

Minutes approved 7.21.26



In-Place Finance Committee

James Carius Community Room

Wednesday, June 24, 2026 – 6:22 p.m.

Committee Members Present: Chairman Mike Harris, Vice Chairman Max Schneider, Nancy Proehl, Russ Crawford, Eric Schmidgall, Joe Woodrow, Dave Mingus, Deene Milam, Eugene Glueck

Committee Members Absent: Kim Joesting, Eric Stahl

Others Attending: Mindy Darcy, County Administrator

F-26-11 MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER GLUECK to recommend to Approve Copier Bid Agreement

Administrator Mindy Darcy stated that she is recommending to enter into a five year lease and service agreement for 56 machines that are copiers and printers. She reported that seven bids were received and she narrowed it down to three. Administrator Darcy noted that Watts was the only vendor to provide demonstration machines, bringing in Kyocera models for evaluation. Administrator Mindy Darcy stated that the County currently uses Toshiba machines and that it was their understanding that the Toshiba models have not changed significantly. She noted that the County was not able to view any Ricoh machines. Administrator Darcy further stated that Sandy Gullette contacted references for all three vendors under consideration and received excellent reviews regarding both service and product quality.

Administrator Darcy stated that she is recommending the Kyocera machines, which would be serviced by Watts. She stated that, in her opinion, the machines are dependable, require minimal maintenance, offer high durability, are well-suited for large-volume document production, operate efficiently, and feature modern technology. Administrator Darcy stated that she, Brian Karneboge, Print Shop Manager, and Sandy Gullette, Chief Clerk of the County Board Office, attended a demonstration of the Kyocera machines conducted by representatives from Watts. She stated that, based on their evaluation, they are recommending acceptance of the Watts proposal.

Member Milam questioned what would happen to the old machines. Administrator Darcy stated that we might choose to keep a few machines but the old machines will be taken away for recycling by the winning bidder.

Member Menold stated that he appreciates the hard work that went into evaluating the proposals; however, he recommended selecting NCI, the only Tazewell County-based vendor. He stated that the difference in cost is

insignificant and that the County should support local businesses whenever possible.

Member Glueck stated that he would support the staff's recommendation because staff members use the machines on a daily basis. However, he noted that he could be persuaded to support NCI because it is a local Tazewell County business.

Administrator Darcy stated that, upon reviewing the Kyocera machines, they identified several modern technological features that are not available on the County's current machines. She noted that the Kyocera proposal also came at a lower cost.

Member Proehl stated that she supports Administrator Darcy's recommendation and expressed appreciation for the work she put into evaluating the proposals and preparing the recommendation.

Member Crawford questioned what Chairman Harris' recommendation is. Chairman Harris stated that he has reviewed the proposal and spoke to Administrator Darcy and he supports their recommendation.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION **MOTION BY CRAWFORD, SECOND BY SCHNEIDER** to move the Committee into Executive Session under 5 ILCS 120/2(c)(11) – Probable Litigation at 6:36 p.m.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

The Committee was moved out of Executive Session at 7:03 p.m.

RECESS

Chairman Harris recessed the meeting at 7:03 p.m.

(transcribed by S. Gullette)