

COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to approve the bid for Landscaping Design Services and Installation at the Downtown Pekin Campus including the grounds around the Courthouse, McKenzie and Justice Center buildings; and

WHEREAS, the following bids for Project #2026-P-01 were submitted for review: Reinhart Landscape & Snow, JIMAX, Chambers & Sons Landscaping, Inc., and Blunier Builders. Chambers & Sons Landscaping, Inc. was deemed the best option based on the entirety of the submission; and

WHEREAS, Chambers & Sons Landscaping, Inc. met with Tazewell County representatives to discuss the submitted design, anticipated process, and needs of the County. During that meeting, Tazewell County requested changes to the design based on maintenance requirements, materials preferences, and overall design aesthetic. Based on these additional project requirements, Chambers & Sons Landscaping, Inc. submitted two project options for consideration: Option A using a mulch - trap rock hybrid design at a cost of \$186,532.14 and Option B using a trap rock only design at a cost of \$203,206.54. Option B is deemed the best option based on the overall design and lower long-term maintenance cost of the design; and

WHEREAS, per the project scope of work and specification document provided to bidders, this project is for "landscaping services including consultation and installation of plants, design elements, and lighting" and "includes all necessary labor and materials to achieve beautification of the County's downtown Pekin campus grounds and landscape beds"; and

WHEREAS, the project is funded for in the FY26 CIP Fund budget; and

WHEREAS, the County Administrator recommends approving the bid and is authorized to move forward with the project as submitted.

THEREFORE BE IT RESOLVED that the County Board approve Chambers & Sons Landscaping, Inc.'s Option B proposal at a total cost of \$203,206.54.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Maintenance Director, Sheriff, Finance Director, and Auditor of this action.

PASSED THIS 29th DAY OF APRIL 2026

ATTEST:

County Clerk

County Board Chairman

Tazewell County

Project # 2026-P-01

Landscape Consultation & Installation -
Pekin Campus

04.01.2026 @ 2:00 pm CST

Bidder:	Reinhart Landscaping	JIMAX	Chambers & Sons	Blunier Builders
Date/Time Received:	03.31.2026 @ 9:43 AM	04.01.2026 @ 11:14 AM	04.01.2026 @ 1:07 PM	04.01.2026 @ 1:52 PM
Base Bid: including all materials costs, labor, freight, disposal of removed materials, repairs, etc. associated with the concept design (include Company Costs Sheet)	\$130,000 - Landscaping 36,750 - Lighting	\$71,240.71 Clarifications: Lighting power to be provided at 4 locations by City of Pekin. If single source is desired, costs to be added for boring contractor. Rock is specified as River Rock, changes to material will incur higher costs. Edging to be brick and mortar installation, level with existing grade, backfilled and seeded.	\$67,904.30	\$94,000.00
OR: Hourly Cost for Services				\$80.00
Design		\$85.00		
Labor		\$120.00		
Materials Cost		Cost + 17%		
Optional Proposal: include the cost (cost reduction) for any proposed changes to the concept design (yellow) on Exhibit 1		Changes to plant selection would have minimal impact on cost if similar size and same in number	\$103,383.47 Includes Concept Lighting	N/A
Proposed design for west end of Courthouse block: include all costs associated with the design recommendation to add and/or remove trees/plants from area in orange on Exhibit 1	Included in base bid	Recommendation to remove all existing hackberry trees in fair to poor condition (ALL EXISTING). Removal cost (with stump removal) - \$48,630.00 Planting of 7 new trees to be determined (2.5" caliper) - \$6,930.00 Alternate (recommended): Installation of larger tree spaded species. Approximate cost depending on species (qty 7):	West End of Courthouse costs included with Optional Proposal. Separate costs available upon request.	\$36,000.00
Justice Center - cost of proposed design (Exhibit 2): include all costs associated with the removal of existing plants/trees and cost of design as well as proposed plants, design elements, etc.	\$67,243.24	\$53,550.00 Design to be determined after finalization of Courthouse plant selection. This is a NOT TO EXCEED BUDGET for estimating purposes. Includes tree pruning and removal, sod installation, removal of existing landscaping, plant material budget. (30,000), and tarp and rock installation. We believe this is sufficient to achieve County goals with respect to this location and to make a cohesive statement with the Courthouse design	\$38,986.58	\$45,000.00
Optional Cost/considerations:		Watering as directed by County staff - labor cost from above	Constrained budget for Optional Proposal plus Justice Center to less than \$150,000 to accommodate anticipated necessary irrigation rerouting and repair as well as any electrical work needed for proposed lighting system	N/A
Warranty Terms	Plant Material - 1 year (Failure to water or over watering will void all warranties) Hardscape - 3 years	Warranty is valid for 1 year, if proper watering and care is observed. County staff is responsible to ensure watering schedule is being followed Hardscape warranty of 2 years from installation	1 year warranty of plant material from date of final acceptance NO WARRANTY ON SOD OR SEED	1 year on plant material w/1 time replacement
Start Date	Agreed upon by Contractor/Bidder & Purchaser	May 18 if approved at April 29 County Board (weather permitting)	The week of May 18th, 2026	As early as May 1, 2026
Completion Date/Number of Days to Completion	Agreed upon by Contractor/Bidder & Purchaser	10 working days for Courthouse landscaping	Base Bid: 20 work days. Optional Proposal: 27 work days Justice Center: 12 work days	21 days - 28 days estimated

Project # 2026-P-01

Estimate Approval - -027



Tazewell County Courthouse

342 Court Street
Pekin, IL 61554

Chambers and Sons Landscaping, Inc.

info@chambers-landscaping.com
(309) 691-4833

Courthouse & West end w/ MULCH-TRAP ROCK HYBRID OPTION Option A \$147,096.80

Courthouse Plan (LP-1) plus West end, Low-Voltage Lighting, Irrigation with HYBRID MULCH-TRAP ROCK BED FINISH. Note - Total irrigation allotment for Courthouse and Justice Center is included in this price.

Add-Removal from meeting comments and walk through

1. Concrete base for drywall flagstone wall with anchor piers and structural rebar
2. Brick edge rock-mulch separator replacing steel
3. Removal of West end concrete pads, fill topsoil and sod
4. All turf at four quads of building striped and slope eased and sod all
5. Remove Oak by generator and add one Swamp White Oak
6. Add American Pillar Arborvitaes at all four building corners and remove necessary Limelight Prime Hydrangeas
7. Remove two Kindred Spirit Oaks at the NE corner of McKenzie due to condenser unit and window well
8. Light straw cover on seeded areas where 10 trees are removed

Courthouse & West end w/TRAP ROCK OPTION Option B \$157,276.29

Courthouse Plan (LP-1) plus West end, Low-Voltage Lighting, Irrigation with TRAP ROCK BED FINISH. Note - Total irrigation allotment for Courthouse and Justice Center is included in this price.

Add-Removal from meeting comments and walk through

1. Concrete base for drywall flagstone wall with anchor piers and structural rebar
2. Removal of West end concrete pads, fill topsoil and sod
3. All turf at four quads of building striped and slope eased and sod all
4. Remove Oak by generator and add one Swamp White Oak
5. Add American Pillar Arborvitaes at all four building corners and remove necessary Limelight Prime Hydrangeas
6. Remove two Kindred Spirit Oaks at the NE corner of McKenzie due to condenser unit and window well
7. Light straw cover on seeded areas where 10 trees are removed

Justice Center w/ MULCH-TRAP ROCK HYBRID OPTION Option A \$39,435.34

Justice Center Plan (LP-2) w/ HYBRID MULCH-TRAP ROCK BED FINISH.

Add-Removal from meeting comments and walk through

- 1. Light straw cover on seeded front turf areas
- 2. Brick edge rock-mulch separator replacing steel

Justice Center w/ TRAP ROCK OPTION

Option B \$45,930.25

Justice Center Plan (LP-2) w/ TRAP ROCK BED FINISH.

Add-Removal from meeting comments and walk through

- 1. Light straw cover on seeded front turf areas

Option A - MULCH-TRAP ROCK HYBRID OPTION	\$186,532.14
Option B - TRAP ROCK OPTION	\$203,206.54

Date: _____

Name: _____

Signature:

Terms and Conditions:

Chambers and Sons Landscaping, Inc. agrees to provide landscaping services as outlined in this proposal (the "Proposal") in accordance with the terms and conditions of this agreement. The Client agrees to pay Chambers and Sons Landscaping, Inc. the amount specified in the proposal upon completion of work.

Payment

The Client agrees to pay Chambers and Sons Landscaping, Inc. the amount specified in the proposal in accordance with the payment schedule outlined in the proposal. Chambers and Sons Landscaping, Inc. will invoice the Client for payment upon completion.

Change Orders

The Client may request changes to the scope of work outlined in the proposal. If such changes are approved by Chambers and Sons Landscaping, Inc. they will be added to the final invoice. The Client agrees to pay any additional costs associated with approved change orders.

Warranties

Chambers and Sons Landscaping, Inc. warrants that all materials and workmanship will be of good quality and free from defects. Chambers and Sons Landscaping, Inc. will repair or replace any defective materials or workmanship discovered within one year of the completion of the work.

Termination

Either party may terminate this agreement in writing if the other party fails to fulfill any of its obligations under this agreement.

Insurance and Liability

Chambers and Sons Landscaping, Inc. agrees to maintain adequate insurance coverage for liability and property damage. Chambers and Sons Landscaping, Inc. agrees to indemnify and hold harmless the Client from any claims or damages arising out of work performed by Chambers and Sons Landscaping, Inc.

Governing Law

This agreement shall be governed by and construed in accordance with the laws of the state.

Entire Agreement

This agreement constitutes the entire understanding between the parties and supersedes all prior discussions, negotiations, and agreements.

Signature

By electronically signing, the parties acknowledge that they have read and understood this agreement and agree to be bound by its terms and conditions.



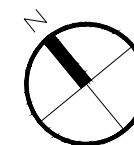
CHAMBERS AND SONS
LANDSCAPING, INC.
4802 Competition Lane
Peoria, IL 61615
(office) 309.691.4833

TAZEWELL
COUNTY,
ILLINOIS

Landscaping
Design Services &
Installation

11 South 4th Street
Pekin, IL 61554

Site Information



Revisions

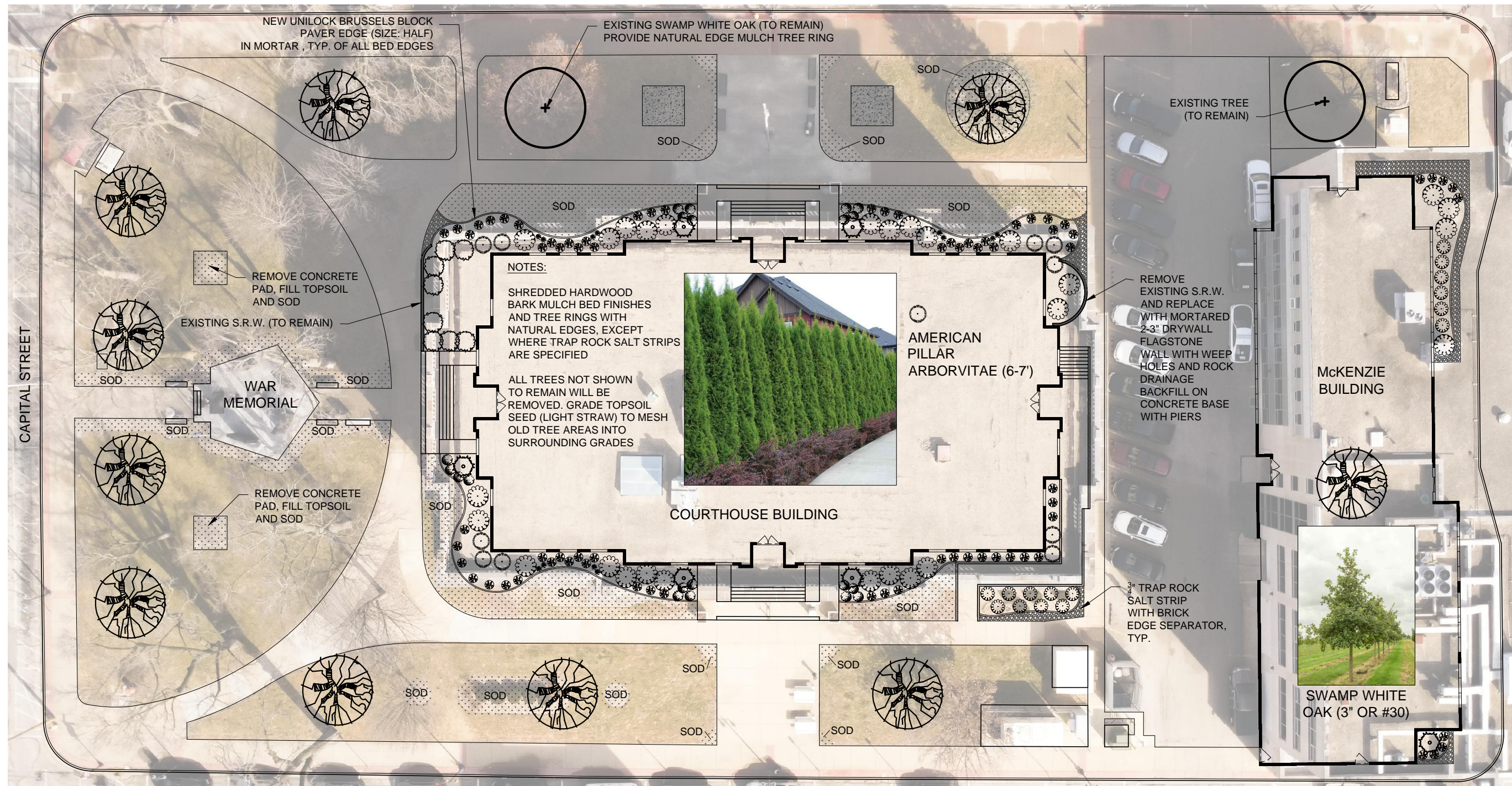
NO.	DATE	DESCRIPTION
1	14/17/26	Meeting & Walk Thru Comments

Project Data

PROJECT	2026-P-01	DRAWN BY	ZMB
SCALE	1"=30'-0"	CHECKED BY	WRC
DATE	04/01/2026	APPROVED BY	WRC
DIRECTORY PATH			

SHEET TITLE
**COURTHOUSE &
MCKENZIE
LANDSCAPE
PLAN**

SHEET NUMBER
LP-1 of 02



KINDRED SPIRIT OAK (2.5")



GREEN VELVET BOXWOOD (#7)



BLUE MUFFIN VIBURNUM (#5)



LIMELIGHT PRIME HYDRANGEA (#3)



LITTLE QUICKFIRE HYDRANGEA (#3)



KARL FOERSTER FEATHER REED GRASS (#1)



MILLENNIUM ONION (#1)



RFP LANDSCAPING SERVICES - CONSULTATION & INSTALLATION

Project # - 2026-P-01



Submitted by:

Chambers and Sons Landscaping, Inc.

4802 Competition Lane, Peoria, IL 61615

Contact Person: Bill Chambers, RLA

Mobile Phone: (309) 573-9869

Email: bill.chambers@chambers-landscaping.com



Company Background

Chambers and Sons Landscaping, Inc. (based in Peoria, IL) has been designing, installing and maintaining landscapes across the tri-county area since 1983. A long and stable history as an integral part of Peoria's landscaping industry, what once began with modest residential projects and lawn care has bloomed into a small, specialized team of 8-10 employees that excels at installing beautiful custom landscapes that not only meets our clients' needs and desires, but also fits their budget.

We have a keen understanding of the needs of business owners when it comes to helping their landscaping thrive. Our strengths are planting design, installation and bed maintenance. Our design approach often focuses on maximizing plantings while minimizing the need for maintenance, bringing natural beauty to area homes and businesses. With an appreciation for industry-wide collaboration, we have aligned with several other leading companies in their respective sectors of the green industry in the past to complete projects varying in size and complexity.

Project Manager Background – Bill Chambers, RLA

Bill has been involved in the green industry his entire life. His father Terry Chambers started Chambers and Sons Landscaping, Inc over 40 years ago. Bill began working with his father at age 14. He went on to Iowa State University, graduating in 2004 with a Bachelor's Degree in Landscape Architecture before getting his career off the ground with a Landscape Architecture firm in South Florida. He returned to Illinois in 2010, taking over Chambers and Sons Landscaping, Inc from his father, bringing his years of design and installation management experience back home to Central Illinois. Since returning he has worked with clients that vary in scale from residential homeowners on up to the Caterpillar Visitor's Center and other local landmarks.



Overview & Approach (see attached plan sheets LP-1 & LP-2)

The attached plan will completely refresh the look and feel of the Courthouse, McKenzie and Justice Center building grounds with a classic landscape design, an Oak tree lined perimeter and fresh foundation beds softening the buildings. Groups of panicle hydrangeas will provide near-constant blooms of flowers, and lines of Karl Foerster Feather Reed Grass will fill the gentle curves of the bed, providing upright interest and softening the facades of foundations. Beds will be finished with shredded hardwood bark mulch and new brick edging in mortar. The failing retaining wall at Northeast corner of the Courthouse will be replaced with a flagstone garden wall constructed with mortared joints, playing off the artisan stone work that adorns the archways of the building. Beds along certain sidewalks and other high traffic areas will have $\frac{3}{4}$ " trap rock areas that help separate seasonal salt damage from planting materials. See attached plans for complete project details.



Notes for BASE BID (Provided Concept Plan – Yellow ONLY, no West end)

1. Removal of the existing S.R.W. wall with a new mortared 2-3” Fond-U-Lac Drywall Flagstone wall at the NE corner of the building.
2. Unilock Holland paver edges in mortar to outline beds at each quad.
3. Install one Swamp White Oak (3”) in place of the NE lawn Spruce tree that has been removed, remove river rock circle and sod the remainder of old bed limits.
4. Removal of the river gravel along the North side North-South main sidewalk and sod.
5. SRW wall at the West side to remain.
6. Lighting Installation –
 - a. No boring under hard surfaces included. Four transformers and four astronomical timers have been included one for each quad to avoid boring.
 - b. An electrical outlet with in-use cover is to be provided at each quadrant.
 - c. Wire not in conduit, direct bury provided.

Notes for COURTHOUSE, MCKENZIE & WEST END PLAN (LP-1 of 02)

1. Lighting Installation –
 - a. No boring under hard surfaces included. Four transformers and four astronomical timers have been included one for each quad to avoid boring.
 - b. An electrical outlet with in-use cover is to be provided at each quadrant.
 - c. Wire not in conduit, direct bury provided.

