



Finance Committee

Mike Harris – Chairman
James Carius Community Room
101 S. Capitol Street
Pekin, Illinois 61554

Tuesday, July 21, 2026

immediately following Property Committee

- I. Roll Call
- II. Approve the minutes of the June 16, 2026 meeting and June 24, 2026 in-place meeting
- III. Public Comment
- IV. New Business
 - F-26-14 A. Recommend to approve budget transfer for Supervisor of Assessments
 - B. Executive Session – 5 ILCS 120/2(c)(29)
- V. Unfinished Business
- VI. Reports and Communications
 - A. Revenue Update Report
 - B. Treasurer's Report
 - C. Public Safety Sales Tax Report
- VII. Recess

Members: Chairman Mike Harris, Vice-Chair Max Schneider, Joe Woodrow, Deene Milam, Eric Schmidgall, Kim Joesting, Russ Crawford, Dave Mingus, Nancy Proehl, Eric Stahl, Eugene Glueck

Minutes pending committee approval



Finance Committee

James Carius Community Room

Tuesday, June 16, 2026 – 4:10 p.m.

Committee Members Present: Chairman Mike Harris, Russ Crawford, Kim Joesting, Eric Schmidgall, Joe Woodrow, Eric Stahl, Dave Mingus, Deene Milam, Eugene Glueck

Committee Members Absent: Vice Chairman Max Schneider, Nancy Proehl

Others Attending: Mindy Darcy, County Administrator

MOTION **MOTION BY MEMBER JOESTING, SECOND BY MEMBER MINGUS** to approve the minutes of the May 19, 2026 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

F-26-12 **MOTION BY MEMBER CRAWFORD, SECOND BY MEMBER JOESTING** to recommend to Approve Quote from Heart Technologies for the Purchase of Workstations

Administrator Mindy Darcy stated that they replace work stations every four years. She stated that this is FY26's allotment of work stations to be replaced. She stated that quotes are only valid for two weeks due to ongoing price fluctuations. She explained that this was the reason for requesting authorization not to exceed \$200,000.

Member Glueck questioned whether the project had been sent out for bid or if it was being awarded directly to Heart pursuant to the existing contract.

Administratory Darcy stated that this is done through Heart since they have our Managed Services Contract.

Member Crawford questioned if this will have to be done again next year. Administrator Darcy stated that we will do this same thing for four years then on the fifth year, we will replace servers.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

F-26-13 **MOTION BY MEMBER STAHL, SECOND BY MEMBER CRAWFORD** to recommend to Approve Budget Transfers for Veterans Assistance Commission

Administrator Darcy stated that the new Superintendent for Veterans Assistance Commission, CJ Pulcher, requested the transfers as he needs to hire an Assistant Superintendent, Administrative Assistant, and a Veterans Service Officer. She stated that he also requested a transfer to help cover the cost of an attorney to help review bylaws, policies, a guide books and a transfer to cover software license and subscription costs.

Member Hopkins state that he had been working with CJ and stated that it is inspiring to see the work that he has accomplished in the past two weeks.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

RECESS

Chairman Harris recessed the meeting at 4:20 p.m.

(transcribed by S. Gullette)



In-Place Finance Committee

James Carius Community Room

Wednesday, June 24, 2026 – 6:22 p.m.

Committee Members Present: Chairman Mike Harris, Vice Chairman Max Schneider, Nancy Proehl, Russ Crawford, Eric Schmidgall, Joe Woodrow, Dave Mingus, Deene Milam, Eugene Glueck

Committee Members Absent: Kim Joesting, Eric Stahl

Others Attending: Mindy Darcy, County Administrator

F-26-11 MOTION BY MEMBER SCHNEIDER, SECOND BY MEMBER GLUECK to recommend to Approve Copier Bid Agreement

Administrator Mindy Darcy stated that she is recommending to enter into a five year lease and service agreement for 56 machines that are copiers and printers. She reported that seven bids were received and she narrowed it down to three. Administrator Darcy noted that Watts was the only vendor to provide demonstration machines, bringing in Kyocera models for evaluation. Administrator Mindy Darcy stated that the County currently uses Toshiba machines and that it was their understanding that the Toshiba models have not changed significantly. She noted that the County was not able to view any Ricoh machines. Administrator Darcy further stated that Sandy Gullette contacted references for all three vendors under consideration and received excellent reviews regarding both service and product quality.

