



**GENERAL PROGRESS SUMMARY**

This week marks the sixth week of steady construction on site. The first mobilization of aggregate piers has been successfully completed, followed by footing excavation along the North, Northwest, and South walls. Footings have also been poured in these locations and are now being followed by wall forms. Work will continue to progress in a clockwise sequence from the Northwest wall.

**SCHEDULE UPDATE**

OVERALL SCHEDULE		MILESTONES	
ORIGINAL COMPLETION	05/24/2027	Mass Excavation Complete	09/19/2025
PROJECTED COMPLETION	05/24/2027	Aggregate Piers MOB 1 Complete	10/04/2025

The project is currently progressing on schedule with an anticipated completion date of 05/24/2027.

**UPCOMING WORK**

NEXT WEEK (10/20/25)	SECOND WEEK (10/27/25)	THIRD WEEK (11/03/25)
<ul style="list-style-type: none"> <li>- Excavate Footings</li> <li>- Form &amp; Pour Footings</li> <li>- Int. Masonry Shaft Foundations</li> <li>- Foundation Walls</li> <li>- Foundation Exterior Footings &amp; Pads</li> </ul>	<ul style="list-style-type: none"> <li>- Excavate Footings</li> <li>- Form &amp; Pour Footings</li> <li>- Int. Masonry Shaft Foundations</li> <li>- Foundation Walls</li> <li>- Foundation Exterior Footings &amp; Pads</li> </ul>	<ul style="list-style-type: none"> <li>- Stair Shafts</li> <li>- Elevator Shafts</li> <li>- Foundation Walls</li> </ul>







**P.J. Hoerr, Inc.**  
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 Normal, Illinois 61761  
 P: +13098889567

**Project: 11190 Tazewell County Justice Center  
 Annex**  
 1 Capitol St  
 Pekin, Illinois 61554

## OAC Meeting Minutes: Meeting #3

**Meeting Date** Oct 9, 2025 **Meeting Time** 11:00 am - 12:00 pm Central Time (US & Canada)

**Meeting Location** Jobsite Office Trailer

**Overview** The purpose of this meeting is to coordinate between the Owner, Architect, and Contractor.

**Notes**

**Attachments**

**Scheduled Attendees**

Name	Company	Phone Number	Email	Attendance
Devin Birch	Austin Engineering		dbirch@austinengineeringcompany.com	Present
Erik Avila	P.J. Hoerr, Inc.	P: 6024781026	erik@pjhoerr.com	Present
Matt Brown	P.J. Hoerr, Inc.	P: 309-688-9567	mattb@pjhoerr.com	Present
Brian Eddy	P.J. Hoerr, Inc.	P: 309-688-9567	beddy@pjhoerr.com	Present
Bryce Reed	P.J. Hoerr, Inc.	P: 309-688-9567	bryce@pjhoerr.com	Present
John Sutherland	P.J. Hoerr, Inc.	P: 3096889567	john@pjhoerr.com	Present
Mindy Darcy	Tazewell County		mdarcy@tazewell-il.gov	Present
Mike Schone	Tazewell County		mschone@tazewell-il.gov	Absent
Matt Bickel	Wold Architects and Engineers	P: (847) 241-6100	mbickel@woldae.com	Present
Brandon Schoo	Wold Architects and Engineers	P: (847) 241-6100	bschoo@woldae.com	Present
Tyler Severson	Wold Architects and Engineers	P: (847) 241-6100	tseverson@woldae.com	Absent

**Safety**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	PPE	Brian Eddy (P.J. Hoerr, Inc.)			Open
<p><b>Description</b>            Required PPE</p> <ul style="list-style-type: none"> <li>• Hard Hat</li> <li>• High Visibility Safety Gear</li> <li>• Safety Glasses</li> <li>• Boots</li> </ul> <p>Discussion - bench sloping, egress, and handrails</p>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	Current Work	Brian Eddy (P.J. Hoerr, Inc.)			Open
<p><b>Description</b>                      Current Work Considerations:</p> <ul style="list-style-type: none"> <li>• Heavy Equipment and loader operations have risk of struck by                             <ul style="list-style-type: none"> <li>◦ Stay clear of equipment</li> <li>◦ Situational Awareness</li> <li>◦ High Visibility PPE</li> <li>◦ Check in with PJH Superintendent upon arrival onsite</li> </ul> </li> <li>• Open Excavations                             <ul style="list-style-type: none"> <li>◦ Respect the flagging</li> <li>◦ Stay clear of excavations or openings</li> <li>◦ Do not approach edge of excavations or open pits</li> <li>◦ Check in with Superintendent upon arrival onsite</li> <li>◦ Proper sloping and benching</li> </ul> </li> </ul> <p>Discussed</p>						

**Three Week Look Ahead**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
2.1	1	Three Week Look Ahead	Brian Eddy (P.J. Hoerr, Inc.)			Open
<p><b>Description</b>                      See Attached 3 Week Schedule</p> <p>Discussed</p>						
<p><b>Attachments</b>  <a href="#">4-Week Schedule 10-8.pdf</a></p>						