Notes for JUSTICE CENTER PLAN (LP-2 of 02)

None


Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM

Vendor/Contractor:

Chambers & Sons Landscaping, INC

Page 1 - Option # _____ of _____

(use additional form for each option)

<p>Base Bid including all material costs, labor, freight, disposal of removed materials, repairs, etc. associated with the concept design (<u>Include Company Cost Sheet</u>)</p>	<p>\$67,904.30 See Base Bid Notes Sheet following this page for inclusions not called out on Concept Plan</p>
<p>OR: Hourly Cost for Services:</p>	
<p>Design</p>	
<p>Labor</p>	
<p>Materials Cost</p>	
<p>Optional Proposal: include the cost (cost reduction) for any proposed changes to the concept design (yellow) on Exhibit 1</p>	<p>\$103,383.47 Includes Concept Lighting. West End of Courthouse costs included with this Optional Proposal. Seperate costs available upon request.</p>
<p>Proposed design for west end of Courthouse block: include all costs associated with the design recommendation to add and/or remove trees/plants from area in orange on Exhibit 1</p>	
<p>Justice Center - cost of proposed design (Exhibit 2): include all costs associated with the removal of existing plants/trees and cost of design as well as proposed plants, design elements, etc.</p>	<p>\$38,986.58</p>

Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM

Vendor/Contractor: Chambers & Sons Landscaping, INC

Page 2 - Option # **of**
 (use additional form for each option)

Optional Cost/Considerations:	Constrained budget for Optional Proposal plus Justice Center to less than \$150,000 to accommodate anticipated necessary irrigation rerouting and repair as well as any electrical work needed for proposed lighting system.
Warranty Terms	1 year warranty on plant material from date of final acceptance. NO WARRANTY ON SOD OR SEED.
Start Date	The week of May 18th, 2026
Completion Date/Number of Days to Completion	Base bid: 20 work days. Optional Proposal: 27 work days. Justice Center: 12 work days.

*Contract will be awarded as a complete package to one bidder giving consideration to the total project cost, expected start and completion dates, etc.

Company name: Chambers & Sons Landscaping, INC

Signature: WB. Chambers

Title: President

Date: 4/1/2026

Email & Phone Contact Information: bill.chambers@chambers-landscaping.com
mobile: (309) 573-9869

Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
REFERENCES

Please provide three to five references from prior comparable projects.

Vendor/Contractor: Chambers & Sons Landscaping, INC

Project completed for:	Caterpillar Visitors Center
Date project completed:	December 17th, 2024
Scope of project completed:	Remove overgrown landscaping, install tiered natural stone retaining walls, new garden beds, and new sod; coordinated with irrigation for a new system and electrician for new lighting fixtures, significant change in elevations and bed formats.
Representative to contact:	Jim Wetzel
Representative's phone number:	(309) 397-2150

Project completed for:	Caterpillar Building LC via PHD Services
Date project completed:	Various projects 2013 to present.
Scope of project completed:	Removal of landscaping in all foundation planting beds, grading in said beds, resetting slope/ grading of said beds, installing new plantings and mulch, installation of new turf area, patio seating area, retaining wall, and various other components.
Representative to contact:	Jim Wetzel
Representative's phone number:	(309) 397-2150

Project completed for:	Buehler Home
Date project completed:	Various projects from 2015 - present
Scope of project completed:	Design and installation of interior courtyard gardens, a resident memory garden, foundation beds around the main facility, as well as plantings around resident duplexes as needed.
Representative to contact:	Mike Mahoney, COO
Representative's phone number:	(309) 685-6236

Project completed for:	Saint Philomena Parish
Date project completed:	2018
Scope of project completed:	Creation of a Rosary garden path with an integrated outdoor classroom/ play area.
Representative to contact:	Fr. Luke Spannagel
Representative's phone number:	(217) 649-7571

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

**Tazewell County
 Project #2026-P-01
 Landscaping Services - Consultation & Installation
 SUBCONTRACTOR LISTING**

Vendor/Contractor: Chambers & Sons Landscaping, INC

Subcontractor name & address:	King Tree Specialists Inc 17220 Springfield Road, Groveland, IL 61535
Scope of work to be completed by subcontractor:	Felling, Removal, and Stump Grinding of 16 large trees at the west end of the Courthouse and Justice Center.

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

NON-COLLUSION AND CERTIFICATION OF ELIGIBILITY
AFFIDAVIT OF PRIME BIDDER

State of Illinois)
County of Tazewell County) SS

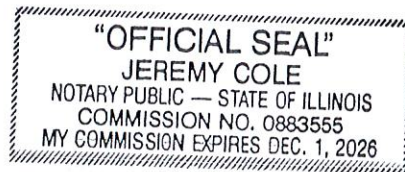
William Robert Chambers, being first duly sworn, deposes and says that:

- (1) He/she is President of Chambers & Sons Landscaping, INC,
The Bidder that has submitted the attached bid;
- (2) He/she is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
- (3) Such bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Tazewell of any person interested in the proposed contract; and
- (5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
- (6) That the Prime Bidder is not barred from contracting with any unit of State or local government as a result of a violation of either 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid Rotating).

Signed WR Chambers
President
(Title)

Subscribed and sworn before me on
This 1 day of April, 2020

[Signature] (SEAL)
Notary Public





10051 McCue Drive Bloomington, IL 61705 | Phone: 309-821-1711 | Fax: 309-821-1003 | www.reinhartservices.com

Professional Landscape and Maintenance Services since 1986

Tazewell County
Justice Center



Contract No. - 12196

March 31, 2026

PROPERTY: _____

BILL TO: _____

Tazewell County
11 South Fourth Street, Suite 120
, IL 61554

Tazewell County
342 Court St #102, Pekin, IL 61554
, 61554

Landscape Description

Total Price: \$67,243.24

This proposal reflects the costs associated with the removal and replacement of landscape materials at the Tazewell County Justice Center, in accordance with the provided landscape blueprint.

Work will begin with the complete removal of all existing plant material and associated substrate within the designated areas. This includes the careful removal and disposal of eight (8) existing trees, as well as all shrubs, perennials, and surface materials currently in place. All removals will be conducted in a controlled and professional manner to ensure minimal disruption to the surrounding site.

Upon completion of removals, all areas will be brought back to proper subgrade and prepared for new installation. Soil conditions will be evaluated and adjusted as necessary to provide a suitable growing environment for new plantings.

The landscape installation will consist entirely of native plant material, selected to promote long-term sustainability, reduce maintenance requirements, and significantly minimize water consumption. All shrubs and perennials will be installed in strict accordance with the approved landscape plan, ensuring proper spacing, layout, and design intent are achieved.

As part of the tree replacement plan, five (5) new trees will be installed to reestablish structure and canopy within the landscape. These will include a Serviceberry, Shingle Oak, Swamp White Oak, Red Oak, and Ginkgo, each selected for durability, regional adaptability, and long-term performance within the landscape. All trees will be installed in accordance with industry best practices, including proper excavation, backfilling, and initial watering to promote healthy root establishment.

All newly installed trees will receive defined tree rings, finished with clean edging and fresh mulch, providing protection at the base of each tree while contributing to a cohesive and refined appearance across the site.

All planting beds will be finished with a consistent layer of 3 inches of dyed hardwood mulch. This mulch layer will aid in moisture retention, soil temperature regulation, and weed suppression, while enhancing the overall visual presentation of the landscape.

Upon completion, all disturbed areas will be restored to a clean and finished condition, ensuring the site reflects a professional and well-maintained appearance consistent with the standards of the Tazewell County Justice Center.

Total Price: \$67,243.24

LANDSCAPE INSTALLATION CONTRACT:

Reinhart Grounds Maintenance, Inc., herein referred to as contractor, will provide landscape services listed on the attached Contract Summary sheet in the manner described in the attached Grounds Management Contract. In consideration for the services provided, as set forth in the attached Contract, all of which is incorporated herein by reference. Client agrees to pay the amount specified for such service on the attached Contract Summary sheet, which is herein referred to by reference, subject to the following terms and conditions:

1. The Contractor will bill in accordance with the billing schedule provided and attached. Contractor will provide owner or manager with a copy of the signed contract.
2. As a precondition to entering into this contract, the contractor will provide the owner with its policies of insurance for Workmen's Compensation, General Liability, complete automotive coverage, Property Damage, and Bodily Injury.
3. The contractor agrees that all pesticide application services contracted will be performed under the direction of a licensed pesticide applicator.
4. In the event that additional services are required, which are not specifically enumerated in the attached Contract Summary sheet, approval for such additional services shall be obtained in writing from the owner.
5. Warranty:
 - a. Reinhart Grounds Maintenance, Inc guarantees that it will perform its service in a workmanlike manner. All hard-scape work to include driveway, patio, walkway, retaining walls, fire pits, and boulders are guaranteed for 3 years.
 - b. Reinhart Grounds Maintenance, Inc warrants our plant materials to be true to name and size according to accepted industry standards.
 - c. Should Client's plantings be damaged by any failure of Reinhart Grounds Maintenance, Inc to fulfill its obligation under this Agreement, Reinhart Grounds Maintenance, Inc shall repair or replace such damaged plantings. Reinhart Grounds Maintenance, Inc warrants plant material for one year from the date of installation.
 - d. Reinhart Grounds Maintenance, Inc shall not be liable for any damage due to Acts of God or Nature. Plants that are injured or die as a result of improper cultural practices, such as over or under watering, over fertilization, damage from chemical applications, damage from insects or disease, etc. are not covered under the guarantee. **WATERING OF PLANT MATERIAL, SEED, OR SOD IS NOT COVERED IN THIS CONTRACT UNLESS SPECIFICALLY LISTED IN THE CONTRACT. ALL WATERING IS THE RESPONSIBILITY OF THE CUSTOMER ONCE THE MATERIAL HAS BEEN INSTALLED. FAILURE TO WATER OR OVER WATERING WILL VOID ALL WARRANTIES.**
 - e. Plant materials that has been properly maintained, which do not survive and require replacement, will be replaced as they become available and schedule permits. Client's right to repair and replacement are the exclusive remedies and Reinhart Grounds Maintenance, Inc shall not be liable for damages, whether ordinary, incidental or consequential other than as expressly set forth herein.
 - f. Exception: Reinhart Grounds Maintenance will extend the warranty period one year (for a total of 2 years) if the customer signs a 2 year grounds maintenance agreement.
 - g. If the customer fails to meet the payment terms outlined in this agreement, all warranty is null and void.
6. Payment terms are net 30 days. A 2% per month late charge will be assessed on all invoices 30 days or more past due. If the account is still past due after 60 days, contractor reserves the right to suspend service until the account is brought current. A mechanics lien will be placed on any account past 60 days. During the period of such suspension, the owner agrees and understands that the contractor will not be liable for any costs or damages, including but not limited to consequential damages to the owner or any other party that may arise from or be related to such a suspension of services. The owner agrees to pay all attorneys' fees and all other costs incurred by the contractor to collect past due amounts.
7. Any work performed shall be considered approved and acceptable for payment unless the contractor is notified within seven (7) days from the date of the invoice on which is listed said unsatisfactory work. The contractor reserves the right to correct any unsatisfactory work. Any corrective action needed will be handled through the designated representative.
8. All work shall be performed to the highest standards possible and shall be in accordance with accepted standard practices.
9. The contractor agrees to furnish all necessary personnel, tools, and equipment to complete work as outlined. Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of Owner or Agent. Contractor, and not Owner or Agent, shall be liable for the payment of their wages, benefits and all taxes with respect thereto, and Contractor shall comply with all applicable federal, state and local laws, regulations, codes, rules and ordinances with respect to (a) the hiring, employment, compensation, health and safety of employees and (b) the environment. Contractor agrees that neither Owner nor Agent shall be liable for any loss of or damage to Contractor's materials or equipment located on the Property. Reinhart Grounds Maintenance, Inc. is the primary service provider for all the specified services listed. However, some specialized services such as tree-shrub care and irrigation services may be subcontracted when contractor sees fit.
10. Contractor agrees to hold owner harmless for any damages caused by negligence of the contractor's employees. Recovery of such damages is at the sole and exclusive settlement of such damages. Damages will only be

repaired or reimbursed upon notification of damage(s) to contractor's account manager and inspection by account manager or Representative. Under no circumstances will the contractor be liable for special or consequential damages suffered by the owner. Owner agrees to hold contractor harmless against any damages caused by the actions of the owner.

- 11. Contractor and owner agree that all communications will be with one designated representative, and that contractor will respond to any contacts within 24 hours.
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- 13. Property Damage. The owner will report, in writing, any property damage caused by the contractor within 7 days. The contractor will repair any properly reported property damage. Notwithstanding anything herein to the contrary, the contractor will have no obligation, and the owner waives any damages for any property damage not timely and properly reported.
- 14. Incidents on premises. For any and all, actual or alleged, incidents resulting in potential or apparent injury or damage, the owner will notify the contractor promptly and assist in obtaining details and information required for the contractor's preparation of a defense. The owner agrees that if the owner fails to promptly notify and assist, the owner will indemnify, defend and hold harmless the contractor for any and all damages or injuries to persons or property or claims, actions, obligations, liabilities, costs, expenses and fees arising from the incident.
- 15. Miscellaneous.
 - i. Authority. Any individual who signs this agreement on behalf of the contractor or the owner represents promises and guarantees that he or she is fully authorized to execute this agreement on behalf of his or her employer or company. In the case of an agent of the owner of the premises, such agent represents promises and guarantees that such agent is fully authorized to execute this agreement on behalf of the owner of the premises.
 - ii. Severability. If any provision of this agreement shall be found to be invalid, inoperative or unenforceable in law or equity, such finding shall not affect the validity of any other provisions of this agreement, which shall be construed, reformed and enforced to affect the purposes of this agreement to the fullest extent permitted by law.
 - iii. Other. This agreement: a) shall be governed by and construed under the laws of the state, without application of principles of conflicts of laws; b) shall constitute the entire agreement of the parties with respect to the subject matter hereof, superseding all prior oral and written communications, proposals, negotiations, representations, understandings, courses of dealing, agreements, contracts and the like between the parties in such respect; c) may be amended, modified or terminated, and any right under this agreement may be waived in whole or in part, only by a writing signed by both parties; d) contains headings only for convenience, which headings do not form part, and shall not be used in construction of agreement; and e) shall bind and inure to the benefit of the parties and their respective legal.
- 16. Reinhart Grounds Maintenance, Inc. ("RGMI") reserves the right to pass along the credit card processing fee up to the amount that is allowable by state not exceeding the amount that the 3rd party credit card payment processor charges RGMI. To avoid such fee an ACH can be set up or a check can be mailed to the office.
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By Jonathan Thomas
Jonathan Thomas

Date 3/31/2026

**Reinhart Grounds
Maintenance, Inc. Dba Reinhart
Landscaping & Snow**

By _____

Date _____

Tazewell County

If client utilizes a third-party compliance, invoicing, or payment company who charges Contractor a fee of any type, the fee will be added to the contractual price either as a monthly increase or a one-time invoice.



10051 McCue Drive Bloomington, IL 61705 | Phone: 309-821-1711 | Fax: 309-821-1003 | www.reinhartservices.com

Professional Landscape and Maintenance Services since 1986

Tazewell County

Lighting Quote



Contract No. - 12162

March 31, 2026

PROPERTY: _____

BILL TO: _____

Tazewell County
11 South Fourth Street, Suite 120
, IL 61554

Tazewell County
342 Court St #102, Pekin, IL 61554
, 61554

Landscape Description

Total Price: \$36,750.00

This quote reflects the cost associated with the installation of **22 Aluminum Bronze finished Grande Accent uplights**. These fixtures will be powered by two separate transformers to ensure proper load distribution and optimal performance. A standard electrical outlet must be accessible for transformer connection. If suitable power is not readily available, an additional electrician change order may be required to accommodate proper installation.

These fixtures are not typical landscape lights commonly proposed by other contractors. They are premium ColorScape lighting systems, offering full adjustability in brightness, Bluetooth compatibility, and a wide range of color-changing capabilities. This allows for complete customization, including seasonal displays for holidays such as the Fourth of July, Christmas, and other special occasions.

All lighting will be installed in accordance with the provided landscape blueprint to ensure proper placement, performance, and visual impact.

Please feel free to reach out with any additional questions or concerns.

Total Price: \$36,750.00

LANDSCAPE INSTALLATION CONTRACT:

Reinhart Grounds Maintenance, Inc., herein referred to as contractor, will provide landscape services listed on the attached Contract Summary sheet in the manner described in the attached Grounds Management Contract. In consideration for the services provided, as set forth in the attached Contract, all of which is incorporated herein by reference. Client agrees to pay the amount specified for such service on the attached Contract Summary sheet, which is herein referred to by reference, subject to the following terms and conditions:

1. The Contractor will bill in accordance with the billing schedule provided and attached. Contractor will provide owner or manager with a copy of the signed contract.
2. As a precondition to entering into this contract, the contractor will provide the owner with its policies of insurance for Workmen's Compensation, General Liability, complete automotive coverage, Property Damage, and Bodily Injury.
3. The contractor agrees that all pesticide application services contracted will be performed under the direction of a licensed pesticide applicator.
4. In the event that additional services are required, which are not specifically enumerated in the attached Contract Summary sheet, approval for such additional services shall be obtained in writing from the owner.
5. Warranty:
 - a. Reinhart Grounds Maintenance, Inc guarantees that it will perform its service in a workmanlike manner. All hard-scape work to include driveway, patio, walkway, retaining walls, fire pits, and boulders are guaranteed for 3 years.
 - b. Reinhart Grounds Maintenance, Inc warrants our plant materials to be true to name and size according to accepted industry standards.
 - c. Should Client's plantings be damaged by any failure of Reinhart Grounds Maintenance, Inc to fulfill its obligation under this Agreement, Reinhart Grounds Maintenance, Inc shall repair or replace such damaged plantings. Reinhart Grounds Maintenance, Inc warrants plant material for one year from the date of installation.
 - d. Reinhart Grounds Maintenance, Inc shall not be liable for any damage due to Acts of God or Nature. Plants that are injured or die as a result of improper cultural practices, such as over or under watering, over fertilization, damage from chemical applications, damage from insects or disease, etc. are not covered under the guarantee. **WATERING OF PLANT MATERIAL, SEED, OR SOD IS NOT COVERED IN THIS CONTRACT UNLESS SPECIFICALLY LISTED IN THE CONTRACT. ALL WATERING IS THE RESPONSIBILITY OF THE CUSTOMER ONCE THE MATERIAL HAS BEEN INSTALLED. FAILURE TO WATER OR OVER WATERING WILL VOID ALL WARRANTIES.**
 - e. Plant materials that has been properly maintained, which do not survive and require replacement, will be replaced as they become available and schedule permits. Client's right to repair and replacement are the exclusive remedies and Reinhart Grounds Maintenance, Inc shall not be liable for damages, whether ordinary, incidental or consequential other than as expressly set forth herein.
 - f. Exception: Reinhart Grounds Maintenance will extend the warranty period one year (for a total of 2 years) if the customer signs a 2 year grounds maintenance agreement.
 - g. If the customer fails to meet the payment terms outlined in this agreement, all warranty is null and void.
6. Payment terms are net 30 days. A 2% per month late charge will be assessed on all invoices 30 days or more past due. If the account is still past due after 60 days, contractor reserves the right to suspend service until the account is brought current. A mechanics lien will be placed on any account past 60 days. During the period of such suspension, the owner agrees and understands that the contractor will not be liable for any costs or damages, including but not limited to consequential damages to the owner or any other party that may arise from or be related to such a suspension of services. The owner agrees to pay all attorneys' fees and all other costs incurred by the contractor to collect past due amounts.
7. Any work performed shall be considered approved and acceptable for payment unless the contractor is notified within seven (7) days from the date of the invoice on which is listed said unsatisfactory work. The contractor reserves the right to correct any unsatisfactory work. Any corrective action needed will be handled through the designated representative.
8. All work shall be performed to the highest standards possible and shall be in accordance with accepted standard practices.
9. The contractor agrees to furnish all necessary personnel, tools, and equipment to complete work as outlined. Contractor shall be an independent contractor, and all persons working under the direction of Contractor shall be employees of Contractor and not of Owner or Agent. Contractor, and not Owner or Agent, shall be liable for the payment of their wages, benefits and all taxes with respect thereto, and Contractor shall comply with all applicable federal, state and local laws, regulations, codes, rules and ordinances with respect to (a) the hiring, employment, compensation, health and safety of employees and (b) the environment. Contractor agrees that neither Owner nor Agent shall be liable for any loss of or damage to Contractor's materials or equipment located on the Property. Reinhart Grounds Maintenance, Inc. is the primary service provider for all the specified services listed. However, some specialized services such as tree-shrub care and irrigation services may be subcontracted when contractor sees fit.
10. Contractor agrees to hold owner harmless for any damages caused by negligence of the contractor's employees. Recovery of such damages is at the sole and exclusive settlement of such damages. Damages will only be

repaired or reimbursed upon notification of damage(s) to contractor's account manager and inspection by account manager or Representative. Under no circumstances will the contractor be liable for special or consequential damages suffered by the owner. Owner agrees to hold contractor harmless against any damages caused by the actions of the owner.

