

Minutes approved 10.20.26



Property Committee Meeting

James Carius Community Room

Tuesday, September 22, 2026 – 3:30 p.m.

Committee Members Present: Vice Chairman Eric Stahl, Kim Joesting, Jon Hopkins, Mike Harris, Nancy Proehl

Committee Members Absent: Chairman Max Schneider, Dave Mingus, Eric Schmidgall

Others Attending: Mindy Darcy, County Administrator

MOTION **MOTION BY MEMBER PROEHL, SECOND BY MEMBER HOPKINS**
to approve the minutes of the August 18, 2026 meeting

On voice vote, **MOTION CARRIED UNANIMOUSLY**

P-26-22 **MOTION BY MEMBER PROEHL, SECOND BY MEMBER HOPKINS** to
recommend to Approve Usage of Contingency Dollars for the Justice
Center Annex

Administrator Darcy stated this requires approval because it is less than \$100,000 but more than \$30,000.

Member Crawford questioned if this is contingency and not in the general fund.

Administrator Darcy stated that it is project contingency for the Justice Center Annex and all dollars are in the capital improvement plan fund.

On voice vote, **MOTION CARRIED UNANIMOUSLY.**

DISCUSSION: Current Project Update

Facilities Maintenance Director Mike Schone provided an overview of current projects.

Director Schone stated that flooring will be installed in the future at the Justice Center, Courthouse, and McKenzie Building. He also stated that the McKenzie Building and Courthouse will be painted. He stated that the Justice Center Community Room remodel is nearing completion and only requires repair of the desk veneer.

DISCUSSION: Justice Center Annex Building Project Update Including Contingency Spent to Date

Administrator Darcy stated that the monthly report was included in the members' folders. She stated that the report contains the amount left in contingency for the owner's side and for the contractor side.

DISCUSSION: Capital Improvement Plan Costs for Projects with PJ Hoerr as Project Manager

Administrator Darcy provided an overview of the Capital Improvement Plan projects with PJ Hoerr as the project manager. She stated that for all of the projects that have been completed or quoted, we are under budget by \$352,047 under budget.

RECESS Vice Chairman Stahl recessed the meeting at 3:42 p.m.

(transcribed by S. Gullette)