



Finance Committee

Mike Harris – Chairman
James Carius Community Room
101 S. Capitol Street
Pekin, Illinois 61554

Tuesday, June 17, 2025

immediately following Property Committee

- I. Roll Call
- II. Approve the minutes of the May 20, 2025 meeting
- III. Public Comment
- IV. New Business

- F-25-16 A. Recommend to Approve a Budget Transfer for EMA
- F-25-17 B. Recommend to Approve a Budget Transfer for the Sheriff's Office and Courts
- F-25-18 C. Recommend to Approve Purchase of Case Management Software for the Circuit Clerk's Office
- D. Discussion: Update on Budget Software Process
- E. Discussion: Auditor Funkhouser – Report on Accounts Payable Process
- F. Executive Session – 5 ILCS 120/2(c)(29)

- V. Unfinished Business
- VI. Reports and Communications
 - A. Revenue Update Report
 - B. Treasurer's Report
 - C. Public Safety Sales Tax Report
- VII. Recess

Members: Chairman Mike Harris, Vice-Chair Max Schneider, Joe Woodrow, Deene Milam, Eric Schmidgall, Kim Joesting, Russ Crawford, Dave Mingus, Nancy Proehl, Eric Stahl, Aaron Phillips

Minutes pending committee approval



Finance Committee

James Carius Community Room

Tuesday, May 20, 2025 – 3:38 p.m.

Committee Members Present: Chairman Mike Harris, Vice Chairman Max Schneider, Eric Schmidgall, Kim Joesting, Dave Mingus, Russ Crawford, Nancy Proehl, Joe Woodrow, Deene Milam

Committee Members Absent: Eric Stahl, Aaron Phillips

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER MINGUS, SECOND BY MEMBER SCHMIDGALL** to approve the minutes of the April 22, 2025 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

RECESS

Chairman Harris recessed the meeting at 3:39 p.m.

(transcribed by S. Gullette)

COMMITTEE REPORT

F-25-16

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, Emergency Management Agency received \$600 as a memorial donation; and

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the recognition of an increase of available expenditure funds and revenues within the EMA's fiscal year 2025 General Fund budget as follows:

Revenues:

100-220-4711 - Donations: \$600

Expenditures:

100-220-5135 – Technical Supplies: \$600; and

WHEREAS, this action does not represent an additional appropriation of funds by the County Board, it solely represents recognizing the increase of available expenditure funds within EMA's budget as a result of the awarded grants, as well as a corresponding increase in the revenue budget.

THEREFORE BE IT RESOLVED that the County Board approve the stated recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, the E.M.A. Director, Treasurer's Office, Finance Office, and the Auditor of this action.

PASSED THIS 25TH DAY OF JUNE, 2025.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, in FY25, Tazewell County received \$41,475 of grant funds from the Illinois Court Technology Modernization Grant Program offered by the AOIC (Administrative Office of the Illinois Courts); and

WHEREAS, funds are being used by the Sheriff's Office (\$23,975) and the Courts (\$17,500) for a video arraignment system for the jail arraignment room and camera and sound system upgrades to courtrooms 104 and 302, respectively; and

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the recognition of an increase of available expenditure funds and revenues within the Sheriff's and Court's fiscal year 2025 General Fund budget as follows:

Revenues:

100- 200- 4110-6000, State Grant – Court Technology Modernization,
\$23,975, and

100-130-4110-6000, State Grant – Court Technology Modernization,
\$17,500

Expenditures:

100-200-5554-6000, Law Enforcement Technology - Court Technology
Modernization, \$23,975, and

100-130-5557-6000, Miscellaneous Equipment - Court Technology
Modernization, \$17,500

WHEREAS, this budget transfer will result in a net \$0 increase in the overall FY25 budget; and

WHEREAS, this action does not represent an additional appropriation of funds by the County Board, it solely represents recognizing the increase of available expenditure funds as a result of the awarded grants, as well as a corresponding increase in the revenue budget.

THEREFORE BE IT RESOLVED that the County Board approve the stated recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Sheriff's Office, Courts, Treasurer's Office, Finance Office, and the Auditor of this action.

PASSED THIS 25TH DAY OF JUNE, 2025.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to approve the purchase of Case Management Software for the Circuit Clerk's Office; and

WHEREAS, the Circuit Clerk's Office is requesting we not require this purchase to go out for bid under our Purchasing policy which allows for exclusion from competitive bidding for "transactions which by their nature are not suitable to competitive bids." The purchase is deemed not suitable for competitive bidding due to:

- The Circuit Clerk's Office is transitioning back to the previously used case management software - Goodin. His office moved to Tyler case management software from Goodin in 2018;
- The transition back to Goodin will be more cost efficient than moving to an entirely new case management system for Tazewell County;
- Goodin case management software is widely used across the state of Illinois; and

WHEREAS, the Circuit Clerk's Office has received a Courts Technology Modernization Grant from the AOIC of \$142,910 to cover a portion of the cost to transition back to Goodin. The annual licensing fee with Goodin will save approximately \$240,000 in FY26. The savings will be in the Circuit Clerk's fee funds.

THEREFORE BE IT RESOLVED that the County Board approve this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Office, Circuit Clerk, and the Auditor of this action.

PASSED THIS 25th DAY OF JUNE 2025

ATTEST:

County Clerk

County Board Chairman