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 - iii. Other. This agreement: a) shall be governed by and construed under the laws of the state, without application of principles of conflicts of laws; b) shall constitute the entire agreement of the parties with respect to the subject matter hereof, superseding all prior oral and written communications, proposals, negotiations, representations, understandings, courses of dealing, agreements, contracts and the like between the parties in such respect; c) may be amended, modified or terminated, and any right under this agreement may be waived in whole or in part, only by a writing signed by both parties; d) contains headings only for convenience, which headings do not form part, and shall not be used in construction of agreement; and e) shall bind and inure to the benefit of the parties and their respective legal.
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By Jonathan Thomas
Jonathan Thomas

Date 3/31/2026
**Reinhart Grounds
Maintenance, Inc. dba Reinhart
Landscaping & Snow**

By _____

Date _____
Tazewell County

If client utilizes a third-party compliance, invoicing, or payment company who charges Contractor a fee of any type, the fee will be added to the contractual price either as a monthly increase or a one-time invoice.



10051 McCue Drive Bloomington, IL 61705 | Phone: 309-821-1711 | Fax: 309-821-1003 | www.reinhartservices.com

Professional Landscape and Maintenance Services since 1986

Tazewell County
Landscape Renovation



Contract No. - 12161

March 31, 2026

PROPERTY: _____

BILL TO: _____

Tazewell County
11 South Fourth Street, Suite 120
, IL 61554

Tazewell County
342 Court St #102, Pekin, IL 61554
, 61554

Landscape Description

Total Price: \$130,000.00

This proposal outlines the scope of landscape renovation services to be performed at the Tazewell County Courthouse located in Pekin, Illinois.

The project will begin with the complete removal of all existing landscape materials within the designated work areas. This includes the extraction and disposal of all existing plant material, as well as the removal of decorative rock and any associated landscape fabric. Special care will be taken throughout the removal process to protect adjacent hardscape features, including sidewalks, curbing, and building foundations.

Following demolition, the site will be prepared for installation by grading and conditioning the existing soil to establish proper drainage and a suitable base for new landscape elements. All areas disturbed during the removal process will be fine graded to create a smooth and uniform surface in preparation for sod installation.

All new plant material will be installed in accordance with the provided landscape blueprint and accompanying plant list. Each plant will be placed with careful attention to spacing, depth, and layout to ensure long-term health, proper growth habit, and adherence to the design intent. Planting beds will be finished with a defined natural edge, creating a clean transition between turf and bed areas. All beds will then be mulched to promote moisture retention, suppress weed growth, and provide a cohesive, finished appearance.

In addition to the planting work, one existing tree located in the front of the property will be removed and replaced with a new tree as specified in the landscape plan. The new tree will be properly installed, staked if necessary, and watered to ensure successful establishment.

All existing rock currently installed along the sidewalks will be removed and disposed of. These areas will be converted to turf by preparing the soil and installing new sod to match the surrounding lawn areas. Furthermore, all areas damaged or disturbed during construction will be restored with new

sod to provide a consistent, healthy, and uniform lawn throughout the property.

Upon completion, the site will be thoroughly cleaned of all construction debris, leaving the property in a neat, professional condition that reflects the standards appropriate for a civic facility.

Total Price: \$130,000.00

LANDSCAPE INSTALLATION CONTRACT:

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By Jonathan Thomas
Jonathan Thomas

Date 3/31/2026

**Reinhart Grounds
Maintenance, Inc. dba Reinhart
Landscaping & Snow**

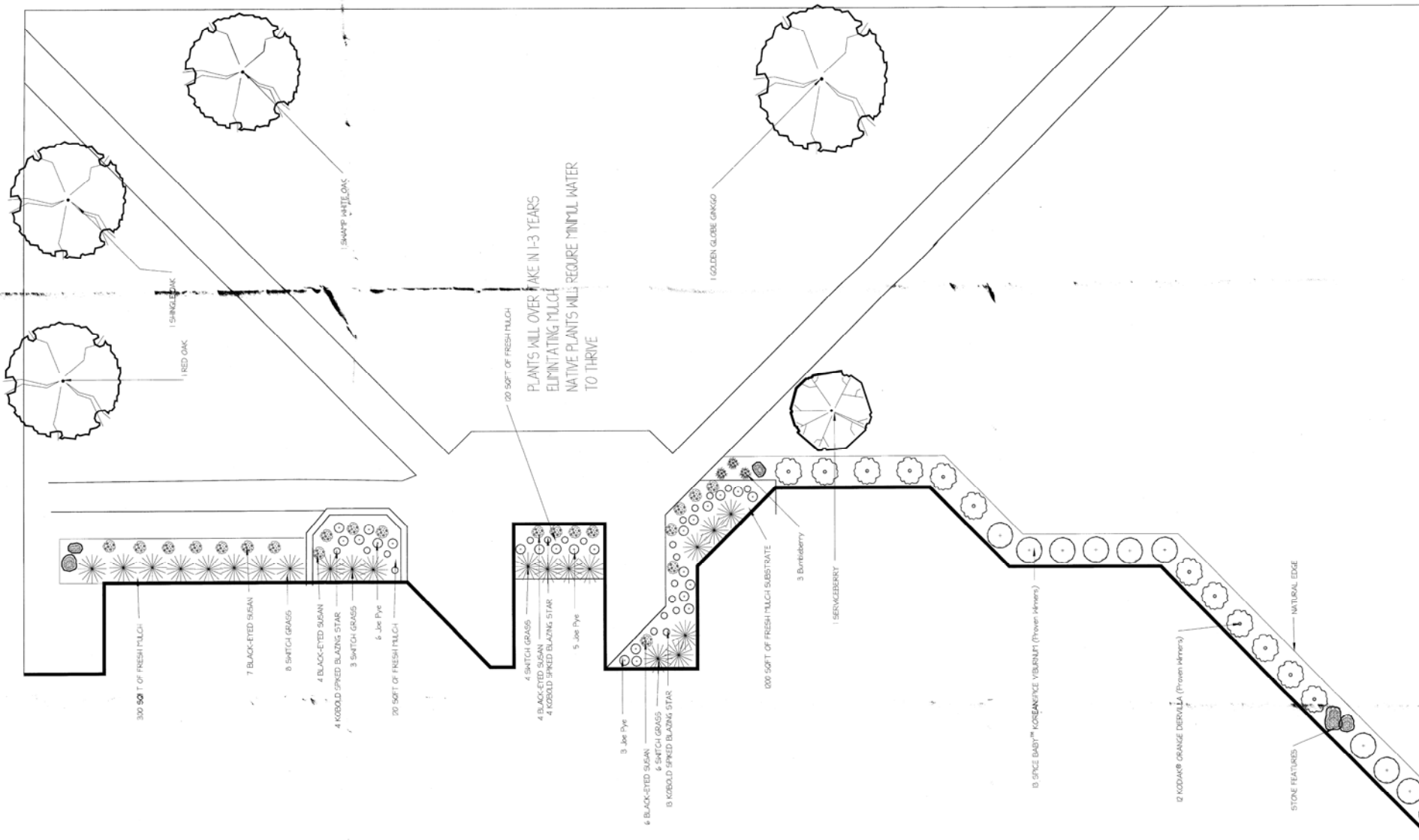
By _____

Date _____

Tazewell County

If client utilizes a third-party compliance, invoicing, or payment company who charges Contractor a fee of any type, the fee will be added to the contractual price either as a monthly increase or a one-time invoice.

client: 17 VILLAGE COURT SOCIAL CENTER
 scale: 1" = 8'
 date: 3/22/26
 drawn by: JONATHAN THOMAS
 checked by: CHAD REINHART
 revision: 1
 drawing #: 119

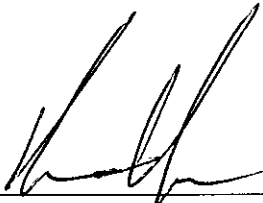


We hereby submit our proposal for **LANDSCAPING SERVICES – CONSULTATION & INSTALLATION**

Blunier Builders, herein called "bidder,"
Company Name

acknowledges receipt of the following documents, which are incorporated herein by reference and together with this proposal, are herein called "contract documents."

- A. Request for Proposals
- B. Legal Notice
- C. General Instructions to Bidders
- D. Scope of Work
- E. Exhibit 1: Courthouse & McKenzie Buildings
- F. Exhibit 2: Lighting Plan
- G. Exhibit 3: Justice Center
- H. Exhibit 4: Plant List
- I. Bid Form
- J. References
- K. Subcontractor Listing
- L. Non-Collusion and Certification of Eligibility Affidavit
- M. Agreement for County of Tazewell (Sample)


Sales/Accounts Manager
Signature & Title

3/30/2026
Date

Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM

Vendor/Contractor:

BLONIER BUILDERS INC.

Page 1 - Option # _____ of _____
 (use additional form for each option)

<p>Base Bid including all material costs, labor, freight, disposal of removed materials, repairs, etc. associated with the concept design (<u>Include Company Cost Sheet</u>)</p>	<p>\$ 94,000.⁰⁰</p>
<p>OR: Hourly Cost for Services:</p>	<p>\$ 80/HR</p>
<p>Design</p>	
<p>Labor</p>	
<p>Materials Cost</p>	
<p>Optional Proposal: include the cost (cost reduction) for any proposed changes to the concept design (yellow) on Exhibit 1</p>	<p>n/a</p>
<p>Proposed design for west end of Courthouse block: include all costs associated with the design recommendation to add and/or remove trees/plants from area in orange on Exhibit 1</p>	<p>\$ 36,000</p>
<p>Justice Center - cost of proposed design (Exhibit 2): include all costs associated with the removal of existing plants/trees and cost of design as well as proposed plants, design elements, etc.</p>	<p>\$ 45,000</p>

Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM

Vendor/Contractor:

Blunier Builders Inc.

Page 2 - Option # _____ of _____

(use additional form for each option)

Optional Cost/Considerations:	N/A
Warranty Terms	1 YEAR ON PLANT MATERIAL w/ 1 time REPLACEMENT
Start Date	AS EARLY AS MAY 1, 2026
Completion Date/Number of Days to Completion	21 days - 28 days estimated

*Contract will be awarded as a complete package to one bidder giving consideration to the total project cost, expected start and completion dates, etc.

Company name: Blunier Builders inc.

Signature: 

Title: SALES / ACCOUNT MANAGER

Date: 3/30/2026

Email & Phone Contact Information: 309.573.5149

Kameron.Velasquez@BlunierBuilders.com

**Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation**

REFERENCES

Please provide three to five references from prior comparable projects.

Vendor/Contractor: BLINDER BUILDERS

Project completed for:	ICMC
Date project completed:	2025
Scope of project completed:	Rock, Planting, Seeding
Representative to contact:	Sheheryar Muftee
Representative's phone number:	309.663.2828

Project completed for:	TARGET - Springfield & Bloomington
Date project completed:	2025
Scope of project completed:	LARGE SCALE Planting & Mulch
Representative to contact:	SolHena Rothmiller
Representative's phone number:	866.571.4609

Project completed for:	Toes Towing
Date project completed:	2025-2026
Scope of project completed:	Planting, Grandseeding
Representative to contact:	Christy Pedigo
Representative's phone number:	309.831.8061

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

**Tazewell County
 Project #2026-P-01
 Landscaping Services - Consultation & Installation
 SUBCONTRACTOR LISTING**

Vendor/Contractor: _____

Subcontractor name & address:	N/A
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

We the undersigned agree to furnish the listed equipment according to the County's specifications and conditions at the stated prices enclosed in this cost proposal sheet.

Blunier Builders inc.
Company Name

Tazewell
County

205 EASTGATE DR.
Address

Washington IL. 61571
City State Zip

309.467.4847 Kameron.Velasquez@BlunierBuilders.com
Phone Fax E-mail

0
Cash Discount % if any

Kameron Velasquez
Agents Name (print)

[Signature]
Signature

4/1/2026
Date

NON-COLLUSION AND CERTIFICATION OF ELIGIBILITY
AFFIDAVIT OF PRIME BIDDER

State of Illinois)
County of Tazewell County) SS

Lynnea Lehmeier of Blunier, being first duly sworn, deposes and says that:
Builder, Inc.

- (1) He/she is Kameron Velasquez of Blunier Builders, Inc.
The Bidder that has submitted the attached bid;
- (2) He/she is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
- (3) Such bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Tazewell of any person interested in the proposed contract; and
- (5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
- (6) That the Prime Bidder is not barred from contracting with any unit of State or local government as a result of a violation of either 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid Rotating).

Signed Lynnea Lehmeier
Accounting Bookkeeper
(Title)

Subscribed and sworn before me on
This 1st day of April, 2026.

Notary  (SEAL)



205 Eastgate Drive
Washington, IL 61571
Phone: 309-467-4847

Re: Landscaping Services – Consultation & Installation

Tazewell County – Downtown Pekin Campus

Dear Evaluation Committee,

On behalf of Blunier Builders, Inc., I am pleased to submit our proposal in response to Tazewell County for the landscape service consultation and installation project at the Downtown Pekin campus. This proposal is submitted in accordance with the requirements outlined in the RFP and is intended to demonstrate our company's qualifications, experience, and ability to meet the City's expectations for this project.

Blunier Builders, Inc. has extensive experience providing landscape maintenance, installation and stewardship services that emphasize quality workmanship, safety, responsiveness, and long-term value. We understand the importance of maintaining public landscapes that are functional, attractive, and reflective of community standards, and we are committed to delivering consistent, dependable services in support of the City's goals.

Our proposal outlines our approach to service delivery, staffing, equipment, and quality control, as well as our understanding of the scope of work described in the RFP. We believe our experience, resources, and commitment to professional service position Blunier Builders, Inc. as a strong partner for the City of Pekin and Tazewell County.

Blunier Builders is a family owned and operated company based in Eureka, Illinois with our new main office in Washington, Illinois. We currently employ approximately 150 employees full time and nearly 350 in the winter season to staff our snow removal operation. Since the founding of the company in 2002 Blunier has shown tremendous growth in all areas of the business. The decision to begin a landscape division was designed to compliment the commercial relationships with the customers in our snow removal division. We have individuals employed in our landscape division with extensive backgrounds helping lead our team successfully. Brief resumes of a few of those individuals are attached in the bid document.

I will serve as the primary point of contact for this proposal and am authorized to respond to any requests for clarification or additional information. We appreciate the opportunity to be considered and thank the city for its time and evaluation of our submission.

Respectfully submitted,

Kameron Velasquez
Landscape grounds & snow sales
Kameron.velasquez@blunierbuilders.com



205 Eastgate Drive
Washington, IL 61571
Phone: 309-467-4847

Key personnel resumes

Kameron Velasquez
309-573-5149
Kameron.velasquez@blunierbuilders.com

Kameron will serve as the primary contact person for all work order requests, site changes, scope of work updates, enhancement estimates etc. Kameron comes with an extensive background in the green industry dating back to 2006 when his career began in landscaping, continuing through 2011 where he attended Illinois Central College in the horticulture program with an emphasis on landscape management. After starting his own company in college, it quickly grew to be a diverse company with services ranging from seasonal grounds maintenance, landscape/hardscape installation, snow removal, excavation and civil work and more. Recently joining Blunier Builders Kameron is excited to continue establishing a growing team of professionals in the green industry and continuing to serve customers in the greater Peoria area.

Skills:

- Equipment operation – Excavators, skid steers, wheel loaders, dozers
- Certified retaining wall installer through Allen block
- Landscape design – Currently use online program developing 2D and 3D renderings

Devin Reese
309-404-3259
Devin.reese@blunierbuilders.com

Devin will serve as the lead for operations in our landscape/grounds division. Devin works closely with Kameron after a contract is secured to develop an accurate schedule and execution plan to successfully fulfill the scope of work. Devin's additional responsibilities above and beyond scheduling work include all aspects of team building within our company, fleet management, shop maintenance, equipment repairs and service, promoting a safe environment and ensuring we are compliant in all aspects of our department. Devin currently holds his commercial applicators license and performs most of our chemical treatments.

Education:

- Associates in applied sciences in sports turf management from Joliet Junior College

Relative course work:

- Herbaceous plants
- Turf management
- Landscape construction
- Soils



205 Eastgate Drive
Washington, IL 61571
Phone: 309-467-4847

Zach Bogner
309-531-4215
Zach.bogner@blunierbuilders.com

Zach will serve as our primary field employee responsible for executing all enhancements, flower changes, plant/tree replacements, mulch applications etc. Zach is currently our enhancement foreman within the company. Zach also has an extensive background in the green industry, working for two large companies in our area through college, then moving to a local company back in Peoria before joining Blunier Builders. Not only does he have experience in grounds maintenance, but he has also gained several years of experience installing and maintaining large scale hardscape projects.

Education:

- Bachelors degree from Illinois State University in landscape management

Credential:

- Commercial pesticide operators license



RFP-Landscape Services And Installation
Due: April 1, 2026 2:00pm

TAZWELL COUNTY, ILLINOIS
342 COURT STREET, PEKIN, IL 61554

APRIL 1, 2026

PREPARED BY JIMAX LANDSCAPE LLC




We hereby submit our proposal for **LANDSCAPING SERVICES – CONSULTATION & INSTALLATION**

JIMAX Landscape LLC
_____, herein called “bidder,”
Company Name

acknowledges receipt of the following documents, which are incorporated herein by reference and together with this proposal, are herein called “contract documents.”

