hoerr. He stated that PJ Hoerr was the only company to propose a pre-engineered metal building using steel. He stated that the base bid price is \$3,489,023. He stated that they are also recommending cabinetry to be done by PJ Hoerr, which would be \$32,000. He stated that there are \$264,700 in additional costs.

Member Harris stated that he supports this. He stated that he has been out to the facility and the conditions are terrible for the animals and employees.

Member Crawford stated that he is in support of this, and it needed to be done a long time ago.

Member Woodrow questioned the square footage of the new building compared to the current square footage. Animal Control Director Libby Aeschleman stated that currently they have approximately 5,000 square feet, and the new building would be just under 10,000 square feet.

Member Schmidgall requested that all four bids be sent out to the committee for their review.

On voice vote, **MOTION CARRIED**

Member Joesting voted nay

P-25-06 MOTION BY MEMBER HOPKINS, SECOND BY MEMBER STAHL to recommend to approve additional items for the new impound building in Tremont

Facilities Maintenance Director Mike Schone stated that this is for fencing, cameras, and an alarm system.

Administrator Deluhery stated that the additional costs total approximately \$24,000.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION: McKenzie/Courthouse Heating Boiler Replacement

Facilities Maintenance Director Mike Schone stated that there are three boilers and one needs to be replaced. He stated that the water that was going through the system had not been treated, and it had deteriorated the pipe. He stated that the cost will be approximately \$77,000.

DISCUSSION: Office Space Reconfiguration for the Finance Department

Finance Director Mindy Darcy stated that the new financial analyst, Sade Turner, started today. She requests that her office be reconfigured, as Ms. Turner's desk is currently sitting where the supplies are. She proposes that her office be moved into the current Auditor's office, and the Auditor move to the conference room/breakroom on the first floor. She stated that a sink in that conference room/breakroom would need to be moved or taken out. Director Darcy stated that Director Schone came up with an option to incorporate a sink in an area on the fourth floor for employees to utilize to wash dishes, etc. She stated that she has spoken to Auditor Funkhouser, and he is fine with this change.

Facilities Maintenance Director Mike Schone stated that he believes the best option would be to put up temporary walls and put a temporary sink in for employees to utilize on the fourth floor.

Member Hopkins questioned if there are any other breakrooms in the building. Finance Director Darcy stated that most offices have a breakroom, not with a sink or any kind of plumbing, but most have a refrigerator, microwave, and maybe a table and chairs.

Member Stahl questioned the cost of this project and Director Schone stated between \$1,500-\$1,800.

Chairman Schneider received consensus from the committee to move forward with the project.

DISCUSSION: Existing Properties Update

Facilities Maintenance Director, Mike Schone provided a handout to the members which contained a list of current projects. He provided an overview of the list.

RECESS Chairman Schneider recessed the meeting at 4:26 p.m.

(transcribed by S. Gullette)