



Heritage Lake Subdivision Special Service Area Commission

Mindy Darcy, Chairman
McKenzie Building – Second Floor Conference Room
Tuesday, July 28, 2026 – 8:00 a.m.

- I. Roll Call
- II. Public Comment
- III. Approve the minutes of the April 17, 2026 meeting
- IV. New Business
 - A. Review/recommend to Tazewell County Executive Committee the Ordinance Fixing the Budget for the HLA SSA for FY27
 - B. Review/recommend to Tazewell County Executive Committee the Levy and Assessment of Taxes for FY27
 - C. Discussion: Bidding Procedures for the 5-Year Culvert Plan
 - D. Discussion: Kenton St Emergency Culvert Replacement
- V. Approve bills as presented
- VI. Unfinished Business
- VII. Reports and Communications
- VIII. Recess

Members: Mindy Darcy, Jim Flynn, Bonnie Lemke,
Greg Menold, Brad Reed, Dan Parr

Minutes pending committee approval

HLA SSA Commission Meeting

Chairman Mindy Darcy

Second Floor Conference Room – McKenzie Building

Friday, April 17, 2026 – 8:01 a.m.



Committee Members Present:

Chairman Mindy Darcy, Greg Menold, Brad Reed, Jim Flynn

Committee Members Absent:

Bonnie Lemke, Dan Parr

MOTION **MOTION BY REED, SECOND BY MENOLD** to approve the minutes of the January 23, 2026 meeting.

Member Brad Reed stated that the amount in the fourth motion should be \$199,040.27 as opposed to \$999,040.27

MOTION to amend the minutes to change the amount in the fourth motion to \$199,040.27

On voice vote, **AMENDMENT CARRIED UNANIMOUSLY**

On voice vote, **MOTION AS AMENDED CARRIED UNANIMOUSLY.**

MOTION **MOTION BY MEMBER FLYNN, SECOND BY MEMBER MENOLD** to review/recommend to Tazewell County Executive Committee the Letting and Received Bids for the 2026 Seal Coat Work

Member Reed stated that they had a single bid for \$304,214.29 from R.A. Cullinan. He stated that the County estimate came in close to what the actual bid was. He stated that he recommended moving forward with this bid.

Member Reed stated that the maintenance plan is showing a little bit behind this year. He stated that this is the first year that they exceeded the 10% contingency, however, they are still within the budget. He stated that the plan was off approximately \$41,000.

Member Reed stated that it is his opinion that they restart the inflation count from 2026 and beyond.

Member Reed stated that they have been using black trap rock which is trucked in from Missouri. He stated that due to the increase in diesel fuel prices, the trap rock is going to be expensive.

Member Reed stated that diabase is newly approved by IDOT and would save us about 5%-10%. Assistant County Engineer Paul Augspurger stated that diabase has the same material properties as trap rock, however, it is a different color.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

Member Reed stated that he has a bill from Austin Engineering that he will present for approval at the next meeting.

Chairman Darcy recessed the meeting at 8:12 a.m.

(transcribed by S. Gullette)

ORDINANCE E-26-57 Ordinance Fixing the Budget and Making Appropriations				
SPECIAL SERVICES				
5	Number of members in 2026	597		
	Approximate Tax Levy Per Member	\$ 711.89		
	Levy @ \$715 Per Member	\$ 426,855.00		
Part 1: ESTIMATED RECEIPTS				
4	Cash on hand (end of June not July)	\$ 1,136,845.82		Max. Levy
	Taxes to be received in this fiscal year	\$ 425,000.00	vs.	\$438,295.00
	Bond Proceeds	\$ -		
	TOTAL ESTIMATED REVENUES AVAILABLE:	\$ 1,561,845.82		
Part 2: ESTIMATED EXPENDITURES				
Note 1 2 3 3		Budgeted		Appropriated
	Special Services (Roads, ditches, culverts, etc.)	\$ -		\$ -
	Road Maintenance	\$ 635,000.00		\$635,000.00
	Bond Principal	\$ 159,700.00		\$159,700.00
	Bond Interest	\$ 91,986.92		\$ 91,986.92
	Publication Fees	\$ -		\$ -
	Insurance Services	\$ -		\$ -
	Legal & Professional Fees	\$ 5,000.00		\$ 5,000.00
	Administrative Expenses	\$ 1,000.00		\$ 1,000.00
	TOTAL	\$ 892,686.92		\$892,686.92