- A. Request for Proposals
- B. Legal Notice
- C. General Instructions to Bidders
- D. Scope of Work
- E. Exhibit 1: Courthouse & McKenzie Buildings
- F. Exhibit 2: Lighting Plan
- G. Exhibit 3: Justice Center
- H. Exhibit 4: Plant List
- I. Bid Form
- J. References
- K. Subcontractor Listing
- L. Non-Collusion and Certification of Eligibility Affidavit
- M. Agreement for County of Tazewell (Sample)



Signature & Title President

04/01/2026

Date

Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM

Vendor/Contractor:

JIMAX Landscape LLC

Page 1 - Option # 1 **of** 1

(use additional form for each option)

<p>Base Bid including all material costs, labor, freight, disposal of removed materials, repairs, etc. associated with the concept design (<u>Include Company Cost Sheet</u>)</p>	<p>\$71,240.71 Clarifications: Lighting power to be provided at 4 locations by City of Pekin If single source is desired, costs to be added for boring contractor Rock is specified as River Rock, changes to material will incur higher costs Edging to be brick and mortar installation, level with existing grade, backfilled, and seeded</p>
<p>OR: Hourly Cost for Services:</p>	
<p>Design</p>	<p>\$85</p>
<p>Labor</p>	<p>\$120</p>
<p>Materials Cost</p>	<p>Cost plus 17%</p>
<p>Optional Proposal: include the cost (cost reduction) for any proposed changes to the concept design (yellow) on Exhibit 1</p>	<p>Changes to plant selection would have minimal impact on cost if similar size and same in number</p>
<p>Proposed design for west end of Courthouse block: include all costs associated with the design recommendation to add and/or remove trees/plants from area in orange on Exhibit 1</p>	<p>Recommendation to remove all existing hackberry trees in fair to poor condition (ALL EXISTING) Removal cost (with stump removal) - \$48630.00 Planting of 7 new trees to be determined (2.5" caliper) - \$6930 Alternate (recommended) : Installation of larger tree spaded species Approximate cost depending on species (qty 7): \$19330</p>
<p>Justice Center - cost of proposed design (Exhibit 2): include all costs associated with the removal of existing plants/trees and cost of design as well as proposed plants, design elements, etc.</p>	<p>\$53550.00 Design to be determined after finalization of Courthouse plant selection This is a NOT TO EXCEED BUDGET for estimating purposes Includes tree pruning and removal, sod installation, removal of existing landscaping, plant material budget (30,000), and tarp and rock installation We believe this is sufficient to achieve County goals with respect to this location and to make a cohesive statement with the Courthouse design</p>

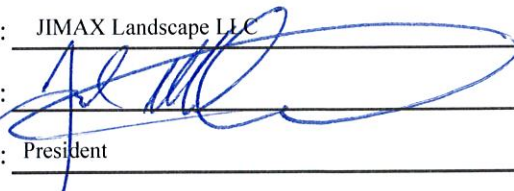
**Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM**

Vendor/Contractor: JIMAX Landscape LLC

Page 2 - Option # 1 **of** 1
(use additional form for each option)

Optional Cost/Considerations:	Watering as directed by County staff - labor cost from above
Warranty Terms	Warranty is valid for 1 year, if proper plant watering and care is observed County staff is responsible to ensure watering schedule is being followed Hardscape warranty of 2 years from installation
Start Date	May 18 if approved at April 29 County Board (weather permitting)
Completion Date/Number of Days to Completion	10 working days for Courthouse landscaping

*Contract will be awarded as a complete package to one bidder giving consideration to the total project cost, expected start and completion dates, etc.

Company name: JIMAX Landscape LLC
 Signature: 
 Title: President
 Date: 04/01/2026

Email & Phone Contact Information: jimax.jmartis@gmail.com 309-273-4106

Landscaping Design Services and Installation

Prepared by JIMAX Landscape LLC

For

Tazewell County, Illinois

JIMAX Landscape LLC is a family-owned business located at 3545 JIMAX Place, Peoria, IL. 61605 in the City of Peoria. The JIMAX Companies have worked diligently since 2012 with various municipal departments in Central Illinois, including Code Enforcement and Public Works, completing both emergency and non-emergency work. JIMAX continues to grow through acquisition of strategic commercial accounts and developing relationships with other municipal, state, and county governments throughout Illinois. We continually invest in new equipment, innovate our processes, and utilize the latest technologies to better serve our customers through cost reduction, sustainability, and continuous improvement. JIMAX maintains a highly qualified workforce, with all requisite training and certifications. Safety training is emphasized at the beginning of each season with several days dedicated to review and implementation of safety procedures. Safety meetings are conducted weekly with our crews to reiterate these points. **JIMAX is committed to creating and maintaining a Drug Free, Harassment Free workplace with a *Culture of Safety*, both for our workers and the community at large.**

I) Scope of Services

JIMAX wishes to acknowledge the scope of work detailed in the Request for Proposal and give our confident assessment of our readiness to fulfill the goals and stipulations as outlined therein.

II) Approach to project

Within the established budget, JIMAX's proposed recommended approach to the base bid, west end tree removal and replacement, and not to exceed cost structure for the Justice Center, total costs are anticipated to not exceed \$190,750, with a small 5% contingency for adjustments to scope or procedure. This would allow all currently desired work to be completed for the County within the 2026 budgeting for the project.

Regarding the somewhat open-ended nature of alternate bids and established budget of the RFP, JIMAX excels in municipal fixed budget contracts, including establishing priority locations and assuring cost control. as will be illustrated further in the related project experience section. Additionally, office staff is well versed in governmental interfacing, billing and correlation procedures, and certified payroll compliance. JIMAX is a participant in a registered training and apprenticeship program, certified through the US Department of Labor. This is frequently a requirement of certified payroll projects for government entities.

Pertaining to field crews, JIMAX is well diversified, particularly in logistics and disposal, and maintains fleet and employee competency far beyond that of a traditional landscaping firm, including numerous heavy construction equipment, multiple tractor trailer vehicles, and two full tree removal

crews operating on a full-time basis. This will ensure that any desired operations, including tree care and removal can be completed on a timely basis with JIMAX crews.

In closing, while we feel that Tazewell County would be well served in this RFP by any of the local professional landscaping companies, JIMAX can provide the highest value to the County, especially for scheduling and logistics, cost controls and reductions, legal compliance, and interfacing with governmental agencies.

III) Submission Responses –

JIMAX employs roughly 26 full time employees year round, with an increase in peak months to upwards of 34. Specifically for this proposal, JIMAX will specify a crew size of 2-4, with a dedicated tree crew for any removals that are elected.

JIMAX headquarters is located at 3545 SW JIMAX Place, in Peoria Illinois. Office staff operates from this location, as well as from the field.

The contact Person for the submittal is Jarrod Martis, JIMAX Landscape President. Cell: 309 273 4106. Email: Jimax.jmartis@gmail.com
Qualifications are listed in the attached resume.

Related Project Experience

JIMAX has been involved in numerous related and tangentially related projects. Our focus remains heavily geared toward our municipal and commercial customers, and we continually strive to improve process, efficiency, and knowledge base aspects to better serve these customers. Related project experience is listed below.

- City of Peoria
 - Landscape Stewardship and Maintenance Citywide (2014-current)
 - All City owned landscaped beds, ROW spraying, mulching, planting
 - Heavy emphasis on green infrastructure and native plantings
 - Correlated cost and labor analysis of the project may be shared during the interview phase, if desired
 - Tree Removal (Scheduled ROW Trees) 2017-current
 - Tree Removal (Vacant lot clearing, CBDG funded) 2024-2025
 - Code enforcement and compliance (2011-current)
 - Grants Department – Neighborhood mini grants, landscape plantings and clean ups
- Illinois Department of Transportation – Prequalified Contractor #2969
 - 2023-2026 District 4 Tree Removal – Scheduled and emergency removal of ROW trees in 12 counties.
 - 2021 I-74 Landscape Maintenance in downtown Peoria
 - 2024 I-74 Landscape Maintenance in downtown Peoria
 - 2025 I-74 Landscape Maintenance in downtown Peoria
 - 2026 I-74 Landscape Maintenance in downtown Peoria
 - 2026 Prairie and Timber Restoration - Macomb
 - Various demolitions of residential structures from 2021-current

- US EPA/Rebuild Illinois Grant – 2024, 880k Project Cost
 - Demolition, tree removal, contaminated soil remediation/capping, final grading and seeding, fence/concrete parking installation on Brownfield site in City of Peoria
- City of Rock Island IL (2016-current)
 - Custom herbicide application on Mississippi River levee for Corp of Engineers compliance (city of Rock Island and Rock Island Arsenal)
 - Turf/ROW/street spraying
 - Various lot clearing, tree removal, and demolition projects
- Peoria Park District
 - Demolition of various structures (bathroom improvements, aquatic center demolition)
 - Park improvement contracts (concrete, regrading, removal of playground equipment, pavilion construction, planting and mulch)
 - Herbicide application and native plant drill seeding – Newman Golf Course (17 acre)
- Sustainability Center (internal JIMAX Process)
 - Recycling of internal and City of Peoria wood waste for productive reuse as mulch/firewood
 - Metal sorting for recycling from Code enforcement and COP Public Works operations
 - Tire sorting, rim crushing, loading for recycling in Iowa (illegally abandoned tires)
 - Disposal of abandoned boats and campers under COP towing/Police direction
- Code Enforcement (Various Agencies)
 - City of East Peoria
 - City of Washington
 - Village of Peoria Heights
 - County of Peoria
 - City of Pekin

References

City of Peoria Public Works

Sie Maroon, Assistant Public Works Director

smaroon@peoriagov.org

Landscape Services, Herbicide Application, Rain Garden Maintenance, detention basin maintenance, Right of Way clearing and maintenance

City of Peoria Community Development

Joe Dulin, Community Development Director

Weed and Litter abatement, Herbicide application, Vacated private lot maintenance

City of Rock Island Public Works

Luke Vanlandegen

309-732-2261

Levee/street spraying and maintenance, tree removal, landscaping, demolition

East Peoria Sanitary District

Mark Piquard, Management Supervisor

309-678-6775

Large scale levee mowing, native grass maintenance, chemical mowing with boomless

Billing Rate Schedule is attached separately. Our Master Equipment list is included for review as well. Please note that powered hand tools and miscellaneous hand equipment is not listed for brevity and as it is considered incidental to the work. JIMAX maintains a robust selection of powered hand equipment, including chainsaws, string trimmers, augers, blowers, compacters, sod machines and so forth.

Specialized Experience –

JIMAX employs two full-time Pesticide Applicators. Our Applicators are licensed in Turf, Ornamental, Right of Way, Aquatics, and Mosquito. JIMAX currently maintains a reference library for Supervisor and crew members, which includes invasive and pest species identification field manuals, tree field manuals, and native and ornamental planting reference texts. JIMAX is also a member of the Illinois Native Plant Society, which provides outreach programs, literature, and training experience.

**1. Technical Qualifications
Project Manager**

Project Manager for current City of Peoria Landscape Services

Illinois Pesticide Applicator in Turf, Ornamental, Right of Way, Aquatics, Mosquito

ISA Certified Arborist IL-371568A

Agricultural Research with UIUC ARS/USDA soyFACE Project
Involving effects of elevated ozone and CO2 on soy and maize cultivars
Research on suitability of Miscanthus cultivars for Illinois climate and
commercial production for biomass energy content

University of Illinois Mechanical Engineering

Continual review of herbicide practices and industry advancement for best methods

Extensive field experience of pest and herbaceous control chemical application and plant
species identification

Extensive experience with ornamental landscape design, including native species

Tasks:

Overview of project details, estimating, capital expenditure, herbicide/pesticide application equipment, purchase, scheduling, and calibration, site evaluations and recommendations, planting design, sourcing, and purchase, meeting with County personnel, quality and site overview, community outreach

Project Crew Supervisor

Pesticide Applicator License Right of Way, Ornamental, Turf

Field experience with herbicide/pesticide application and plant identification (6+ years)

National Green Infrastructure Certification Program NGICP certificate

OSHA 30 hour completion

Machinery operator

Tasks: Day to day operations of crew, identification and management of invasive and native species, chemical application, review quality and crew on daily basis, management on site with maintenance, planting, instruct crew members of proper procedures and instill good stewardship practices in crew and community, field progress reporting, assistance in preparation of field/site reports for COP

Crew Member

Trained for safe practices, including pesticide PPE and safety concerns, Pesticide Operator

3+ years landscape experience

Trained on various species of concern for landscaped area maintenance

National Green Infrastructure Certification Program NGICP certificate

Tasks: Assist with landscaped area maintenance, identify and manage target species, chemical application, hand weeding, trimming, pruning, mulching

3) Project Cost

Hourly Cost for labor, equipment is attached on Schedule A.

All equipment is owned, operated, and maintained by JIMAX. Equipment list is attached for review.

Other considerations

A) JIMAX is very excited to not only commit a local work force to this proposal, but to also increase the knowledge base and experience of local firms. We are committed to being a diverse and qualified local firm for our central Illinois community and residents. It should also be noted that through our local partners, all outside material and knowledge base will be sourced from local firms with local employees. This includes landscape materials, plant material, erosion control, equipment, tools, and chemical.

B) JIMAX has always been committed to EEO goals and employment for all. We employ a diverse pool of employees, of all backgrounds, and continually surpass contract participation goals. JIMAX employs veteran, minority, and female workers in the Peoria area, and continually reaffirm our commitment to our neighborhoods and communities throughout our area.

C) JIMAX strives for sustainability in landscaping design, maintenance, and practices, including internal recycling and production of sustainable hardwood mulch, compost, and planting, with a focus on native plant design where appropriate.

Jarrood Martis

3545 SW JIMAX Place, Peoria IL 61605 | 309-273-4106 | Jimax.jmartis@gmail.com |

Profile

Pragmatic professional with solid experience in leadership roles. Adept at implementing strategic business plans, driving growth, and improving operations. Skilled in financial management and stakeholder relations. Collaborative and dedicated to building and leading talented and motivated individuals.

Experience

PRESIDENT | JIMAX LANDSCAPE LLC | MARCH 2010-CURRENT

- Founded performance- and merit-based evaluation system to assess staff performance.
- Maintain P&L and shouldered corporate fiscal responsibility.
- Oversaw business-wide changes to modernize procedures and organization.
- Designed employee development programs that enhanced skill sets while retaining top performers.
- Adopted cutting-edge technologies to improve productivity levels within the organization.
- Job estimation, bidding, and cost control for large scale contracts and single scope projects

POWERTRAIN ENGINEER | ENGINE DISTRIBUTORS, INC. | JULY 2015-CURRENT

- Manage prime mover and transmission calibrations for Ford Power Products, for Ford spark ignited engines sold into the industrial market.
- Optimized powertrain performance by conducting in-depth analysis and identifying areas of improvement.
- Proactively addressed warranty issues by conducting root cause analysis and providing corrective actions.
- Analyzed and evaluated customer feedback to improve design and performance.

FIELD TECHNICAL SUPERVISOR | UNIVERSITY OF ILLINOIS | DECEMBER 2011-JULY 2014

- Responsible for oversight of multiple agricultural field experiments, including herbicide application
- Responsible for repair and operation of testing equipment and experimental control systems, including handling of toxic gas
- Improved experimental control by 20% by implementing changes in measurement arrangement of closed loop control system
- Improved field serviceability of gas handling apparatus, resulting in 30% less downtime of experimental control
- Managed 10 staff of undergraduate and graduate

Education

UNIVERSITY OF ILLINOIS, URBANA-CHAMPAIGN – MECHANICAL ENGINEERING

Skills & Abilities

- Cost Estimation
- Organizational Leadership
- Strategic Planning
- Electrical and Control Systems
- Operations Oversight
- Contract Management

The International Society of Arboriculture

Hereby Announces That

Jarrod Martis

Has Earned the Credential

ISA Certified Arborist®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan

Caitlyn Pollihan
CEO & Executive Director

18 September 2025

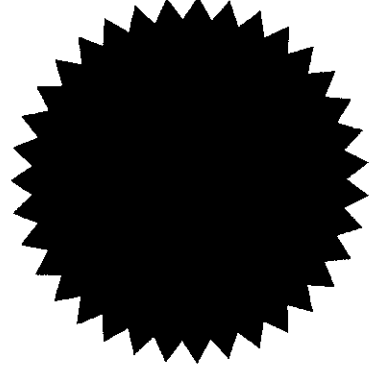
31 December 2028

IL-371568A

Issue Date

Expiration Date

Certification Number



ANSI National Accreditation Board
ACCREDITED
PERSONNEL CERTIFICATION
BODY

#0847

ISA Certified Arborist



Tazewell County
Project #2025-P-01
Landscaping Design Services and Installation
REFERENCES

Please provide three to five references from prior comparable projects.

Vendor/Contractor: JIMAX Landscape LLC

Project completed for:	City of Peoria Public Works
Date project completed:	Numerous
Scope of project completed:	Landscape design and maintenance 2014-current
Representative to contact:	Sie Maroon
Representative's phone number:	309-494-8885

Project completed for:	City of Rock Island Public Works
Date project completed:	Numerous - On going contracts
Scope of project completed:	Herbicide application, tree removal
Representative to contact:	Luke Van Landegan
Representative's phone number:	309-732-2261

Project completed for:	East Peoria Sanitary District
Date project completed:	Ongoing contracts
Scope of project completed:	Mowing, herbicide application, tree removal, native seeding
Representative to contact:	Mark Piquard
Representative's phone number:	309-678-6775

Project completed for:	City of Peoria Community Development
Date project completed:	Numerous ongoing
Scope of project completed:	Private lot maintenance, vacant lot maintenance, tree removal
Representative to contact:	Ashley Elias
Representative's phone number:	309-494-8929

Project completed for:	City of Peoria Grants Department
Date project completed:	Aug 31, 2024
Scope of project completed:	Site remediation (brownfield), Demolition, Grading, Seeding
Representative to contact:	Ben Krokum
Representative's phone number:	309-494-8627

**Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
SUBCONTRACTOR LISTING**

Vendor/Contractor:

JIMAX Landscape LLC

Subcontractor name & address:	NONE
Scope of work to be completed by subcontractor:	

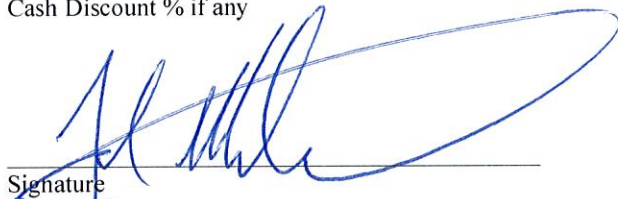
Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

We the undersigned agree to furnish the listed equipment according to the County's specifications and conditions at the stated prices enclosed in this cost proposal sheet.

JIMAX Landscape LLC	Peoria	
Company Name	County	
3545 SW JIMAX Place		
Address		
Peoria	IL	61605
City	State	Zip
309-273-4106		jimax.jmartis@gmail.com
Phone	Fax	E-mail

N/A	Jarrold Martis
Cash Discount % if any	Agents Name (print)
	04/01/2026
Signature	Date

NON-COLLUSION AND CERTIFICATION OF ELIGIBILITY
AFFIDAVIT OF PRIME BIDDER

State of Illinois)
County of Tazewell County) SS

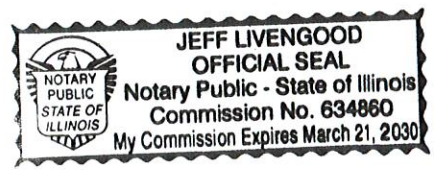
Jarrod Martis, being first duly sworn, deposes and says that:

- (1) He/she is President of JEMAX landscape LLC,
The Bidder that has submitted the attached bid;
- (2) He/she is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
- (3) Such bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Tazewell of any person interested in the proposed contract; and
- (5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
- (6) That the Prime Bidder is not barred from contracting with any unit of State or local government as a result of a violation of either 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid Rotating).

Signed [Signature]
President
(Title)

Subscribed and sworn before me on
This 12 day of April, 2026.

