

Minutes approved 4.21.26



Finance Committee

James Carius Community Room
Wednesday, March 18, 2026 – 3:21 p.m.

Committee Members Present: Chairman Mike Harris, Vice Chairman Max Schneider, Joe Woodrow, Dave Mingus, Deene Milam, Kim Joesting, Eric Schmidgall, Russ Crawford

Committee Members Absent: Eric Stahl, Nancy Proehl

Others Attending: Mindy Darcy, County Administrator

MOTION MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER JOESTING to approve the minutes of the January 20, 2026 meeting and January 28, 2026 in-place meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

F-26-08 MOTION BY MEMBER MINGUS, SECOND BY MEMBER MILAM to recommend to Approve the Expenditure of Funds for ADP Services

MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER JOESTING to recommend to amend Section 11.1.1 – Twelve Month Promo section of the Agreement

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY.**

Administrator Darcy stated that Section 11.1.1 – Twelve Month Promo section of the Agreement is revised to add language that specifies some cost savings that they provided to the County.

Chief Deputy Clerk Dan Sullivan reported that he, along with Administrator Darcy, Treasurer Clark, and Payroll Administrator Melvin, have been in discussions with ADP regarding options to streamline the payroll process. He noted that the current Payroll Administrator is expected to retire within one to two years. He stated that ADP offers payroll, tax filing, and time and attendance services. The proposal is based on approximately 450 employees, with monthly costs that will vary depending on the number of employees.

Member Harris questioned how long the implementation process would take. Chief Deputy Clerk Sullivan stated that the implementation will take approximately 4-5 months. He stated that ADP will provide training for the employees.

Member Crawford asked whether ADP differentiates between part-time, full-time, and seasonal employees when quantifying employees. Chief Deputy Clerk Sullivan responded that each employee would have an individual profile in the system, which identifies their employment type.

Member Harris questioned what the annual cost would be and Chief Deputy Clerk Sullivan stated that it will be approximately \$97,000 annually, however, it will be billed per month.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

RECESS

Chairman Harris recessed the meeting at 3:36 p.m.

(transcribed by S. Gullette)