



Finance Committee

Mike Harris – Chairman
James Carius Community Room
101 S. Capitol Street
Pekin, Illinois 61554
Tuesday, April 21, 2026

immediately following Property Committee

- I. Roll Call
- II. Approve the minutes of the March 18, 2026 meeting
- III. Public Comment
- IV. New Business
 - A. Approve FY27 Budget Calendar
 - F-26-09 B. Recommend to Approve FY27 Budget Parameters
 - F-26-10 C. Recommend to Approve Purchase of a Three-Year Contract for VMware
- V. Unfinished Business
- VI. Reports and Communications
 - A. Revenue Update Report
 - B. Treasurer's Report
 - C. Public Safety Sales Tax Report
- VII. Recess

Members: Chairman Mike Harris, Vice-Chair Max Schneider, Joe Woodrow, Deene Milam, Eric Schmidgall, Kim Joesting, Russ Crawford, Dave Mingus, Nancy Proehl, Eric Stahl

Minutes pending committee approval



Finance Committee

James Carius Community Room
Wednesday, March 18, 2026 – 3:21 p.m.

Committee Members Present: Chairman Mike Harris, Vice Chairman Max Schneider, Joe Woodrow, Dave Mingus, Deene Milam, Kim Joesting, Eric Schmidgall, Russ Crawford

Committee Members Absent: Eric Stahl, Nancy Proehl

Others Attending: Mindy Darcy, County Administrator

MOTION MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER JOESTING to approve the minutes of the January 20, 2026 meeting and January 28, 2026 in-place meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

F-26-08 MOTION BY MEMBER MINGUS, SECOND BY MEMBER MILAM to recommend to Approve the Expenditure of Funds for ADP Services

MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER JOESTING to recommend to amend Section 11.1.1 – Twelve Month Promo section of the Agreement

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY.**

Administrator Darcy stated that Section 11.1.1 – Twelve Month Promo section of the Agreement is revised to add language that specifies some cost savings that they provided to the County.

Chief Deputy Clerk Dan Sullivan reported that he, along with Administrator Darcy, Treasurer Clark, and Payroll Administrator Melvin, have been in discussions with ADP regarding options to streamline the payroll process. He noted that the current Payroll Administrator is expected to retire within one to two years. He stated that ADP offers payroll, tax filing, and time and attendance services. The proposal is based on approximately 450 employees, with monthly costs that will vary depending on the number of employees.

Member Harris questioned how long the implementation process would take. Chief Deputy Clerk Sullivan stated that the implementation will take approximately 4-5 months. He stated that ADP will provide training for the employees.

Member Crawford asked whether ADP differentiates between part-time, full-time, and seasonal employees when quantifying employees. Chief Deputy Clerk Sullivan responded that each employee would have an individual profile in the system, which identifies their employment type.

Member Harris questioned what the annual cost would be and Chief Deputy Clerk Sullivan stated that it will be approximately \$97,000 annually, however, it will be billed per month.

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

RECESS

Chairman Harris recessed the meeting at 3:36 p.m.

(transcribed by S. Gullette)



FY 2027 Budget Calendar of Budget Meetings

Finance Committee
(Harris)

Tuesday, September 8th
3:30 pm
JCCR

Schneider, Crawford, Mingus, Proehl,
Joesting, Schmidgall, Stahl, Woodrow,
Milam

Finance Committee
(Harris)

Monday, September 14th
3:30 p.m.
JCCR

Schneider, Crawford, Mingus, Proehl,
Joesting, Schmidgall, Stahl, Woodrow,
Milam

Finance Committee
(Harris)

Monday, September 21st
3:30 p.m.
JCCR
(if needed)

Schneider, Crawford, Mingus, Proehl,
Joesting, Schmidgall, Stahl, Woodrow
Milam

County Board Tentative Budget
(Harris)

Monday, October 5th
6:00 p.m.
JCCR

All County Board Members

County Board / Final Budget
(Grimm)

Wednesday, October 28th
Immediately following
County Board Meeting
JCCR

All County Board Members

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the planning and developing of the operating budget for Tazewell County for fiscal year 2027; and

WHEREAS, the goal is to achieve a balanced operating budget for the General Fund and Special Revenue Funds.