[Signature]
Notary Public (SEAL)



REQUEST FOR PROPOSALS

Issued By

COUNTY OF TAZEWELL
OFFICE OF THE COUNTY FINANCE DIRECTOR

MINDY L. DARCY

TAZEWELL COUNTY FINANCE DIRECTOR /
COUNTY ADMINISTRATOR
11 S. 4TH STREET, SUITE #120 PEKIN,
ILLINOIS 61554
PHONE (309) 477-2237



Sealed proposals will be received at the Office of the Tazewell
County Finance Director, 11 S. 4th Street, Suite #120
Pekin, Illinois 61554

LANDSCAPING SERVICES – CONSULTATION & INSTALLATION
Project # 2026-P-01

**RETURN THIS COPY
ATTACHED TO YOUR BID**

SUBMITTED BY:
Mindy L. Darcy
**Tazewell County Finance Director/
County Administrator**

REQUEST FOR PROPOSALS

TAZEWELL COUNTY

**LANDSCAPING SERVICES – CONSULTATION & INSTALLATION
TAZEWELL COUNTY – DOWNTOWN PEKIN CAMPUS**

Project #2026-P-01

LEGAL NOTICE

Tazewell County is inviting sealed Bid Proposals from interested and qualified parties for landscaping services including consultation and installation at Tazewell County's downtown Pekin campus.

Copies of the Request for Proposals documents may be obtained from the **Tazewell County Finance Office**, beginning **Friday, March 6, 2026**, at 11 S. Fourth Street, Suite 120, Pekin, Illinois, 61554 or on-line via BidNet Direct at <http://www.bidnetdirect.com/illinois/tazewellcounty>. Please follow all Instructions to Bidders.

A **pre-bid meeting** will be held on **Thursday, March 12, 2026, at 2:00 p.m. CST** for interested bidders to review the site and obtain clarification on any questions. It is strongly encouraged bidders to attend this meeting. Please meet at **McKenzie Building lobby, 11 S. Fourth St., Pekin, Illinois, 61554**.

If deemed necessary, interviews with selected Contractors may be held to discuss submissions and project requirements to be used in the final selection of the awarded Contractor. These interviews will be scheduled for **April 6-8, 2026**.

Proposals will be received in the **Tazewell County Finance Office**, 11 S. Fourth Street, Suite 120, Pekin, Illinois, 61554 **no later than 2:00 p.m. CST, Wednesday, April 1, 2026**.

Proposals will be publicly opened in the **Tazewell County Finance Office**, located at 11 S. Fourth Street, Suite 120, Pekin, Illinois, 61554 **immediately following the close of receipts**.

Questions regarding this Request for Proposals must be submitted in writing to Mindy L. Darcy, Tazewell County Finance Director / County Administrator at bids@tazewell-il.gov **no later than 5:00 p.m. CST on Wednesday, March 25, 2026**.

**Mindy L. Darcy
Tazewell County Finance Director /
County Administrator**

We hereby submit our proposal for **LANDSCAPING SERVICES – CONSULTATION & INSTALLATION**

_____, herein called “bidder,”
Company Name

acknowledges receipt of the following documents, which are incorporated herein by reference and together with this proposal, are herein called “contract documents.”

- A. Request for Proposals
- B. Legal Notice
- C. General Instructions to Bidders
- D. Scope of Work
- E. Exhibit 1: Courthouse & McKenzie Buildings
- F. Exhibit 2: Lighting Plan
- G. Exhibit 3: Justice Center
- H. Exhibit 4: Plant List
- I. Bid Form
- J. References
- K. Subcontractor Listing
- L. Non-Collusion and Certification of Eligibility Affidavit
- M. Agreement for County of Tazewell (Sample)

Signature & Title

Date

GENERAL INSTRUCTIONS TO BIDDERS

1. All instructions contained herein are applicable.

2. Bid Proposal Form:

Separate duplicate copies of the proposal form as provided, are to be submitted by the bidder for that purpose as set forth below.

3. Preparation of Bid:

- A. Bids shall be submitted in duplicate on forms which will be furnished by the Tazewell County Finance Director's Office.
- B. All spaces provided for on the form shall be either typewritten or written in ink. Where both written words and numerical figures are given, the written words will apply in the event of a conflict.

4. Questions and Inquires:

Questions or inquires concerning the specifications, terms, and conditions of the requested bid should be directed to the County Finance Director or designee as named in the detailed specifications. If the nature and volume of inquires indicate a substantial defect in the aforesaid specifications, terms and conditions, the County will either issue an addenda, schedule an additional pre-bid conference, extend the time for submission of bids, or reject all bids and reissue corrected or appropriately modified specifications, terms, and conditions. All such addenda shall become a part of the specifications as if originally submitted. However, in **no case** will changes, additions, or deletions be made without receipt of either an addenda or change order from Mindy L. Darcy, Tazewell County Finance Director.

Submission of Bids:

- A. Bids will be received at the time and place set forth in the invitation to bid.
- B. Envelopes containing bids shall be sealed; mailed or delivered, and addressed as follows:

Mindy L. Darcy, CPA
Tazewell County Finance Director /
Assistant County Administrator
11 S. 4th Street, Suite #120
Pekin, IL 61554

5. Contract to be Awarded/Terms and Conditions:

The following general contract terms and conditions are included in these instructions to inform vendors of general terms and conditions to which the County will require the successful vendor to agree. Successful vendor hereafter referred to as "Contractor".

A. Assignment of Contractual Rights:

It is agreed that the Contractor shall not assign, transfer, convey, or otherwise dispose of the Contract or its right, title or interest in the Contract or any part thereof, without previous written consent of County and the sureties.

* County includes all offices of the County unless an individual officer is exercising independent contractual authority. Contact the County Administrator at (309) 477-2272 if this is an issue.

B. Contract Management:

The Contractor shall appoint an individual person as an Agent who shall be available for discussions; when requested, concerning the fulfillment of the Contract. The County will deliver official documents addressed to the Contractor to the Agent of the Contractor. The Agent shall be available at the time of Contract award. The name, address and telephone number of the person to be designated as Agent shall be included in the Proposal.

C. Meetings:

After the award of the Contract, technical, scheduling and status meetings may be held. These meetings will be for the purpose of, but not limited to:

- Establishment of project schedule
- Establishing functional details of the construction or equipment
- Delivery, installation and maintenance of equipment or hardware

The Contractor shall provide the services of his technical staff and Agent for these meetings.

D. Progress Reports:

The Contractor is required to submit monthly reports on the status of the project so that the County is kept fully informed of progress. The information required will be specified at the meetings with the Contractor.

E. Notice and Service Thereof:

Any notice to Contractor from the County relative to any part of this Contract shall be considered delivered, and the service thereof completed, when said notice is posted by U.S. mail to the said Contractor at his last given address or delivered in person to Contractor's Agent.

F. Conflict of Interest

A Contractor filing a proposal thereby certifies that no officer, agent or employee of the County who has a pecuniary interest in this proposal has participated in the contract negotiations on the part of the County, that the proposal is made in good faith without fraud, collusion, or connection of any kind with any other Contractor for the same Request for Proposals, and that the Contractor is competing solely in its own behalf without connection with, or obligation to, any undisclosed person or firm.

G. Compliance With Laws:

The bidder shall at all times observe and comply with all laws, ordinances and regulations of the federal, state, local, and County governments, which may in any manner affect the preparation of proposals or the performance of the contract.

H. Equal Employment Opportunity

In the event of the Contractor's noncompliance with any provision of this Equal Opportunity clause, the Illinois Fair Employment Practices Act, or the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, the Contractor may be declared not responsible and therefore ineligible for future contracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, the Contractor agrees as follows:

(a) That he shall not discriminate against any employee or applicant for employment on the basis of race, color, religion, sex, handicap, national origin or ancestry; and further that he will examine all job classifications to determine if minorities or women are under-utilized and shall take appropriate affirmative action to rectify any such under-utilization.

(b) That, if he hires additional employees in order to perform this contract or any portion hereof, he shall determine the availability (in accordance with the Fair Employment Practices Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which he may reasonably recruit, and he shall hire employees for each applicable job classification in such manner that minorities and women are not under-utilized.

(c) That, in all solicitations or advertisements for employees placed by him or on his behalf, he shall state that all applicants will be afforded equal opportunity without discrimination based on race, color, religion, sex, handicap, national origin or ancestry.

(d) That he shall send to each labor organization or representative of workers with which he has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Fair Employment Practices Act and the Fair Employment Practices Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the Contractor in his efforts to comply, the Contractor shall promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and shall recruit employees from other sources when necessary to fulfill his obligations there under.

(e) That he shall submit reports as required by the Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(f) That he shall permit access to all relevant books, records, accounts and work sites by personnel of the Fair Employment Practices Commission and the contracting agency for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations.

(g) That he shall include verbatim or by reference the provisions of paragraphs a through g of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be

binding upon every such subcontractor; and that he shall also include the provisions of paragraphs a, e, f, and g in every supply subcontract as defined in Section 2.10(a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the Contractor shall be liable for compliance with applicable provisions of this clause by all subcontractors; and further he shall promptly notify the Fair Employment Practices Commission and the contracting agency in the event any subcontractor fails or refuses to comply therewith. In addition, no Contractor shall utilize any subcontractor declared by the Commission to be not responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

With respect to the two types of subcontractors referred to under paragraph (g) of the Equal Employment Opportunity Clause Above, following is an excerpt of Section 2 of the FEPC's Rules and Regulations for Public Contracts:

Section 2.10: The term "Subcontract" means any agreement, arrangement of understanding, written or otherwise, between a Contractor and any person (in which the parties do not stand in the relationship of an employer and an employee):

(h) For the furnishing of supplies or services or for the use of real or personal property, including lease arrangements, which, in whole or in part, is utilized in the performance of any one or more contract; or

(i) Under which any portion of the Contractor's obligation under any one or more contracts is performed, undertaken or assumed; or

(j) For bid specifications for construction or services.

I. Liability and Insurance:

The County does not assume any liability for acts or omissions of Contractor and such liability rests solely with Contractor.

Contractor's Insurance – The Contractor and all subcontractors shall secure and maintain such insurance policies as will protect him self from claims for bodily injuries, death or property damage which may arise from operations under this Contract whether such operations be by himself or anyone employed by him directly or indirectly. The following insurance policies are **required**:

- Statutory Worker's Compensation

- Comprehensive General Liability

Combined Single Limit \$ 1,000,000.00

Property Damage \$ 1,000,000.00

- Automobile Public Liability and Property Damage

Combined Single Limit \$ 1,000,000.00

Property Damage \$ 1,000,000.00

Insurance Inclusions – The comprehensive general liability insurance shall include independent contractor's protective liability, products and completed operations broad form property damage coverage. The completed operations and products liability shall be maintained for two years after final payment.

Contractual Liability – The insurance required above shall include contractual liability insurance coverage for the Contractor’s obligations under Section N below entitled, “Hold Harmless and Indemnification Agreement”.

Certificates of Insurance – Certificates of insurance acceptable to the County indicating insurance required by the Contract is in force shall be filed with the County prior to approval of the Contract by the County. These certificates shall contain a provision that coverage afforded under the policies will not be canceled until at least thirty (30) days prior written notice has been given to the County.

J. Hold Harmless and Indemnification Agreement:

The Contractor shall save and hold harmless and indemnify the County and the citizens of Tazewell County against any and all liability, claims and costs of whatever kind and nature for injury to or death of any person or persons and for loss or damage to any property occurring in connection with or in any way incident to or arising out of the use, service, operation or performance of work under the terms of this contract, resulting from the negligent acts or omissions of Contractor, or any employee, agent or subcontractor. Contractor is not responsible for consequential damages.

K. Limited Distribution or Use of Certain Data and Information:

Performance of this contract may require the Contractor to have access to and use of data and information which may be considered proprietary to a County agency or County contractor, or which may otherwise be of such a nature that its dissemination or use, other than in performance of this contract, would be adverse to the interest of the County or others.

Contractor agrees that contractor personnel will not divulge or release data or information developed or obtained in connection with their performance of the resulting contract, unless made public by the County, except to authorized County personnel or upon written approval of the Tazewell County Administrator.

Except as may be otherwise agreed to with a data owner, the Contractor agrees not to use, disclose or reproduce proprietary data, other than as required in performance of this contract; provided, however, that nothing herein shall be construed as precluding the use of any data independently acquired by the Contractor without such limitation.

All proprietary information and all copies thereof shall be returned to the County upon completion of the work for which it was obtained or developed.

L. Inspection of Materials:

The County shall have a right to inspect any materials or equipment to be used in carrying out this Contract. The Contractor shall be responsible for the contracted quality and standards of all materials, equipment, components or completed work finished under this Contract up to the time of final acceptance by the County. Materials, equipment, components, or completed work not complying therewith may be rejected by the County and shall be replaced by the Contractor at no cost to the County. Any materials, equipment or components so rejected shall be removed within a reasonable time from the premises of the County at the entire expense of the Contractor.

M. Responsibility for County Property:

The Contractor assumes full responsibility for and shall indemnify the County for any and all loss or damage of whatsoever kind and nature to any and all County property

(and/or property belonging to other County agencies within Tazewell County), including any equipment, supplies, accessories, or parts furnished, while in Contractor's custody and care for storage, repairs, or services to be performed under the terms of the resultant contract, resulting from the negligent acts or omissions of Contractor or any employee, agent or representative of Contractor or subcontractor.

The Contractor shall do nothing to prejudice the County's right to recover against third parties for any loss, destruction of, or damage to County property (and/or property belonging to other County agencies within Tazewell County), and upon the request of the contracting officer shall, at the Contractor's expense furnish to the County all reasonable assistance and cooperation, including assistance in the prosecution of suit and the execution of instruments of assignment in favor of the County in obtaining recovery.

N. Right to Audit:

Contractor agrees that the County or its representatives shall have the right to examine any of Contractor's records, which directly relate to this contract.

O. Default

(a) The County may, subject to the provisions of paragraph (c) below, by written notice of default to the Contractor, terminate the whole or any part of this contract in any one of the following circumstances:

(i) if the Contractor fails to make delivery of materials or to perform services within the time specified herein or any extension thereof, or

(ii) if the Contractor fails to perform any of the other performances of this Contract, or so fails to make progress as to endanger performances of this contract in accordance with its terms, and in either of these two circumstances does not cure such failures within a period of ten days, or such other period as the Purchasing Agent may authorize in writing, after receipt of notice from the Purchasing Agent.

(b) In the event the County terminates this contract in whole or in part as provided for in paragraph (a) of this clause, the County may procure, upon such terms and in such manner as the Purchasing Agent may deem appropriate, materials or services similar to those so terminated, and the Contractor shall be liable to the County for any excess costs for such similar supplies or services. The County may deduct these costs from any unpaid balance due the Contractor or may collect against any bond or surety in effect.

(c) The Contractor shall not be liable for any excess of costs if acceptable evidence has been submitted that failure to perform was due to causes beyond the control of and without the fault or negligence of the Contractor.

P. Taxes:

The County is exempt from all State and City sales tax and will provide documentation, if required.

Q. Change Orders:

While the Contract is in effect, if unforeseen conditions require a change or major variations from the original plans, a Change Order will cover such work. The Change Order is to set forth in complete detail the nature of the change and reasons therefore. Whether it is an addition or reduction with respect to the original Contract price is to be covered in detail as well as any extension or reduction of the completion date.

6. Examination of Site: (when applicable)-

Each bidder shall visit the site of the proposed work and fully acquaint himself with conditions as they exist, so that he may fully understand the facilities, difficulties and restrictions that may and can affect the work and cost thereof. Bidders shall also thoroughly examine and be familiar with the specifications as set forth for this project.

7. Withdrawal of Bids:

Any bidder may withdraw his proposal at any time prior to the time and date set for the termination of bidding in writing. No bidder may withdraw his proposal for a period of thirty (30) days after the time and date set for the termination of bidding.

8. Award of Contract:

A. An award will be made to the lowest qualified bid that complies with the terms and conditions of the specifications provided that it is in the best interest of the County to accept the proposal. Awards will be made on a per item basis unless otherwise stated. The quality of the articles to be supplied, their conformity with specifications, their suitability to the requirements of the County and the delivery terms will be taken into consideration in making the award.

B. Award of a contract as a result of this invitation is dependent upon the availability of funds from which payments will be made.

C. Professional service selection will be awarded within the guidelines of the Local Government Professionals Service Act (50ILCS 510/0.01).

9. Rejection of Bids:

The County of Tazewell reserves the right to reject any or all bids when such rejection is in the best interest of the County.

Unless called for, substitute or alternative bids shall not be considered.

10. Acceptance of Bids:

The right is reserved, as the interest of the County may require, rejecting any or all bids and to waive any nonmaterial informality or irregularity in the bids received. The County will accept one of the proposals or reject all proposals within ninety (90) calendar days from the bid opening date.

11. Prices:

Unit prices shall be shown for each unit on which there is a bid and shall include all packing, crating, freight and shipping charges and cost of unloading supplies at destination unless otherwise stated in the bid proposal. Unit prices shall not include any local, state or federal taxes. In case of a mistake in extension of price, unit shall govern. All prices must be typewritten or written in ink. No erasures are permitted. Mistakes must be crossed out and corrections typewritten in ink adjacent thereto and initialed in ink by the party signing the bid or his authorized representative.

12. Discounts:

Cash discounts for payment within fifteen (15) days or more will be considered in awarding the bid. Discounts of less than fifteen (15) days will not be considered in the bid evaluation. Where the net bid is equal to a bid with the cash discount deducted, the award shall be made to the net

bid. Discounts will be figured from the date of delivery and acceptance of the articles, or in the case of incorrect invoice, from the date of receipt of corrected invoice.

13. Price Reduction:

If at any time after the date of the bid or offer the Contractor makes a general price reduction in the comparable price of any item covered by the Contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to the Contract for the duration of the contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For the purpose of this provision, a “general price reduction” shall mean any horizontal reduction in the price of an article or service offered (1) to Contractor’s customers generally, or (2) in the Contractor’s price schedule for the class of customers, i.e. wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this Contract. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a “general price reduction” under this provision. The Contractor shall invoice the County at such reduced prices, indicating on the invoice that the reduction is pursuant to the Price Reduction provision of the contract documents. The contractor shall, within ten days of any general price reduction, notify the Purchasing Agent of such reduction by letter. Failure to do so may result in termination of the Contract.

14. Patents:

The successful bidder agrees to protect, defend, and save the County harmless against any demand for payment for the use of any patented material process, article, or device that may enter into the manufacture, construction or form a part of the work covered by the contract.

15. Guarantees and Warranties:

All guarantees and warranties required shall be furnished by the Contractor and shall be delivered to the Purchasing Agent before final voucher on the Contract is issued.

16. Cancellation:

The County reserves the right to cancel the whole or any part of the contract, if the Contractor fails to perform any of the provisions in the contract or fails to make delivery within the time stated. The Contractor will not be liable to perform if situations arise by reason of strikes, acts of God or the public enemy, act of the County, fires or floods.

17. Signatures:

Each bid must be signed by the bidder with his usual signature. Bids by partnerships must be signed with the partnership name by one of the members of the partnership, or by an authorized representative, followed by the signature and title of the person signing. Bids by corporations must be signed with the name of the corporation, followed by the signature and title of person authorized to bind it in the matter. All signatures must be in ink.