Notes:

- 1 Only for new construction
- 2 Per "Maintenance 5-7-9" tab of "Design Quantities_updated_24Jul2025_BDR" spreadsheet
- 3 Per Bond Ordinance E-20-09
- 4 Must be less than \$438,295
- 5 Must be less than \$715.00

ORDINANCE E-26-58

Ordinance for the Levy and Assessment of Taxes

Section 2:

\$ 425,000.00 = Total Levy

Section 3:

	AMOUNT APPROPRIATED		AMOUNT LEVIED
Special Services	\$ -		\$ -
Road Maintenance	\$ 635,000.00		\$ 167,313.08
Bond Principal	\$ 159,700.00		\$ 159,700.00
Bond Interest	\$ 91,986.92		\$ 91,986.92
Legal & Professional Services	\$ 5,000.00		\$ 5,000.00
Administrative Expenses	\$ 1,000.00		\$ 1,000.00
Total Appropriation & Levy	\$ 892,686.92		\$ 425,000.00

Section 5:

\$ 425,000.00 = Levy

ORDINANCE NO. E-26-57

AN ORDINANCE FIXING THE BUDGET
AND MAKING APPROPRIATIONS FOR THE
HERITAGE LAKE SUBDIVISION SPECIAL SERVICE AREA
FOR THE FISCAL YEAR ENDING NOVEMBER 30, 2027

WHEREAS, the Heritage Lake Subdivision Special Service Area (the “SSA”) has been created by an ordinance entitled:

“AN ORDINANCE CONCERNING THE ESTABLISHMENT OF HERITAGE LAKE
SUBDIVISION SPECIAL SERVICE AREA, OF THE COUNTY OF TAZEWell, ILLINOIS”

adopted September 27, 2017, and effective as of September 27, 2017, no petition having been filed opposing the creation of the Special Service Area pursuant to 35 ILCS 200/27-55, as amended by an ordinance entitled:

“AN ORDINANCE AMENDING ORDINANCE NO. E-17-111 CREATING THE
HERITAGE LAKE SUBDIVISION SPECIAL SERVICE AREA, OF THE COUNTY OF
TAZEWell, ILLINOIS”

adopted October 25, 2017, and effective as of October 25, 2017; and

WHEREAS, the SSA consists of the territory described in the ordinance aforesaid; and

WHEREAS, the County of Tazewell is now authorized to issue bonds and levy taxes for Special Services in said SSA.

NOW, THEREFORE, BE IT ORDAINED by the County Board of the County of Tazewell and State of Illinois as follows:

SECTION 1: That the following Budget containing an estimate of revenues available and expenditures and the appropriations contained therein be and the same hereby is adopted as the Budget and Appropriations of said Heritage Lake Subdivision Special Service Area for this fiscal year; and the following sums of money, or as much thereof as may be authorized by law; is hereby appropriated to defray the necessary expenses and liabilities of the Heritage Lake Subdivision Special Service Area, for its fiscal year ending on November 30, 2027, for the respective objects and purposes, as hereinafter set forth, namely;

SPECIAL SERVICES

PART 1: ESTIMATED RECEIPTS

Cash on hand	\$ 1,136,845.82
Taxes to be received in this fiscal year	\$ 425,000.00
Bond Proceeds	\$ 0.00
TOTAL ESTIMATED REVENUES AVAILABLE:	\$ 1,561,845.82

PART 2: ESTIMATED EXPENDITURES

	Budgeted	Appropriated
Special Services (Roads, ditches, culverts, etc.)	\$ 0.00	\$ 0.00
Road Maintenance	\$ 635,000.00	\$ 635,000.00
Bond Principal	\$ 159,700.00	\$ 159,700.00
Bond Interest	\$ 91,986.92	\$ 91,986.92
Publication Fees	\$ 0.00	\$ 0.00
Insurance Services	\$ 0.00	\$ 0.00
Legal & Professional Fees	\$ 5,000.00	\$ 5,000.00
Administrative Expenses	\$ 1,000.00	\$ 1,000.00
TOTAL	\$ 892,686.92	\$ 892,686.92

The foregoing appropriations are appropriated from the above revenue sources including the property tax levied upon the taxable property in the Heritage Lake Subdivision Special Service Area.

