

Minutes approved 9.16.25



Property Committee Meeting

James Carius Community Room

Tuesday, August 19, 2025 – 3:30 p.m.

Committee Members Present: Chairman Max Schneider, Vice Chairman Eric Stahl, Jon Hopkins, Aaron Phillips, Kim Joesting, Nancy Proehl, Eric Schmidgall, Dave Mingus

Committee Members Absent: Mike Harris

Others Attending: Mike Deluhery, County Administrator

MOTION **MOTION BY MEMBER MINGUS, SECOND BY MEMBER STAHL**
to approve the minutes of the July 22, 2025 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

P-25-13 **MOTION BY MEMBER HOPKINS, SECOND BY MEMBER SCHMIDGALL** to
recommend to approve the sale of a sign board and generator for EMA

County Administrator Mike Deluhery stated that this is for older equipment that is no longer working.

EMA Director Dawn Cook stated that the items are at least 10+ years old and more than likely 15-20 years old.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

P-25-14 **MOTION BY MEMBER HOPKINS, SECOND BY MEMBER SCHMIDGALL** to
recommend to approve Change Order Authority for the County
Administrator/Acting Administrator for the New Justice Center Annex

County Administrator Mike Deluhery stated that the beginning phase is most likely where we would see change orders. He stated that he worked with PJ Hoerr to set the authority amounts.

Member Proehl stated that she believed the amounts were too high and too much of a responsibility for an acting Administrator or Administrator.

Chairman Schneider questioned the current amount that the Administrator can approve. Administrator Deluhery stated it is \$30,000 under state law.

Chairman Schneider questioned if this went to the property committee for approval, would it then need to go to the county board. Administrator Deluhery stated that in the Resolution, it states that property committee has the final say unless it goes over \$250,000.

Member Joesting stated that he believes this should be discussed during the

county board meeting.

MOTION BY MEMBER PROEHL, SECOND BY MEMBER MINGUS to table P-25-14 to discuss at the County Board meeting

Member Hopkins questioned if tabling this item would delay the groundwork that is supposed to start next week.

Member Crawford called a point of order, as there is no discussion allowed on a tabling motion.

On voice vote, **MOTION CARRIED.**

Member Stahl voted nay

MOTION BY MEMBER HOPKINS, SECOND BY MEMBER JOESTING to recommend to approve 5-Year Capital Improvement Plan for Inclusion in the FY26 Budget

County Administrator Mike Deluhery stated that this is the annual process that we follow and will be included in the budget process. He stated that a revised version is included in the committee members' packets. Administrator Deluhery provided an overview of the plan and the plan summary.

Chairman Schneider questioned whether Administrator Deluhery had the amount of the CIP funds that will be used for projects outside of the Justice Center Annex. Administrator Deluhery stated that the amount is approximately \$10,000,000.

MOTION BY MEMBER JOESTING, SECOND BY MEMBER STAHL to recommend to approve the amended 5-Year Capital Improvement Plan for Inclusion in the FY26 Budget

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY.**

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

Facilities Maintenance Director Schone provided the committee members with a handout containing an update on all current and completed projects.

RECESS Chairman Schneider recessed the meeting at 3:56 p.m.

(transcribed by S. Gullette)