18. Special Conditions:

Where special conditions are written in the specifications, these conditions shall take precedence over any conditions listed under the “Instructions to Bidders”.

19. Permits and Licenses:

The Contractor shall obtain, at his own expense, all permits and licenses that may be required to complete the contract.

20. Prices Specified:

The Contractor agrees to furnish the material or services according to the County's plans, specifications and conditions and at prices specified hereon.

21. Samples:

Samples of items; when required, must be submitted within the time specified and at no expense to the County; and if not destroyed in testing, they will be returned at the bidders request and expense. Samples: which are not requested for return, within thirty (30) days, will become the property of the County.

22. Bid Envelope Identification:

Bidders are requested to indicate in the **lower left hand corner** of their envelope the **item being bid, bid number** and **date** the bid is due.

23. Prevailing Wages:

The Contractor and all subcontractors shall comply with 820 ILCS 130/1, et. seq., concerning general prevailing rate of hourly wages. A copy of the County ordinance dealing with prevailing wages is available at the office of the Tazewell County Clerk for examination.

24. Taxes:

The County is exempt, by law, from paying State and City Retailer's Occupation Tax, State Service Occupation Tax, State Use Tax and Federal Excise Tax. The County will execute tax exemption certificates whenever required. The unit prices should be exclusive of all taxes. In the event unit price includes taxes, the bidder must show the amount of tax included in the unit price

25. Investigation:

Bidders shall make all investigations necessary to thoroughly inform themselves regarding the supplies and/or service to be furnished in accordance with the bid proposal. No plea of ignorance by the Contractor, of conditions that exist or that may hereafter exist as a result of failure or omission on the part of the bidder to make the necessary examinations and investigations, will be accepted as a basis for varying the requirements of the County or the compensation to the bidder.

26. Non-Collusion Affidavit:

Whenever the Affidavit of Non-Collusion form is attached to the specifications, the bidder must properly execute it or the bid will not be considered for acceptance.

27. Bid-Rigging or Bid Rotating:

The signed form certifies that the bidder is not barred from bidding on this bid as a result of a conviction for the violation of State of Illinois laws prohibiting bid rigging or bid-rotating per Public Act 85-1295, Section 33E-3 and 33E-4.

Project 2026-P-01
Tazewell County
Landscaping Services - Consultation & Installation

Tazewell County Property & Facilities Management



LANDSCAPING SERVICES – CONSULTATION & INSTALLATION

PROJECT #2026-P-01

Tazewell County - Pekin, Illinois Campus

SCOPE OF WORK AND SPECIFICATIONS

Tazewell County is seeking landscaping services including consultation and installation of plants, design elements, and lighting. Proposals shall include all necessary labor and materials to achieve beautification of the County's downtown Pekin campus grounds and landscape beds.

Tazewell County - Pekin, Illinois

WORK SUMMARY

Tazewell County is seeking well-qualified individuals, firms, and contractors to provide all labor and materials based on the attached landscape concept drawing as well as to provide recommendations and pricing for the additional proposals requested. The awarded contractor shall assist in developing a final plan to address the clean-up and beautification of specified landscaped areas at our downtown Pekin campus. This will include our Courthouse, McKenzie, and Justice Center Buildings' grounds, landscape beds, trees and shrubs, and planters.

The awarded Contractor shall provide the following costs on the project **Bid Form**:

- Contractors will provide a cost proposal for the concept landscaping and lighting plan as shown on Exhibit One (Courthouse and McKenzie Buildings) in yellow and Exhibit Two (Lighting Plan) – **Base Bid**,
- Contractors may provide additional landscape design and/or changes to the concept design as presented as an option on the bid sheets (optional) – **Optional Proposal**.
- Contractors will provide a recommendation for the design of the areas on Exhibit One which are highlighted in orange – **Proposed design for west end of Courthouse block**. This may include reuse of or disposal/replacement of existing plants. Include all costs associated with the completion of the design.
- Contractors will also provide a design concept and cost for the additional beautification and landscaping plan at the Justice Center Building (Exhibit Three) – **Justice Center – cost of proposed design**. Contractors shall use the proposed design as shown on Exhibit One to guide the landscape design of the Justice Center grounds.

The entire project shall integrate landscape design at all buildings based on the attached concept drawings (Exhibits One, Two & Three), existing plants as well as new plants (Exhibit Four), and provide consultation that will be used as a basis in which to develop a final proposal for landscaping improvement.

PROJECT REQUIREMENTS

The project budget shall not exceed a projected cost of \$200,000.00 including plans, drawings, materials, labor and installation. Contract award will be based on best price and proposal. The awarded Contractor will work with the County to develop and finalize a project design which considers project cost, design elements, and required maintenance plan to achieve the County's goals.

The timing of this project is imperative. All work agreed to under the contract must be substantially completed no later than fall 2026.

SCOPE OF SERVICES

The selected Contractor shall:

- Review all landscape areas, including planters, and rights-of-way that are owned by the County at our downtown Pekin campus.
- Meet with County staff and administrative work group to prioritize those areas and/or landscape projects that should be completed as part of future landscape upgrades.
- Identify trees, shrubs, or other foliage that should be removed and/or replaced in each of the prioritized areas.
- Evaluate existing landscaping to review its overall functionality to determine what plants, trees, or foliage, need to be trimmed, replanted, or removed in the areas.
- Identify plants that are hardy and sustainable in the local environment and would thrive in the landscaped areas with limited care, using native plants where appropriate.
- Assist the County in developing a final landscape plan to perform the work identified through the previous steps.
- Recommend and assist the County in selecting proper landscaping plants and materials for the environment based on the concept drawings

Bid cost and work proposal shall include the following:

- The Contractor shall utilize the concept plan and design for all work related to the beautification and upgrade of the grounds. Removal of existing plants, materials, and related items not used shall be legally disposed at the Contractor's expense at completion. All existing plants not part of the work shall be protected and/or reused in the design as approved.
- All proposals shall include providing new plants and materials unless approved per project plans and/or approval from a County representative.

- The Contractor shall install temporary barriers at the end of each workday and when work must be postponed due to inclement weather.
- All materials used and installed shall be new and delivered onsite. Any used or unpackaged materials shall be rejected.
- The Contractor shall protect the existing building, equipment, and property from damage during the performance of all work. All damage shall be the Contractor's or their subcontractor's responsibility to correct.
- Removal and disposal of all trash/debris resulting from this work shall be the Contractor's responsibility and no cost to the County.

General Requirements:

- It is strongly recommended that the Contractor conduct a thorough and complete site visit and examination prior to bidding to verify the existing conditions, to determine the extent of work to be done and to determine the conditions under which the work must be done
- Prior to beginning work, the Contractor must conduct a walk through and inspection of the site and facility with a County representative and note the existing conditions and any damage. The inspection must include all areas that will be affected by the performance of work under this contract. Existing damage or defects must be noted and will be the basis for determination of damages caused by the Contractor's operations. Failure of the Contractor to perform this inspection indicates that all areas are free of damage and defects.
- The Contractor must restore the site to a condition equal to or better than the condition that existed at the start of the contract work.
- Work must be performed during normal scheduled work week hours. The Contractor must furnish a statement of the number of hours, days, and times to be worked per week along with the number of persons on site. The start and stop times must typically be coordinated with facility personnel providing escort to minimize or prevent the need for overtime work by County personnel.
- The Contractor must meet with the Facility Director or a designated point-of-contact to discuss and review the work proposed for specific timeframes to provide specifics about work to be performed each day and week. The review must include any special procedures, constraints, impacts on the facility, or schedule requirements involved in completing the work.
- The Contractor must coordinate their work and cooperate with any other Contractor performing work on site.
- The buildings shall remain operational throughout the performance of work required by this contract. The Contractor must plan, schedule, sequence, and execute the work in a manner that will minimize disruptions to daily operations to include safety barriers to accommodate public traffic paths into the building

- Authorized County personnel performing operational functions or routine or emergency maintenance activities must always have access to the site. The Contractor must allow uninterrupted access as required without interference.
- The Contractor must be on site to accept all deliveries. Deliver products in manufacturer's original containers, free of damage, and labels legible and intact. All materials must be handled and stored in accordance with all recommendations and instructions of the growers/manufacturers. The Contractor must protect all materials from damage and keep them in a good condition.

SUBMISSIONS OF PROPOSALS

Submissions must include:

- Please follow all instructions contained in the *General Instructions to Bidders* document included in the RFP.
- Complete all forms included in the RFP.
- Provide between three (3) to five (5) recent engagements where your company has provided landscaping and design services on a scale similar to this proposed project as project references. List the entity's name, date of project, scope of work, contact person, and phone number.
- Include a brief background and history of your company including information as follows: location, length of time in business, overall experience, and number of employees.
- Include biography and/or resume of the proposed project manager.
- Provide an overall approach to the proposed project.

SELECTION OF CONTRACTOR

The awarded Contractor will be selected based upon:

- Proposed design and its adherence to the requirements as laid out in this *Scope of Work and Specifications* document,
- Provided company history and experience of the proposed project manager,
- References and their experiences with the company,
- Proposed cost as provided on the *Bid Form*, and
- Completion date as provided on the *Bid Form*.

If the County deems it necessary, interviews with selected Contractors may be held to discuss submissions and project requirements to be used in the final selection of the awarded Contractor. These interviews will be scheduled for April 6-8, 2026.

WARRANTY & PERFORMANCE AGREEMENT

Warranty:

Contractor shall provide a one-year warranty on all plants, materials and workmanship.

- Option 1 -Provide Cost to Remove and Install New
- Option 2 -Provide Cost and Consultation to Eliminate Aged Trees and Replace With New

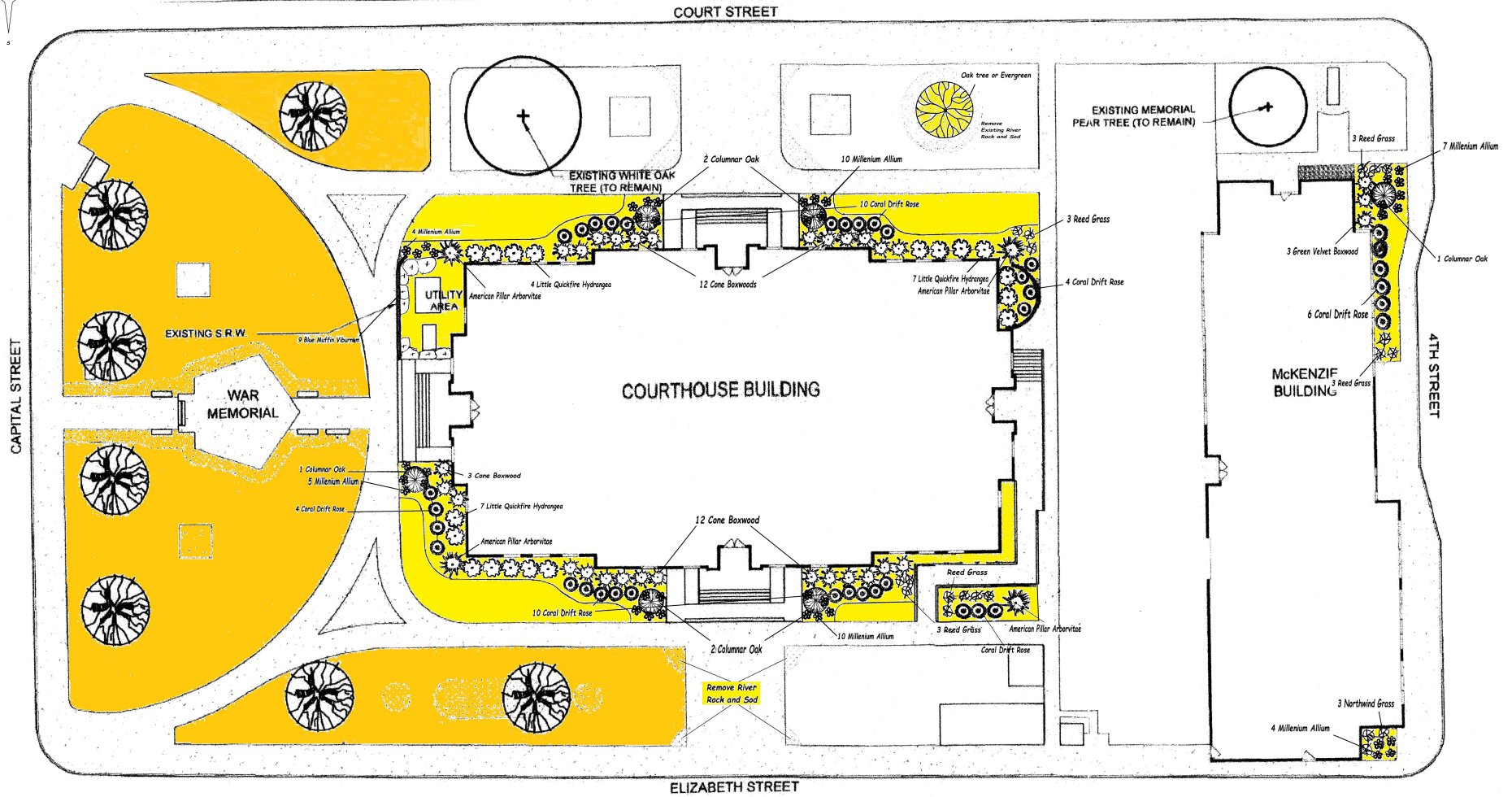
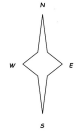
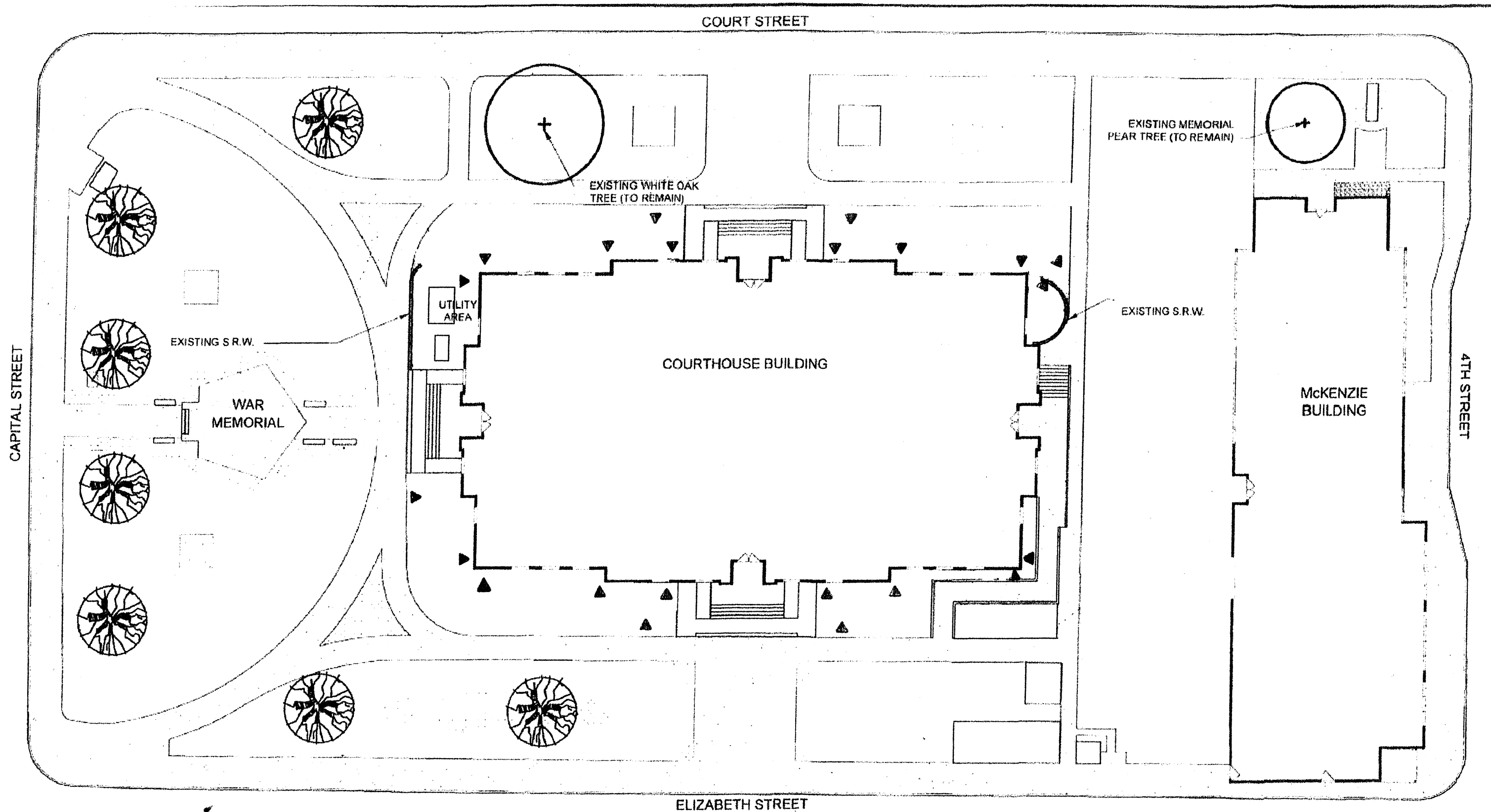


Exhibit 1

TAZEWELL COUNTY COURTHOUSE	
Date:	Scale: 1/8" = 1'-0"