SECTION 2: All unexpended balance of any item or items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any item or items in the same general appropriation made by this Ordinance.

SECTION 3: If any item or any portion thereof in this Ordinance shall for any reason be held invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

Upon motion by Board Member _____, seconded by Board Member _____, adopted by the County Board of the County of Tazewell, Illinois, this 29th day of July, 2026, by roll call vote, as follows:

Voting Aye: _____ Voting Nay: _____ Absent: _____

APPROVED this 29th day of JULY, 2026.

ATTEST:

Tazewell County Clerk

Tazewell County Board Chairman

ORDINANCE NO. E-26-58

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF
TAXES FOR THE FISCAL YEAR BEGINNING
DECEMBER 1, 2026, AND ENDING NOVEMBER 30, 2027,
IN AND FOR HERITAGE LAKE SUBDIVISION
SPECIAL SERVICE AREA**

BE IT ORDAINED BY THE COUNTY BOARD OF THE COUNTY OF TAZEWell, ILLINOIS, as follows:

SECTION 1: Findings. The **HERITAGE LAKE SUBDIVISION SPECIAL SERVICE AREA** (the “SSA”) has been created by an ordinance entitled:

**“AN ORDINANCE CONCERNING THE ESTABLISHMENT OF
HERITAGE LAKE SUBDIVISION SPECIAL SERVICE AREA, OF
THE COUNTY OF TAZEWell, ILLINOIS”**

adopted September 27, 2017, and effective as of September 27, 2017, no petition having been filed opposing the creation of the Special Service Area pursuant to 35 ILCS 200/27-55, as amended by an ordinance entitled:

**“AN ORDINANCE AMENDING ORDINANCE NO. E-17-111
CREATING THE HERITAGE LAKE SUBDIVISION SPECIAL
SERVICE AREA, OF THE COUNTY OF TAZEWell, ILLINOIS”**

adopted October 25, 2017, and effective as of October 25, 2017. The SSA consists of the territory described in the ordinance aforesaid. The County of Tazewell is now authorized to issue bonds and levy taxes for Special Services in said SSA.

SECTION 2: That the total amount of appropriations for all purposes to be collected from the tax levy of the current fiscal year in the Heritage Lake Subdivision Special Service Area is ascertained to be the sum of \$425,000.00.

SECTION 3: That the following sums be, and the same hereby are, levied upon the taxable property, as defined in the Revenue Act of 1939 in the Heritage Lake Subdivision Special Service Area, said tax to be levied for the fiscal year beginning December 1, 2026, and ending November 30, 2027:

	AMOUNT APPROPRIATED	AMOUNT LEVIED
SPECIAL SERVICES	\$ 0.00	\$ 0.00
ROAD MAINTENANCE	\$ 635,000.00	\$ 167,313.08
BOND PRINCIPAL	\$ 159,700.00	\$ 159,700.00

BOND INTEREST	\$ 91,986.92	\$ 91,986.92
LEGAL & PROFESSIONAL SERVICES	\$ 5,000.00	\$ 5,000.00
ADMINISTRATIVE EXPENSES	\$ 1,000.00	\$ 1,000.00
TOTAL APROPRIATION & LEVY	\$ 892,686.92	\$ 425,000.00

SECTION 4: This tax is levied pursuant to Article VII, Sections 6A and 6L of the Constitution of the State of Illinois and 35 ILCS 234/1 *et seq.* and pursuant to an Ordinance Concerning the Establishment of Heritage Lake Subdivision Special Service Area.

SECTION 5: That there is hereby certified to the County Clerk of Tazewell County, Illinois, the sum aforesaid, constituting said total amount and the said total amount of \$425,000.00 which said total amount the said Heritage Lake Subdivision Special Service Area requires to be raised by taxation for the current fiscal year of said County, and the County Clerk, of said County, is hereby ordered and directed to file with the County Clerk of said County on or before the time required by law, a certified copy of this ordinance.

SECTION 6: This Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED THIS _____ day of _____, 2026, pursuant to a roll call vote as follows:

Ayes: _____ Nays: _____

APPROVED by me this _____ day of _____, 2026.