Administrator Darcy stated that she is recommending the Kyocera machines, which would be serviced by Watts. She stated that, in her opinion, the machines are dependable, require minimal maintenance, offer high durability, are well-suited for large-volume document production, operate efficiently, and feature modern technology. Administrator Darcy stated that she, Brian Karneboge, Print Shop Manager, and Sandy Gullette, Chief Clerk of the County Board Office, attended a demonstration of the Kyocera machines conducted by representatives from Watts. She stated that, based on their evaluation, they are recommending acceptance of the Watts proposal.

Member Milam questioned what would happen to the old machines. Administrator Darcy stated that we might choose to keep a few machines but the old machines will be taken away for recycling by the winning bidder.

Member Menold stated that he appreciates the hard work that went into evaluating the proposals; however, he recommended selecting NCI, the only

Tazewell County-based vendor. He stated that the difference in cost is insignificant and that the County should support local businesses whenever possible.

Member Glueck stated that he would support the staff's recommendation because staff members use the machines on a daily basis. However, he noted that he could be persuaded to support NCI because it is a local Tazewell County business.

Administrator Darcy stated that, upon reviewing the Kyocera machines, they identified several modern technological features that are not available on the County's current machines. She noted that the Kyocera proposal also came at a lower cost.

Member Proehl stated that she supports Administrator Darcy's recommendation and expressed appreciation for the work she put into evaluating the proposals and preparing the recommendation.

Member Crawford questioned what Chairman Harris' recommendation is. Chairman Harris stated that he has reviewed the proposal and spoke to Administrator Darcy and he supports their recommendation.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

MOTION **MOTION BY CRAWFORD, SECOND BY SCHNEIDER** to move the Committee into Executive Session under 5 ILCS 120/2(c)(11) – Probable Litigation at 6:36 p.m.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

The Committee was moved out of Executive Session at 7:03 p.m.

RECESS

Chairman Harris recessed the meeting at 7:03 p.m.

(transcribed by S. Gullette)

COMMITTEE REPORT

F-26-14

Mr. Chairman and Members of the Tazewell County Board:

Your Finance Committee has considered the following RESOLUTION and recommends that it be adopted by the Board:

RESOLUTION

WHEREAS, the County's Finance Committee recommends to the County Board to authorize the following FY26 budget transfer for the Supervisor of Assessments Office:

- Transfer \$34,243.00 from Publication/Advertising Services (100-620-5203) to Software Licenses & Subscription (100-620-5200)

WHEREAS, the transfer of funds is to cover the cost of additional months of Proval CAMA software license fees which allowed township assessors to complete their 2026 work in Proval CAMA prior to the full conversion to Devnet CAMA software; and

WHEREAS, the new Devnet CAMA software will be fully functioning for 2027 assessment work, and Proval CAMA software will no longer be needed after August of 2026.

THEREFORE BE IT RESOLVED that the County Board approve the transfer of funds.

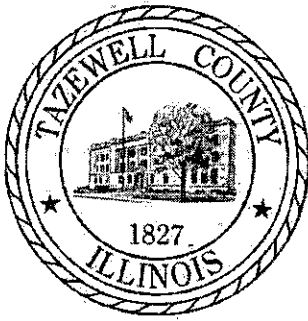
BE IT FURTHER RESOLVED that the County Clerk notifies the County Board Office, Supervisor of Assessments, Finance Office, the Treasurer, and the Auditor of this action.

PASSED THIS 29th DAY OF JULY, 2026.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman



TAZEWELL COUNTY SUPERVISOR OF ASSESSMENTS

Nicole Jones, Chief County Assessment Officer

11 South Fourth Street

McKenzie Building, Suite 410

Pekin, Illinois 61554-4206

Phone: (309) 477-2275

TO: Chairman Harris and Finance Committee

FROM: Nicole Jones, CCAO

DATE: July 21, 2026

SUBJECT: Line-Item Transfer Request for Supervisor of Assessments Office

I respectfully request the following transfer within the Supervisor of Assessments Budget for FY 26:

\$34,243 Publication/Advertising Services #100-620-5203 to
Software Licenses & Subscription #100-620-5200.

The transfer of funds is to account for the additional support needed for our Proval software, which the additional support is to get us through all of the township assessor's work for 2026.

The new Devnet Cama software will be fully functioning and we will no longer need the Proval software after August 2026 cutoff date.

Thank you for your consideration. Please feel free to contact me at your convenience if you have further questions.

NJ