LIGHTING PLAN
 22 UPLIGHTS
 2700 KELVIN 7WATT

Exhibit 2

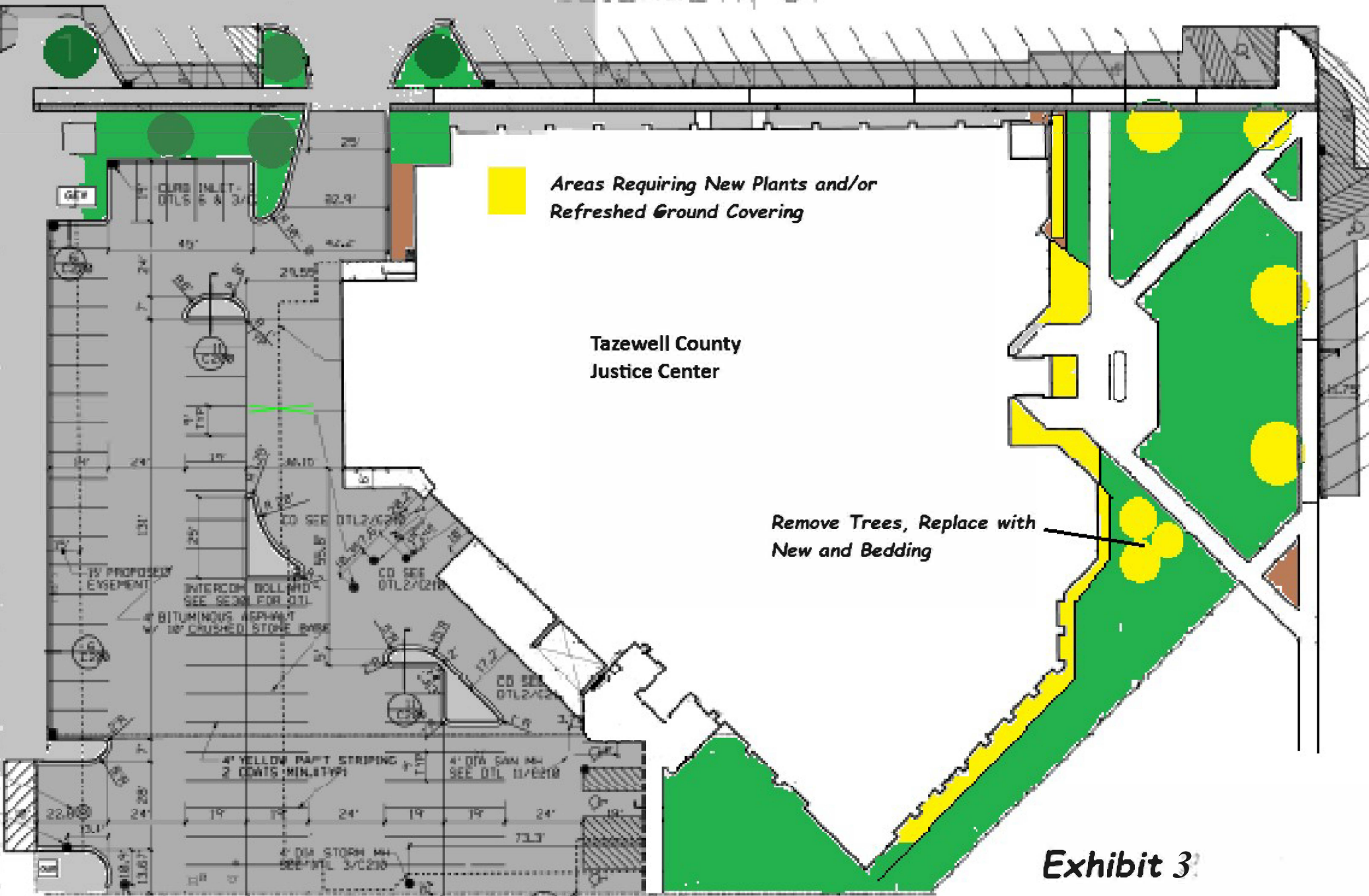
ELIZABETH ST

 *Areas Requiring New Plants and/or Refreshed Ground Covering*

Tazewell County
Justice Center

Remove Trees, Replace with New and Bedding

Exhibit 3



Tazewell County Courthouse Plant List

- 6 Columnar Oak: Kindred Spirit Oak
- 3 American Pillar Arborvitae
- 27 Cone Boxwood
- 9 Blue Muffin Viburnum
- 34 Coral Drift Rose
- 3 Green Velvet Boxwood
- 9 Northwind Switch Grass
- 66 Millenium Allium
- 12 Karl Forester Feather Reed Grass
- 18 Little Quick Fire Hydrangea

American Pillar Arborvitae



Coral Drift Rose



Blue Muffin Viburnum



Green Velvet Boxwood



Cone Boxwood



Karl Forester Feather Reed Grass



Kindred Spirit Oak



Millenium Allium



Little Quick Fire Hydrangea



Northwind Switch Grass



Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
BID FORM

Vendor/Contractor: _____

Page 1 - Option #_____ of _____
 (use additional form for each option)

<p>Base Bid including all material costs, labor, freight, disposal of removed materials, repairs, etc. associated with the concept design (<u>Include Company Cost Sheet</u>)</p>	
<p>OR: Hourly Cost for Services:</p>	
<p>Design</p>	
<p>Labor</p>	
<p>Materials Cost</p>	
<p>Optional Proposal: include the cost (cost reduction) for any proposed changes to the concept design (yellow) on Exhibit 1</p>	
<p>Proposed design for west end of Courthouse block: include all costs associated with the design recommendation to add and/or remove trees/plants from area in orange on Exhibit 1</p>	
<p>Justice Center - cost of proposed design (Exhibit 2): include all costs associated with the removal of existing plants/trees and cost of design as well as proposed plants, design elements, etc.</p>	

**Tazewell County
 Project #2026-P-01
 Landscaping Services - Consultation & Installation
 BID FORM**

Vendor/Contractor: _____

Page 2 - Option #_____ of _____
 (use additional form for each option)

Optional Cost/Considerations:	
Warranty Terms	
Start Date	
Completion Date/Number of Days to Completion	

*Contract will be awarded as a complete package to one bidder giving consideration to the total project cost, expected start and completion dates, etc.

Company name: _____

Signature: _____

Title: _____

Date: _____

Email & Phone Contact Information: _____

**Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation**

REFERENCES

Please provide three to five references from prior comparable projects.

Vendor/Contractor: _____

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

Project completed for:	
Date project completed:	
Scope of project completed:	
Representative to contact:	
Representative's phone number:	

Tazewell County
Project #2026-P-01
Landscaping Services - Consultation & Installation
SUBCONTRACTOR LISTING

Vendor/Contractor: _____

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

Subcontractor name & address:	
Scope of work to be completed by subcontractor:	

We the undersigned agree to furnish the listed equipment according to the County's specifications and conditions at the stated prices enclosed in this cost proposal sheet.

Company Name

County

Address

City

State

Zip

Phone

Fax

E-mail

Cash Discount % if any

Agents Name (print)

Signature

Date

NON-COLLUSION AND CERTIFICATION OF ELIGIBILITY
AFFIDAVIT OF PRIME BIDDER

State of Illinois)
County of Tazewell County) SS

_____, being first duly sworn, deposes and says that:

- (1) He/she is _____ of _____,
The Bidder that has submitted the attached bid;
- (2) He/she is fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;
- (3) Such bid is genuine and is not a collusive or sham bid;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached bid or of any other Bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the County of Tazewell of any person interested in the proposed contract; and
- (5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.
- (6) That the Prime Bidder is not barred from contracting with any unit of State or local government as a result of a violation of either 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid Rotating).

Signed _____

(Title)

Subscribed and sworn before me on
This _____ day of _____, 20__.

Notary Public (SEAL)

AGREEMENT FOR COUNTY OF TAZEWELL
(Name of Contractor and Contract #)

THIS AGREEMENT entered into by and between the County of Tazewell, Illinois, a body politic and corporate, hereinafter referred to as "Owner", and _____, hereinafter referred to as "Contractor", this ___ day of _____, 20__.

WHEREAS, previous heretofore bids were let and received for the performance and completion of the _____; and

WHEREAS, the bid of _____ was received and approved, subject to the execution of this Agreement by the parties hereto.

NOW, THEREFORE, in consideration of the herein stated mutual covenants, promises and undertakings by the parties to this Agreement, it is agreed by and between the parties as follows:

1. The contract documents consist of this Agreement, contract drawings, specifications, and all addenda issued prior to the execution of this Agreement and all modifications issued subsequent thereto. These form the contract and are fully a part of this contract as if attached to this agreement or repeated herein. Additionally, and specifically, there is made a part of this Agreement the _____, all specifications contained therein, as well as all drawings contained or referred to in the above referenced manual, and all addenda and other documents incorporated in the above referenced contract documents.
2. The Contractor shall perform all work required by the contract documents as above described for the _____ as described in the above referenced contract documents and in accordance with the said documents, and it is contemplated that the work to be performed under this contract with Tazewell County, Illinois covers and includes, in general, the requirements for the furnishing of all labor, equipment, materials, and services and all other work associated therewith.
3. It is agreed by and between the parties hereto that time is of the essence in the performance of the obligations required hereunder.
4. The consideration, herein called the "Contract Price" to be paid by the Owner and accepted by the Contractor for the performance of the work contemplated herein is the lump sum of

(_____). Prior to payment, contractor shall present to the Tazewell County Finance Department fully documented invoices and waivers of lien.

4a. The term of this agreement shall be for _____ months commencing _____. Owner shall have the option to extend this agreement for a period of _____ additional months under the same terms as herein provided.

5. All federal, state and local taxes of all types, included, but not limited to, any excise taxes, taxes upon personal property and sale and use taxes, where applicable, are included in the price as stated herein and whenever required by law, are separately stated.

6. Contractor, within ten (10) days after execution of this Agreement, shall submit to the Office of the Tazewell County Auditor a list of firm's names, addresses, and phone numbers of all subcontractors which Contractor proposes to employ for the principal parts of the work. Contractor will let no subcontracts nor authorize any proposed subcontractor to start work or assume obligations for equipment or materials until Contractor receives from Owner written approval of such subcontractor. If any proposed subcontractor is not approved by Owner, Contractor shall submit as soon as possible, a substitution, and other proposed subcontractor for Owner's approval. Upon written request by Owner, Contractor will provide experienced histories, financial data and such other qualifying information as may be required by Owner to evaluate fairly and completely the proposed subcontractor's qualifications. If within ten (10) days no such written notification is made to the Tazewell County Auditor, the assumption will be made that there will be no subcontractor on said project.

7. Contractor is and shall be an independent contractor for all purposes, solely responsible for the results to be obtained and not subject to the control or supervision of the Owner insofar as the manner and means of performing the services and obligations of this contract.

8. In the event the Owner's machinery or equipment is used by the Contractor or any subcontractor in the performance of work called for by the contractor, such machinery or equipment shall be considered as being under the sole custody and control of the Contractor during the period of such use by the Contractor or by any subcontractor, and if any person or persons in the employ of the Owner shall be used to operate such machinery or equipment during the period of such use, such person or persons shall be deemed during such period of operation to be an employee or employees of the Contractor.

9. If required by Owner, the Contractor shall furnish a performance bond, the bond premium to be charged separately and in addition to the Contract Price. Contractor represents that this Agreement, except as provided in this paragraph, does not include any amount for the costs of such bond.

10. Contractor shall apply for and pay for any and all building permits that may be required.

11. Contractor shall be responsible for damage inflicted by himself or his agents to existing buildings, equipment, or completed new work, which damage results from the performance of Contractor's requirements under this Agreement. Repair or replacement of all such damaged work shall be done by Contractor at his own expense.

12. Owner shall have the right to inspect and test all work in progress. Contractor shall provide sufficient time for such inspection and testing, particularly with respect to work to be concealed.

13. Contractor shall at all times keep the site, Owner's premises, and adjoining premises, driveways and streets clean of rubbish. At the conclusion of the work, Contractor shall remove all rubbish from and about the premises, as well as all tools, equipment, surplus material, and shall leave the premises clean and ready for use. No burning of rubbish will be permitted on the premises. If Contractor does not perform such cleaning with reasonable promptness or upon request, Owner may cause such cleaning to be done by others and charge the cost of same to Contractor.

14. Contractor warrants that all work provided for herein shall be done in a workmanlike manner and all materials provided for herein shall be free from defects and Contractor shall promptly repair or replace any items which are defective in workmanship or materials.

15. Contractor shall maintain insurance which will insure the performance by Contractor of the obligations to indemnify and hold harmless, and protect Owner from claims under Workman's Compensation, Occupational Disease Act, Employer's Liability Insurance, Comprehensive General Liability Insurance including bodily injury and property damage and Automobile Liability Insurance including bodily injury and property damage. Contractor shall provide to the Tazewell County Auditor, certificates of insurance in a form and amount acceptable to the Tazewell County Auditor that evidences the existence and continuation of the above required insurance.

16. Contractor and all subcontractors working on the project at the job site during the term of this Agreement shall comply with all the rules and regulations as given in the Williams-Steiger

Occupational Safety Health Act of 1970 and all amendments to the Act. Further, Contractor and all subcontractors on the project at the job site during the term of this Agreement shall comply with the Prevailing Wage requirements of the Davis-Bacon Act and its regulations, 29 CFR Parts 1, 3, 5, and 7. Further, Contractor shall pay prevailing wages in accordance with the State of Illinois Prevailing Wage Law, latest revision. All work to be performed hereunder shall be performed in strict accordance with the latest adopted edition of applicable codes and regulations.

17. Contractor shall save and hold harmless Owner, including its officials, agents and employees, free and harmless from all liability, public or private, penalties, contractual or otherwise, attorneys fees, expenses, causes of action, claims or judgments, resulting from claimed injury, damage, loss or loss of use to or of any person, including natural persons and any other legal entity, or property of any kind (including, but not limited to, choses in action) arising out of or in any way connected with the performance of work or work to be performed under this contract, whether or not arising out of the partial or sole negligence of Owner, its officials, agents, or employees, and shall indemnify Owner for any costs, expenses, judgments and attorneys fees paid or incurred, by or on behalf of the Owner, and/or its agents and employees, whether or not by or through insurance provided by Owner.

18. Contractor shall further hold harmless Owner, including its officials, agents and employees, from liability or claims for any injuries to or death of Contractor's or any subcontractor's employees, arising from any cause whatsoever, whether or not arising out of the partial or sole negligence of Owner, its officials, agents or employees, including protection against any claim of the Contractor or any subcontractor for any payments under any Workman's Compensation Insurance carried on behalf of said Contractor or subcontractor, and shall indemnify the Owner from any costs, expenses, judgments and attorneys fees paid or incurred with respect to such liability or claims by it or on its behalf of its agents and employees, whether or not by or through insurance provided by Owner.

19. This Contract shall be governed by and interpreted in accordance with the laws of the State of Illinois. All relevant provision of the laws of the State of Illinois applicable hereto and required to be reflected or set forth herein are incorporated herein by reference.

20. No waiver of any breach of this contract or any provision hereof shall constitute a waiver of any other breach or further breach of this contract or any provision hereof.

21. This contract is severable, and the invalidity or unenforceability of any provision of this contract, or any part hereof, shall not render the remainder of this contract invalid or unenforceable.

22. This contract may not be assigned or subcontracted by Contractor to any other person or entity without the written consent of Owner.

23. This contract shall be binding upon the parties hereto and upon the successors in interest, assigns, representatives and heirs of such parties.

24. This contract shall not be amended unless in writing expressly stating that it constitutes an amendment to this contract, signed by the parties hereto. Owner shall not be liable to Contractor for the costs or changes or additions to the work to be performed or the materials to be supplied unless such changes or additions are accepted by Owner in a writing approved by and signed by a person with lawful authority granted to execute such writing.

25. The parties agree that the foregoing document herein referenced constitute all the agreement between the parties and in witness thereof the parties have affixed their respective signatures on the date first noted.

COUNTY OF TAZEWELL:

BY: _____

ATTEST:

CONTRACTOR:

BY: _____

TAZEWELL COUNTY FINANCE DEPARTMENT



Request for Proposals, Project #2026-P-01
LANDSCAPING SERVICES - CONSULTATION & INSTALLATION
Tazewell County – Pekin Illinois
Downtown Campus

ADDENDUM #1

The following notes were points of discussion during the optional Pre-Bid Meeting on March 12, 2026, at 2:00 PM CST:

Primary Plan:

McKenzie Building:

Corner of 4th & Elizabeth: Contractor inquired to the type of bedding desired. The Facilities Director advised small rock bedding. This would be consistent throughout all landscape beds.

Front of building – 4th St to Court: Old plants are to be removed as well as rock bed. New plants, edgings, and rock beds to be installed.

Courthouse:

NE corner:

- Parking lot side: Retaining wall around the bed is leaning – the bed wall is to be removed, replaced, and configured to accommodate the provided landscape design and plants suggested, or the Contractor's proposed design.
- Court Street side: Area where tree has been removed: The drawing shows new tree and bedding. Sod to be placed as well.

West side – Utility Area:

- Plants need to be removed and replaced with plants that provide more visibility to the area. Contractors can provide what is on the landscape drawings provided or provide their design if desired for consideration.
- The retaining wall around the transformer and switchgear area is to remain.

South Side:

- Currently existing flower bed to be removed.
- Trees near building should be evaluated for possible problems with foundation of the building. Existing trees at all existing bedding areas around the building should be salvaged and/or repurposed if possible.
- River stone at the corners of the sidewalk area should be removed and replaced with sod.

Lighting:

- Specific fixtures have not been selected. Lighting was called out in the design, but alternate lighting options can be provided.
- Power source for the lighting: We will provide power to the lighting design once we know the layout.

Irrigation:

- An irrigation system currently exists. Because the option of design may change depending on the proposal, we will revisit irrigation updates separately.
- Changes to the existing system are not part of the project, however, suggestions of updates are welcome. We understand irrigation reconfiguration is likely and will revisit once design proposals are provided.

General:

- Everything should be balanced and cohesive.
- After installation, maintenance of the landscape beds will be performed by in-house staff.

Justice Center: (Plantings at the front of the building should allow for line of site at all times.)

- Remove aged plants and provide optional plants at the front of the building and in concrete beds.
- Trees in the outer areas of the lawn need to be pruned and bedding around them reworked and updated.
- The monument mentioned during the site visit in the raised bed to the right of the door will not be completed. Plants should be placed in this area.

Secondary Plan:

Courthouse:

West side of building by Memorial:

- Aged trees need to be pruned and cleaned up if possible or advised.
- If removal and replacement is recommended, pricing should be provided separately with recommendations.

South side of building:

- South side of the courthouse should have the existing landscape beds and plants removed and sodded.
- We desire to have two trees with bedding around them.
- There is a Bradford tree that will need to be removed if that is the recommendation.

TAZEWELL COUNTY FINANCE DEPARTMENT



Request for Proposals, Project #2026-P-01
LANDSCAPING SERVICES – CONSULTATION & INSTALLATION
Tazewell County - Pekin, Illinois
Downtown Campus

ADDENDUM #2

Response to Vendor Inquiry

- Is there a digital site plan (pdf) that could be sent to us for the Justice Center to be used as a reference for a landscape plan?
 - Attached is the only PDF site plan we had to work with. This plan required a significant amount of work to modify the drawing to remove unnecessary details.

- In reference to the lighting plan estimate, there was talk of an outdoor receptacle for a single transformer, but the location was unclear. After reviewing the provided lighting plan, it seems the best solution may be a transformer in each quadrant due to existing sidewalks, staircases, and other structures. This may require new in-use receptacles to be stubbed out to each quadrant. Is that something that could be accomplished with your team in preparation for this project.
 - We understand the potential need for provided electrical to the landscape beds. We do currently have power outlets at the outside areas of the building and believe these can be upgraded to accommodate proposed lighting plans.