Chairman of County Board

ATTEST:

County Clerk

**AUSTIN ENGINEERING, CO., INC.**

Consulting Engineers / Surveyors
311 S.W. Water St. Ste. 215
Peoria, Illinois 61602-1414

Tazewell County Highway Department
21308 IL Route 9
Tremont, IL 61568

Invoice number 41057
Date 03/11/2026

Project **50-24-001 HERITAGE LAKE SSA
CULVERT LINING 2024 & 2025**

For Professional Engineering & Land Surveying Services rendered in connection with SSA Culvert Lining 2024 for Heritage Lake in accordance with approved proposal and HLSSA Committee approved resolution dated August 28, 2024 and subsequent approved proposal dated 01-23-2025 and approved by HLSSA Committee resolution dated February 26, 2025.

(Note: This is a progressive monthly invoice as a percentage of work completed through month ending February 2026.

Description	Contract Amount	Percent Complete	Prior Billed	Remaining Percent	Remaining	Current Billed
Construction Plans - Lump Sum	16,000.00	100.00	13,600.00	0.00	0.00	2,400.00
Total	16,000.00	100.00	13,600.00	0.00	0.00	2,400.00

Invoice total 2,400.00

PAID
DATE: 3-18-26
CK. #: 250259
☐ LEDGER ☐ SECTION ☐ ACCESS

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
2024 & 2025 CULVERT LINING CONCEPTUAL PLANNING & ESTIMATES (HOURLY)	15,000.00	86.62	12,992.50	12,992.50	2,007.50	13.38	0.00
CONSTRUCTION PLANS - LUMP SUM	16,000.00	100.00	13,600.00	16,000.00	0.00	0.00	2,400.00
CONSTRUCTION OBSERVATION SERVICES (HOURLY BUDGET)	15,000.00	0.00	0.00	0.00	15,000.00	100.00	0.00
CONSTRUCTION SUPPORT SERVICES (HOURLY BUDGET)	5,000.00	0.00	0.00	0.00	5,000.00	100.00	0.00
Total	51,000.00	56.85	26,592.50	28,992.50	22,007.50	43.15	2,400.00

Approved by:

Devin L. Birch
 Principal

If you would like to pay online please visit <https://www.billandpay.com/go/austineng>

FUND	DEPT	G/L	PROGRAM
401	660	5580	
Vendor: Austin Engineering, Co, Inc			
311 S.W. Water St. STE 215			
Peoria, IL 61602-1414			
Purchase Order #			
Amount of Claim:			\$2,400.00
Invoice Number		41057	
Invoice Date		03/11/26	
Description of Claim:			
50-24-001 HL SSA Culvert Lining 2024 & 2025			
STATE OF ILLINOIS } Tazewell County } ss.			
I do solemnly swear that the items mentioned on the above voucher, from the aforementioned account are just and true; that the items were furnished as herein charged, or the services were rendered, and the amount claimed is due after allowing all just credits.			
 AUTHORIZED SIGNATURE			
Subscribed and Sworn to:			
TAEWELL COUNTY AUDITOR			

FILED

MAR 12 2026

Hannah M. Clark
Tazewell County Treasurer

Invoice Number	Invoice Date	Description	Invoice Amount
41057	3/11/2026	660 50-24-001 HL SSA CULVERT LINING 2024 & 2025	\$2,400.00

1AUSTINENGINEERINGCO

Check Total:

\$2,400.00

TAZEWELL COUNTY TREASURER
CLEARING ACCOUNT
11 S. 4TH ST., SUITE 308
PEKIN, IL 61554

MORTON COMMUNITY BANK

250259

VOID AFTER 90 DAYS

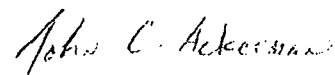
DATE	CHECK NUMBER	AMOUNT
3/18/2026	250259	\$2,400.00

PAY

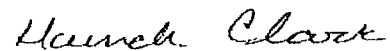
****Two Thousand Four Hundred and 00/100 Dollars

TO THE
ORDER OF

AUSTIN ENGINEERING CO INC
311 SW WATER ST STE 215
PEORIA, IL 61602-1414



County Clerk



County Treasurer