

Minutes approved 6.16.26



Property Committee Meeting

James Carius Community Room

Tuesday, May 19, 2026 – 3:30 p.m.

Committee Members Present: Chairman Max Schneider, Vice Chairman Stahl, Jon Hopkins, Nancy Proehl, Mike Harris, Kim Joesting, Eric Schmidgall

Committee Members Absent: Dave Mingus

Others Attending: Mindy Darcy, County Administrator

MOTION MOTION BY MEMBER STAHL, SECOND BY MEMBER JOESTING
to approve the minutes of the April 21, 2026 meeting and April 29, 2026 in-place meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

P-26-14 MOTION BY MEMBER STAHL, SECOND BY MEMBER PROEHL to recommend to Approve Re-Keying Project at the McKenzie Building

Administrator Mindy Darcy stated that they are working with S&S Builders Hardware. She stated that both re-keying projects are over budget for FY26. She stated that the numbers are higher, but they expect they will not reach the amount shown in the resolution because Mike Schone's staff will be able to assist with the physical labor of installing the locks and keys.

Member Crawford questioned whether the current key cards would continue to open the doors, and Administrator Darcy confirmed that they would still work.

Member Hopkins questioned if this is physical keys or cards. Administrator Darcy stated that this will be for the physical door keys.

Facilities Maintenance Director Mike Schone stated that S&S Builders Hardware is able to establish the hierarchy and set up the keys appropriately. He stated that right now, there are people walking around with master keys who should not have them.

Member Hopkins stated that he cannot support this since we are essentially taking money from other projects.

Member Stahl questioned whether there is an urgent security-related need for this.

Director Schone confirmed that there is currently a security issue and that this is necessary to address it.

Member Stahl stated that if constituents question the Board about spending this amount of money on the project, he wants to be able to provide clear justification

for it.

Member Proehl stated that the staff works very hard and quickly on these projects; however, she would appreciate more advance notice for projects like this.

Chairman Schneider questioned when the last time these buildings were re-keyed. Director Schone stated that he was not sure; however, some of the keys are quite dated, likely going back to the 1960s.

Administrator Darcy stated that this would provide better control over who keys are issued to and ensure they are returned when appropriate.

Member Harris questioned if this amount was budgeted. Administrator Darcy stated that the McKenzie Building is over budget by \$31,036.51.

Member Stahl questioned whether we would have a subscription with S&S Builders Hardware to maintain the keys. Administrator Darcy stated there will be no subscription and stated that we will maintain the keys internally.

Director Schone stated that we make our own keys in-house.

Member Crawford stated that what draws attention is when something ends up costing significantly more than originally expected.

Member Hopkins questioned whether all doors must be completed at once or whether completing them together results in cost savings. Chairman Schneider stated that on Page 11, S&S does note that if only one building is done, the cost of that building would likely increase.

On voice vote, **MOTION CARRIED**

Member Hopkins voted nay

P-26-15 **MOTION BY MEMBER JOESTING, SECOND BY MEMBER PROEHL** to recommend to Approve Re-Keying Project at the Courthouse

On voice vote, **MOTION CARRIED**

Member Hopkins voted nay

DISCUSSION: Current Project Update

Facilities Maintenance Director Schone provided an overview of current projects.

DISCUSSION: Justice Center Annex and Animal Control Building Project Updates Including Contingency Spent to Date

Administrator Darcy stated that the standard monthly reports were included in the packet.

Administrator Darcy stated that they are making good progress on the Justice Center Annex and are on target on mid-June of 2027 for completion.

Administrator Darcy stated that the Animal Control building is near completion. She stated that there will be a grand opening on June 18, 2026 at 11:00 a.m. She stated that the building will be open to the public on June 19, 2026.

Member Stahl questioned if demolition of the former building was put into the costs. Administrator Darcy stated that there are no plans to demolish that building. She stated that they will look for a way to repurpose the building.

DISCUSSION: Capital Improvement Plan Costs for Projects with PJ Hoerr as Project Manager

Administrator Darcy provided an overview of the Capital Improvement Plan projects with PJ Hoerr as the project manager.

Administrator Darcy stated that the Circuit Clerk's counter and countertop are currently being replaced. She also noted that painting will soon begin at the Courthouse and the McKenzie Building. She added that new boilers have recently been installed and are working well. Additionally, work is underway on installing blinds, and sealing and painting of the granite in the McKenzie Building will begin soon.

Coroner Hanley questioned the plan to paint the granite in the McKenzie Building and stated that it would detract from the building's character.

Member Crawford agreed with Coroner Hanley and stated that it would be better looking and a smarter approach to clean it, seal it, rather than to paint it.

Member Proehl questioned whose decision it was to paint it.

Administrator Darcy stated that they looked at a variety of options and this was the most cost effective way to change the look of the granite.

RECESS Chairman Schneider recessed the meeting at 4:05 p.m.

(transcribed by S. Gullette)