



Finance Committee

James Carius Community Room

Tuesday, June 17, 2025 – 3:48 p.m.

Committee Members Present: Chairman Mike Harris, Vice Chairman Max Schneider, Eric Schmidgall, Kim Joesting, Russ Crawford, Nancy Proehl, Joe Woodrow, Deene Milam, Eric Stahl, Aaron Phillips

Committee Members Absent: Dave Mingus

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER JOESTING, SECOND BY MEMBER STAHL** to approve the minutes of the May 20, 2025 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

F-25-16 **MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER CRAWFORD** to recommend to approve a budget transfer for EMA

Emergency Management Agency Director Dawn Cook stated that they received a donation in the amount of \$600.00, and they will be using it for a weather station and other technology.

On voice vote, MOTION CARRIED UNANIMOUSLY.

F-25-17 **MOTION BY MEMBER SCHMIDGALL, SECOND BY MEMBER CRAWFORD** to recommend to approve a budget transfer for the Sheriff's Office and Courts

Finance Director Mindy Darcy stated that this is the result of receiving grant funds. She stated that the total amount of the grant was \$41,475. She stated that the Sheriff is going to use \$23,975 for an upgrade to their arraignment system and the Courts is going to use \$17,500 for upgrades to the camera and sound system in Courtrooms 104 and 302.

On voice vote, MOTION CARRIED UNANIMOUSLY.

F-25-18 **MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER SCHNEIDER** to recommend to approve purchase of Case Management Software for the Circuit Clerk's Office

Chairman Harris stated that this is to allow the Circuit Clerk to bypass the bidding process on a software system.

Finance Director Mindy Darcy stated that there were several amendments to the Resolution, and the wrong version was put into the packet.

State's Attorney Mike Holly stated that this is to approve the board reviewing whether or not the Circuit Clerk can make this purchase without the bidding process.

Finance Director Mindy Darcy stated that the difference between the two Resolutions was that the second version had a little more substance that better showed the case of why this was not conducive to competitive bidding.

MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER WOODROW to recommend to approve the amended Resolution to give the Circuit Clerk authority to make the purchase without competitive bidding

On voice vote, AMENDMENT CARRIED UNANIMOUSLY.

On voice vote, MOTION AS AMENDED CARRIED UNANIMOUSLY.

DISCUSSION: Budget Software Process

Finance Director Mindy Darcy stated that department heads and elected officials have their budgets and are beginning to fill them out. She stated that there have been three training sessions for the new budget software.

DISCUSSION: Emergency Declaration

Chairman Harris stated that Chairman Grimm will be recommending an emergency declaration regarding an opportunity for the County to receive additional IVRS (Illinois Voter Registration System) grant funds which has a deadline of June 20, 2025.

MOTION **MOTION BY PROEHL, SECOND BY SCHNEIDER** to move the Committee into Executive Session under 5 ILCS 120/2(c)(29) – Meeting Between Internal/External Auditors, Finance Committees, and Their Equivalents Regarding Internal Control at 4:10 p.m.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

The Committee was moved out of Executive Session at 4:17 p.m.

RECESS

Chairman Harris recessed the meeting at 4:18 p.m.

(transcribed by S. Gullette)