**RFI's**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
3.1	1	RFI Log	Matt Brown (P.J. Hoerr, Inc.)			Open
<p><b>Description</b>                      Please see attached RFI Log</p> <p>Discussed</p>						
<p><b>Attachments</b>  <a href="#">RFI Log 10-8.pdf</a></p>						

**Submittals**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
4.1	1	Submittal Log	Matt Brown (P.J. Hoerr, Inc.)			Open
<b>Description</b> Please see attached Submittal Log  Discussed						
<b>Attachments</b> <a href="#">Submittal Log 10-8.pdf</a>						

**Change Management**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
5.1	1	Change Orders and Contingency	Matt Brown (P.J. Hoerr, Inc.)			Open
<b>Description</b> <ul style="list-style-type: none"> <li>• Please see attached Owner's Contingency Log</li> <li>• Please see attached Contractor's Contingency Log</li> <li>• No Change Orders to date</li> </ul> Costs associated changes to be released this month.  Discussed						
<b>Attachments</b> <a href="#">TCNJCA Contractor's Contingency Log 10-9.pdf</a> , <a href="#">TCNJCA Owner's Contingency Log 10-9.pdf</a>						

**Pay Requests**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
6.1	1	Pay Application Status	Matt Brown (P.J. Hoerr, Inc.)			Open
<b>Description</b> Next pay application expected the first week of November.  Discussed						

**New Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
8.1	1	VE Item Finalization	Matt Brown (P.J. Hoerr, Inc.)			Open
<b>Description</b> Discuss Plan to complete the VE Process <ul style="list-style-type: none"> <li>• Electrical</li> </ul>						

- Weekly meetings have been established, and good progress is being made towards completing this portion of the work. We anticipate the portion of selecting items for VE being complete in approximately a week. This will be followed by new documents being issued.

- Architectural

- VE items are being vetted.
- Wold to provide trim details
- Weekly meeting to be established

- Mechanical

- Need Owner buy in on a few Items
  - To be addressed in forthcoming weekly meeting
  - Discussion - progress and future meetings to discuss
- Other Items are being reviewed and progress will be updated.

Discussed

#### Official Documented Meeting Minutes

- Matt Bickle: *Wold* providing update on finish colors. Will present soon...
  - Count group questions from county
    - *Wold* to respond
    - Bryce to set date on submittal review

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting. Please contact P.J. Hoerr, Inc. if there are any discrepancies or questions with the content of these minutes.

10/6/2025  
 Tazewell County Justice Center Annex  
 4 Week Schedule



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 Bloomington/Normal Office: 117 Mark Lane, Normal, IL 61761 • Phone: 309.885.9567 • Fax: 309.885.9556

Description	Responsible Contractor	10/6	10/7	10/8	10/9	10/10	10/13	10/14	10/15	10/16	10/17	10/20	10/21	10/22	10/23	10/24	10/27	10/28	10/29	10/30	10/31	Comments
Excavate Footings	PJ Hoerr	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Form & Pour Footings	PJ Hoerr	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	



### Owner's Contingency Log

Project Name:  
October 9, 2025

Tazewell County New Justice Center Annex

Job #: 11190

Original Contingency Value: \$890,386.00

Current Contingency Value: \$857,787.75

OCA#	PR Date	Description	Date Submitted	Proposed Total	Actual Total	Status
1	09/10/25	PR #1 City Review Comments				In Progress
2	09/18/25	Asbestos Removal at Times Building		\$ 32,598.25		In Progress
3	09/26/25	PR #2 Structural Stee Framing Modification		\$ -		In Progress
4	10/01/25	PR #3 Elevator Shaft Adjustments		\$ -		In Progress
5				\$ -		
6				\$ -		
7				\$ -		
8				\$ -		
9				\$ -		
10				\$ -		
11				\$ -		
12				\$ -		
13				\$ -		
14				\$ -		
15				\$ -		
16				\$ -		
17				\$ -		
18				\$ -		
19				\$ -		

### Contractor's Contingency Log

Tazewell County New Justice Center Annex

Job #: 11190

Project Name:

October 8, 2025

Original Contingency Value: \$890,386.00

Current Contingency Value: \$848,117.57

CCI #	PR Date	Description	Date Submitted	Proposed Total	Actual Total	Status
1	09/10/25	<del>Stabilization for Excavated Set Back</del>				
2	10/01/25	Shoring for existing wall at Elizibeth		\$ 42,268.43	\$ 42,268.43	Completed
3				\$ -		
4				\$ -		
5				\$ -		
6				\$ -		
7				\$ -		
8				\$ -		
9				\$ -		
10				\$ -		
11				\$ -		
12				\$ -		
13				\$ -		
14				\$ -		
15				\$ -		
16				\$ -		
17				\$ -		
18				\$ -		
19				\$ -		