THEREFORE BE IT RESOLVED that the County Board set FY27 budget parameters and process as follows:

- Commodities and contractual expense budgets should be held flat for FY27, although adjustments between expense lines resulting in a net zero cost increase are allowed. Necessary net increases to the FY27 commodities and contractual expense budgets over the FY26 budget may be requested via a justification form provided by the Finance Office
- Departments are to continue to recognize in their respective budgets costs associated with the operation of their department as feasible (i.e. cell phone reimbursement, software costs unique to a department, office supply needs unique to a department, etc.)
- Elected officials and department heads will have a meeting scheduled with County Administration and one to two Finance Committee members appointed by the Finance Committee Chairman to discuss FY27 budget requests
- The County Administrator, Finance Committee, or Finance Committee member appointees may ask for additional information/supporting documentation related to budget requests
- A recommendation will be made by the County Administrator to the Finance Committee
- Special Revenue Funds are asked to submit operating budgets that consider the projected ending fund balance in relation to the County's Fiscal Management Policy
- It is requested that the Property Committee revise the multi-year Capital Improvement Plan
- Departmental requests for any new capital expenditures greater than \$5,000 should be submitted using a Capital Expenditure – Budget Request Form
- Non-union employees will be considered for a general wage increase based upon the recommendation of the HR Committee
- The property tax levy will be budgeted at the amount allowed under PTELL

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Director, and Auditor of this action.

PASSED THIS 29th DAY OF APRIL, 2026.

ATTEST:

Tazewell County Clerk

5 _____
Tazewell County Board Chairman

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends approval of a three-year license subscription with CDW-G for VMware; and

WHEREAS, VMware is utilized by Heart Technologies as a part of our IT program beginning in 2024 when servers were replaced across the County. VMware is a virtual management tool that uses cloud technology to reduce the number of physical servers needed; and

WHEREAS, this purchase is exempt from competitive bidding requirements due to the nature of the purchase not being suitable to competitive bids. The cost of the VMware license needed by Tazewell County will be the same regardless of the dealer it is purchased from; and

WHEREAS, the cost of the three-year license subscription is \$67,200.00 or \$22,400.00 per year of the agreement.

THEREFORE, BE IT RESOLVED that the County Board approves this recommendation.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Director, Community Development Administrator and the Auditor of this action.

PASSED THIS 29th DAY OF APRIL 2026

ATTEST:

County Clerk

County Board Chairman



Thank you for choosing CDW. We have received your quote.

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

DARRELL NEFF,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PVZD689	4/16/2026	3 YEAR TAZEWELL VMWARE	6110493	\$67,200.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
VMware vSphere Foundation - subscription license (1 year) - 1 license	128	8149975	\$525.00	\$67,200.00
Mfg. Part#: VCF-VSP-FND-1Y Start Date 04/16/2026 End Date 04/15/2029 Electronic distribution - NO MEDIA Contract: Sourcewell-State of IL R-257160 GOV ONLY (25-448DOIT-TELEC-P-80070)				

SUBTOTAL	\$67,200.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$67,200.00

PURCHASER BILLING INFO	DELIVER TO
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Billing Address:

TAZEWELL COUNTY
AUDITOR
11 S 4TH ST
ROOM 120 MCKENZIE BLDG
PEKIN, IL 61554

Phone: (309) 477-2264

Payment Terms: Net 30 Days-Govt State/Local

Shipping Address:

TAZEWELL COUNTY
AUDITOR
11 S 4TH ST
ROOM 120 MCKENZIE BLDG
PEKIN, IL 61554

Phone: (309) 477-2264

Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515



Sales Contact Info

Fede Guerra | 800.808.4239 | fede.guerra@cdwg.com

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

VMWare

Your use of the VMware by Broadcom offerings identified within this order are subject to (a) the standard end user agreement at <https://www.vmware.com/agreements.html>, (b) the Specific Program Documentation (the "SPD"), and/or SaaS Listing applicable to the VMware by Broadcom offerings and Maintenance located at <https://www.broadcom.com/licensing> and (c) the additional terms within this order (collectively, the "End User Terms"). Any terms that may appear on your purchase order that vary from or purport to add to the End User Terms (including, without limitation, pre-printed terms) are deemed not appended, inapplicable and void.

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