JUSTICE CENTER
NEWEL
PEKIN ILLINOIS

Revisions



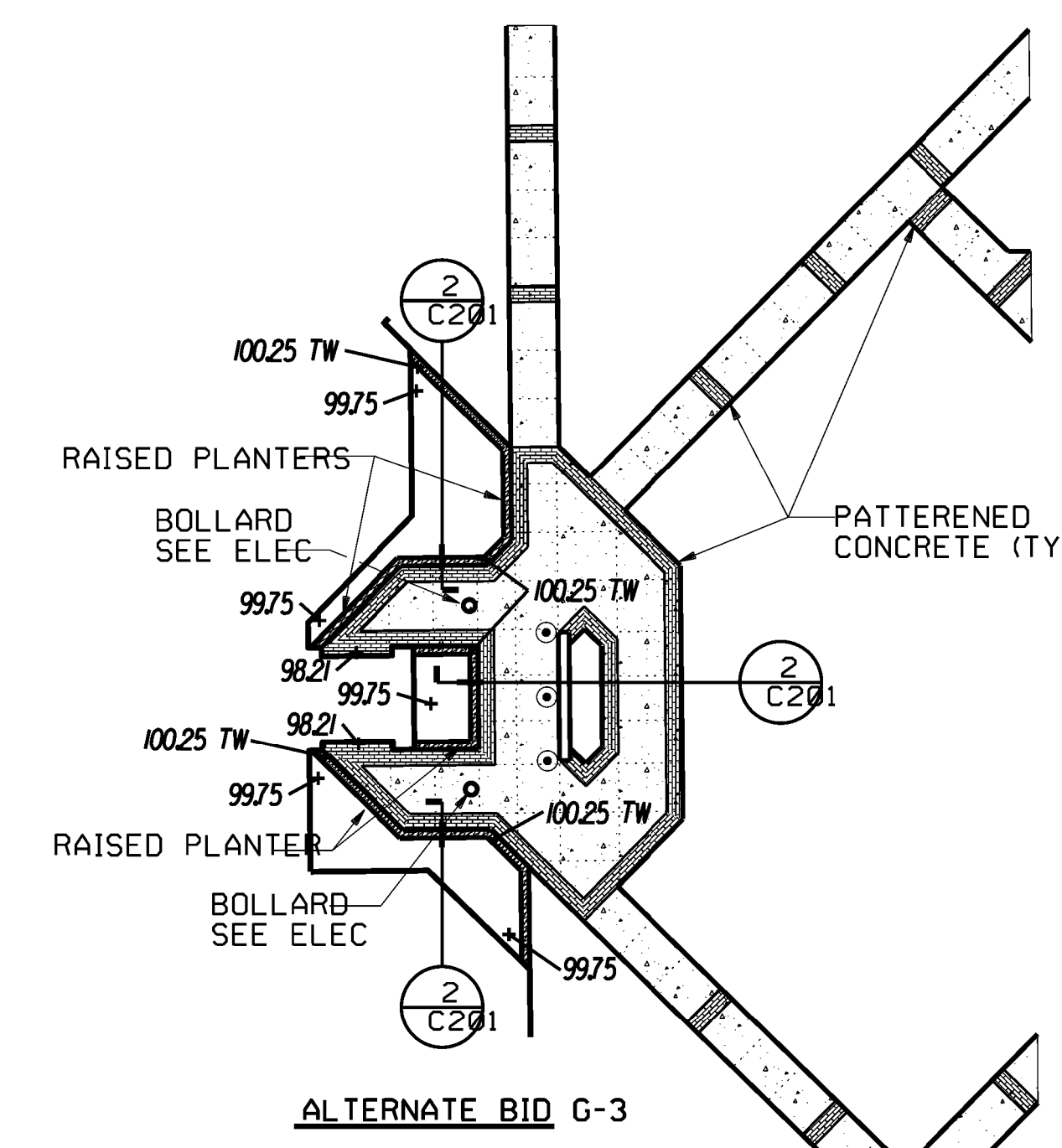
Sheet Title: JUSTICE CENTER
Grading Plan
Project No. 1607.00
Date: 10-24-01
Checked: JR
Approved: JR

NOTES

1. SITE IS OVER GROUND WATER RECHARGE AREA.
2. STREET ADDRESS IS 101 SOUTH CAPITOL.
3. SITE AND BUILDING TO COMPLY WITH ADA AND ILLINOIS ACCESSIBILITY REQUIREMENTS.
4. EXTERIOR SIGNS TO COMPLY WITH CITY SIGN ORDINANCE.

LEGEND

- ◆ BENCH MARK
- PROPERTY LINE
- CONSTRUCTION LIMIT LINE
- 100 CONTOUR
- ▭ BUILDING
- ▨ CONCRETE PAVEMENT
- ▩ BITUMINOUS PAVEMENT
- ▧ CONCRETE CURB
- ▦ CONCRETE CURB & GUTTER
- 12" ST → STORM SEWER
- 8" SAN → SANITARY SEWER
- 8" W → DOMESTIC WATER LINE
- 8" FP → FIRE PROTECTION WATER LINE
- 8" G → GAS LINE
- UE --- UNDERGROUND TELEPHONE
- UT --- UNDERGROUND TELEPHONE
- STORM SEWER MANHOLE
- CURB INLET
- SANITARY SEWER MANHOLE
- WATER VALVE
- FIRE HYDRANT
- GAS VALVE
- PAD MOUNTED TRANSFORMER
- SPOT ELEVATION
- TOP OF CURB ELEVATION
- TOP OF WALL ELEVATION



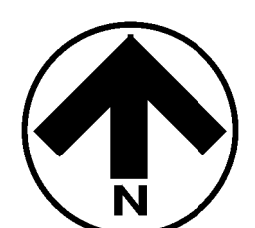
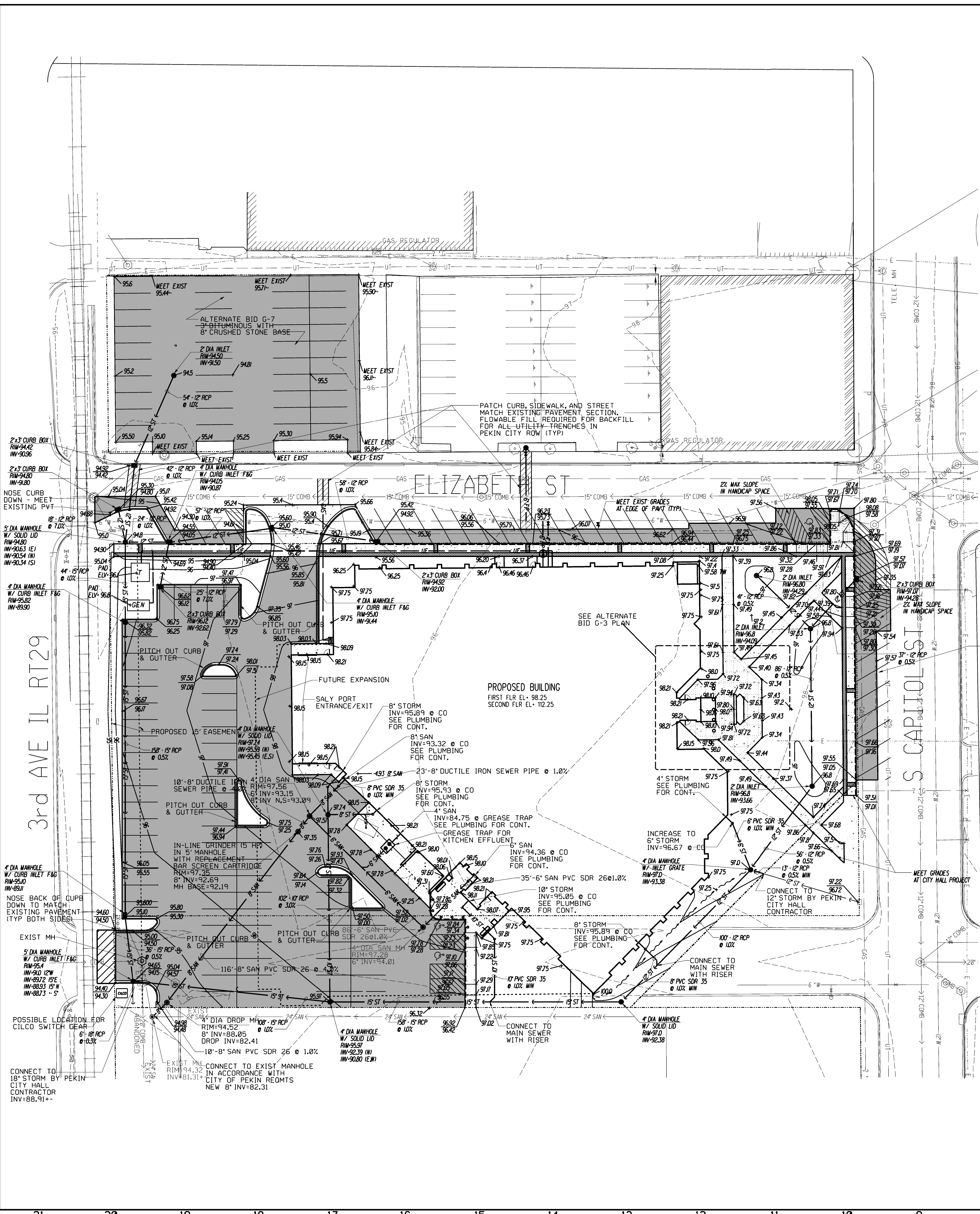
ALTERNATE BID G-3

GENERAL NOTES

1. SITE GRADING AND CONSTRUCTION TO COMPLY WITH I.D.O. STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION IN ILLINOIS (LATEST EDITION)
2. UNDER ALL PAVED AREAS - CONTRACTOR IS RESPONSIBLE TO COMPACT TOP 12" OF EXISTING SOIL BELOW NEW PAVEMENT AND EACH LAYER OF BACKFILL OR FILL MATERIAL AT 98 PERCENT OF MAXIMUM DRY DENSITY ACCORDING TO ASTM D 698. DISC AND AERATE SOIL AS REQUIRED TO OBTAIN OPTIMUM MOISTURE CONTENT AS DETERMINED SOILS TESTING AGENCY.
3. COMPLY WITH LOCAL REQUIREMENTS FOR EROSION CONTROL. SEE DTLS 1 - 3/C211 FOR SILT FENCE & STRAW BALE D.T.S.
4. THE CONTRACTOR IS RESPONSIBLE FOR HIS OWN LAYOUT AND STAKING.
5. EARTHWORK CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND PLACING 6" TOPSOIL FOR ALL DISTURBED AREAS. PRIOR TO PLACEMENT OF TOPSOIL TILL AND LOOSEN SUBGRADE TO PROVIDE SOIL TRANSITION ZONE TO ALLOW FOR ROOT GROWTH.
6. EARTHWORK CONTRACTOR IS TO INCLUDE REMOVAL, HAULING AND DISPOSAL OF DELETERIOUS SUBSURFACE MATERIAL AS INDICATED ON THE SOIL BORINGS. OWNERS GEOTECHNICAL REP SHALL DETERMINE AREAS TO BE REMOVED DURING CONSTRUCTION. FOR BIDDING PURPOSES CONTRACTORS TO ASSUME 50% OF MATERIAL FROM BUILDING EXCAVATION MAY BE RE-USED FOR SITE FILL.
7. OUTSIDE THE BUILDING FOOT PRINT REMOVAL IS TO INCLUDE ALL DELETERIOUS MATERIAL IN AFFECTED AREAS TO A DEPTH OF 2' INSIDE THE BUILDING FOOTPRINT ALL DELETERIOUS FILL SHALL BE REMOVED TO FULL DEPTH.
8. ALL EARTHWORK BIDS SHALL INCLUDE IN THE BASE BID THE FOLLOWING:
REMOVAL AND REPLACEMENT OF 6000 C.Y. - REPLACEMENT MATERIAL IS COMPACTED GRASS SUBBASE MATERIAL. SEE SPEC FOR QUANTITIES PLUS REMOVAL AND DISPOSAL (BASEMENT AREAS) - 2500 C.Y.
9. INDICATE UNIT PRICES ON BID FORMS FOR ADDITIONS OR SUBTRACTIONS FOR FIELD MEASUREMENTS TO BID QUANTITIES.
10. CONTRACTOR'S BID TO INCLUDE A UNIT PRICE FOR EXCAVATION, TRANSPORT AND DISPOSAL PER CUBIC YARD FOR PETROLEUM BASED CONTAMINATED SOILS AS DESCRIBED IN THE SUMMARY OF ENVIRONMENTAL FINDINGS. DURING EXCAVATION THE CONTRACTOR WILL NOTIFY THE ARCHITECT/OWNERS REPRESENTATIVE WHEN EXCAVATING ANY AREAS SUSPECTED OF CONTAINING CONTAMINATED SOILS. THE OWNER WILL PROVIDE AN ENVIRONMENTAL CONSULTANT ON SITE TO IDENTIFY SOILS TO BE EXCAVATED, TRANSPORTED, AND DISPOSED. SEE SPECIFICATION SECTION FOR UNIT PRICES AND INCLUDE UNIT PRICE ON BID FORM.
11. THE CONTRACTOR SHALL FIELD LOCATE AND PROTECT ALL EXISTING UTILITIES THAT ARE TO REMAIN.
12. SEE DETAIL 1 /C210 TYPICAL STORM SEWER TRENCH.
13. SEE SHEET E100 FOR SITE ELECTRICAL PLAN.
14. ADJUST EXISTING MANHOLE FRAMES AND LIDS TO MEET ALL LOCAL REQUIREMENTS FOR EXISTING STRUCTURES FALL IN PROPOSED CONSTRUCTION

TYP SEWER & WATER LINE NOTES

1. ALL CONSTRUCTION TO CONFORM TO LOCAL STANDARDS.
2. FIELD VERIFY LOCATION AND INVERT ELEVATION OF EXISTING SANITARY SEWER AND WATER MAIN PRIOR TO CONNECTION.
3. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FOR SANITARY SEWER CONSTRUCTION INCLUDING LOCAL SANITARY DISTRICT PERMITS.
4. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS FOR WATER MAIN CONSTRUCTION INCLUDING WATER CONNECTION PERMITS.
5. THE CONTRACTOR IS RESPONSIBLE FOR ALL PERMIT AND FEES ASSOCIATED WITH SANITARY SEWER AND WATER MAIN CONSTRUCTION.
6. SEWER MAIN SHALL BE AIR TESTED AND TESTED FOR DEFORMATION IN ACCORDANCE WITH LOCAL STANDARDS.
7. BEDDING FOR PVC SANITARY SEWERS AND WATER MAINS TO COMPLY WITH ASTM D 2321, CLASS 1 OR II.
8. SANITARY SEWER PVC PIPE MATERIAL TO BE SDR 26, ASTM D3034. PVC PIPE JOINT MATERIAL TO BE ELASTOMERIC, ASTM F442.
9. IAWC TO MAKE TAP CONNECTIONS TO EXISTING WATER MAINS WITH FIRE SERVICE TAP AND IAWC INSTALLED PORTION OF LINE. IAWC TO MAKE DOMESTIC TAP AND INSTALL SERVICE TO PROPERTY LINE.
10. SEE DETAIL 9 /C210 FOR THRUST BLOCKING DETAIL.
11. SEE DETAIL 1 /C210 FOR TRENCH BACKFILL DETAIL.
12. WATER AND SEWER SEPARATIONS SHALL COMPLY WITH THE STANDARD SPECIFICATIONS FOR SEWER AND WATER MAIN CONSTRUCTION IN ILLINOIS.



SITE GRADING PLAN



COMMITTEE REPORT

Mr. Chairman and Members of the Tazewell County Board:

Your Property Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Property Committee recommends to the County Board to approve the roller shades project for the McKenzie Building; and

WHEREAS, P.J. Hoerr received bids from Davis Blinds and Williamson Blind & Drapery for the project. P.J. Hoerr is recommending Davis Blinds as they were the lowest responsible bid at a total project cost of \$84,503.73; and

WHEREAS, P.J. Hoerr will oversee this project through our existing relationship with them as construction manager over renovations and property improvements to Tazewell County's existing buildings and properties; and

WHEREAS, the project is funded in the FY26 Capital Improvement Plan Fund with a budget of \$54,000; and

WHEREAS, the County Administrator recommends approving the bid and is authorized to proceed with the project.

THEREFORE BE IT RESOLVED that the County Board approve the roller shades project for the McKenzie Building.

BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Finance Director, Facilities Director and Auditor of this action.

PASSED THIS 29th DAY OF APRIL, 2026.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



Peoria Office: 107 N. Commerce Place, Peoria, IL 61604 • Phone: 309.688.9567 • Fax: 309.688.9556

Bloomington/Normal Office: 117 Merle Lane, Normal, IL 61761 • Phone: 309.888.9567 • Fax: 309.888.9556

April 13, 2026

Mindy Darcy
 County Administrator / Finance Director
 Tazewell County

Re: Proposal
 Tazewell County Mckenzie Building - Roller Shades

Dear Mindy,

Below is the cost for the above referenced project.

Scope

- Supply and install roller shades
- We recommend using Davis Blinds as they are the low responsible bid.
- Blind contractors are recommending painted 1x4 wood backer boards to be installed to drywalled soffits to allow roller shades to be fastened. PJ Hoerr included a **\$9,500 allowance** for labor and material to be done on a T&M basis to perform this work.
- Any unused funds for wood backer allowance will be credited back to the County

Mckenzie Building - Roller Shades	\$ 84,503.73
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Labor	Wood Backer Allowance	Sublet	PM/Super	GL/Procore	Fee	TOTAL
\$ -	\$ 9,500.00	\$ 69,030.00	\$ 3,556.00	\$ 160.36	\$ 2,257.37	\$ 84,503.73
0 Est. PJH Hrs.			30 Hrs	0.20%	2.75%	

Notable Assumptions:

- This pricing is valid for 30 days.
- The owner will allow access at the facility during normal working hours Monday - Friday.
- Excludes demolition of existing shades and dumpsters (this work will be done by the County)
- Excludes moving large furniture to allow for blind installation
- This proposal does not include identification, abatement or remediation of any hazardous materials.
- This proposal does not include Performance and Payment Bonding.
- This proposal does not include sales tax.
- Builders Risk Provided by Owner.

If you have any questions about the above information do not hesitate to contact our office.

Sincerely,

Charlie Waibel
 P. J. Hoerr, Inc.

Mckenzie Building

3/23/2026

----- QUOTATION -----

	Spec. Description		
	Supply and install manual roller shades	184	

Supply and install roller shades

\$69,030.00

Alternate Demolition of existing blinds

\$8,400.00

INCLUSIONS:

1. Supply and install roller window shades using Draper as the manufacturer
2. All warranties by manufacturer and Davis Blinds and Specialties applies
3. All labor and equipment necessary for a complete installation
4. Clean up behind the installation

EXCLUSIONS:

1. Taxes
2. demolition of existing shades
5. Overtime / shift work
6. Dumpsters

It is agreed that the demolition of existing shades by others. We expect to work around some Owner items within reason as long as access to the window heads is provided. Fabric to be 3% on the west and 1% on the east elevation with anodized fascia to match curtainwall

Plans Dated: N/A

Addendums: all

Brian Davis

309-401-4555 (Cell)

Bdavis@davisblinds.com

Williamson Blind & Drapery

230 Cracklewood Ln
 East Peoria, IL 61611
 309-694-7339 office
 309-657-5483 cell
 Email to sviper1015@comcast.net

Quote # 11897
Date: 4-9-26
Project McKenzie Building
Department Contact Steve

ISSUED TO PJ Hoerr Const attn Charlie Waibel

Description	Price
<p>All openness percent openness series E Screen are the same cost.</p> <p>Quantity of 192 Draper sheer weave roller shades with fascia.</p> <p>We Recommend E SCREEN Fabric and basing this quote as such.</p> <p>Painted boards Installed where required.</p>	<p>DRAPER SHADES BASE BID</p> <p>\$ 79,000.00</p> <p>4th floor DEDUCT</p> <p>DEDUCT \$ 3,800.00</p> <p>\$ 75,200.00</p> <p>-----</p>
<p>Hunter Douglas cost Installed with E screen fabric.</p> <p>Painted boards where required.</p> <p>Please select which Manufacturer you Prefer</p> <p>Accurate pricing will be preferred with Exact measurements</p>	<p>HUNTER DOUGLAS BASE BID</p> <p>\$ Base Bid \$74,500.00</p> <p>\$ DEDUCT 4th floor \$ 2,200.00 =</p> <p>\$ 72,300.00</p>

TOTAL Price \$